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Annual Operating Budget



Fiscal Year 2021 - 2022



City of Grapevine Fiscal Year 2021-2022 Budget Cover Page September 7, 2021



Filed
Tarrant County Clerk's Office
Mary Louise Nicholson, County Clerk
2022-03-15

This budget will raise more revenue from property taxes than last year's budget by an amount of \$495,569, which is a 1.86 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$447,447.

The members of the governing body voted on the budget as follows:

FOR: William D. Tate Darlene Freed
Sharron Rogers Chris Coy
Duff O'Dell
Leon Leal

AGAINST: None

PRESENT and not voting: None

ABSENT: Paul Slechta

Property Tax Rate Comparison

	2021-2022	2020-2021
Property Tax Rate:	\$0.271811/100	\$0.282601/100
No-New-Revenue Tax Rate:	\$0.270644/100	\$0.282694/100
No-New-Revenue Maintenance & Operations Tax Rate:	\$0.148080/100	\$0.141816/100
Voter-Approval Tax Rate:	\$0.284638/100	\$0.285904/100
Debt Rate:	\$0.131376/100	\$0.139125/100

Total debt obligation for City of Grapevine secured by property taxes: \$13,352,507

City of Grapevine, Texas

ANNUAL OPERATING BUDGET

October 1, 2021 to September 30, 2022

AS ADOPTED BY THE CITY COUNCIL



CITY OF GRAPEVINE, TEXAS
ELECTED OFFICIALS



William D. Tate
Mayor



Darlene Freed
Mayor Pro Tem / Place 4



Paul Slechta
Place 1



Sharron Rogers
Place 2



Leon Leal
Place 3



Chris Coy
Place 5



Duff O'Dell
Place 6

CITY OF GRAPEVINE, TEXAS
ADMINISTRATIVE OFFICIALS

Bruno Rumbelow
City Manager

Jennifer Hibbs
Assistant City Manager

Matthew C.G. Boyle
City Attorney

Tara Brooks
City Secretary

Gregory S. Jordan
Chief Financial Officer

Alan Wayland
Municipal Court Judge

Erica Marohnic
Director of Planning Services

Bryan Beck
Director of Public Works

Michael Hamlin
Chief of Police

Darrell Brown
Fire Chief

Kevin Mitchell
Director of Parks and Recreation

Ruth Chiego
Library Director

P. W. McCallum
Executive Director, Convention & Visitors Bureau

Russell Pulley
Director of Golf

Jeffrey Strawn
*Managing Director of
Financial Services*

Rachel Huitt
*Director of
Human Resources*

Larry Holt
Director of Economic Development

Tessa Allberg
Chief Technology Officer

Donald Dixon
Building Official

Gary W. Livingston
Mgmt. Services Director

2021-2022 BOARD AND COMMISSION APPOINTMENTS

Animal Shelter Advisory Board:

Lt. Larry Hallmark, Joy Mayo, Sherri Olsen, Corey Price, Nancy Snyder, Dr. Jason Steinle, Kristina Valentine

Board of Zoning Adjustments

Doug Anderson, John Borley, George Dalton, Jonathan Gaspard, Ben Johnson, Andrew Muras, John Sheppard

Building Board of Appeals

Shea Kirkman, Joe Lipscomb, Jeremiah Radandt, Jerrold Sklar, Keltin Wiens, Denise Vianco

Convention & Visitors Bureau Advisory Board

Cynthia Blankenship, Debi Meek, Chuck Pacioni, Iain Scouller, Joe Szymaszek, Mark Terpening, Daniel L. Weinberger, Corinna Wenks

Golf Course Advisory Board

Robert Blalock, Louis Capone, Thomas Cherry, Dion Christison, Deborah Gore, Ronnie Hatley, Bryan Humphreys, Tom Kormondy, Jonathan Wall

Grapevine Heritage Foundation

Sue Powers Franks, Courtney Fray, Becky Hummer, Frances Jensen, Wendy Nelson, Janet Perkins, Dr. Curtis Ratliff, Melva Stanfield, Balla Wright

Historic Preservation Commission

Ashley Anderson, J. Eric Gilliland, Jim Niewald, Sean Shope, Margaret Telford, Darren Temple, Chuck Voelker, Paula Wilbanks

Housing Authority Board of Commissioners

Bettye Bratcher, Bonnie McHugh, Teri Rhodes-Cantu, Shonda Schaefer, Linda Troeger, Jane Everett

Library Board

Lynda Brown, Sonia Duque-Miyashita, Megan Li, Gerald Shannon, Krishna Shenoy, Janee Trasler

Metroport Teen Court Advisory Board

Aaryn Lamb, Marjorie Lewis

Parks & Recreation Board

Roy Robertson, Ray Harris, Amond Cowans, Dana Gibson, Terry Musar, Mark Assaad, Morgan Nichols, Christian Ross, Lavon Light

Planning & Zoning Commission

Jimmy Fechter, Gabe Griess, David Hallberg, Monica Hotelling, Traci Hutton, Dennis Luers, Larry Oliver, Jason Parker, Beth Tiggelaar

Senior Citizens Advisory Board

Tena Burrell, Betty Davis, Richard Guckel, Roger Jones, Carey Miller, Pam Price, Jan Ramsey

Grapevine 4B Economic Development Board

Don Cheek, Chris Coy, Darlene Freed, Justin Gassett, Sharron Rogers, William D. Tate, Eamonn Wiles

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October 1, 2021

Honorable Mayor and Members of the City Council,

I am pleased to present the FY2022 Adopted Budget which returns many services to pre-pandemic levels and prioritizes our most important asset, our people.

As the economy roared back in late FY2021, the 2022 budget was developed with that momentum in mind and builds upon the following principles:

The Dallas-Fort Worth and Texas economies are recovering from the COVID-19 pandemic

Sales tax collections are expected to reach pre-pandemic levels in FY2022

Business and leisure travel are rebounding but at a slower pace

Costs for goods and services are at near-record highs due to rising inflation

General Fund

To account for increased service levels following COVID-19 reductions and greater costs, the General Fund grows by \$3.2 million (5%) over the FY2021 budget. Additionally, the fund balance is projected to exceed the 20% reserve requirement which is critical in maintaining the city's fiscal obligations in the event of an emergency.

Sales tax revenue remained strong to closeout FY2021 which is expected to continue in a re-opened and thriving economy. Last year, sales tax collections increased by \$2.8 million (11%) over FY2020 and the FY2022 budget allocates an additional \$557K (2%) over FY2021. General Fund sales tax collections in 2022 are expected to total \$29.1 million.

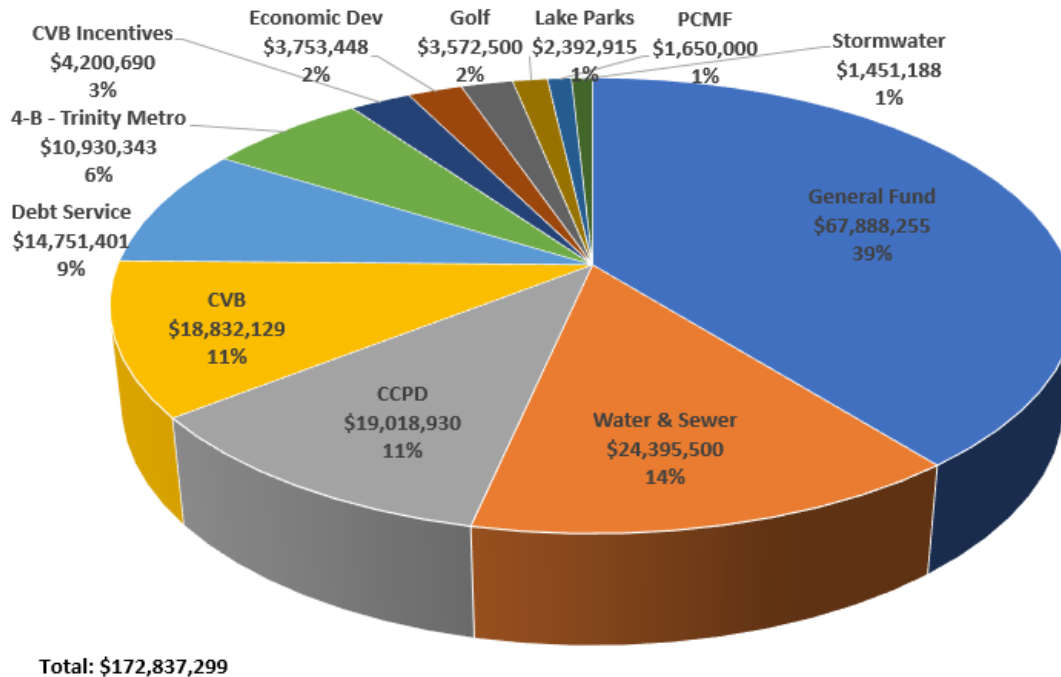
The FY2022 budget lowers the property tax rate by 3.8% to 0.271811 per \$100 of valuation. However, due to increases in taxable value, the General Fund is expected to collect an additional \$641,250 in ad valorem revenue over FY2021. This budget expects to raise \$14,135,767 in property taxes.

City-Wide Compensation

The FY2022 budget builds upon previous year efforts to maintain compensation at the 50th percentile of market median. Following an FY2021 two percent market adjustment, the FY2022 budget programs an additional two percent merit increase for general employees and a two-step increase for public safety personnel.

All Funds

Across all funds, the city's FY2022 operating budget totals \$172,837,299 which is an increase of \$3.6 million (2%) from FY2021. A chart of all funds is depicted below.



Debt

In September 2021, the City of Grapevine issued \$11 million in Certificate of Obligation debt. Proceeds of the issuance will be split between street improvement, vehicle replacement, and other capital and technology related projects.

FY 2021 Year-End Review

Economic Development

- Paycom corporate headquarters nearing completion and expected to start operations in December 2021
- Harvest Hall opened in February
- Chicken N Pickle announced plans to add their second DFW location at Grapevine's Delaney Vineyards
- Rock & Brews and Velvet Taco are confirmed to be the first two businesses for a new commercial complex near State Highway 114 and Main St
- Solo Brands relocated to Grapevine from Southlake
- ED staff conducted 125+ business retention visits and 50+ tenant broker meetings
- Staff launched an all new podcast

Grapevine Public Library

- Experienced a 14% increase to membership with 1,566 new members
- Conducted 102 outreach visits reaching 5,149 individuals
- Recorded a 77% increase to website visitors, 33% increase to Facebook followers, and 105% increase to Instagram engagements
- Secured funding for 22 internet hotspots which will be checked out to families in need
- Opened an E-Sports academy using a \$75,000 grant from the Texas State Library and Archives Commission

Fire Department

- 6,542 calls for service
- 4,138 emergency medical services calls
- 16 CPR saves
- Responded to 46 building fires
- Hired seven new firefighters and one emergency management coordinator
- 100 people were taught CPR
- Average response time: 5:57

Police Department

- Processed 4,137 police reports
- Investigated 2,115 cases
- Cleared 1,133 cases by arrest
- Conducted 9,042 traffic stops, issued 4,135 citations
- Responded to 553 major roadway accidents
- Made 306 DWI arrests
- Hired 22 new employees across numerous divisions of the department

Animal Services

- Opened new animal shelter in April
- Responded to 1,624 calls for service
- Impounded 326 dogs and 488 cats
- Adopted 185 dogs and 399 cats

Planning Services

- Ten Planning & Zoning Commission meetings (37 projects received, 26 approved)
- Seven Board of Zoning Adjustment meetings (10 projects received, 8 approved)
- Four Site Plan Review Committee meetings (6 projects received, 3 approved)
- Staff completed 56 zoning verification letters

Building Services

- Permit fees collected - \$1,242,095

Parks & Recreation

- 13,676 REC members
- 4,344 Youth sports participants
- 4,075 Adult sports participants
- 60 Athletic tournaments
- 1,336 daily REC visits
- 8,742 Children attended Child Watch
- 13,177 Active adult program participants
- 12,686 Meals served to active adults at The REC
- 30,416 Attended community events
- 4,315 Volunteers - 50,765 Volunteer hours, \$1,415,430 Volunteer value
- 34,646 Guests stays at The Vineyard Campground
- 3,345 Guest stays at Meadowmere primitive camping
- 618 Youth attended outdoor camps

Grapevine Golf Course

- Opened new clubhouse and Persimmons Bar & Grill
- Total number of rounds played in FY21 was 80,479 (26% increase over FY20 and 25% over FY19)

Major Development

Grapevine Main Station (TexRail)

The 42,000-square-foot rail station opened to the public in April 2021. This included Peace Plaza at Grapevine Main Station, which is large enough to accommodate 3,500 guests and a 150-foot-tall Observation Tower offering 360-degree views of the city and beyond. A 38,000-square-foot Plaza also includes the “Peace Circle” art display, with larger-than-life bronze sculptures, depicting an 1843 peace treaty negotiation between then President of the Texas Republic, Sam Houston and ten American Indian Chiefs/leaders.



Trinity Metro’s TexRail commuter rail service began in January 2019. Since then, over one-million passengers have used the service which spans from downtown Fort Worth, through Grapevine, to Terminal B at the Dallas-Fort Worth International Airport. Over 150,000 ticketed passengers have utilized the Grapevine-Main Station keeping it the most popular Saturday destination for the TexRail system.

Monthly ridership across all nine stations peaked in December 2019 with over 51,000 ticketed passengers riding TexRail. Throughout the first quarter of 2020 ridership was dramatically reduced due to travel restrictions imposed during the COVID-19 pandemic. Since then, ridership has steadily increased as the economy reopened and is now approaching pre-pandemic levels.

Hotel Vin



Opened in September 2020, Hotel Vin serves as the gateway to Historic Downtown. Located adjacent to the new TEXRail station, the hotel invites guests to embrace and explore all it has to offer, as well as the convenience of being steps away from wonderful shopping, dining, and scenery in the Main Street District of Grapevine.

Hotel vin has 120 guest rooms and nearly 15,000 square feet of indoor and outdoor space, and an additional 38,000 square feet of outdoor plazas.

Harvest Hall

Opened in February 2021, Harvest Hall is a 20,000-square-foot food and entertainment destination located at Main Street and Dallas Road. The food hall features seven chef-driven kitchens, craft coffee and cocktails, as well as a venue for public and private events.



Harvest Hall provides guests the opportunity to select their preferred ambiance within one unified concept. In total, Harvest Hall offers

indoor and outdoor seating for approximately 500 people and is divided into three separate yet complementary areas – North Hall, Great Hall and South Hall.

The Trade Group



With construction completed in late 2020 and interactive showroom opened in April 2021, the Trade Group is an award-winning, full-service event marketing and creative design firm specializing in exhibit design and fabrication, graphic design and production, videography, experiential marketing and more. Since 1986, the company's team of event, design, and engineering experts has helped thousands of clients amplify their brands and successfully navigate a wide range of events and experiences.

The new headquarters is located in northeast Grapevine and boasts 185,000 square feet of office, warehouse, graphics production, exhibit manufacturing, showroom, and meeting space.

Paycom Relocates Texas Operations Center to Grapevine, Texas

Nearing completion, Paycom Software, Inc. (“Paycom”), an award-winning U.S.-based human capital management technology provider, has relocated its Texas operations center to Grapevine, Texas. Oklahoma City-based Paycom occupies approximately 14 acres of the City of Grapevine property and is located across from Kubota’s North American Headquarters.



Paycom plans to begin with a new single building and currently expects to expand to several hundred employees before eventually expanding their physical footprint to accommodate approximately 1,000 well-paying positions. It’s anticipated Paycom will begin to occupy their new facility in early 2022.

Rock & Brews/Velvet Taco

The Grapevine City Council approved conditional use permits for Rock & Brews and Velvet Taco in July of 2021. The project also includes space for five additional restaurants or retail outlets which are expected to be filled by national tenants.



Rock & Brews is an American restaurant and bar serving classic comfort food and local, unique craft beer. Guests are immersed in a rock-inspired experience consisting of concert lighting, videos of history’s greatest rock

moments, and wall-to-wall rock art. The Rock & Brews restaurant chain was co-founded in 2010 by Gene Simmons and Paul Stanley of KISS, along with restaurateur Michael Zislis and concert industry veterans Dave and Dell Furano.

Velvet Taco is a one-of-a-kind taco concept serving premium food in a unique & funky fast-casual setting. Founded on the idea that tacos don’t have to be associated with Tex-Mex cuisine and can be made with the same care and quality ingredients as fine dining, Velvet Taco is where “anything goes meets the art of the possible.” Founded in 2011 in Dallas, the Company focuses on an innovative, high-quality menu offering served in a highly distinctive environment.



Chicken N Pickle's National Expansion Efforts Accelerate in Texas

Chicken N Pickle is a unique, indoor/outdoor entertainment complex that includes a casual, chef-driven restaurant and sports bar that boasts pickleball courts and a variety of yard games.

Chicken N Pickle.

The main dining area will be spacious enough for corporate and social events, from lunch meetings to large rehearsal dinners and team building events. Chicken N Pickle Grapevine will be equipped with bars, pavilions, multiple dining areas on the main floor and a rooftop dining experience, along with outdoor tables for guests to enjoy. The venue will feature numerous indoor and outdoor pickleball courts, shuffleboard and Bocce ball courts, and a variety of lawn games.



Chicken N Pickle will be located on a portion of Grapevine's Delaney Vineyards and will be their third Texas location. The site is expected to open in late 2022.

Our continued success is the result of your great leadership and we look forward to FY2022 and beyond.

Sincerely,

A handwritten signature in black ink, appearing to read "GJ", enclosed in a thin black rectangular border.

Greg Jordan, Chief Financial Officer

A handwritten signature in black ink, appearing to read "BR", enclosed in a thin black rectangular border.

Bruno Rumbelow, City Manager



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Grapevine
Texas**

For the Fiscal Year Beginning

October 01, 2020

Christopher P. Morill

Executive Director

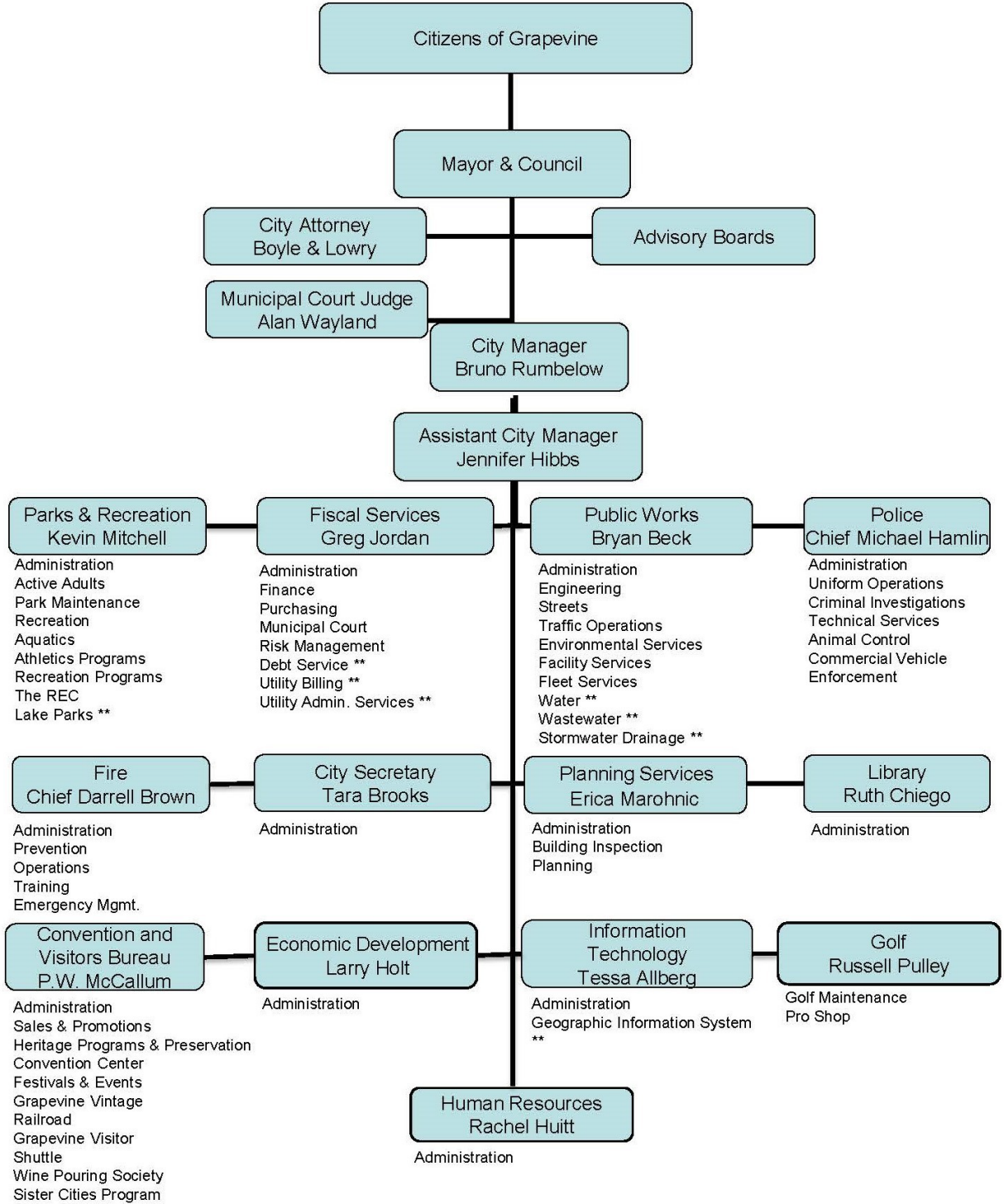
The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Grapevine, Texas for its annual budget for the fiscal year beginning October 1, 2020 (FY21).

