



TARRANT COUNTY PURCHASING DEPARTMENT

100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.
Purchasing Agent

Chris Lax, CPSM, CPCP
Assistant Purchasing Agent

NOTICE OF INTENT

RFB NO. 2023-006

ANNUAL CONTRACT FOR INMATE HYGIENE SUPPLIES

Tarrant County is requesting bids for ANNUAL CONTRACT FOR INMATE HYGIENE SUPPLIES for the SHERIFF'S OFFICE and JUVENILE SERVICES. Those interested in participating in this process may download ALL documents related to this RFB from the Requests for Proposal/Bids section of the Purchasing Page on the Tarrant County website.

Download Instructions: Go to www.tarrantcounty.com; Click "Doing Business"; Click "Bid Opportunities"; Click "Bids/Request for Proposal (RFPs)"; Click "Current Solicitations".

BIDS ARE DUE IN THE PURCHASING DEPARTMENT ON OCTOBER 20, 2022 AT 2:00 P.M., CST

A Pre-Bid Conference and GoToMeeting Video Conference will be held: FRIDAY, SEPTEMBER 30, 2022 AT 1:00 P.M., CST

TARRANT COUNTY ADMINISTRATION BUILDING
100 E. WEATHERFORD STREET,
SUITE 303
PURCHASING DEPARTMENT CONFERENCE ROOM
FORT WORTH, TEXAS 76102

OR

*Join from your computer, tablet or smartphone: https://meet.goto.com/777840589
YOU CAN ALSO DIAL IN USING YOUR PHONE
UNITED STATES: +1 (872) 240-3311
ACCESS CODE: 777-840-589
ONE-TOUCH: TEL: +18722403311, 777840589#
*Get the app now and be ready when your first meeting starts: https://meet.goto.com/install

TARRANT COUNTY WILL NOT PROVIDE COPIES OF RFB DOCUMENTS. PLEASE DOWNLOAD AND PRINT PRIOR TO MEETING.

RSVP: Vendors planning to attend in person or via Pre-Bid GoToMeeting Video Conference must RSVP to Niki Jones, Senior Buyer, via fax 817-884-2629 or, if unable to fax, email to BidQuestions-RSVP@tarrantcounty.com by 5:00 p.m., CST, Thursday, September 29, 2022. Confirmed receipt by Tarrant County of this email is required.

An RSVP must be completed by each company representative wishing to participate in the In Person or Video Conference and an email address must be provided for each.

Company Name: _____ Contact Name _____
Planning to attend Pre-Bid Conference: _____ YES _____ NO
If yes, number of representatives from your company: _____
Tel. No.: _____ Fax No.: _____
E-Mail Address: _____

The deadline for receipt of all questions is 12:00 p.m., CST, Thursday, October 6, 2022. After this deadline, all questions and responses will be posted on the website and available for download by interested parties.

All questions must be submitted in writing and directed to Niki Jones, Senior Buyer, via fax at 817-884-2629 or, if unable to fax, email to BidQuestions-RSVP@tarrantcounty.com. The email must include the RFB No. in its subject and confirmation of receipt by Tarrant County is required.

All documents relating to this RFB, including, but not limited to, the RFB document, questions and responses, addenda and special notices will be posted under the RFB number on the Tarrant County website and available for download by Bidders and other interested parties. No documents will be faxed or emailed after the initial Notice of Intent prior to award. It is the Bidder's sole responsibility to review this site and retrieve all related documents up to the RFB due date.