



TARRANT COUNTY HOUSING ASSISTANCE OFFICE

Wayne E. Pollard Director of Housing

Telephone: (817) 531-7640 Fax: (817) 850-2329 TDD/TTY: (817) 531-7686

Rent Increase Request Form

I, _____, request a rent increase for my rental unit. Print Name of Landlord

Located at _____ Address _____ City _____ Zip code _____

Occupied by _____ Tenant's Name

Current Rent: \$ _____ Requested Rent: \$ _____ Lease End Date: _____

Please state the reason for the rent increase: _____

Unit Information (please circle all that apply)

Type of Unit: House Apartment Duplex Manufactured/Mobile

Year Built: _____ Square Footage: _____

Number of Bedrooms: 1 2 3 4 5 6 Number of bathrooms: 1 1.5 2 2.5 3

Utilities Included: Electric Gas Propane Water Sewer Trash

TCHAO will not approve a rent increase where the requested effective date is during the initial term of the contract or during the term of a renewed lease. (If the landlord offers the tenant a new lease and the tenant accepts, the landlord must send TCHAO a copy of the new signed lease.)

TCHAO must receive the rent increase request at least 60 days in advance of the requested effective date.

TCHAO will not process a rent increase request received more than 120 days in advance of the requested effective date.

Signature: _____ Date: _____

RETURN FORM TO: MIKE MONCADA, INSPECTIONS SUPERVISOR E-MAIL: MikeMoncada@TarrantCounty.com MAIL: 2100 Circle Drive, Ste. 200, Fort Worth, TX 76119 PLEASE DO NOT FAX

Tarrant County Housing Assistance Office Use ONLY! Rent Reasonable: [] Yes [] No Approved: [] Yes [] No If yes, amount approved: \$ _____ Signature: _____ Date: _____ Inspections Supervisor