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

The City of Grapevine has been awarded the Distinguished Budget Presentation Award for twenty-nine years.

City of Grapevine Organization Chart



Introduction

The City of Grapevine is a municipal corporation incorporated under Article XI of the Texas Constitution (Home Rule Amendment). The City operates under a Council-Manager form of government and provides such services as are authorized by its charter to advance the health, welfare, safety and convenience of its citizens.

The City of Grapevine's FY 2022 annual operating budget is the result of many hours of deliberation as well as a response to both internal and external forces that impose fiscal constraints. The mission of the budget office is to produce an accurate and user-friendly document that can be utilized as a resource tool by City staff, citizens of Grapevine, and the community at large.

To accomplish its mission, the budget office has established a set of budget preparation guidelines, which represent generally accepted good budgeting practices:

1. The annual operating budget presents expenditures requests and estimates of revenues for all local government funds, including general tax revenues, fees, licenses and permits, charges for services, fines and forfeitures, and miscellaneous revenues.
2. The annual operating budget balances approved expenditures with anticipated revenue and estimated surplus.
3. Budget for each department/division are broken down into specific cost components, such as personnel costs, supplies, operating expenditures, equipment, etc.
4. Revenue projections are prepared for each revenue source based on an analysis of past revenue trends and current fiscal conditions.
5. The budget process includes a multiyear projection of capital improvement requirements.
6. Performance measures have been developed and performance standards based on those measures are established for each local service or function.
7. Service objectives related to workload and performance measures are established to guide the budgeting process.
8. A budget message, which summarizes local financial conditions and the principal budget issues the locality must face, is presented to the City Council along with the annual budget.

The budget also contains sections outlining the program of services for the Capital / Street Maintenance program. The Capital / Street Maintenance program oversees the maintenance and scheduled repair of the City's permanent infrastructure, which includes buildings, parks, roadways, rights-of-way and traffic signals. Funding is provided by a direct transfer from the general fund.

The following funds are appropriated and included within this document:

<u>Fund No.</u>	<u>Fund Title</u>
100	General
115/216	Convention and Visitors Bureau / Grapevine Visitor Shuttle
215	Convention and Visitors Bureau Incentives
116	Stormwater Drainage
117/217	Crime Control and Prevention / Commercial Vehicle Enforcement
119	Lake Parks
120	4B Transit
124	Economic Development
130	Debt Service
174	Capital / Street Maintenance
200	Utility Enterprise (Water/Sewer)
210	Golf Course

The final components of the budget are the Community Profile and Appendices sections, which contain historical and statistical information, supplemental information and financial disclosures, and City ordinances and resolutions related to the adoption of the budget and tax rate.

The data for each department is organized similarly:

- ◆ Budget-At-A-Glance (includes Personnel Summary by division)
- ◆ Four-Year Expenditure Summary
- ◆ Organization Chart
- ◆ Expenditure Summary by Division
- ◆ Objectives (by division)
- ◆ Performance Indicators (by division)

Each section contains statistical and financial data for four fiscal years: the current budget year, the fiscal year recently completed as of September 30, 2021 (both original budget and amended estimate), and actual totals for the fiscal years ended September 30, 2021 and September 30, 2020.

BASIS OF ACCOUNTING / BUDGETING

The accounts of the City are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenue in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund level financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. In applying the susceptible to accrual concept to intergovernmental revenue, the legal and contractual requirements of the numerous individual programs are used as guidance. Generally, monies must be expended on a specific purpose or project before any amounts will be paid to the City; therefore, revenues are recognized based upon the expenditures recorded. Ad valorem taxes are recognized as revenues in the year for which they are levied. Sales taxes, franchise taxes, hotel occupancy taxes, charges for services and fines are recognized as revenue as earned, when measurable and available. Licenses, permits, and miscellaneous revenues (except earnings on investments) are recorded as revenues when received in cash because they are generally not measurable until actually received. Investment earnings are recorded as earned since they are measurable and available.

All proprietary funds are accounted for using the economic resources measurement focus and the accrual basis of accounting. With this measurement focus, all assets, deferred outflows of resources, liabilities and deferred inflows of resources associated with the operation of these funds are included on the statement of net position. Proprietary fund-type operating statements present increases (e.g., revenues) and decreases (e.g., expenses) in net position. Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the City's water and sewer and municipal golf course are charges to customers for sales and services. Operating expenses for the enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

Governmental Fund Types

Governmental fund types are those through which most governmental functions of the City are financed. The acquisition, use, and balances of the City's expendable financial resources and the related liabilities (except those accounted for in the Proprietary and Fiduciary fund types) are accounted for through Governmental Fund types. The following are the City's governmental fund types.

-
1. General Government Funds - Includes the General, Debt Service, and Capital / Street Maintenance funds. The General fund is the general operating fund of the City. It is used to account for all revenues and expenditures except those required to be accounted for in other funds. Major functions financed by the general fund include Administration, Public Safety, Library, Public Facilities, Parks and Recreation, and Planning and Development. The Debt Service fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs.
 2. Special Revenue Funds - Special Revenue funds are used to account for the proceeds of specific revenue sources, other than expendable trusts or major capital projects. The Convention and Visitors Bureau (CVB) Fund, CVB Incentives Fund, Stormwater Drainage Utility Fund, Crime Control and Prevention Fund, Lake Parks Fund and 4B Transit & Capital Fund, and the Economic Development Fund, which account for all revenues and expenditures relating to hotel/motel occupancy taxes, stormwater drainage utility fees, crime half-cent sales tax for crime control, campgrounds and boat ramps, and half-cent sales tax for commuter rail, respectively, are classified as Special Revenue funds.

Proprietary Fund Types

Proprietary fund types operate in a manner similar to private business.

Enterprise Funds - Enterprise funds are used to account for operations that are either financed and operated in a manner similar to private business enterprises, or where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes. The City has established two enterprise funds:

- The Utility Enterprise Fund accounts for water, wastewater and solid waste collection services for residents of the City. All activities necessary to provide such services are accounted for within the fund, including administration, operations, maintenance, financing and related debt service, and billing and collection.
- The Lake Enterprise Fund accounts for all activities necessary to operate and maintain the City-owned golf course.

THE BUDGET PROCESS

The City of Grapevine's Home Rule Charter provides for the submission of the budget to the City Council by the City Manager. The City's fiscal year runs from October 1 through September 30.

At least sixty days and no more than ninety days before the beginning of the fiscal year, the City Manager must submit a proposed budget that includes:

- ◆ A budget transmittal letter
- ◆ A consolidated statement of anticipated receipts and proposed expenditures for all funds
- ◆ An analysis of the tax rate
- ◆ Indicators showing the tax levies and tax collections by year for at least five years
- ◆ General fund resources in detail
- ◆ Special revenue fund resources in detail
- ◆ A summary of proposed expenditures by function, department, and activity
- ◆ Detailed estimates of expenditures shown separately for each activity to support the proposed expenditure
- ◆ A revenue and expense statement for all bonds
- ◆ A description of all bond issues outstanding
- ◆ A schedule of the principal and interest payments of each bond issue
- ◆ The appropriation ordinance and the tax levying ordinance

The proposed revenues and expenditures must be compared to prior year revenues and expenditures.

The budget preparation process begins early in the calendar year with the establishment of overall city goals and the analysis of current year operations compared to expenditures. Budget policies and procedures are reviewed at that time to reduce errors and omissions. In March, the Budget Manager prepares a comprehensive Budget Preparation Manual for use by all departments. The Budget Preparation Manual includes such items as budget forms, instructions for estimating revenues and expenditures, price planning factors, the official budget calendar, performance measure guidelines, a chart of accounts, and a comprehensive list of all object codes (budget expense categories).

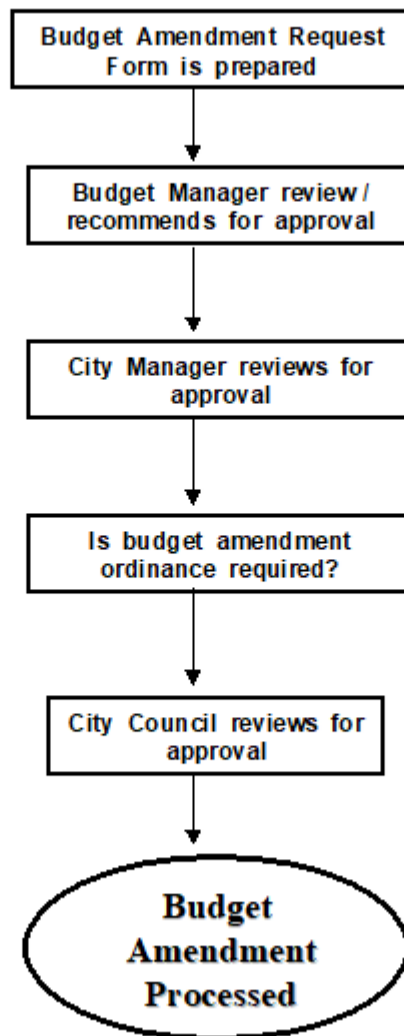
The Budget Preparation Manual, along with all necessary budget materials, is distributed at a budget kickoff meeting in April. The budget kickoff meeting is the venue to announce new procedures and ensure that City staff receives the same interpretation of the instructions.

In May, departmental objectives and performance indicators are submitted to the City Manager. Following the review and approval of the objectives and indicators, department heads submit proposed baseline expenditures for current service levels. Proposals for program enhancements or Increased Service Levels are also submitted at this time. Meetings are then held with the Budget Team (City Manager, Assistant City Manager, Chief Financial Officer, and Management Services Director) and each department.

After all funding levels are established, the proposed budget is presented by the City Manager to the City Council in a workshop session. Public notices of the effective tax rate are published in the local newspaper in accordance with state law. A public hearing is held after the City Council has reviewed the budget during the budget workshop session. In a special meeting held prior to September 15, the City Council approves the level of expenditure (“appropriation”) for each fund to become effective October 1.

BUDGET AMENDMENT PROCESS

To amend the current year budget, the requesting individual/department head must first contact the Budget Manager. The Budget Manager will assist in preparing the necessary budgetary documentation. Upon the recommendation of the Budget Manager, the documentation is forwarded to the City Manager for final approval. If required, an ordinance is then prepared for City Council consideration at a regularly scheduled City Council meeting, where public discussion and debate are possible. If approved by vote of the City Council, the necessary budgetary changes are made.





FY 2021-2022 BUDGET CALENDAR

MARCH	31	Wed	Kickoff
APRIL	12 30	Mon Fri	Objectives & Performance Measures Due Submission Deadline
MAY	3 28	Mon Fri	Begin Budget Office Review Send Budget Recommendations to Departments
JUNE	7 - 11 18	Mon-Fri Fri	Departmental Budget Review Meetings Final Budget Decisions Due
JULY	1 19 21 26 30	Thurs Mon Wed Mon Fri	Operating Budget Submitted to City Council 1 st Budget Workshop 2 nd Budget Workshop (if necessary) Receive Certified Tax Roll from Appraisal District Deadline to Post Proposed Budget to City website
AUGUST	3 17	Tues Tues	City Council Resolution to accept Certified Tax Roll Approval for Proposed Tax Rate in Budget
SEPTEMBER	7	Tues	City Council Public Hearing on Operating Budget City Council adoption of Operating Budget Public Hearing on Tax Rate Adoption of Tax Rate CCPD Board Public Hearing on CCPD Budget CCPD Board adoption of CCPD Budget 4B Board adoption of 4B Budget

THE BUDGET AS A POLICY DOCUMENT

The City Council has approved the adoption of financial policies that outline a budget process that encompasses the broad scope of governmental planning and decision-making with regard to the use of public resources. The Government Finance Officers Association (GFOA) and the National Advisory Council on State and Local Budgeting (NACSLB) have endorsed these policies.

Financial Planning Policies

Section 9.14 of the Grapevine Code of Ordinances establishes a policy to maintain a prudent level of financial resources to protect against one-time expenditures. Provision is made for a contingent appropriation of not more than three percent of the total budget, to be used in case of unforeseen items of expenditure. Such contingent appropriation shall be under the control of the city manager, and distributed after approval of the City Council.

Section 9.15 of the Grapevine Code of Ordinances establishes a balanced budget provision for the General and Debt Service funds. Total estimated expenditures within these funds shall not exceed the total estimated resources

Section 9.16 of the Grapevine Code of Ordinances provides for disclosure when a deviation from a balanced budget is necessary. The budget may be amended and appropriations altered in cases of public necessity, upon declaration of the City Council.

Section 10.31 of the Grapevine Code of Ordinances establishes policies and guidelines governing cash management and investment of City funds. Safety of principal is the foremost objective of the City in managing its portfolio. The City will also maintain sufficient liquidity to provide adequate and timely working funds.

Section B, Number 5.0 of the Grapevine Administrative Policy Manual establishes the fund balance reserve policy to ensure fund availability for unforeseen emergencies that would severely impact the City's ability to pay for basic operations and guarantee the payment of debt obligations. Any exceptions are to be noted at the time the budget is approved. The emergency reserve is established at the following minimum levels:

- General Fund – 20% (72 days) of total current budgeted expenditures.
- Debt Service Fund – 20% (72 days) of total current budgeted net debt service expenditures.
- Convention & Visitors Fund – 16% (60 days) of total current budgeted expenditures.
- Utility Enterprise Fund – working capital reserves of 16% (60 days) of total budgeted expenses.
- Lake Enterprise Fund – working capital reserves of 25% (90 days) of total budgeted expenses.

Section B, Number 14.0 of the Grapevine Administrative Policy Manual outlines the fixed asset capitalization policy, which establishes a uniform and consistent standard for the capitalization of fixed assets owned by the City. This policy also establishes the procedure to inventory and assess the condition of all major capital assets.

Section D, Number 3.1 of the Grapevine Administrative Policy Manual outlines the Vehicle & Equipment Replacement policy, and establishes a standard schedule of vehicle and equipment replacement intervals. Under normal budgeting constraints, it is advantageous to replace vehicles and equipment at specific intervals. Replacement in accordance with this schedule provides the users with the most efficient and reliable vehicle and/or equipment as possible. Fleet replacement procedures consider the most economic replacement point at which the vehicle has the greatest salvage value and has been depreciated to its fullest.

Investment Policy

It is the policy of the City of Grapevine that, giving due regard to the safety and risk of investment, all available funds shall be invested in conformance with State and Federal Regulations, applicable Bond Resolution requirements, adopted Investment Policy and adopted Investment Strategy.

Effective cash management is recognized as essential to good fiscal management. Aggressive cash management and effective investment strategy development will be pursued to take advantage of interest earnings as viable and material revenue to all City funds. The City's portfolio is designed and managed in a manner responsive to the public trust and consistent with this Policy.

Investments shall be made with the primary objectives of:

1. Preservation of capital
2. Safety of City funds
3. Maintenance of sufficient liquidity
4. Maximization of return within acceptable risk constraints
5. Diversity of investments

In accordance with the Public Funds Investment Act, the City of Grapevine's investment strategies shall address the following priorities (in order of importance):

- Understanding the suitability of the investment to the financial requirements of the City
- Preservation of safety and principal
- Liquidity
- Marketability of the investment prior to maturity
- Diversification of the investment portfolio
- Yield

In order to minimize risk of loss due to interest rate fluctuations, investment maturities will not exceed the anticipated cash flow requirements of the funds. Specific investment guidelines have been developed for the following fund-types:

- Operating Funds
- Construction and Capital Improvement Funds
- Debt Service Funds

BUDGET CONTINGENCY PLAN

In 2007 the city developed a Budget Contingency Plan to serve a two-fold purpose of:

- (1) Enacting structural changes that affect the short-term financial outlook;
- (2) Remain in place to monitor financial conditions and serve as an “early warning” mechanism.

The Budget Contingency Plan addresses the following operational areas:

- Service Provision / Efficiency
- Personnel
- Equipment Replacement
- Revenue Enhancement
- Administrative / Operational Policies
- Debt Management
- Fiscal Planning

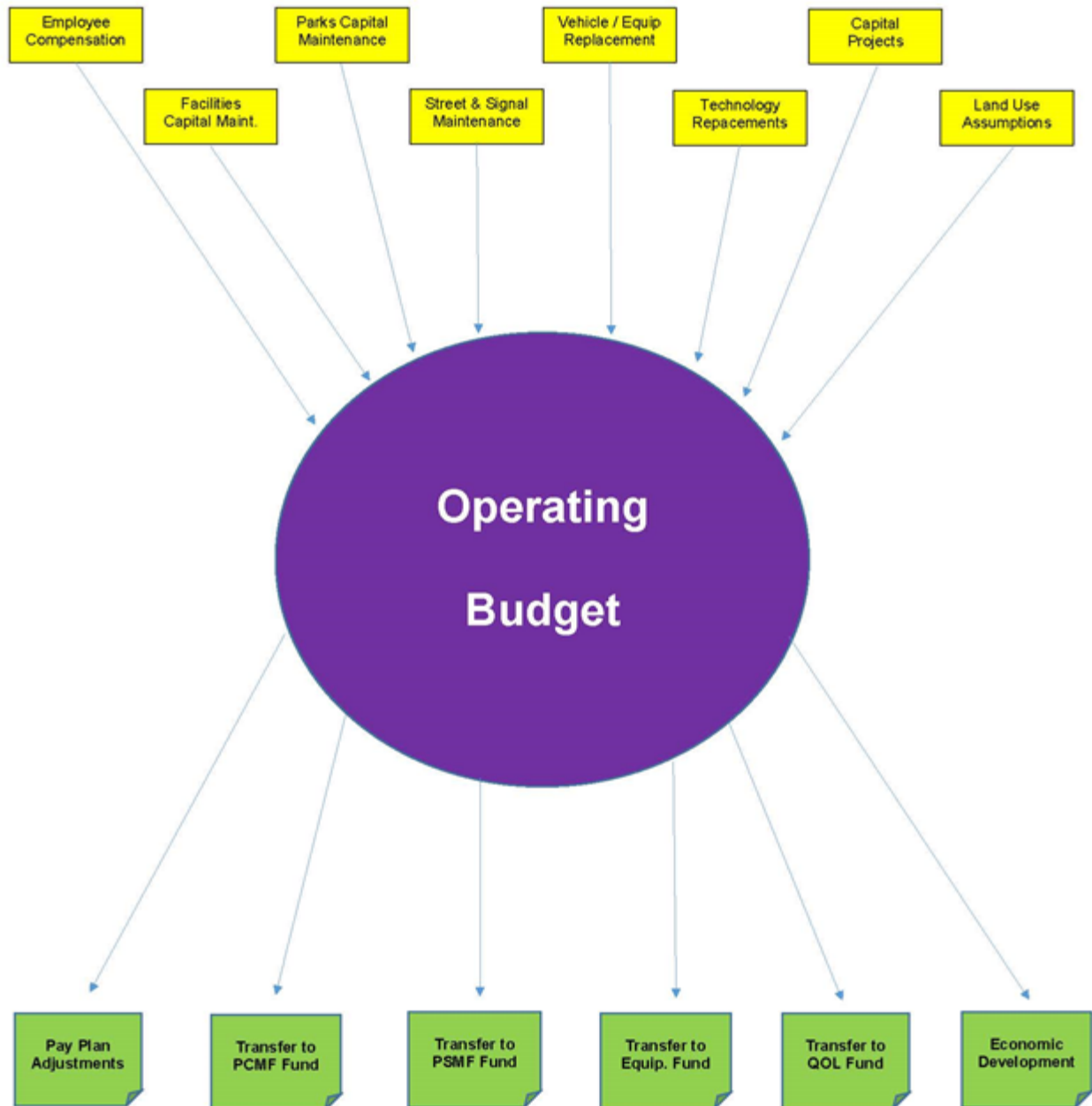
BUDGET CONTINGENCY PLAN	
Operational Area	Recommended Action
Service Provision / Efficiency	Conduct departmental reviews to: (1) identify core services to focus on; (2) identify the cost drivers that inhibit the efficiency and effectiveness of service delivery; and (3) develop strategies to improve the efficiency and effectiveness
Personnel	Freeze all General Fund vacant positions, new positions and promotions; evaluate current positions for creation of attrition list; retain key employees by maintaining competitive local employment market position
Equipment Replacement	Analyze fleet, technology and capital equipment replacement schedules
Revenue Enhancement	Reevaluate all revenue programs; continue to focus on economic development
Administrative / Operational Policies	Examine policies regarding employee take-home vehicles and fund balance reserves
Debt Management	Prioritize capital projects and pay cash whenever fiscally prudent; enact cash funding for all equipment replacement
Fiscal Planning	Develop “early warning” system to monitor revenue and expenditure trends

EFFECT OF PLANNING PROCESSES ON THE OPERATING BUDGET

The City utilizes several planning processes that affect the development of the operating budget. Effective planning processes assist the City in assessing the financial implications of current and proposed policies, programs, and assumptions. An effective plan illustrates the likely outcomes of particular courses of actions.

