



# District Clerk Newsletter

Thomas A. Wilder, District Clerk



## DISTRICT CLERK CORNER

Dear Legal Professionals,

Most of us are glad to see 2023 in the rearview mirror, but there were some good things accomplished.

1. A new software system (TechShare) replaced the old (1988 vintage) criminal system. That was used by the District Clerk, County Clerk, Sheriff, District Attorney, plus the judges hearing both felony and misdemeanor cases.

What an achievement! All departments collaborated fully, and a new modern system was built that is owned by Tarrant County with the ability to upgrade as needed.

2. Personnel shortages were managed that were caused by COVID and a hot job market. Good management kept everything up to our high standards of customer service with turn-around time on new filings almost always achieved the same day or early the next day at worst on late in the day filings.
3. District Clerk management generated cost savings each of the last 2 years amounting to 1.6 million dollars which was turned back to the county. Commissioners Court used that with the other cost savings to make the largest tax rate cut in memory.

Hopefully, COVID will fade away and we will be able to handle our rising case load (65,000 new cases last year) in a cost-efficient manner that fits the requirements of the law.

Best wishes,

District Clerk

DClerk@tarrantcountytexas.gov

### Web Access

Click below to sign up:

Go to <https://dcsa.tarrantcounty.com>

to apply today!



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## Manager Spotlight

### Bill Hahn, Assistant Manager



We are excited to shine our spotlight this month on Bill Hahn, who was recently promoted from Supervisor to Assistant Family Manager in our District Clerks/Family Law Division.

Bill brings over 15 years of invaluable experience to his new role. After graduating college in 2006, he embarked on his career in the legal field. In 2008, Bill joined our team as a Grade 15 Clerk in the 233rd court. His proficiency and work ethic quickly led to promotions, first to Lead Clerk in 2011 and then Supervisor in 2017 before his latest advancement.

A native Texan, Bill hails from a long line of Falls County farmers outside of Waco. His family owned the same cherished farm for over 130 years until recently selling it. Growing up in a small town gave Bill a grounded perspective and strong roots.

When he's not at the office, you're likely to find Bill at home with his beloved dog Baylee. He considers himself a homebody and enjoys relaxing with classic black and white movies and keeping up with current events.

Bill's experience, dedication and work ethic are tremendous assets to our department. We're fortunate to have him in this leadership role and know he will continue to be an invaluable mentor. Join us in congratulating Bill on his well-deserved promotion!

## Service Request Form



The service request form has been updated to reflect the correct copy fees. Please discard the old form. You may obtain the revised form by visiting our website at [www.tarrantcountytexas.gov](http://www.tarrantcountytexas.gov) and clicking on District Clerk's Office or by clicking on the following link:

[Service Request Form](#)

## E-FILING RETURN FOR CORRECTION REPORTS

We have provided e-filing reports below, by section, for the 1st Quarter of FY 2024. Our staff continues to work diligently to process all e-filing in a timely manner. If you have any questions, please contact our office.

DEPARTMENT	INITIAL	INITIAL REJ.	SUBSEQUENT	SUBSEQUENT REJ.	TOT ACCEPT	TOTAL REJ.	GRAND TOTAL	PERCENTAGE
Civil	2,884	733	40,745	2,362	43,629	3,095	46,724	7.09%
Tax	1,367	10	5,216	129	6,583	139	6,722	2.11%
Family	2,697	763	38,561	1,795	41,258	2,558	43,816	6.20%
AG	1,335	99	7,451	363	8,786	462	9,248	5.26%
Felony / Civil	337	75	1,682	27	2,019	102	2,121	5.05%
Criminal			13,553	613	13,553	613	14,166	4.52%
<b>GRAND TOTALS</b>	<b>8,620</b>	<b>1,680</b>	<b>107,208</b>	<b>5,289</b>	<b>115,828</b>	<b>6,969</b>	<b>122,797</b>	<b>6.02%</b>

### **Fee Changes**

**Effective January 1, 2024**

Per SB1612 of Legislative Session 88(R)

#### **Family**

- ◆ Motion to Reinstate \$80.00 (this is a **new fee**)
- ◆ Transfer of Case from Another County-SAPCR increasing from \$45.00 to \$80.00
- ◆ Motion for Contempt-SAPCR increasing from \$15.00 to \$80.00
- ◆ Motion for Modification (Motion to Modify) (Suit for Modification)-SAPCR increasing from \$30.00 to \$95.00
- ◆ Motion for Enforcement-SAPCR increasing from \$30.00 to \$95.
- ◆ Motion to Revoke a Stay of License Suspension increasing fee from \$15.00 to \$80.00
- ◆ Notice of Application for Judicial Writ of Withholding increasing from \$15.00 to \$80.00
- ◆ Petition for License Suspension increasing from \$15.00 to \$80.00
- ◆ Notice of Appeal fee being **decreased** from \$80.00 to \$35.00
- ◆ Motion to transfer \$15.00 fee **removed**.

#### **Civil**

- ◆ Motion to Reinstate \$80.00 (this is a brand new fee)
- ◆ Notice of Appeal fee being **decreased** from \$80.00 to \$35.00

## Employee Spotlight

### Branden Noble, Technical Criminal Administrator



Branden Noble has been with Tarrant County since February of 2015, where he started as an associate clerk in collections with the District Clerk's Criminal Department. After 2 years, Branden was one of two clerks selected to help implement Criminal E-File. Later, he expanded his knowledge by working in Criminal Court Administration & Elections before returning to TCDC assuming the role of Technical Administrator. With 9 years under his belt, Branden has set his eyes on personal and professional improvement on his way to a long county career to which he plans to retire from. Branden's hobbies consist of movies, sci-fi & animation, sports, games, and working out. He enjoys spending time with his family and friends, as well as colleagues he has gotten to know over the years. Congratulations Branden!