Name of Plan	Type Of Planning Process	Description Of Planning Process	Budget Impact
Employee Compensation	Annual review of Open Range and Grade/Step pay scales	Compare jobs and compensation with 18 cities in the DFW area	Maintain 50th percentile in market position
Facilities Capital Maintenance	Five-year plan by facility and maintenance activity or project	The prioritization of departmental requests for projects along with known maintenance requirements	Stability of General fund appropriations
Parks Capital Maintenance	Five-year plan by facility, maintenance activity or project	Identifies, prioritizes and schedules improvements to parks, medians and grounds	Stability of General fund appropriations
Street Maintenance	Five-year plan to maintain and improve roadways, sidewalks, curbs and gutters	Inspection, prioritization and scheduling of surface repair and preventive maintenance of streets	Stability of General fund appropriations
Vehicle / Equipment Replacement	Five-year plan of scheduled vehicle and heavy equipment replacement	Development of replacement intervals based on equipment age, usage, and lifetime repair costs	Timing and sizing of debt issues and payments
Computer Replacement	Three-year plan for the replacement of computers and other technology items	Development of replacement intervals based on equipment age, usage, and lifetime repair costs	Timing and sizing of debt issues and payments
Capital Improvements Plan	Five-year plan of major infrastructure development and improvements	City Council identification of projects; prioritizing; costing; timing; financing and project management	Predictable funding levels, debt service planning
Land Use Assumptions	Ten-year plan of land use assumptions and infrastructure needs	Identification of residential & non-residential land use development opportunities	Water & sewer capacity plans, debt issues

Effect of Planning Processes on the Operating Budget



The budgetary impact of planning processes in FY 2022 is projected at \$3,183,718. Pay Plan adjustments total \$1.5 million. All employees received a 2% market adjustment on July 1, 2021. All eligible General Government employees will receive a 2% merit adjustment upon successful passage of their annual performance evaluation. Eligible Public Safety employees will receive 2 step increases of 3% or 5% (to a maximum of 10%) upon successful passage of their annual performance evaluation.

Operating transfers from the General fund to the Permanent Capital Maintenance fund for both Facilities and Parks total \$1.6 million, compared to zero funding in FY21. Appropriations for Economic Development incentives are budgeted at \$78,266 which represents a decrease of \$606,734 from the previous year's budget.

FY 2022 BUDGET IMPACT OF PLANNING PROCESSES	General Government Funds	Special Revenue Funds	Enterprise Funds	Totals
Pay Plan Adjustments	537,865	841,492	164,361	1,543,718
Prior Year Budget Impact	0	0	0	0
Increase / (Decrease)	537,865	841,492	164,361	1,543,718
Operating Transfer to Permanent Capital Maintenance Fund	1,640,000	0	0	1,640,000
Prior Year Budget Impact	0	0	0	0
Increase / (Decrease)	1,640,000	-	-	1,640,000
Vehicle & Equipment Replacements	0	0	0	0
Prior Year Budget Impact	0	-	330,000	-
Increase / (Decrease)	-	-	(330,000)	-
Operating Transfer to Quality of Life CIP Fund	0	0	0	0
Prior Year Budget Impact	0	0	0	0
Increase / (Decrease)	-	-	-	-
Economic Development Incentives Appropriation	0	78,266	0	0
Prior Year Budget Impact	0	685,000	0	0
Increase / (Decrease)	-	(606,734)	-	-
TOTALS	2,177,865	919,758	164,361	3,183,718

CITY OF GRAPEVINE, TEXAS
 FY 2021-22 APPROVED OPERATING BUDGET
 SUMMARY OF ALL FUNDS

- Budget At-A-Glance -

REVENUE AND OTHER FINANCING SOURCES:	2018-19 Actual	2019-20 Actual	2020-21 Budget	2021-22 Approved
Taxes	99,592,361	89,916,755	92,559,387	102,535,436
Licenses, Fees & Permits	8,910,022	9,746,130	8,524,246	7,841,363
Fines and Forfeitures	1,950,452	1,161,900	1,484,500	1,285,550
Charges for Services	47,518,199	44,016,479	47,991,717	48,466,760
Federal /State /Local Funds & Grants	217,690	337,339	344,094	344,094
Interest Income	688,900	851,624	1,015,100	700,000
Transfers In	17,095,518	27,657,609	12,456,636	11,929,232
Miscellaneous	2,022,592	5,842,858	1,801,044	1,986,186
TOTAL	177,995,734	179,530,694	166,176,724	175,088,621

EXPENDITURES AND OTHER FINANCING USES:	2018-19 Actual	2019-20 Actual	2020-21 Budget	2021-22 Approved
Personnel	61,120,150	60,569,766	60,605,261	61,308,260
Supplies	7,222,376	6,671,992	6,308,438	6,309,779
Maintenance	3,579,820	3,029,436	2,999,318	3,066,358
Services	46,366,267	45,815,883	43,187,933	43,863,778
Insurance	16,426,785	15,876,401	14,397,449	16,098,515
Debt Service	17,553,785	17,003,401	16,741,988	15,622,369
Transfers Out	17,013,713	17,013,713	12,501,636	11,974,233
Permanent Capital / Street Maint.	4,279,000	3,728,616	2,790,000	3,250,000
Interlocal / Inter-Agency	11,389,140	10,838,756	8,754,020	10,454,011
Capital Outlay	2,054,870	1,504,486	952,000	890,000
TOTAL	187,005,906	181,502,066	169,238,043	172,837,303

CITY OF GRAPEVINE, TEXAS
 FY 2021-22 APPROVED OPERATING BUDGET
 SUMMARY OF ALL FUNDS

- Budget At-A-Glance -

EXPENDITURES BY FUND:	2018-19 Actual	2019-20 Actual	2020-21 Budget	2021-22 Approved
General	70,358,190	69,091,575	64,519,648	67,888,255
Convention & Visitors Bureau	21,367,117	15,101,685	20,345,029	18,832,129
CVB Leisure & Incentives	4,715,692	11,680,171	4,716,651	4,200,690
Stormwater Drainage	1,483,302	1,763,521	1,344,592	1,451,188
Crime Control & Prevention	18,211,558	17,847,935	17,808,172	19,018,930
Lake Parks	2,461,151	3,335,589	2,879,688	2,392,919
4B Transit	10,476,439	8,978,634	9,218,161	10,930,343
Economic Development	3,038,044	5,002,759	3,763,721	3,753,448
Debt Service	22,081,757	15,831,910	15,619,369	14,751,401
Utility Enterprise	26,615,999	25,461,983	24,167,755	24,395,500
Golf Course	3,280,987	2,894,143	3,065,257	3,572,500
Permanent Capital & Street Maintenance	2,915,670	4,512,161	1,790,000	1,650,000
TOTAL	187,005,906	181,502,066	169,238,043	172,837,303

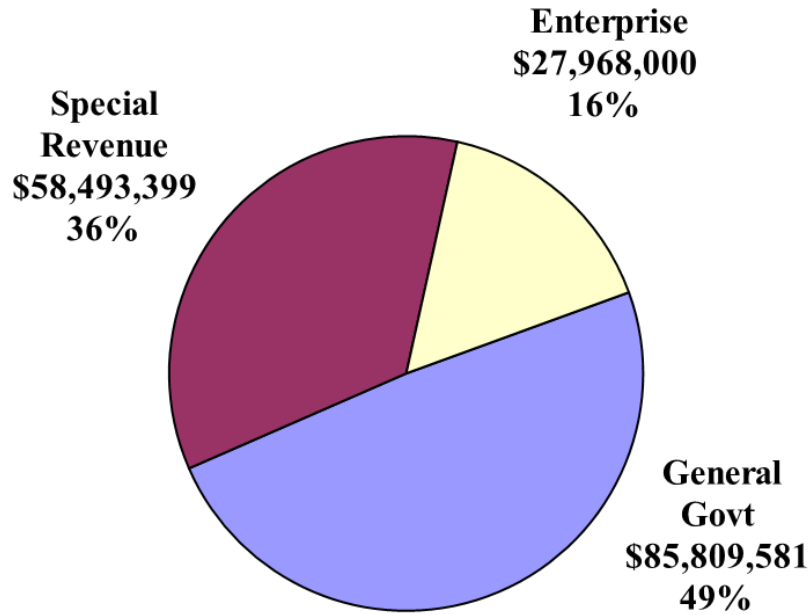
PERSONNEL BY FUND:	2018-19 Actual	2019-20 Actual	2020-21 Budget	2021-22 Approved
General	321.00	321.00	321.00	321.00
Convention & Visitors Bureau	69.00	69.00	69.00	69.00
Stormwater Drainage	8.00	8.00	8.00	8.00
Crime Control & Prevention	131.00	131.00	131.00	131.00
Lake Parks	4.50	4.50	4.50	4.50
Economic Development Fund	3.50	3.50	3.50	3.50
Utility Enterprise	51.00	51.00	51.00	51.00
Golf Course	19.00	19.00	19.00	19.00
Grapevine Housing Authority	1.00	1.00	1.00	1.00
TOTAL	608.00	608.00	608.00	608.00

(1) In full-time equivalents

(2) The Grapevine Housing Authority receives a subsidy from HUD for management and operations.

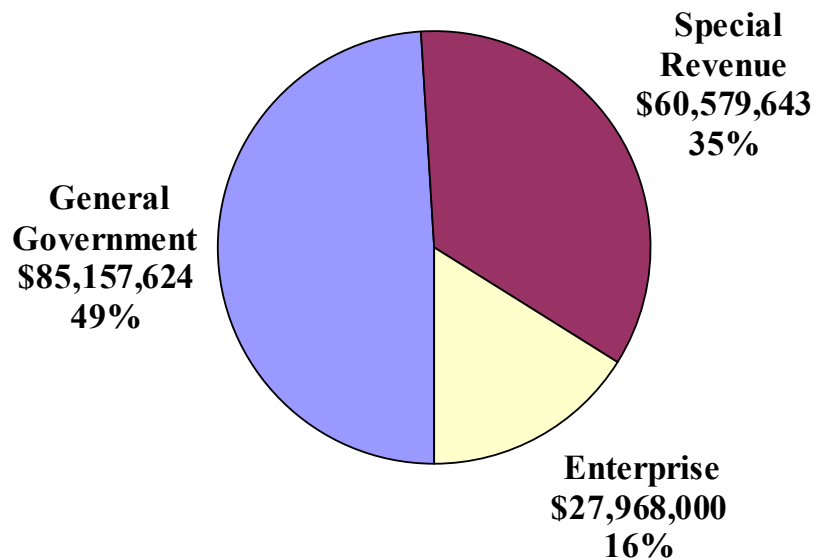
REVENUE FUNDING SOURCES

"Where The Money Comes From"

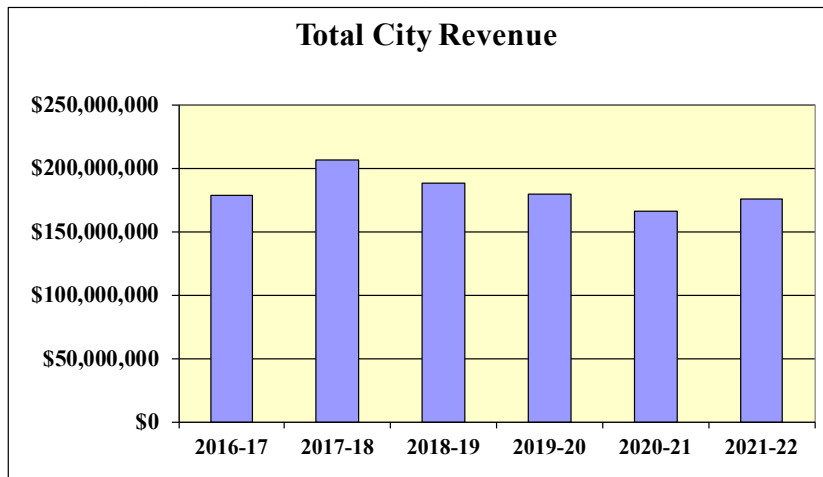


EXPENDITURE FUNDING USES

"Where the Money Goes"



Revenue and Other Financing Sources



Total City revenue (all funding sources) is budgeted at \$175 million, an increase of \$9 million (5%) from the previous year. General Government revenue is projected to increase by \$5.8 million over the prior year as the city recovers from the pandemic. Ad Valorem tax collections in the Debt Service fund remain virtually unchanged from the prior year. Special Revenue fund

segments are projecting a revenue increase of 2 million (5%) mainly due to increased sales tax collections. Enterprise fund revenue is projected to increase by \$447,692 based on projected water and wastewater revenue and rounds of golf played.

Taxes (Ad Valorem, Sales & Use, Mixed Beverage, and Hotel Occupancy) comprise the largest revenue stream at \$102.5 million and represent an increase of \$10 million (11%) from the prior year. Sales & Use taxes, the largest component, are budgeted at \$60.3 million, of which \$31.2 million is in the General Government sector and \$29.1 million is in the Special Revenue sector.

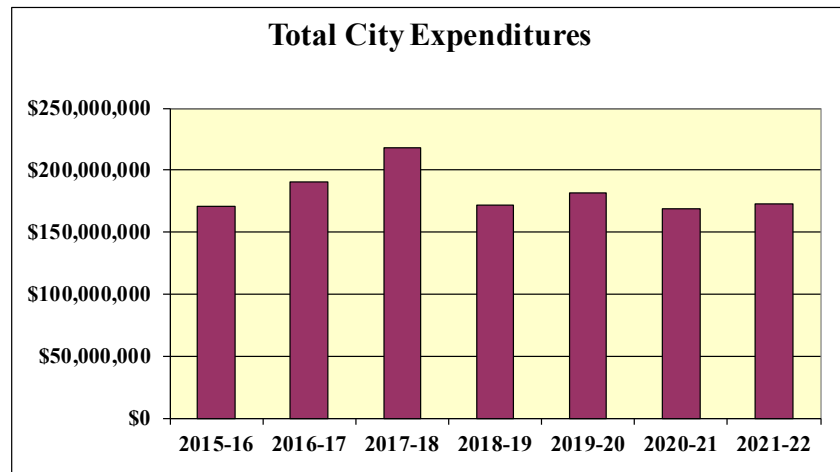
Charges for Services are the second largest revenue stream at \$48 million (28%) and represent a slight increase from the previous year. General Government charges are projected at \$9.2 million. Special Revenue charges are projected at \$11.9 million and Enterprise Fund charges are projected at \$27.1 million.

Transfers In are the third largest revenue stream at \$11.9 million (7%) and represent a decrease of 4% from the previous year, due to a reduction of operating transfers from the General fund.

Revenue for each governmental fund type will be discussed in depth in its respective section of this document.

Expenditures and Other Financing Uses

The FY22 adopted budget is comprised of total budgeted expenditures across all funds of \$172 million, and represents an increase of \$4 million (2.3%) from the prior year budget.



Personnel costs are the largest expenditure category, totaling \$60.6 million (35%), and represent an increase of \$700,000 from the previous budget year. Full time employees will receive a 2% merit increase in FY22.

Services are the second largest expenditure category, totaling \$43.8 million (25%), which is an increase of \$675,000 from the previous budget year.

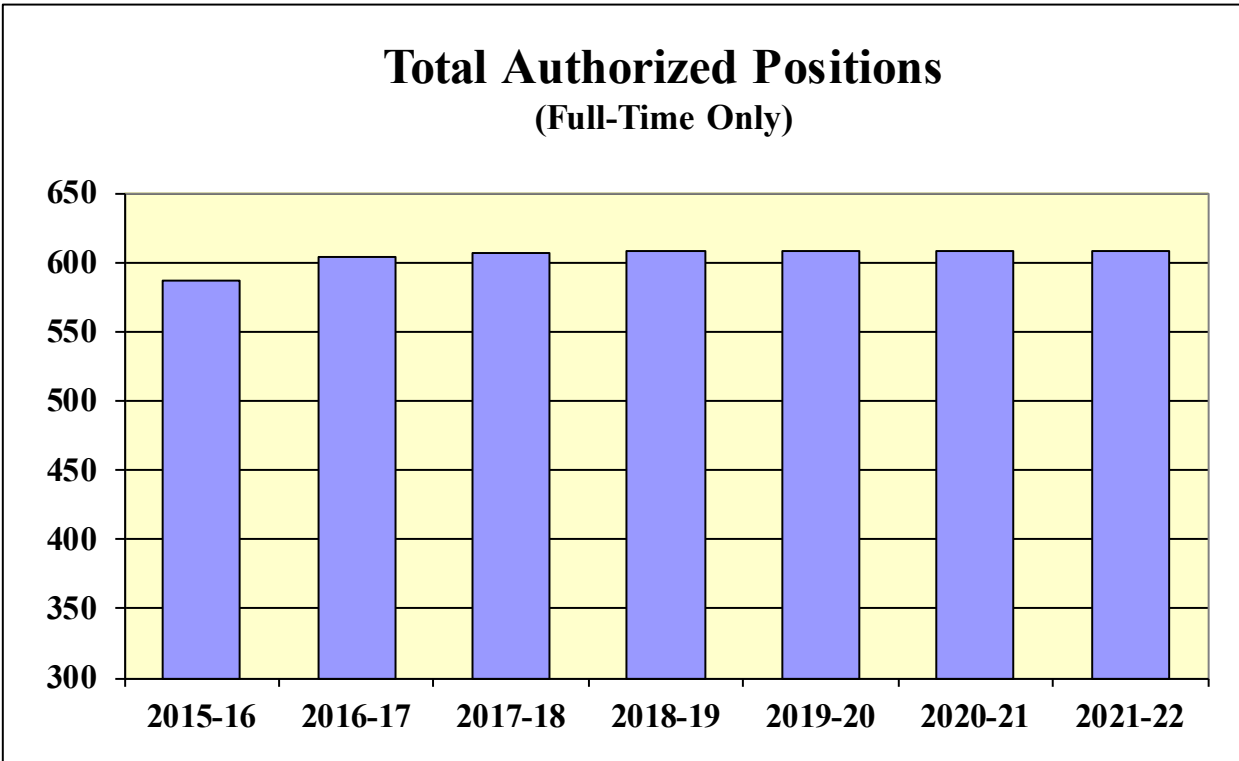
Insurance (including health, life, dental, property/casualty, worker's compensation, and auto) is the third largest expenditure category, totaling \$16 million (9.3%). The FY22 budget represents an increase of \$1.7 million from FY21.

Debt Service is the fourth largest expenditure category, totaling \$15.6 million, which is 9% of total expenditures. Budgeted expenditures for FY22 decrease by \$1.1 million from the FY21 budget.

Operating Transfers Out represent the fifth largest expenditure category, totaling \$11.9 million, and represents a decrease of \$527,000 (-4%) from the previous budget year. The FY22 budget does not restore the transfer to the city's Quality of Life Fund.

Expenditures for each governmental fund type will be discussed in depth in its respective section of this document.

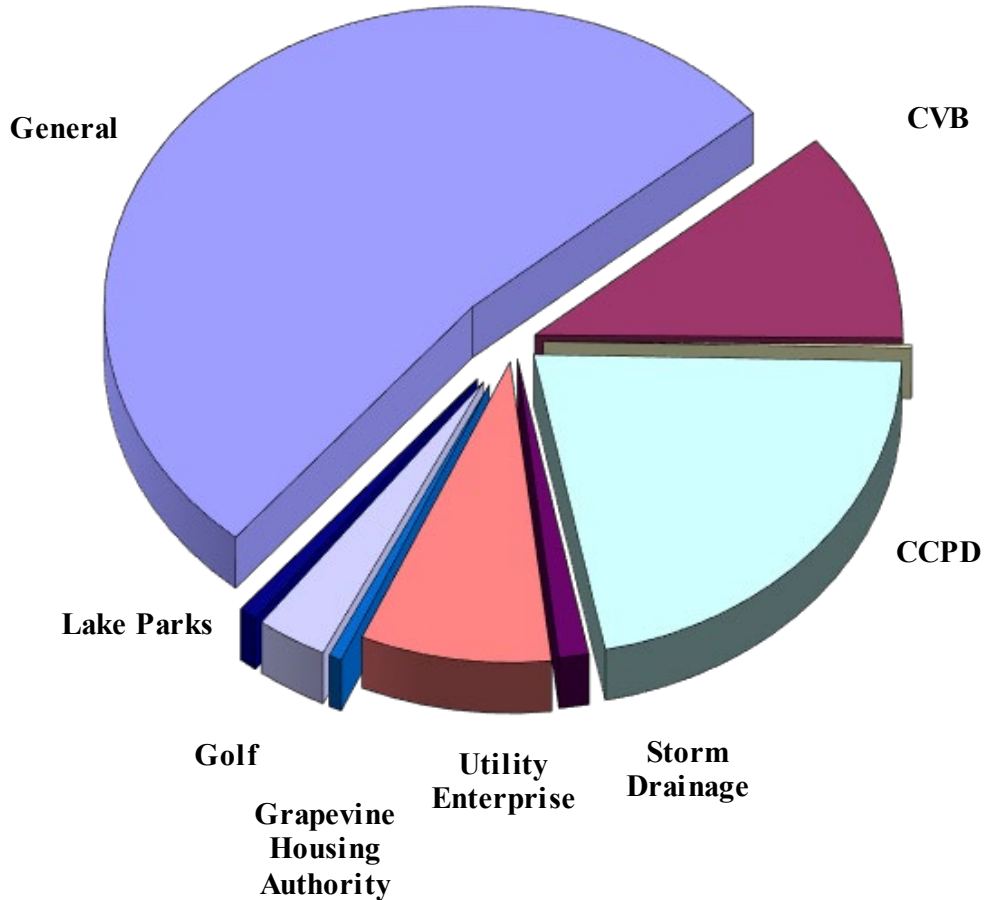
Total Authorized Positions



Total authorized positions, (full-time only) total 608 citywide for FY22. This represents no change from the previous year.

Total Authorized Positions

Citywide by Fund
FY 2021-22 Approved Budget

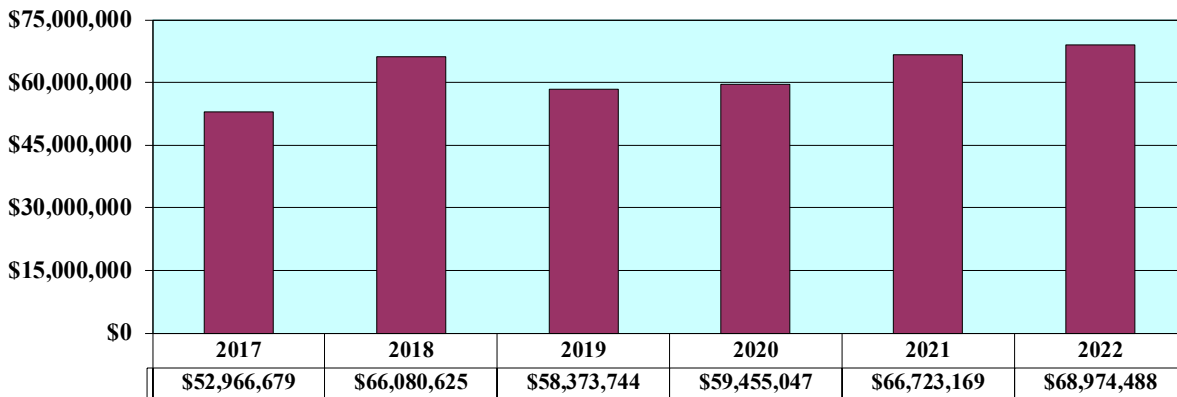


General Fund	321.00
Convention & Visitors Fund	69.00
Crime Control & Prevention Fund	131.00
Stormwater Drainage Fund	8.00
Utility Enterprise Fund	51.00
Golf Fund	19.00
Lake Parks Fund	4.50
Economic Development	3.50
Grapevine Housing Authority	1.00

TOTAL CITYWIDE AUTHORIZED FULL-TIME POSITIONS: 608

Total Fund Balance

All Budgeted Funds, as of September 30



Note: The totals for years 2017 through 2020 are actual (audited); the total for 2021 is estimated; and the total for year 2022 is projected.

Fund Balances

The total citywide balance of all budgeted funds on October 1 is estimated at 66.7 million, an increase of \$7.2 million from the previous year's total of \$59.5 million. The increase is directly attributed to revenues returning to pre-pandemic levels as sales tax and occupancy tax receipts return to FY19 levels.

The gain in the General fund for FY21 was \$4.7 million, in which most of the loss was in sales tax revenue. The fund balance for the Convention and Visitors Bureau increased by \$612,000, as the return of both Main Street Days and GrapeFest festivals (albeit in a limited format) equated to revenue increases. The Convention and Leisure Incentives fund incurred a decrease in fund balance of \$808,000 (-16%) as large conferences continue to offer virtual options.

The Crime Control and Prevention District fund incurred an increase of \$1.3 million in FY21 due to the rebound in sales tax revenue. The Lake Parks fund incurred a slight increase fund balance of \$33,000 as the Vineyards Campground and Cabins reopened to the public.

The total citywide ending fund balance projected at FY22 year-end is \$68.9 million, an increase of \$2.2 million (3.4%). Decreases in the balances of the Convention & Visitors, Convention Leisure Incentives, and Capital/Street Maintenance funds.

The Convention Leisure Incentives fund is the only one to project a decline in fund balance for FY22.

**ESTIMATED FUND BALANCES
FISCAL YEAR 2020-21**

Fund	Actual Beginning Fund Balance 10/1/2020	Estimated Revenues and other Financing Sources 2020-21	Estimated Expenditures and other Financing Uses 2020-21	Estimated Ending Fund Balance 9/30/2021
General	\$9,547,363	\$69,695,514	\$64,980,295	\$14,262,582
Debt Service	\$6,844,294	\$15,558,868	\$16,352,081	\$6,051,081
Convention & Visitors	\$12,679,426	\$15,342,569	\$14,729,960	\$13,292,035
Convention & Leisure Incentives	\$5,041,388	\$2,764,028	\$3,572,021	\$4,233,395
Stormwater Drainage	\$1,769,375	\$1,506,651	\$1,689,547	\$1,586,479
Crime Control & Prevention	(\$2,824,925)	\$19,492,391	\$18,132,896	(\$1,465,430)
4B Transit	\$22,918	\$9,584,460	\$9,607,378	\$0
Economic Development	\$7,055,268	\$5,148,723	\$4,358,732	\$7,845,259
Utility Enterprise	\$23,645,149	\$28,728,984	\$25,251,844	\$27,122,289
Golf	(\$643,097)	\$3,841,987	\$3,469,341	(\$270,451)
Lake Parks	(\$4,496,443)	\$2,910,351	\$2,877,683	(\$4,463,775)
Capital / Street Maintenance	\$814,331	\$38,890	\$2,323,516	(\$1,470,295)
TOTAL	\$59,455,047	\$174,613,416	\$167,345,293	\$66,723,169

**PROJECTED FUND BALANCES
FISCAL YEAR 2021-22**

Fund	Estimated Beginning Fund Balance 10/1/2021	Budgeted Revenues and other Financing Sources 2021-22	Budgeted Expenditures and other Financing Uses 2021-22	Projected Ending Fund Balance 9/30/2022
General	\$14,262,582	\$68,529,505	\$67,888,255	\$14,903,832
Debt Service	\$6,051,081	\$15,630,076	\$14,751,401	\$6,929,756
Convention & Visitors	\$13,292,035	\$19,300,120	\$18,832,129	\$13,760,026
Convention & Leisure Incentives	\$4,233,395	\$3,732,699	\$4,200,690	\$3,765,404
Stormwater Drainage	\$1,586,479	\$1,453,500	\$1,451,188	\$1,588,791
Crime Control & Prevention	(\$1,465,430)	\$19,018,930	\$19,018,930	(\$1,465,430)
4B Transit	\$0	\$10,940,343	\$10,930,343	\$10,000
Economic Development	\$7,845,259	\$3,753,448	\$3,753,448	\$7,845,259
Utility Enterprise	\$27,122,289	\$24,395,500	\$24,395,500	\$27,122,289
Golf	(\$270,451)	\$3,572,500	\$3,572,500	(\$270,451)
Lake Parks	(\$4,463,775)	\$3,112,000	\$2,392,919	(\$3,744,694)
Capital / Street Maintenance	(\$1,470,295)	\$1,650,000	\$1,650,000	(\$1,470,295)
TOTAL	\$66,723,169	\$175,088,621	\$172,837,303	\$68,974,488

Short-term initiatives for the upcoming year

They FY22 budget reflects the City’s response to changes in the environment in which it operates and of the key initiatives that guided its development. These initiatives reflect the choices for the fiscal year and are consistent with the City’s long-term policies.

Continue to improve the efficiency and effectiveness of service delivery

The Next Generation Leadership (NGL) program provides customer service and leadership development training to employees throughout the organization. All employees are required to attend a Business Culture Guiding Values training session in which participants are introduced to the Grapevine method of (1) How We Treat People; (2) How We Lead Our Employees; (3) How We Manage Our Resources; (4) How We Make Decisions; and (5) How We Confront Challenges.



The program was suspended in FY20 and again in FY21 due to COVID-19. Upon its resumption in FY22, a major program enhancement will be the change to Even Years Continuing Education / Odd Years New Class. This allows us to provide continuing leadership education to people who have already completed NGL – the alumni. The first year of continuing education for NGL alumni is expected to resume in January 2023. Previous classes have implemented capstone projects designed to increase efficiency and effectiveness throughout the organization.

Continue to explore new ways to combat spiraling health care costs

The FY22 budget continues funding for programs geared toward reducing health care cost by developing proactive approaches for assessment and prevention. Programs include Virgin Pulse challenges, Naturally Slim, FitBits, Weight Watchers at Work, and financial incentives for smoking cessation. Also included is the popular Lunch and Learn series, which covers a wide variety of topics to promote health and wellness.

Continue to use excess reserves to invest in “Quality of Life” capital projects

The City Council has adopted the policy of maintaining a 20% fund balance in the General Fund. All reserves in excess of the 20% threshold are to be transferred to the Quality of Life CIP fund at fiscal year-end. Due to the pandemic, the transfer was suspended in FY20 and is not included in the FY22 budget as well. To date, the General fund has made contributions in excess of \$47 million to the fund.

Continue to enhance tourism by promoting Grapevine as a “destination”

With the establishment of the CVB Incentives fund in 2015, the monies collected by the 1% addition to the hotel/motel occupancy tax are segregated from other CVB funds and restricted for use to attract new group business and new hotel room development as a part of our Economic Development efforts. This fund is projected to generate \$4.2 million in FY22.

The start of TEXRail commuter rail service has made a significant impact on tourism in the downtown area. Ridership has been strong with over one-million rides since service began in January 2019. The opening of the Grapevine Main Station, Harvest Hall, Hotel Vin, and massive parking garage will continue to be the centerpiece of Grapevine's transit-oriented development.

Continue to pursue economic development opportunities to bring new businesses to Grapevine In December 2013, the City of Grapevine purchased approximately 185 acres of property in the northeast portion of the city. It is the intention of the city to conduct a market/feasibility study and develop a master plan for the property. The city has been successful in marketing the property to developers, most notably to Kubota, Mercedes Benz, and Paycom.

Kubota Tractor Corporation unveiled its new North American Headquarters building in Grapevine on April 12, 2017 with a ribbon cutting ceremony with Governor Greg Abbott, Masatoshi Kimata, President and Representative Director of the Kubota Group, along with State and local officials. The company's move to Texas from Torrance, California, is the most significant change it has undertaken in its successful 45-year history in the U.S. Kubota's new Corporate Office facility was built with sustainability features designed specifically to qualify for the LEED Gold certification.

In August 2017 the City proudly announced that THE TRADE GROUP® will be relocating their global headquarters to Grapevine, Texas. The company has made the Inc. 5000 list of fastest growing private companies for the past four years and is one of the nation's leading trade show exhibit and event companies. Known for its dedication to design excellence, the company provides trade show exhibit design and fabrication services, state-of-the-art live event planning, event execution and management.

In June 2018 the Grapevine City Council and Paycom are announced that Paycom Software, Inc., ("Paycom") an award-winning U.S.-based human capital management technology provider, will be relocating its Texas operations center to Grapevine, Texas. Oklahoma City-based Paycom will occupy approximately 14 acres of the City of Grapevine property and will be located across from Kubota's North American Headquarters.

Paycom plans to begin with a new, single building and currently expects to expand to several hundred employees before eventually expanding their physical footprint to accommodate approximately 1,000 well-paying positions. Paycom felt that Grapevine would be an ideal location to continue their growth in Texas and consolidate some of their current smaller operations.

The FY22 budget includes funding for additional economic development deals.

Debt Management

The Debt Service Fund is used for the accumulation of resources for and the payment of general long-term debt principal, interest and related costs on general obligation bonds and public property finance contractual obligations issued by the City. Revenues are generated by the collection of property taxes dedicated to interest and sinking fund requirements (I&S), interest income, and transfers from the Convention and Visitors, Stormwater Drainage, Utility Enterprise and Lake Enterprise funds.

Over the past decade, the City of Grapevine has issued long-term general obligation (GO) debt of \$149 million to finance capital improvements, the annual street overlay program, to purchase land, and to refinance existing debt at lower interest rates. The issues are primarily the result of a negotiated sale and are issued in denominations of \$5,000 each. Interest is paid semi-annually on February 15 and August 15.

On June 4, 2019 the City Council authorized the issuance and sale of General Obligation Improvement Bonds in the amount of \$24,700,000 through the Public Approved Bond Election held November 7, 2017. The purpose of the issue is to fund projects to (1) design, improve, construct, equip and furnish the Animal Shelter Facility for \$3.9 million; (2) design, construct, improve, renovate, expand equip and furnish new Fire Station 2 and new Fire Station 3 as well as acquire the land for \$16 million; and (3) design, improve, construct, equip and furnish the Clubhouse and multi-use facility at the Grapevine Municipal Golf Course for \$4.8 million.

Additionally, this will authorize the refunding of Series 2009 and 2009-A Certificates of Obligation for combined estimated savings of \$676,000.

Outstanding GO Bond Debt Issues	Original	Date	Use of Proceeds
	Issue Amount	Issued	
GO Ref Bonds Series 2009	\$24,280,000	05/21/09	Refunding
GO Ref Bonds Series 2010	\$10,475,000	06/15/10	Refunding, 39% Water & Sewer
GO Ref Bonds Series 2012	\$8,060,000	12/01/12	Refunding, 13.5% Lake Pks, 3.1% CVB
GO Bonds Series 2013	\$65,805,000	06/15/13	Public Safety Bldg; Recreation Center
GO Ref Bonds Series 2015	\$14,695,000	02/01/15	Refunding
GO Ref Bonds Series 2017	\$1,365,000	01/15/17	Refunding
GO Ref & Improv Bonds Series 2019	\$24,700,000	06/04/19	Refunding, Animal Shelter facility, Fire Stations 2 & 3, Golf Clubhouse

The Grapevine 4B Economic Development Corporation issued \$19.5 million in Sales Tax Revenue Bonds in January 2014. Proceeds from the sale of Bonds were used to acquire land within the city used to promote new and expanded business enterprises for economic development. The bonds are secured by the gross proceeds of ¼ of the ½ cent sales and use tax levied within the City of Grapevine for the benefit of the Corporation.

In April 2018 the City authorized the issuance of and sale of Sales Tax Revenue Refunding Bonds, Series 2018 to refund the 2014 issue. The refund is estimated to reduce the interest rate from 5.52% to 4.20% and is estimated to save the City approximately \$2,476,583. This action will not extend the term of the bonds, which will be fully retired in 2034.

Outstanding Revenue Bond Issues	Original Issue Amount	Date Issued	Use of Proceeds
Sales Tax Revenue Bonds Series 2018	\$16,930,000	04/15/18	Refunding

During the same period, the City has also issued certificates of obligation (CO) debt of \$58.3 million to finance vehicle and capital equipment replacements, computers, golf carts, land acquisitions, construction of the CVB Headquarters & Museum Complex, improvements at the Vineyards Campground, and for the purchase of mobile electronic hand-held ticket writers. The debt has been issued through both negotiated and competitive sales. The notes are issued in denominations of \$5,000 each. Interest is paid semi-annually on February 15 and August 15.

In April 2018 the City issued \$32,310,000 in Combination Tax and Revenue Certificates of Obligation for the purpose of paying contractual obligations to be incurred for the Grapevine Main Station project, including: (a) planning, developing, constructing, and equipping public plaza and open space improvements in downtown Grapevine; (b) planning, developing, constructing and equipping a public observation and viewing tower; (c) planning, developing, constructing and equipping a public parking garage in downtown Grapevine; (d) planning, developing, constructing and equipping City Convention and Visitors Bureau meeting space and offices; and (e) paying professional services of attorneys, financial advisors and other professionals in connection with the projects and the issuance of the Certificates.

Outstanding CO Debt Issues	Original Issue Amount	Date Issued	Use of Proceeds
Comb Tax & Rev CO Series 2010	\$500,000	11/02/10	Lake Parks improvements at the Vineyards Campground
Public Property Finance Contractual Obligation Series 2012	\$1,225,000	12/01/12	Fire apparatus
Comb Tax & Rev CO Series 2015	\$11,720,000	02/01/15	Public improvements. Water & Sewer 82.94%
Public Property Finance Contractual Obligation Series 2015	\$3,070,000	02/01/15	Vehicles and Equipment
Comb Tax & Rev CO Series 2017	\$9,535,000	01/15/17	IT equipment, land acquisition for fire station relocations
Comb Tax & Rev CO Series 2018	\$32,310,000	04/15/18	Commuter Rail Station

The City has also issued tax notes, which are generally short-term debt instruments, in the amount of \$4.9 million for upgrades to the police/fire radio system, fire apparatus, police vehicles and golf equipment.

Outstanding Tax Note Debt Issues	Original Issue Amount	Date Issued	Use of Proceeds
Tax Notes Series 2013	\$3,965,000	06/15/13	Police/Fire radio system, fire apparatus, police vehicles, golf equipment
Tax Notes Series 2017	\$970,000	10/17/17	Vehicles

Tax notes, GO bonds and COs all represent tax-supported debt, also called governmental debt. Although the CO issues are a combination of tax and revenue supported debt, in the event of a revenue shortfall the City has pledged its taxing authority as surety.

Overall, current outstanding governmental debt is \$217,063,072, (not including TIF) with a principal balance of \$164.5 million. Repayment of this debt is scheduled over a twenty (20) year period and is payable from a general property tax levy.

Debt Instrument	Outstanding Principal	Interest Due	Total Debt	Percentage of Total
General Obligation Bonds	\$84,945,000	\$25,002,016	\$109,947,016	55.96%
Certificates of Obligation	\$48,480,000	\$16,413,578	\$64,893,578	33.03%
Tax Notes and Contractual Obligations	\$1,910,000	\$131,725	\$2,041,725	1.04%
Sales Tax Revenue Bonds	\$15,260,000	\$4,321,109	\$19,581,109	9.97%
Total	\$150,595,000	\$45,868,428	\$196,463,428	100.00%

Rating Agency Reports



City of Grapevine, Texas

“Credit Rating Upgrade to Aa1”

Upgrade Saved an Estimated \$200,000



Rating Action: Moody's upgrades to Aa1 Grapevine, TX's GOLT bonds

New York, May 23, 2019 – Moody's Investors Service has upgraded to Aa1 from Aa2 the City of Grapevine, TX's issuer rating and rating on the outstanding general obligation limited tax debt. Moody's has also assigned a Aa1 rating to the city's General Obligation Refunding and Improvement Bonds, Series 2019.

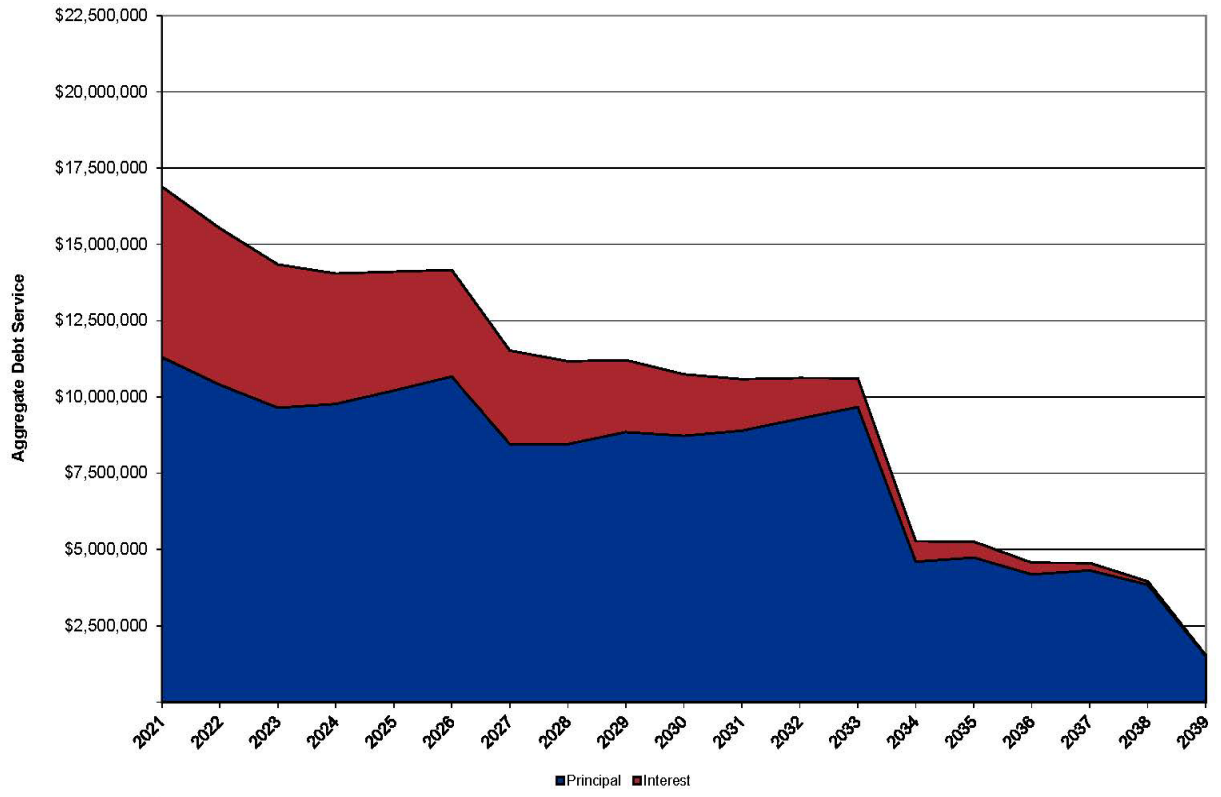
Moody's Investors Service has issued a rating of **Aa2** for Grapevine's GO debt. The credit position for Grapevine is very good, and its Aa2 rating is slightly stronger than the median rating of Aa3 for US cities. The notable credit factors include a robust financial position, strong wealth and income levels and an ample tax base. The credit position also reflects a manageable debt burden and a moderate pension liability.