**February 19, 2024**                      **Presidents' Day**

**March 25, 2024**                      **Cesar Chavez Day**

**March 29, 2024**                      **Good Friday**

**May 27, 2024**                      **Memorial Day**

**June 19, 2024**                      **Juneteenth**

**July 4, 2024**                      **Independence Day**

**September 2, 2024**                      **Labor Day**



### **Amendment to TRAP Rule 24**

Pursuant to the rule change effective January 1, 2024, the clerk is no longer required to review and approve a Supersedeas Bond. No bond approval fee is charged for filing a Supersedeas Bond.

Texas Rules of Appellate Procedure 24.1(b) (2): A bond is effective upon filing. On motion of any party, the trial court will review the bond.

## Supervisor Spotlight

### Ian Pfisterer, Court Supervisor



Ian Pfisterer has had an impressive career growth here in the District Clerk's Office. He started with us in September 2018 working in Delinquent Tax. From there, he moved to the Civil File desk before being promoted to Lead Clerk in Civil Courts. Ian's great work continued as he moved to Family Law Courts and then became the IV-D Court Leader in December 2023, and this month, Ian earned another promotion to Family Law Supervisor.

Originally from Arlington, TX, Ian moved to nearby Mansfield for most of his life before settling down in Fort Worth. He married his wife Amanda in May 2021 and they still live in Fort Worth along with their new puppy Beau. In his free time, Ian enjoys going bowling and playing games at Top Golf. He's also a fan of videogames, TV/movies, playing with his puppy, listening to music, and podcasts.

We are proud to have Ian as part of our team here at the District Clerk's Office. His dedication and hard work have certainly paid off through his steady career advancement. Ian's expertise in family law will be invaluable in his new role as Family Law Supervisor. We look forward to his continued contributions and growth here. Congratulations, Ian!

## Inclement Weather Filing Procedure

### \*\*\*NOTICE\*\*\*

In the event Tarrant County Government Offices are closed due to inclement weather, the District Clerk's office will utilize one of the following filing procedures.

#### **Option1 (Self-represented filed with Civil/Family cases only):**

T.R.C.P. Rule 5. Enlargement of Time \*\*If you elect to use this filing option, (on the next open hours) inform the clerk of the court in which you are filing the pleading(s) to keep the postmarked envelope.

#### **Option 2:**

Place the pleading(s) in the designated deposit box located at the information station at 401 W. Belknap, Justice Center or 200 East Weatherford St, Family Law Center.

\*\*T.R.C.P. Rule 5, Paragraph 2

If any document is sent to the proper clerk by first-class US mail in an envelope or wrapper properly addressed and stamped and is deposited in the mail on or before the last day of filing same, the same, if received by the clerk not more than 10 days tardy, shall be filed by the clerk and be deemed filed in time. A legible postmark affixed by the US Postal Service shall be prima facie evidence of the date of mailing.

#### **Option 3:**

File documents electronically through an e-filing service provider.



# Contact Us



**Tim Curry Criminal Justice Center**

401 W Belknap Street  
Fort Worth, TX 76196



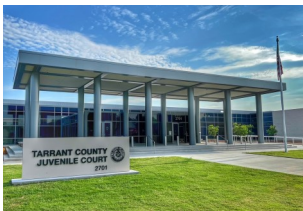
**Family Law Center**

200 E Weatherford Street  
Fort Worth, TX 76196



**Tom Vandergriff Civil Courts Building**

100 N Calhoun Street  
Fort Worth, TX 76196



**Scott D. Moore Juvenile Justice Center**

2701 Kimbo Road, East Building  
Fort Worth, TX 76111



## E-filing Questions?

Call for assistance:



**Family: 817-212-6954**

**Civil: 817-212-6953**

**Criminal: 817-884-1342**

**Felony/Civil: 817-884-2508**

**Juvenile: 817-838-4600 (e-filing prohibited)**

## Felony/Civil

The Felony/Civil section of the District Clerk's office handles Expunctions, Non-Disclosures, Occupational Driver's License, Seizures and Bond Forfeiture cases.

It is located on the 3<sup>rd</sup> floor of the Tim Curry Justice Center. The Felony/Civil section currently accepts electronically filed documents for Expunctions, Non-Disclosures, Felony Occupational Drivers Licenses, Bond Forfeiture (NISI's) and Seizure cases only.

For filing fee information please refer to the District Clerk website for the most current fees.

## Felony/Civil Filing Fees

Our business hours are Monday – Friday 8am – 5pm. During these hours you can reach the Felony/Civil clerks for assistance.

### **Michelle Farrell-Administrative Felony/Civil Clerk**

Lead Clerk – 817-884-1156

### **Shawn Rosemeyer-Auxiliary**

Lead Auxiliary Clerk – 817-884-2514

### **Gloria Ewery - Expunctions**

Associate Clerk – 817-884-1231

### **Jhorleny Montes - Seizures**

Associate Clerk – 817-884-2508

**Visit Our  
Website**

[www.tarrantcountytexas.gov](http://www.tarrantcountytexas.gov)

Click on government

Click on District Clerk