	Moody's	S&P	Description
Investment Grade	Aaa	AAA	Prime
	Aa1	AA+	
	Aa2	AA	
	Aa3	AA-	High Grade
	A1	A+	
	A2	A	
	A3	A-	Upper Medium Grade
	Baa1	BBB+	
	Baa2	BBB	
Baa3	BBB-	Lower Medium Grade	
Junk	Ba1		BB+
	Ba2		BB
	Ba3	BB-	
	B1	B+	
	B2	B	Highly Speculative
	B3	B-	
	Caa1	CCC+	
	Caa2	CCC	Substantial Risks
	Caa3	CCC-	
	Ca	CC	Extremely Speculative
	C		
	D	In Default with Little Prospect for Recovery	
	D	In Default	

S&P Global Ratings has assigned its 'AA+' long term rating for Grapevine's GO debt. The rating reflects favorably on the City's:

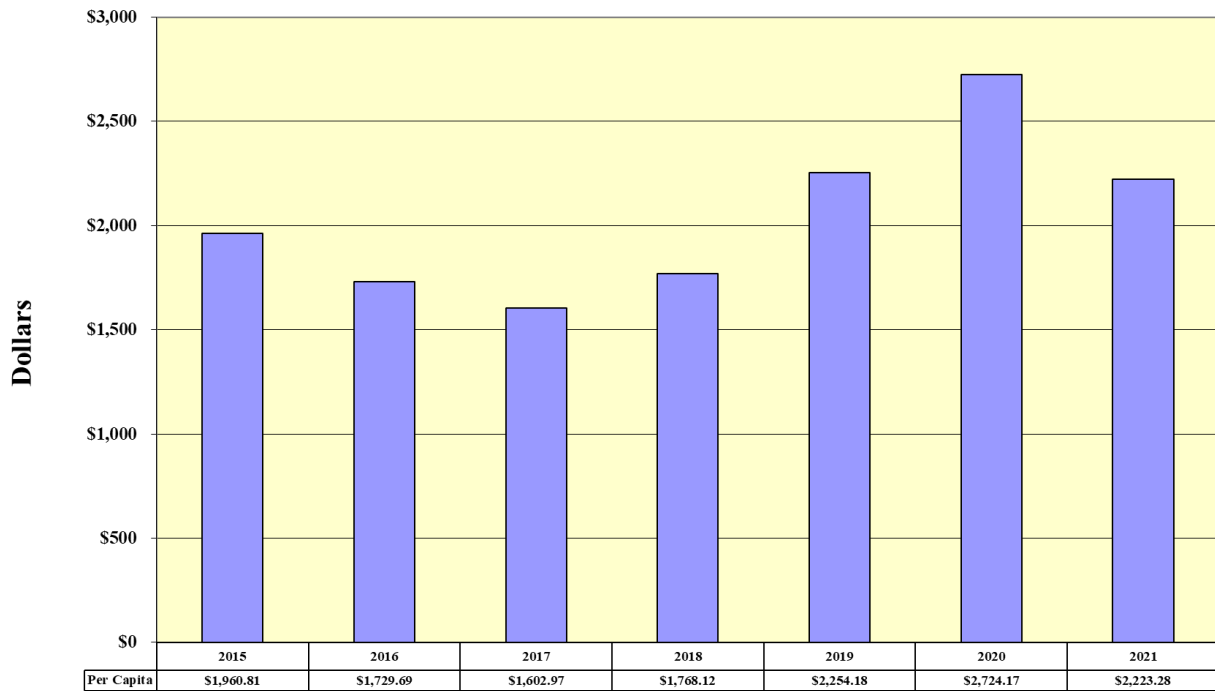
- Very strong economy, with access to a broad and diverse metropolitan statistical area
- Strong management, with good financial policies and practices
- Strong budgetary performance, with operating surpluses in the general fund and at the total governmental fund level
- Very strong budgetary flexibility
- Very strong liquidity

City of Grapevine, Texas
All Outstanding General Obligation Debt



The Government Finance Officers Association (GFOA) recommends the use of outstanding debt indicators to accurately capture the unfunded obligation to be repaid from general revenues. The City's net direct debt per capita is the amount of governmental debt outstanding for each citizen of Grapevine. This allows for a valid comparison among cities of different sizes. Direct debt includes all long-term obligations directly supported by general revenues and taxes. It does not include interest expenses. Grapevine's net debt per capita is calculated at \$2, (based on an estimated population of 53,976) and represents an increase of \$486.06 (27.5%) from the previous year's calculation of \$1,768.12. A table of previous years' net direct debt per capita is shown below.

Net Direct Debt Per Capita
General Obligation Debt payable from Ad Valorem Taxes



Population and net direct debt amount for the periods listed below are as follows:

<u>Year</u>	<u>Net Direct Debt</u>	<u>Population</u>
2010	\$75,596,365	47,045
2011	\$68,589,652	47,101
2012	\$62,359,082	47,854
2013	\$122,903,477	48,751
2014	\$114,209,419	49,424
2015	\$97,648,222	49,800
2016	\$86,254,210	49,867
2017	\$82,809,565	51,660
2018	\$92,808,409	52,490
2019	\$121,671,399	53,976
2020	\$150,595,000	55,281
2021	\$125,321,691	56,368

The assessed value of all taxable property is an important measure of the capacity of the tax base to support present and future revenue needs, particularly in terms of debt obligations. The ratio of net direct debt as a percentage of net taxable value is relevant for local governments that depend on property taxes as the primary source of debt service revenues. The City's 2021 ratio of net direct debt as a percentage of assessed value is 1.21%.

Year	Net Direct Debt	Net Taxable Value	Ratio
2004	\$94,245,000	\$4,894,958,382	1.96%
2005	\$94,965,000	\$5,243,478,637	1.81%
2006	\$94,531,601	\$5,230,966,070	1.81%
2007	\$92,535,000	\$5,815,838,701	1.59%
2008	\$79,538,716	\$5,954,088,371	1.33%
2009	\$77,725,000	\$5,829,604,089	1.33%
2010	\$75,596,365	\$5,864,643,146	1.29%
2011	\$68,589,652	\$5,912,257,208	1.16%
2012	\$62,359,082	\$6,082,785,223	1.02%
2013	\$122,903,477	\$6,246,787,751	1.96%
2014	\$114,209,419	\$6,593,129,832	1.73%
2015	\$97,648,222	\$6,303,722,379	1.55%
2016	\$86,254,210	\$7,274,810,676	1.18%
2017	\$82,809,564	\$8,037,334,886	1.03%
2018	\$92,808,409	\$8,730,311,903	1.06%
2019	\$121,671,399	\$9,285,556,518	1.31%
2020	\$150,595,000	\$9,411,012,077	1.60%
2021	\$125,321,691	\$10,351,254,676	1.21%

Debt Policy

The City's policy is to use bond proceeds for capital expenditures only. Such revenues are never to be used to fund normal City operations. The City Council has also set a goal of capping net general debt service at 25% of the General Fund budget.

Net General Debt Service as Percentage of General Fund Expenditures	FY19 Actual	FY20 Actual	FY21 Estimate	FY22 Approved
General Debt Service	22,081,757	15,798,459	15,619,369	14,751,401
Less: Transfer Funding	(8,438,308)	(2,387,064)	(2,399,369)	(2,057,569)
Net General Debt Service	13,643,449	13,411,395	13,220,000	12,693,832
General Fund Expenditures	64,235,788	71,054,689	64,519,648	67,888,255
Percentage of General Fund Expenditures	21%	19%	20%	19%

Long-Range Financial Forecast

The Long-Range Financial Forecast takes a forward look at the City's General Government (General, Debt Service and Capital / Street Maintenance funds) revenues and expenditures. Its purpose is to identify financial trends, shortfalls, and issues so the City can proactively address them. It does so by projecting out into the future the fiscal results of continuing the City's current service levels and policies, providing a snapshot of what the future will look like as a result of the decisions made in the recent past. The Long-Range Financial Forecast is not intended as a budget, or as a proposed plan. Instead, it sets the stage for the budget process, facilitating both Council and staff in establishing priorities and allocating resources appropriately.

Goals of Long-Range Planning

To maximize the benefit of long-range planning, Council established the following goals:

- Sustain existing programs at high service levels
- Maintain a healthy General Fund balance of at least 20% annually
- Maintain competitive employee compensation at the 50th percentile of the market
- Provide adequate and stable funding for street and facility maintenance projects
- Pay cash for fleet, capital and technology equipment replacements
- Cap debt service at 25% of the General Fund budget
- Use excess reserves to invest in "Quality of Life" capital projects

The Long-Range Financial Forecast is based on assumptions regarding what will happen in the regional and state economy over the next three years, and on near-term and long-term revenue and expenditure drivers.

Key Revenue Drivers

Ad Valorem Tax Rate
Net Taxable Value
Sales Tax
Mixed Beverage Tax
Franchise Fees
Licenses & Permits
Charges for Services
Intergovernmental Revenues
Fines & Forfeitures
Interest Income

Key Expenditure Drivers

Personnel Costs
Operating Supplies
Apparatus & Tools
Motor Vehicle Fuel
Maintenance
Travel, Training & Dues
Utility Costs
Professional Services
Insurance Costs
Fleet/Capital Equipment Replacements

Key Accomplishments

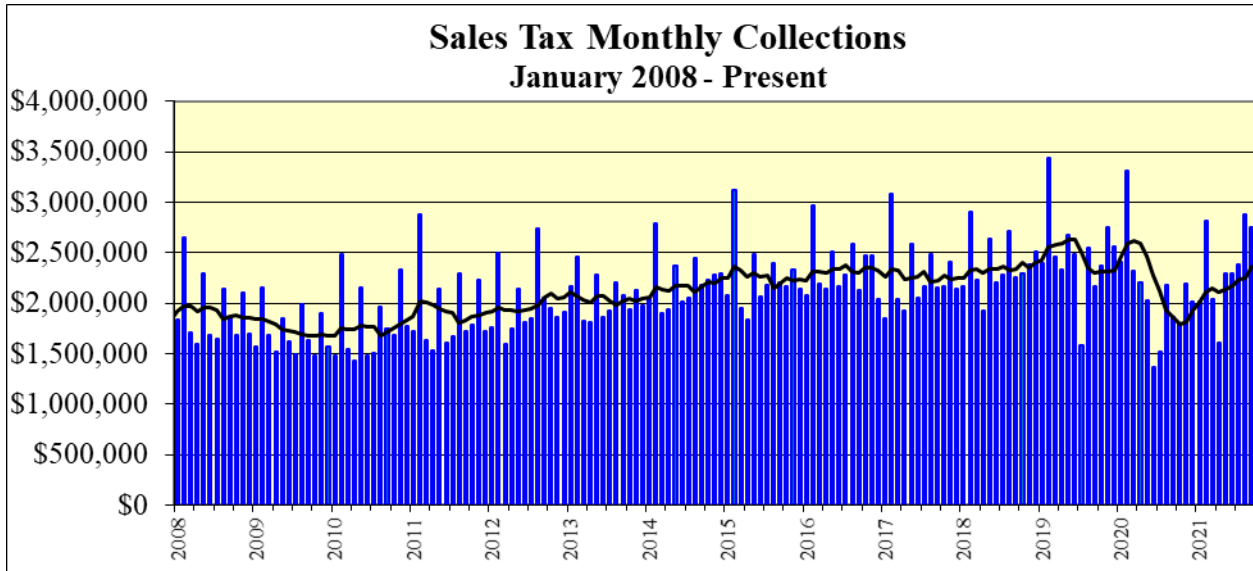
A key objective of the Long-Range Financial Forecast is to meet and/or exceed the long-range financial goals established by the City Council. The following table provides a summary of how the FY22 budget meets the objectives.

Goal	Result
Sustain existing program service levels	Yes; Budget restores service levels to pre-pandemic levels.
Maintain General Fund balance of at least 20% annually	Yes; FY22 projected ending balance is 24%
Maintain competitive employee compensation at the 50 th percentile of the market	Yes; FY22 budget includes a 2% merit increase for general employees and a two-step increase for public safety.
Adequate and stable street / facility maintenance funding	Improving; FY22 budget partially restores full funding of the Permanent Capital Maintenance Fund (PCMF)
Cash funding of fleet, capital and technology equipment replacements	No; Due to reductions in revenue, capital equipment will be purchased with newly issued bonds.
Cap net debt service at 25% of the General Fund budget	Yes; FY22 ratio is 19%
Use excess reserves to invest in "Quality of Life" capital projects	No; FY22 does not restore QOL funding

Current Economic Trends Impacting Long-Range Forecasting

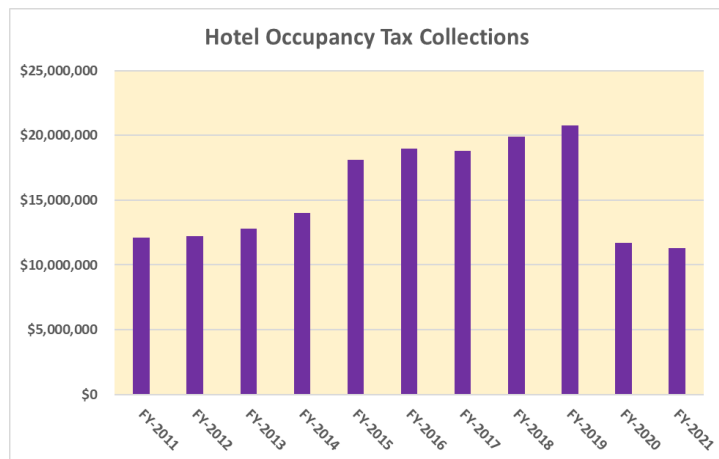
Numerous economic indicators have rebounded and normalized following the COVID-19 pandemic. Increased economic activity is evident based on rises in sales tax, hotel occupancy, and other revenues as compared to pandemic lows. However, there remains some uncertainty regarding the commercial and lodging sectors due to lasting effects of the pandemic.

Following the 2008-2009 Great Recession, Grapevine experienced incremental growth in sales tax collections culminating in early FY20. Then, due to business closures and travel restrictions resulting from the COVID-19 pandemic, sales tax collections bottomed-out during the second half of FY20. As the economy recovered in FY21, sales tax collections reached near pre-pandemic levels to close out the fiscal year.



Within the last twelve months, General Fund sales tax collections increased by \$2.8 million (11%) over FY20, which followed a \$4.1 million (14%) decrease the previous year resulting from COVID-19 business closures and travel restrictions. With the economy recovering, modest gains in sales tax are expected.

Due to travel and event restrictions during the COVID-19 pandemic, hotel occupancy tax collections fell by 44% from FY19 to FY20. As business and leisure travel returned in FY21, revenues moderated and modest increases are expected in FY22. However, a return to pre-pandemic levels is not expected in the upcoming fiscal year.



Major Development

Grapevine Main Station (TexRail)

The 42,000-square-foot rail station opened to the public in April 2021. This included Peace Plaza at Grapevine Main Station, which is large enough to accommodate 3,500 guests and a 150-foot-tall Observation Tower offering 360-degree views of the city and beyond. A 38,000-square-foot Plaza also includes the “Peace Circle” art display, with larger-than-life bronze sculptures, depicting an 1843 peace treaty negotiation between then President of the Texas Republic, Sam Houston and ten American Indian Chiefs/leaders.



Trinity Metro’s TexRail commuter rail service began in January 2019. Since then, over one-million passengers have used the service which spans from downtown Fort Worth, through Grapevine, to Terminal B at the Dallas-Fort Worth International Airport. Over 150,000 ticketed passengers have utilized the Grapevine-Main Station keeping it the most popular Saturday destination for the TexRail system.

Monthly ridership across all nine stations peaked in December 2019 with over 51,000 ticketed passengers riding TexRail. Throughout the first quarter of 2020 ridership was dramatically reduced due to travel restrictions imposed during the COVID-19 pandemic. Since then, ridership has steadily increased as the economy reopened and is now approaching pre-pandemic levels.

Hotel Vin



Opened in September 2020, Hotel Vin serves as the gateway to Historic Downtown. Located adjacent to the new TEXRail station, the hotel invites guests to embrace and explore all it has to offer, as well as the convenience of being steps away from wonderful shopping, dining, and scenery in the Main Street District of Grapevine.

Hotel vin has 120 guest rooms and nearly 15,000 square feet of indoor and outdoor space, and an additional 38,000 square feet of outdoor plazas.

Harvest Hall

Opened in February 2021, Harvest Hall is a 20,000-square-foot food and entertainment destination located at Main Street and Dallas Road. The food hall features seven chef-driven kitchens, craft coffee and cocktails, as well as a venue for public and private events.

Harvest Hall provides guests the opportunity to select their preferred ambiance within one unified concept. In total, Harvest Hall offers indoor and outdoor seating for approximately 500 people and is divided into three separate yet complementary areas – North Hall, Great Hall and South Hall.



The Trade Group



With construction completed in late 2020 and interactive showroom opened in April 2021, the Trade Group is an award-winning, full-service event marketing and creative design firm specializing in exhibit design and fabrication, graphic design and production, videography, experiential marketing and more. Since 1986, the company's team of event, design, and engineering experts has helped thousands of clients amplify their brands and successfully navigate a wide range of events and experiences.

The new headquarters is located in northeast Grapevine and boasts 185,000 square feet of office, warehouse, graphics production, exhibit manufacturing, showroom, and meeting space.

Paycom Relocates Texas Operations Center to Grapevine, Texas

Nearing completion, Paycom Software, Inc. (“Paycom”), an award-winning U.S.-based human capital management technology provider, has relocated its Texas operations center to Grapevine, Texas. Oklahoma City-based Paycom occupies approximately 14 acres of the City of Grapevine property and is located across from Kubota’s North American Headquarters.



Paycom plans to begin with a new single building and currently expects to expand to several hundred employees before eventually expanding their physical footprint to accommodate approximately 1,000 well-paying positions. It’s anticipated Paycom will begin to occupy their new facility in early 2022.

Rock & Brews/Velvet Taco

The Grapevine City Council approved conditional use permits for Rock & Brews and Velvet Taco in July of 2021. The project also includes space for five additional restaurants or retail outlets which are expected to be filled by national tenants.



Rock & Brews is an American restaurant and bar serving classic comfort food and local, unique craft beer. Guests are immersed in a rock-inspired experience consisting of concert lighting, videos of history’s greatest rock moments, and wall-to-wall rock art. The Rock & Brews restaurant chain was co-founded in 2010 by Gene Simmons and Paul Stanley of KISS, along with restaurateur Michael Zislis and concert industry veterans Dave and Dell Furano.

Velvet Taco is a one-of-a-kind taco concept serving premium food in a unique & funky fast-casual setting. Founded on the idea that tacos don’t have to be associated with Tex-Mex cuisine and can be made with the same care and quality ingredients as fine dining, Velvet Taco is where “anything goes meets the art of the possible.” Founded in 2011 in Dallas, the Company focuses on an innovative, high-quality menu offering served in a highly distinctive environment.



Chicken N Pickle’s National Expansion Efforts Accelerate in Texas

Chicken N Pickle is a unique, indoor/outdoor entertainment complex that includes a casual, chef-driven restaurant and sports bar that boasts pickleball courts and a variety of yard games.

Chicken N Pickle.

The main dining area will be spacious enough for corporate and social events, from lunch meetings to large rehearsal dinners and team building events. Chicken N Pickle Grapevine will be equipped with bars, pavilions, multiple dining areas on the main floor and a rooftop dining experience, along with outdoor tables for guests to enjoy. The venue will feature numerous indoor and outdoor pickleball courts, shuffleboard and Bocce ball courts, and a variety of lawn games.



Chicken N Pickle will be located on a portion of Grapevine’s Delaney Vineyards and will be their third Texas location. The site is expected to open in late 2022.

The Long-Range Financial Forecast, as presented below, provides a view of the city's fiscal plan for general government operations, debt service obligations, and capital maintenance needs for the next three years. The forecast assumes that the current ad valorem tax rate of \$0.271811 per \$100 valuation either remains constant, or is lowered to the No New Revenue Rate, if necessary. The forecast does not assume a tax rate increase.

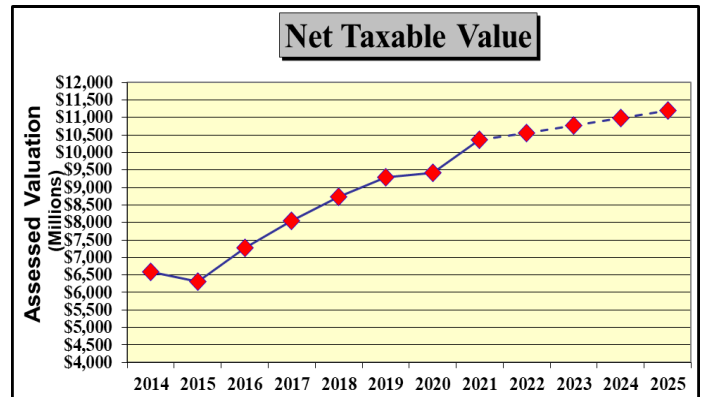
The forecast also includes estimated principal and interest payments for future debt issues for large capital equipment, such as fire apparatus, which require such a long lead time and have such a long useful life that it is economically prudent to finance via debt rather than cash.

The forecast also projects a stable employment level, with no increase or decrease in authorized full-time equivalent (FTE) levels throughout the three-year forecast period. Annual across-the-board market salary adjustments of 2% are also included in the projection.

GENERAL GOVERNMENT LONG-RANGE FINANCIAL FORECAST						
	2019-20	2020-21	2021-2022	2022-23	2023-24	2024-25
	Actual	Estimate	Approved	Projected	Projected	Projected
REVENUE AND OTHER FUNDING SOURCES						
Taxes	52,842,281	57,089,038	58,762,854	58,762,854	61,781,053	63,210,000
Licenses, Fees & Permits	7,601,937	7,321,141	7,841,363	7,841,363	8,350,000	8,375,000
Fines, Forfeitures & Charges for Services	8,874,686	9,728,700	10,473,310	10,473,310	10,900,000	11,325,100
Interest & Miscellaneous	2,334,895	4,882,088	1,570,894	1,575,894	2,320,000	2,340,000
Transfers In	9,593,010	6,272,305	7,161,160	8,156,160	8,893,314	8,894,148
TOTAL SOURCES OF FUNDS	87,230,982	85,293,272	85,809,581	86,809,581	92,244,367	94,144,248
EXPENDITURES AND OTHER FUNDING USES						
Personnel	34,151,272	34,340,657	34,878,522	34,878,522	35,837,681	36,500,000
Supplies, Maintenance & Services	17,694,164	17,615,660	17,359,652	17,359,652	17,980,442	18,100,000
Capital/ Street Maintenance & Outlays	5,347,194	2,436,207	1,765,000	2,765,000	2,970,000	3,175,000
Insurance	9,021,298	7,898,750	9,603,341	9,603,341	9,700,000	9,800,000
Debt Service	15,705,892	15,993,870	14,751,401	14,751,401	13,781,150	13,250,000
Payments on Future Debt Issues	0	0	0	0	2,881,103	2,750,000
Transfers Out	7,515,828	5,370,748	5,931,740	5,931,740	9,850,000	9,900,000
TOTAL USES OF FUNDS	89,435,648	83,655,892	84,289,656	85,289,656	93,000,376	93,475,000
NET CHANGE IN FUND BALANCE	(2,204,666)	1,637,380	1,519,925	1,519,925	(756,009)	669,248
BEGINNING FUND BALANCE	21,399,902	19,195,236	20,832,616	22,352,541	23,872,466	23,116,457
ENDING FUND BALANCE	19,195,236	20,832,616	22,352,541	23,872,466	23,116,457	23,785,705

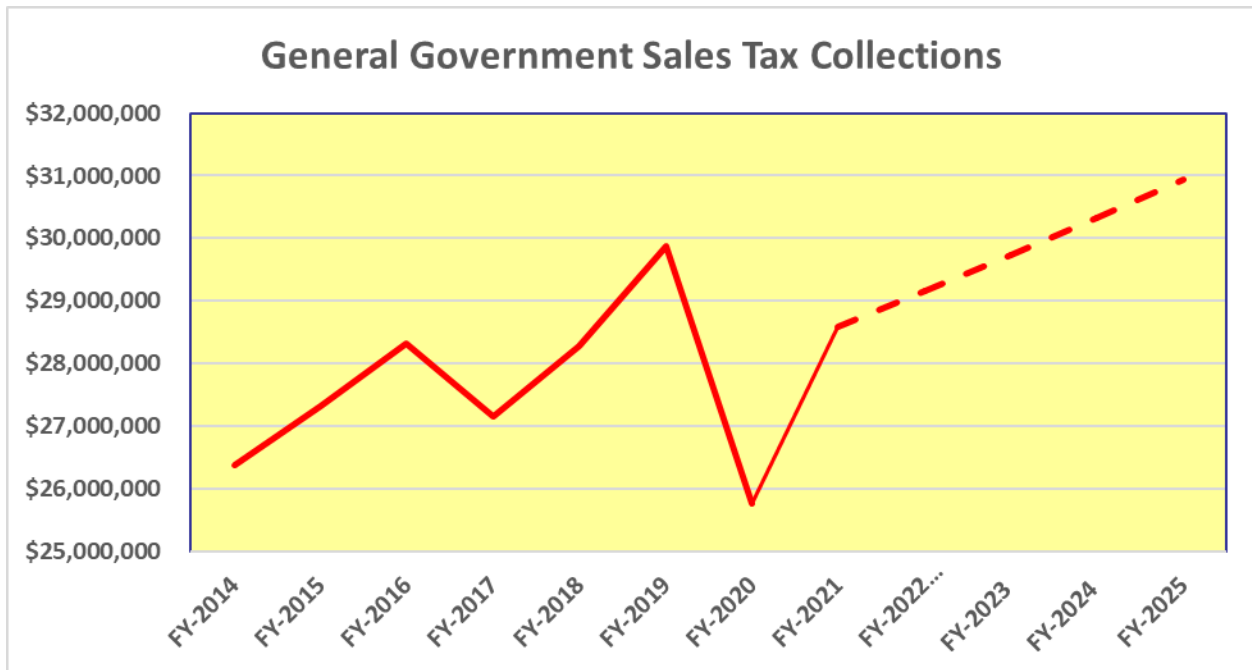
Key Revenue Drivers and Assumptions

Property taxes are determined by the appraised value of taxable property within the city and the rate of taxation levied by the city. The tax rate is assumed to remain at the current rate of \$0.271811 per \$100 of valuation or less throughout the three-year forecast window. The net taxable value (NTV) of all property within the city increased by \$940 million (10%) in 2021, following a 1.4% increase the previous year.



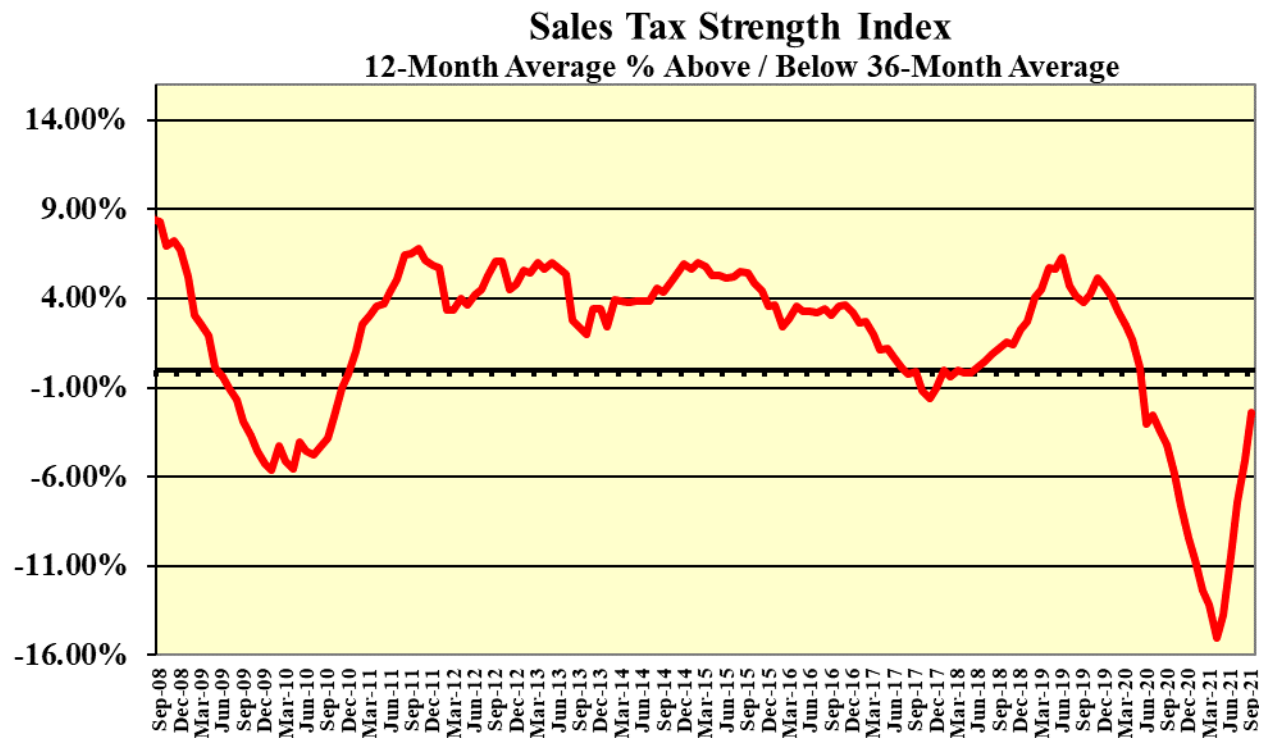
While NTV will likely continue an upward trajectory, this revenue stream is projected to increase by no more than 3.5% annually during the forecast window due to state-mandated caps on property tax revenue growth.

Sales Taxes were greatly impacted by the response to the COVID-19 pandemic. Shuttering of businesses, closures of hotels, canceled conferences, and reduced tourism all contributed to a 14% reduction in sales taxes from FY19 to FY20. Fortunately, as the economy reopened throughout FY21, Grapevine’s sales tax collections grew sharply resulting in near pre-pandemic collection rates.



In order to make sense of sale tax revenue, the sales tax moving average tool is utilized to zoom in on small changes and to help identify trends. This is accomplished by computing the difference between a 12-month average and a 36-month average. When the 12-month moving average is above the 36-month moving average, growth is rising, as most local governments would like to see. When the moving averages rise to the point that the gap is wide, concern should be registered as to the sustainability of such a rise. When the 12-month narrows, touches or finally goes below the 36-month moving average, a yellow flag should turn to red, as this could be an indicator of trouble on the horizon. At some point the actual revenues collected will decline in absolute terms if the downward trend is steep enough or long enough.

The chart dramatizes the data spread so that the tremors can be better identified, along with the trend. The city's 12-month moving average briefly dipped below zero (negative growth) in fall 2017, during the Great Recession (2008-2009), and most recently during the COVID-19 pandemic. Sales tax is expected to return to pre-pandemic levels in FY22 with a modest 2% annual increase projected in subsequent years.



Mixed Beverage Tax collections fell 31% from FY19 to FY20 due to closures associated with the COVID-19 pandemic. As the economy emerged from the pandemic, FY21 collections increased but did not reach FY19 totals. Modest growth over the next three years is expected.

Licenses, Fees & Permits include franchise fees, building permits and other development and code-related fees. Franchise fees have declined by 13% between FY19 and FY21 due to the state legislature's ruling on telecom payments in municipal rights-of-way. This revenue stream is projected to remain flat over the next three years.

Fines, Forfeitures and Charges for Services include municipal court fines, parks and recreation service fees, library fines, vital statistics fees and internal charges to non-General fund departments for employee health insurance, fleet maintenance and information technology services. This revenue stream fell 9% due to reductions in service levels resulting from the COVID-19 pandemic. This revenue stream is projected to reach pre-pandemic levels in FY22 and grow 4% annually over the following three years.

Interest and Miscellaneous Revenues include interest income from investment, intergovernmental revenue, insurance reimbursements, subrogation revenue and lease income from the collocation of communications antennae on city property. Revenues fell 49% between FY19 and FY21. It's projected that collections will rise 5% in FY22 and steadily reach pre-pandemic levels in the next three years.

Transfers In consist of payments in lieu of taxes from outside funds to the General fund for administrative services and contributions to the Debt Service fund for principal and interest payments on each fund's portion of outstanding debt obligations. This source of revenue increased sharply in FY20 to support the General Fund during the COVID-19 pandemic. However, in FY22 and beyond, transfers in are expected to fall below pre-pandemic levels to preserve the health of the city's special revenue and enterprise funds.

Key Expenditure Drivers and Assumptions

Personnel costs are based upon the assumption of full employment, with no addition of permanent personnel during the next three years.

The COVID-19 pandemic halted citywide merit and market compensation increases in FY20. Then, in mid-year FY21, Council approved a 2% market increase for all full-time employees which was shortly followed with a budgeted FY22 2% merit increase for general employees and a two-step increase for public safety employees. Over the next three years, personnel costs are expected to rise 2-5% each year.

Supplies, Maintenance, and Services are projected to increase at a rate of 3-5% per year due to record inflation. Costs for supplies dropped 8% during the COVID-19 pandemic due to reductions in service levels. However, supply costs are expected to reach pre-pandemic levels in FY22. Maintenance costs in FY22 are expected to be 28% greater than FY20 and 5% greater than FY21. Service costs fell 14% in FY21 due to reduced services levels during the first half of the year. FY22 service costs are expected to rise 8% over FY21.

Capital / Street Maintenance costs are derived from the five-year plan submitted by the facilities, parks maintenance, streets and traffic divisions. The plan consists of a detailed program of activities for each piece of capital infrastructure within the city.

Insurance costs include property and casualty coverage as well as employee medical, dental, vision and life insurance coverage which increased 34% between FY19 and FY20. After slight reductions to costs in FY21, the FY22 budget allocates an additional 14% over FY21.

Debt Service costs will vary, as it is dependent upon several factors. As debt has been restructured to take advantage of lower interest rates, the amount of property tax required to support debt obligations (the I&S portion of the tax rate) will fall correspondingly as existing debt is paid off. As the I&S portion of the debt rate decreases, the ability to generate additional revenue for the General fund (the M&O portion of the tax rate) is limited due to rollback provisions. In an attempt to maintain the tax rate at the current level of \$0.271811 or the No New Revenue Rate, some financial considerations must be made.

A preliminary study has indicated that based on current economic and market conditions, the city will need to issue additional debt in upcoming years to sustain the current M&O rate. The projected additional debt service dollars available and projected bond issuance amounts are as follows:

<u>Fiscal Year</u>	<u>Additional Debt Service Available</u>	<u>Projected Bond Issuance</u>
2023	2,881,103	23,500,000
2024	2,750,000	11,500,000
2025	2,500,000	19,000,000

Transfers out include payments to the Capital Equipment Replacement fund for the acquisition of new and/or replacement capital equipment, vehicles, heavy machinery, and technology items. Transfers out also include funds earmarked for the Quality of Life CIP (QOL) fund and Crime Control & Prevention District (CCPD) fund. To combat revenue reductions resulting from the COVID-19 pandemic, transfers were reduced by 39% between FY19 and FY20 and another 29% between FY20 and FY21. The FY22 budget increases transfers by 11% and over the next three years, similar increases are expected.

Fund Balance Summary

The General and Debt Service funds each have a fund balance requirement of 20% of net operating expenditures, the equivalent of 72 days of operations. The General fund meets the balance requirement each of the three years, with funds in excess of the 20% requirement transferred to other funds such as the QOL fund. The Debt Service fund also exceeds the 20% requirement each of the three years. The Capital / Street Maintenance fund does not currently have a fund balance requirement, as its sole sources of revenue are operating transfers and interest earnings.

GENERAL GOVERNMENT FUND BALANCE SUMMARY						
	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
	Actual	Estimate	Approved	Projected	Projected	Projected
<u>GENERAL FUND</u>						
Beginning Balance	12,185,859	9,547,363	14,262,582	14,903,832	13,620,526	13,465,626
Net Operating Surplus / (Deficit)	(2,638,496)	4,715,219	641,250	(1,283,306)	(154,900)	230,300
Ending Balance	9,547,363	14,262,582	14,903,832	13,620,526	13,465,626	13,695,926
Percentage of Operating Expenditures	16%	24%	24%	21%	21%	21%
Days of Operation	57	87	88	78	76	76
FUND BALANCE REQUIREMENT	10,745,882	12,315,149	11,921,909	12,391,303	12,529,602	12,703,562
Fund balance requirement is 20% of total budgeted expenditures (72 days of operation).						
<u>DEBT SERVICE FUND</u>						
Beginning Balance	8,918,787	7,304,467	6,844,294	6,051,081	6,929,756	7,457,053
Net Operating Surplus / (Deficit)	4,075,374	(460,173)	(793,213)	878,675	527,297	824,148
Ending Balance	12,994,161	6,844,294	6,051,081	6,929,756	7,457,053	8,281,201
Percentage of Operating Expenditures	77%	43%	37%	47%	44%	51%
Days of Operation	282	158	135	171	162	188
FUND BALANCE REQUIREMENT						
Fund balance requirement is 20% of total budgeted expenditures (72 days of operation).						
<u>CAPITAL / STREET MAINTENANCE FUND</u>						
Beginning Balance	836,677	814,331	(1,470,295)	(1,470,295)	(1,470,295)	(1,470,295)
Net Operating Surplus / (Deficit)	(337,452)	(2,284,626)	-	-	-	-
Ending Balance	499,225	(1,470,295)	(1,470,295)	(1,470,295)	(1,470,295)	(1,470,295)
FUND BALANCE REQUIREMENT	--- NONE					

Summaries for the three funds that comprise the General Government Funds group are as follows:

LONG-RANGE FINANCIAL FORECAST - GENERAL FUND						
	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
	Actual	Estimated	Approved	Projected	Projected	Projected
REVENUE AND OTHER FUNDING SOURCES						
Taxes	39,976,463	43,936,969	45,340,347	47,000,000	48,410,000	49,862,300
Licenses, Fees & Permits	7,601,937	7,321,141	7,841,363	8,350,000	8,375,000	8,400,000
Fines, Forfeitures & Charges for Services	8,874,686	9,728,700	10,473,310	10,900,000	11,325,100	11,800,000
Transfers In	7,988,070	3,872,936	3,463,591	3,584,817	3,800,000	3,933,000
Interest & Miscellaneous	2,011,923	4,835,768	1,410,894	2,250,000	2,235,000	2,235,000
TOTAL SOURCES OF FUNDS	66,453,079	69,695,514	68,529,505	72,084,817	74,145,100	76,230,300
EXPENDITURES AND OTHER FUNDING USES						
Personnel	34,151,272	34,340,657	34,878,522	35,837,681	36,500,000	37,500,000
Supplies, Maintenance & Services	17,568,144	17,257,449	17,359,652	17,880,442	18,000,000	18,500,000
Capital / Street Maintenance & Outlays	835,033	112,691	115,000	100,000	100,000	100,000
Insurance	9,021,298	7,898,750	9,603,341	9,700,000	9,800,000	10,000,000
Transfers Out	7,515,828	5,370,748	5,931,740	9,850,000	9,900,000	9,900,000
TOTAL USES OF FUNDS	69,091,575	64,980,295	67,888,255	73,368,123	74,300,000	76,000,000
NET CHANGE IN FUND BALANCE	(2,638,496)	4,715,219	641,250	(1,283,306)	(154,900)	230,300
BEGINNING FUND BALANCE	12,185,859	9,547,363	14,262,582	14,903,832	13,620,526	13,465,626
ENDING FUND BALANCE	9,547,363	14,262,582	14,903,832	13,620,526	13,465,626	13,695,926
FUND BALANCE REQUIREMENT	12,315,149	11,921,909	12,391,303	12,529,602	12,703,562	13,038,904
PERCENTAGE OF COVERAGE	16%	24%	24%	21%	21%	21%

LONG-RANGE FINANCIAL FORECAST - DEBT SERVICE FUND						
	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
	Actual	Estimated	Approved	Projected	Projected	Projected
REVENUE AND OTHER FUNDING SOURCES						
Taxes	12,865,818	13,152,069	13,422,507	14,781,053	14,800,000	14,900,000
Transfers In	2,387,064	2,399,369	2,057,569	2,458,497	2,049,148	2,000,000
Interest & Miscellaneous	118,855	7,430	150,000	50,000	75,000	75,000
TOTAL SOURCES OF FUNDS	15,371,737	15,558,868	15,630,076	17,289,550	16,924,148	16,975,000
EXPENDITURES AND OTHER FUNDING USES						
G.O. Bond Principal & Interest	11,257,383	10,665,083	8,034,132	7,378,808	7,250,000	7,000,000
Cert. of Obligation Principal & Interest	2,434,552	3,830,481	5,318,375	5,402,342	5,250,000	5,000,000
Tax Notes & Notes Payable	2,013,957	1,498,306	1,398,894	1,000,000	750,000	700,000
Fiscal Agent & Bond Fees	126,020	358,211	0	100,000	100,000	100,000
Payments on Future Debt Issues	0	0	0	2,881,103	2,750,000	2,500,000
TOTAL USES OF FUNDS	15,831,910	16,352,081	14,751,401	16,762,253	16,100,000	15,300,000
NET CHANGE IN FUND BALANCE	(460,173)	(793,213)	878,675	527,297	824,148	1,675,000
BEGINNING FUND BALANCE	7,304,467	6,844,294	6,051,081	6,929,756	7,457,053	8,281,201
ENDING FUND BALANCE	6,844,294	6,051,081	6,929,756	7,457,053	8,281,201	9,956,201
FUND BALANCE REQUIREMENT	3,123,007	3,225,616	2,909,865	3,306,527	3,175,890	3,018,082
PERCENTAGE OF COVERAGE	43%	37%	47%	44%	51%	65%

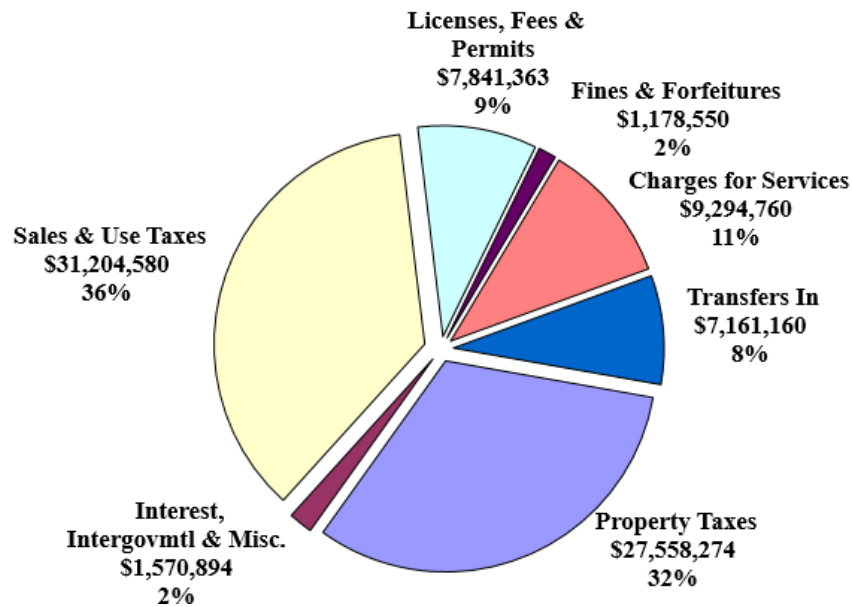
LONG-RANGE FINANCIAL FORECAST - CAPITAL / STREET MAINT. FUND						
	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
	Actual	Estimated	Approved	Projected	Projected	Projected
REVENUE AND OTHER FUNDING SOURCES						
Transfers In	3,298,149	0	1,640,000	2,635,000	2,850,000	3,045,000
Interest & Miscellaneous	118,767	38,890	10,000	15,000	20,000	30,000
TOTAL SOURCES OF FUNDS	3,416,916	38,890	1,650,000	2,650,000	2,870,000	3,075,000
EXPENDITURES AND OTHER FUNDING USES						
Facilities Capital Maintenance	517,614	185,030	850,000	400,000	420,000	425,000
Parks Capital Maintenance	2,291,184	1,005,521	800,000	1,000,000	1,100,000	1,150,000
Streets and Traffic Capital Maintenance	1,703,363	1,132,965	0	1,250,000	1,350,000	1,500,000
TOTAL USES OF FUNDS	4,512,161	2,323,516	1,650,000	2,650,000	2,870,000	3,075,000
NET CHANGE IN FUND BALANCE	(1,095,245)	(2,284,626)	0	0	0	0
BEGINNING FUND BALANCE	1,909,576	814,331	(1,470,295)	(1,470,295)	(1,470,295)	(1,470,295)
ENDING FUND BALANCE	814,331	(1,470,295)	(1,470,295)	(1,470,295)	(1,470,295)	(1,470,295)

CITY OF GRAPEVINE, TEXAS
 FY 2021-22 APPROVED OPERATING BUDGET
 SUMMARY TABLE OF ALL FUNDS

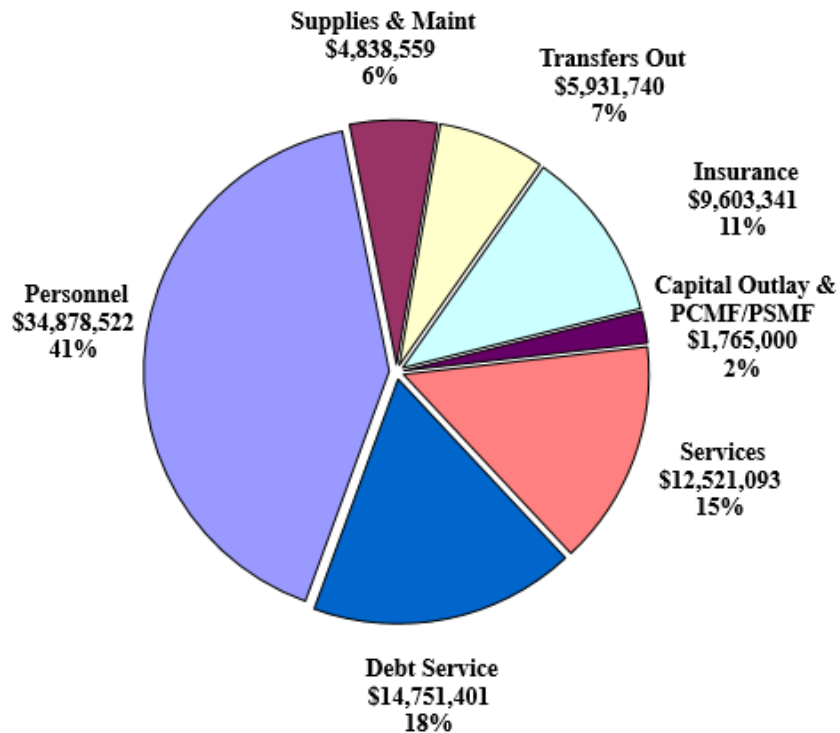
-- GENERAL GOVERNMENT FUNDS --

	General Fund	Debt Service Fund	Capital / Street Maintenance Fund	Total All Funds
REVENUES AND OTHER FINANCING SOURCES:				
Property Taxes	14,135,767	13,422,507		27,558,274
Sales & Use Taxes	31,204,580			31,204,580
Licenses, Fees & Permits	7,841,363			7,841,363
Fines and Forfeitures	1,178,550			1,178,550
Charges for Services	9,294,760			9,294,760
Intergovernmental / Inter-Agency	344,094			344,094
Interest Income	125,000	150,000	10,000	285,000
Transfers In	3,463,591	2,057,569	1,640,000	7,161,160
Miscellaneous	941,800			941,800
Total Revenues	68,529,505	15,630,076	1,650,000	85,809,581
EXPENDITURES AND OTHER FINANCING USES:				
Personnel	34,878,522			34,878,522
Supplies	3,269,131			3,269,131
Maintenance	1,569,428			1,569,428
Services	12,521,093			12,521,093
Insurance	9,603,341			9,603,341
Debt Service		15,619,369		15,619,369
Transfers Out	5,931,740			5,931,740
Permanent Capital / Street Maint.			1,650,000	1,650,000
Capital Outlay	115,000			115,000
Total Expenditures	67,888,255	15,619,369	1,650,000	85,157,624
NET CHANGE IN FUND BALANCE	641,250	10,707	-	651,957
BEGINNING FUND BALANCE	14,262,582	6,051,081	(147,295)	20,166,368
ENDING FUND BALANCE	14,903,832	6,061,788	(147,295)	20,818,325

REVENUE FUNDING SOURCES "Where The Money Comes From"



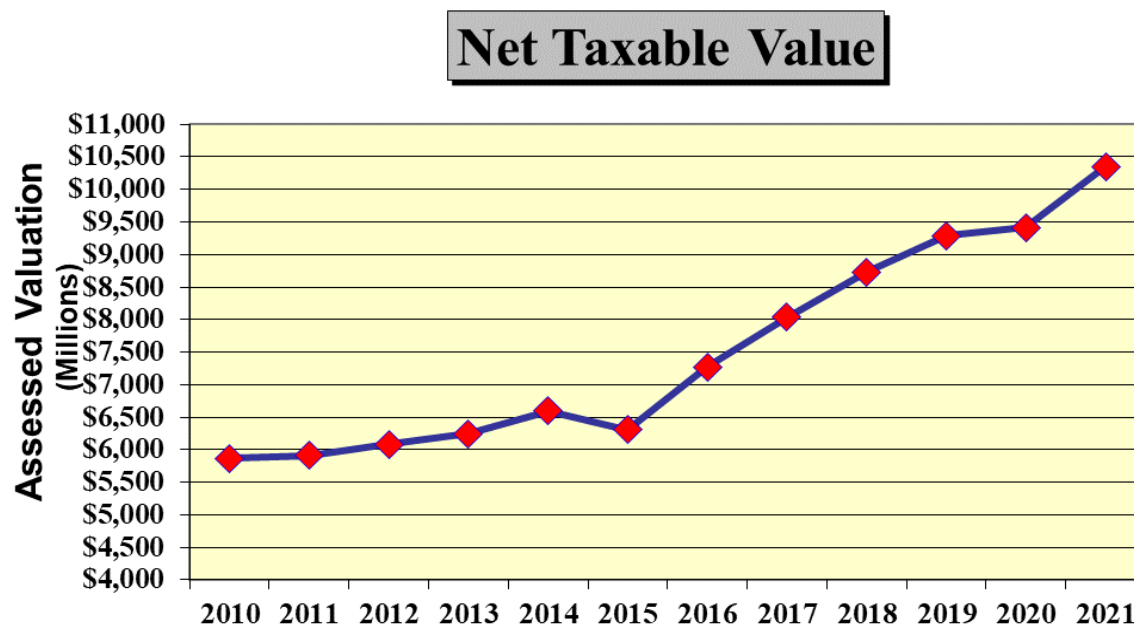
EXPENDITURE FUNDING USES "Where the Money Goes"



Revenue and Other Financing Sources

General Government revenue is budgeted at \$85.8 million, an increase of \$5.6 million (7%) from the previous year. The increase in budgeted revenue is primarily due to higher Sales and Use tax collections, which are budgeted to increase by \$4.7 million from the prior year.

Ad Valorem Taxes, or property taxes, are levied each October 1 on the assessed value listed as of the prior January 1 for all real and personal property located within the City. Assessed values represent the appraised value less applicable exemptions authorized by the City Council. Appraised values are established by the Tarrant Appraisal District (TAD) at 100% of estimated market value. Taxes are due October 1, immediately following the January 1 lien date, and are delinquent after the following January 13. Delinquent taxes are subject to a 15% penalty and 6% interest according to Texas state law.



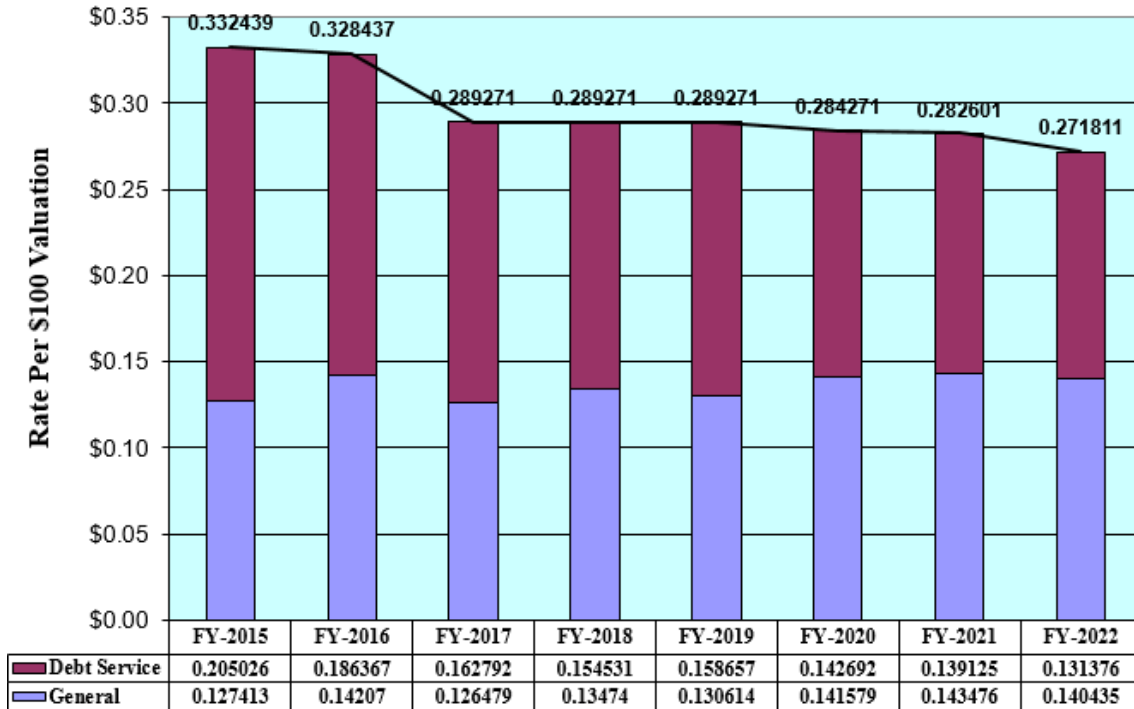
The certified net taxable value (NTV), which includes a projected minimum value for all properties pending disposition before the Appraisal Review Board, totals \$10,351,254,676 and is reflective of all taxable property in the City as of January 1, 2020. This represents an increase of \$940 million (10%) from the 2020 tax roll.

The City has adopted a tax rate of \$0.271811 per \$100 valuation, which represents a decrease of 3.8% from the previous year. There are two components of the tax rate. The first component is for maintenance and operations (M&O) while the second component relates to debt service interest and sinking fund (I&S) requirements. Ad Valorem taxes for M&O are collected through the General fund. The City has adopted a tax rate of \$0.140435 for the General Fund, meaning 51.7% of tax collections fund maintenance and operations. In comparison, last year's M&O rate of \$0.143476 represented 50.8% of tax collections.

Ad Valorem taxes for I&S are collected through the Debt Service fund. The City has adopted a tax rate of \$0.131376 for the Debt Service fund, meaning 48.3% of tax collections fund principle and interest payments on outstanding debt. In comparison, last year's I&S rate of \$0.139125 represented 49.2% of tax collections.

The total tax levy for FY22 is budgeted at \$27.56 million. Ad Valorem taxes represent 32% of General Government revenues.

Ad Valorem Tax Rates



Ad Valorem tax collections totaled \$25.6 million in FY20, an increase of 6.5% from the previous year. Actual collections in FY21 are estimated to reach \$26.7 million which is 4.3% higher than the previous year.

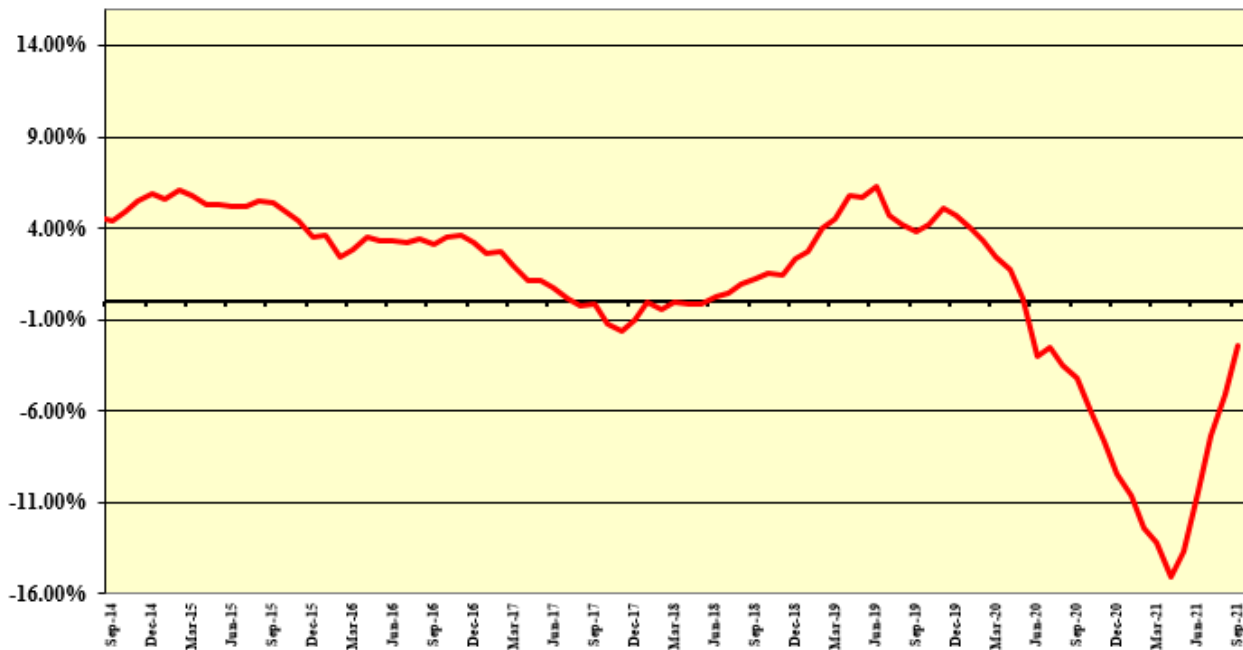
AD VALOREM TAXES	<u>FY-2016</u>	<u>FY-2017</u>	<u>FY-2018</u>	<u>FY-2019</u>	<u>FY-2020</u>	<u>FY-2021</u>
M&O	\$9,793,333	\$9,655,982	\$11,332,790	\$11,765,848	\$12,740,172	\$13,552,956
I&S	\$11,164,476	\$10,772,371	\$11,309,205	\$12,271,794	\$12,865,818	\$13,152,069
Total Collections	\$20,957,809	\$20,428,353	\$22,641,995	\$24,037,642	\$25,605,990	\$26,705,025
Gain / (Loss)	\$558,394	(\$529,456)	\$2,213,642	\$1,395,647	\$1,568,348	\$1,099,035
% Change	2.7%	-2.5%	10.8%	6.2%	6.5%	4.3%

Sales & Use Taxes are the largest General Government revenue stream, at 36%. This category contains both sales and mixed beverage taxes. Sales tax receipts are the result of a tax levy on the sale of goods and services within the City as authorized by the state of Texas. The maximum sales tax allowed for the City of Grapevine’s general fund is one cent per dollar on all goods and services deemed taxable. Alcoholic beverage taxes are the result of mixed beverage and private club registrants remitting a 14% mixed beverage gross receipts tax to the state. The state then remits 8.3065% of those taxes to the City.

SALES TAX	FY-2016	FY-2017	FY-2018	FY-2019	FY-2020	FY-2021
Collections	\$28,314,649	\$27,153,906	\$28,286,627	\$29,863,646	\$25,758,869	\$28,590,889
Gain / (Loss)	\$1,007,700	(\$1,160,743)	\$1,132,721	\$1,577,019	(\$4,104,777)	\$2,832,020
% Change	4%	-4%	4%	6%	-14%	11%

General government sales tax receipts for FY22 are projected at \$29.1 million, an increase of \$556,691 (2%) from the previous year. Annual collections in FY21 increased 11% over FY20, following a 14% drop from FY19 due to the COVID-19 pandemic.

Sales Tax Strength Index
12-Month Average % Above / Below 36-Month Average

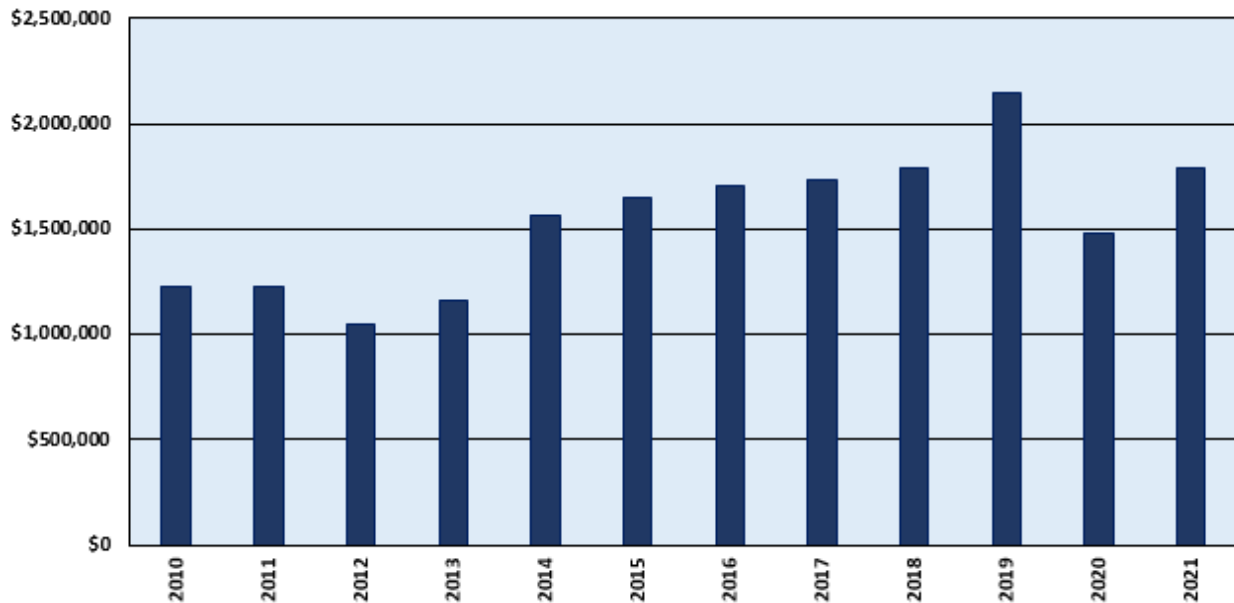


The Sales Tax Strength Index, which compares the 12-month and 36-month rolling averages of sales tax collections has proved to be a reliable early indicator of recessions. The chart above examines the index for sales tax collections from September 2014 through September 2021. In the early part of the period, sales tax growth was around 5% until February 2016, when it fell to 2.4%.

The growth stabilized at approximately 3% for the next full year until it experienced another drop in February 2017 to 2.69% and continued to decline until it bottomed out in November 2017 with a negative growth factor of -1.6%. It then began an extended recovery, eventually peaking in June 2019 at 6.29% growth. Unfortunately, the COVID-19 pandemic which became widespread in March 2020 began another prolonged decline falling to -4.2% in September 2020 and eventually bottoming out at -15% in April 2021. As the economy reopened throughout FY21, sales tax growth climbed from historic lows reaching -2.4% by September 2021.

MIXED BEVERAGE TAX	<u>FY-2016</u>	<u>FY-2017</u>	<u>FY-2018</u>	<u>FY-2019</u>	<u>FY-2020</u>	<u>FY-2021</u>
Collections	\$1,710,043	\$1,733,258	\$1,792,674	\$2,145,940	\$1,477,422	\$1,793,124
Gain / (Loss)	\$62,267	\$23,216	\$59,416	\$353,266	-\$668,519	\$315,702
% Change	3.8%	1.4%	3.4%	19.7%	-31.2%	21.4%

**Mixed Beverage Tax Receipts
FY2010 - FY2021**



Mixed beverage taxes are budgeted at \$2 million for FY22, which represents an increase of \$157,000 from the previous year's budget. Actual collections for FY21 were up \$315,702 and represent an increase of (21.4%) from the previous year.

Franchise fees represent those revenues collected from utilities operating within the City that use the City's rights-of way to conduct their business. The City Council has authorized a 4% fee for the electric utility, 4% for the natural gas utility, 5% for the cable TV utility and a 2% of gross receipts fee for refuse collection. A flat rate is charged to both telephone operators [adjusted annually] based on the number of access lines. The City anticipates franchise fee collections of \$6.2 million, which is \$690,383 less than the previous budget. Actual FY21 collections were \$5,850,190 and represent a 6% decrease from the previous year.

FRANCHISE FEE COLLECTIONS	<u>FY-2016</u>	<u>FY-2017</u>	<u>FY-2018</u>	<u>FY-2019</u>	<u>FY-2020</u>	<u>FY-2021</u>
Electric	3,647,708	3,543,123	3,543,334	3,554,552	3,403,965	3,224,815
Telephone	715,703	656,114	586,796	489,057	324,662	165,783
Natural Gas	540,056	654,037	951,886	719,834	571,092	674,328
Cable Television	900,671	786,666	694,023	549,183	785,989	619,582
Refuse Collection	857,387	962,542	1,117,112	1,122,845	1,130,859	1,165,682
Collections	\$6,661,525	\$6,602,482	\$6,893,151	\$6,435,472	\$6,216,567	\$5,850,190
Gain / (Loss)	(\$162,956)	(\$59,043)	\$290,669	(\$457,679)	(\$218,905)	(\$366,377)
% Change	-2%	-1%	4%	-7%	-3%	-6%

License and permit revenue includes fees charged by the City for certain types of operator licenses and permits for construction and other items regulated by City ordinances. Total revenue from licenses and permits is budgeted at \$1.6 million, similar to FY21. Total license & permit revenue in FY21 was up \$85,581 (6%) from FY20.

LICENSES & PERMITS	<u>FY-2016</u>	<u>FY-2017</u>	<u>FY-2018</u>	<u>FY-2019</u>	<u>FY-2020</u>	<u>FY-2021</u>
Collections	\$1,769,496	\$1,910,170	\$1,631,113	\$1,987,404	\$1,385,370	\$1,470,951
Gain / (Loss)	\$207,090	\$140,674	(\$279,057)	\$356,291	(\$602,034)	\$85,581
% Change	13%	8%	-15%	22%	-30%	6%

Charges for services consist of revenue earned by the City in exchange for specific types of services provided. Examples of services include ambulance service, mowing charges, engineering inspection fees and parks and recreation fees. Revenues for FY22 are budgeted at \$9.2 million and represent an increase of 2.5% from the previous budget year.

Charges for fleet maintenance and technology equipment are assessed to non-General fund departments as a cost of service provided. The Utility Enterprise, Convention & Visitors, Lake Enterprise, Stormwater Drainage, Crime Control & Prevention, and Lake Parks funds are charged for regular maintenance and repair of vehicles and heavy machinery. These outside funds are also charged for costs associated with the acquisition, maintenance and replacement of computers and other technology-related equipment. The sum total of these charges is \$2 million.

CHARGES FOR SERVICES	<u>FY-2016</u>	<u>FY-2017</u>	<u>FY-2018</u>	<u>FY-2019</u>	<u>FY-2020</u>	<u>FY-2021</u>
Collections	\$10,376,446	\$11,560,418	\$12,651,118	\$8,607,063	\$7,848,563	\$8,760,496
Gain / (Loss)	\$657,118	\$1,183,972	\$1,090,700	(\$4,044,055)	(\$758,500)	\$911,933
% Change	7%	11%	9%	-32%	-9%	12%

Fines and forfeitures represent revenue generated from the municipal court and other punitive actions. Revenue in this category is budgeted at \$1.17 million, a decrease of \$198,950 (-14%) from the previous year's budget. Actual collections in FY21 total \$968,204 and represent a 6% decrease from the previous year.

FINES AND FORFEITURES	<u>FY-2016</u>	<u>FY-2017</u>	<u>FY-2018</u>	<u>FY-2019</u>	<u>FY-2020</u>	<u>FY-2021</u>
Collections	\$1,779,275	\$1,789,779	\$1,582,456	\$1,542,241	\$1,026,561	\$968,204
Gain / (Loss)	(\$131,602)	\$10,504	(\$207,323)	(\$40,215)	(\$515,680)	(\$58,357)
% Change	-7%	1%	-12%	-3%	-33%	-6%

Intergovernmental revenue consists of funds earned by the City in exchange for services provided to other local, state, federal and quasi-governmental agencies. Examples of revenue sources include school resource officers at Grapevine-Colleyville ISD facilities and payment for some fire department inspection services. Included for FY21 is \$3.4M which represents allocations from the federal American Rescue Plan program. Intergovernmental revenue is budgeted at \$344,094 in FY22.

Interest Income is budgeted at \$125,000 which remains consistent with the prior year's budget. Interest income in FY21 totaled \$10,522 and represented a decrease of 93% from FY20.

Miscellaneous revenue includes sales of salvage and fixed assets, insurance reimbursements and income from tower and ground communications leases. Income from subrogation of insurance claims is budgeted at \$130,000 and remains unchanged from the previous year. Income from tower/ground communications leases is budgeted at \$260,000 and remains unchanged from the previous year. Total miscellaneous revenue is budgeted at \$1 million for FY22.

Transfers In represents those revenues that are transferred from one fund to another as a payment in lieu of Ad Valorem taxation, gross receipts charges, and indirect operating costs. Administrative fees paid to the General fund from the Utility, Convention & Visitors, Lake Enterprise, 4B, Lake Parks and Stormwater Drainage funds total \$3.4 million, a decrease of \$765,643 from the FY21 budget.

Transfers to the Debt Service fund for principal and interest payments on debt issued to finance capital improvements of non-General Government funds total \$2 million, a slight decrease from the previous year. Total General Government transfers in FY22 equal \$7.1 million and represent 8% of revenues.

OPERATING TRANSFERS IN	<u>FY-2016</u>	<u>FY-2017</u>	<u>FY-2018</u>	<u>FY-2019</u>	<u>FY-2020</u>	<u>FY-2021</u>
Utility Enterprise	1,650,769	1,826,307	1,919,146	1,743,710	1,885,149	1,755,683
Convention & Visitors	2,547,613	2,509,608	2,542,980	2,556,024	2,441,196	1,787,507
Golf	98,831	108,147	107,254	106,997	111,463	134,992
Stormwater Drainage	106,775	112,127	109,407	112,059	336,524	301,833
General (Cap. Maint)	3,279,000	3,279,000	2,645,000	3,114,775	3,298,149	-
Lake Parks	72,951	144,381	163,088	107,023	336,524	301,833
4B Transit	-	-	-	429,479	336,524	301,833
Economic Development	1,910,433	1,899,842	1,919,192	1,736,070	1,707,394	2,015,565
Collections	\$9,666,371	\$9,879,412	\$9,406,067	\$9,906,136	\$10,452,923	\$6,599,246
Gain / (Loss)	(\$1,280,372)	\$213,041	(\$473,345)	\$500,069	\$546,787	(\$3,853,677)
% Change	-11.7%	2.2%	-4.8%	5.3%	5.5%	-36.9%

Expenditures and Other Financing Uses

The FY22 adopted budget for General Government fund expenditures totals \$84.2 million dollars, an increase of \$2.3 million from the prior year. General Government net operating expenditures (excluding transfers) are budgeted at \$78.3 million and represent an increase of \$1.7 million from the previous year.

Personnel costs represent the single largest expenditure category, accounting for 41% of all General Government expenditures. Budgeted at \$34.8 million, personnel expenditures increase \$639,499 from the previous year's budget. Actual expenditures in FY21 were \$34.2 million and represent an increase of \$87,751 from the previous year.

PERSONNEL COSTS	<u>FY-2016</u>	<u>FY-2017</u>	<u>FY-2018</u>	<u>FY-2019</u>	<u>FY-2020</u>	<u>FY-2021</u>
Expenditures	\$28,618,205	\$29,975,449	\$32,096,812	\$33,462,354	\$34,151,272	\$34,239,023
Increase / (Decrease)	\$1,241,233	\$1,357,244	\$2,121,363	\$1,365,542	\$688,918	\$87,751
% Change	4.53%	4.74%	7.08%	4.25%	2.06%	0.26%

Total authorized positions (full-time) for FY22 are 320.5 and represent no change from the previous year.

AUTHORIZED POSITIONS GENERAL FUND	<u>FY-2016</u>	<u>FY-2017</u>	<u>FY-2018</u>	<u>FY-2019</u>	<u>FY-2020</u>	<u>FY-2021</u>
Full-Time Equivalents (FTEs)	318.00	323.00	323.00	321.00	320.50	320.50
Increase / (Decrease)	11.00	5.00	0.00	(2.00)	(0.50)	0.00
% Change	3.58%	1.57%	0.00%	-0.62%	-0.16%	0.00%

Supplies and Maintenance are budgeted at \$4.8 million, an increase of \$71,000 from the previous year's budget. Motor vehicle supplies (including gasoline) are budgeted at \$272,500 which is the same as the previous year. Operating supplies are budgeted at \$841,269 which is \$2,400 less than the previous year. Expenditures for postage are budgeted to increase by \$2,300. The City continues to utilize purchasing cooperative agreements with other municipalities and governmental agencies to secure the highest quality supplies at the lowest possible cost. FY21 expenditures for Supplies totaled \$2.9 million and represented a -1% decrease from the previous year. Maintenance costs are composed of \$1.5 million of general maintenance in the General fund. Supplies and maintenance represent 6% of total General Government expenditures.

SUPPLIES GENERAL FUND	<u>FY-2016</u>	<u>FY-2017</u>	<u>FY-2018</u>	<u>FY-2019</u>	<u>FY-2020</u>	<u>FY-2021</u>
Expenditures	\$2,973,943	\$3,565,109	\$3,325,347	\$3,253,197	\$2,997,950	\$2,967,955
Increase / (Decrease)	(\$200,026)	\$591,166	(\$239,762)	(\$72,150)	(\$255,247)	(\$29,995)
% Change	-6.3%	19.9%	-6.7%	-2.2%	-7.8%	-1.0%

Services are budgeted at \$12.5 million and represent a \$900,000 increase (8%) from the FY21 budget. Professional services, defined as services that by their nature can be performed by persons or firms with specialized skills and knowledge who are non-City employees, represents the largest segment of the category, at \$5.1 million for FY22. Utility costs (electricity/gas/water/telephone) represent the second-largest segment at \$2.6 million, and represent a decrease of \$98,000 over the previous year. Actual expenditures in FY21 are estimated to total \$12.8 million, and represent a decrease of 3.8% from FY20. Expenditures for services account for 15% of General Government expenditures.

SERVICES GENERAL FUND	<u>FY-2016</u>	<u>FY-2017</u>	<u>FY-2018</u>	<u>FY-2019</u>	<u>FY-2020</u>	<u>FY-2021</u>
Expenditures	\$11,538,851	\$11,642,216	\$11,535,895	\$12,923,700	\$13,341,686	\$12,836,535
Increase / (Decrease)	\$1,455,487	\$103,365	(\$106,321)	\$1,387,805	\$417,986	(\$505,151)
% Change	14.4%	0.9%	-0.9%	12.0%	3.2%	-3.8%

Insurance Costs, which include property, casualty and health insurance, are budgeted at \$9.6 million, and represent an increase of \$1.1 million from the previous year's budget amount. Property and casualty (P&C) expenditures are budgeted at \$1.4 million which is \$17,000 more than the previous budget. Actual P&C expenditures in FY21 are estimated at \$964,340 and represent a decrease of \$489,000 from the prior year.

Health insurance costs, which include medical, dental, vision, and life coverage, is budgeted at \$8.2 million and represent an increase of \$1.1 million from the FY21 budget. Actual costs for FY21 are estimated at \$7.6 million. Risk Management continues to actively monitor trends and patterns in healthcare in an attempt to improve plan offerings to employees and to lower costs.

INSURANCE GENERAL FUND	<u>FY-2016</u>	<u>FY-2017</u>	<u>FY-2018</u>	<u>FY-2019</u>	<u>FY-2020</u>	<u>FY-2021</u>
Expenditures	\$10,170,245	\$12,503,924	\$10,491,026	\$6,712,060	\$9,021,298	\$7,898,750
Increase / (Decrease)	\$746,123	\$2,333,679	(\$2,012,898)	(\$3,778,966)	\$2,309,238	(\$1,122,548)
% Change	7.9%	22.9%	-16.1%	-36.0%	34.4%	-12.4%

Operating Transfers Out are budgeted at \$5.9 million and consists of transfers from the General fund to the Crime Control & Prevention District (CCPD) and Permanent Capital Maintenance Fund (PCMF). Due to the pandemic and subsequent reduction in sales tax revenue, the annual \$3 million transfer to the Quality of Life (QOL) fund continues to be suspended as it was in FY20 and FY21.

Actual transfers in FY21 were \$5.3 million, a reduction of \$2.1 million from FY20.

OPERATING TRANSFERS OUT	<u>FY-2016</u>	<u>FY-2017</u>	<u>FY-2018</u>	<u>FY-2019</u>	<u>FY-2020</u>	<u>FY-2021</u>
Capital Maintenance	1,646,000	1,646,000	1,322,500	1,510,000	1,779,000	-
Street Maintenance	1,633,000	1,633,000	1,322,500	1,510,000	1,500,000	-
CIP / Quality of Life	3,000,000	3,000,000	3,000,000	3,000,000	-	-
Equipment Acquisition	1,906,099	982,000	-	3,200,000	830,004	-
CCPD Fund	-	200,000	2,235,000	3,056,630	3,406,824	5,363,892
Total Transfers Out	\$8,884,535	\$7,461,000	\$8,454,200	\$12,276,630	\$7,515,828	\$5,363,892
Increase / (Decrease)	\$665,448	(\$1,423,535)	\$993,200	\$3,822,430	(\$4,760,802)	(\$2,151,936)
% Change	8%	-16%	13%	45%	-39%	-29%

Debt Service is budgeted at \$14.7 million, and represents a decrease of \$1.2 million (8%) from the previous year. Actual expenditures in FY21 totaled \$15.9 million and represented an increase of \$287,980 (1.8%) from the previous year. Debt service costs represent 18% of General Government expenditures.

DEBT SERVICE	<u>FY-2016</u>	<u>FY-2017</u>	<u>FY-2018</u>	<u>FY-2019</u>	<u>FY-2020</u>	<u>FY-2021</u>
Principal & Interest Payments						
General Obligation	\$13,087,895	\$11,674,025	\$10,335,020	\$9,722,770	\$11,257,383	\$10,665,083
Certificates of Obligation	\$3,750,785	\$4,061,585	\$4,524,603	\$4,121,339	\$2,335,488	\$3,830,481
Tax Notes Payable	\$640,822	\$677,275	\$760,718	\$2,893,797	\$2,113,019	\$1,498,306
Total	\$17,479,502	\$16,412,885	\$15,620,341	\$16,737,906	\$15,705,890	\$15,993,870
Increase / (Decrease)	\$1,841,663	(\$1,066,617)	(\$792,544)	\$1,117,565	(\$1,032,016)	\$287,980
% Change	11.8%	-6.1%	-4.8%	7.2%	-6.2%	1.8%

FY 2021-22 APPROVED OPERATING BUDGET
FUND 100 - GENERAL

- Budget At-A-Glance -

REVENUE AND OTHER FINANCING SOURCES:	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Ad Valorem Taxes	12,740,172	13,494,517	13,552,956	14,135,767
Sales & Use Taxes	27,236,291	26,481,695	30,384,013	31,204,580
Franchise Fees	6,216,567	6,906,950	5,850,190	6,216,567
Licenses & Permits	1,385,370	1,617,296	1,470,951	1,624,796
Charges for Services	7,848,563	9,068,428	8,760,496	9,294,760
Intergovernmental	331,383	344,094	3,542,204	344,094
Fines and Forfeitures	1,026,561	1,377,500	968,204	1,178,550
Transfers In	7,988,070	4,229,234	3,872,936	3,463,591
Miscellaneous	1,680,104	999,934	1,293,564	1,066,800
Total	66,453,081	64,519,648	69,695,514	68,529,505

EXPENDITURES AND OTHER FINANCING USES:	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	34,151,272	34,239,023	34,340,657	34,878,522
Supplies	2,997,950	3,285,739	2,967,955	3,269,131
Maintenance	1,228,508	1,481,235	1,452,959	1,569,428
Services	13,341,686	11,574,422	12,836,535	12,521,093
Insurance	9,021,298	8,460,337	7,898,750	9,603,341
Transfers Out	7,515,828	5,363,892	5,370,748	5,931,740
Capital Outlay	835,033	115,000	112,691	115,000
Total	69,091,575	64,519,648	64,980,295	67,888,255

EXPENDITURES AND PERSONNEL BY PROGRAM:	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved	Personnel ⁽¹⁾
City Manager	14,759,190	10,107,768	11,517,046	11,508,965	15.50
Mayor & Council	129,228	151,619	136,542	151,680	7.00
City Secretary	389,022	417,321	347,346	424,998	4.00
Human Resources	775,837	823,720	838,385	863,394	5.00
Fiscal Services	12,189,972	11,773,111	11,131,833	12,884,676	23.00
Police	2,262,511	2,416,792	2,470,173	2,507,484	16.00
Fire	14,155,155	14,183,379	14,055,283	14,440,180	106.00
Parks & Recreation	12,101,493	11,816,954	12,282,721	12,312,807	55.50
Library	1,987,523	2,025,009	1,888,351	2,052,302	12.00
Public Works	8,893,454	9,304,190	9,009,797	9,350,974	62.00
Development Services	1,448,190	1,499,785	1,302,818	1,390,795	15.00
Total	69,091,575	64,519,648	64,980,295	67,888,255	321.00

⁽¹⁾ In full-time equivalents

**FY 2021-22 APPROVED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
GENERAL FUND**

	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
BEGINNING FUND BALANCE:	12,851,591	12,185,859	9,547,363	9,547,363	14,262,582
OPERATING REVENUE:					
Ad Valorem Taxes	11,765,848	12,740,172	13,494,517	13,552,956	14,135,767
Sales Taxes	29,863,646	25,758,869	24,581,761	28,590,889	29,147,580
Mixed Beverage Taxes	2,145,940	1,477,422	1,899,934	1,793,124	2,057,000
Franchise Fees	6,435,472	6,216,567	6,906,950	5,850,190	6,216,567
Licenses & Permits	1,987,404	1,385,370	1,617,296	1,470,951	1,624,796
Charges for Services	8,607,063	7,848,563	9,068,428	8,760,496	9,294,760
Intergovernmental	384,454	331,383	344,094	3,542,204	344,094
Fines and Forfeitures	1,542,241	1,026,561	1,377,500	968,204	1,178,550
Miscellaneous	2,253,113	1,680,104	999,934	1,293,564	1,066,800
Total Operating Revenue	64,985,182	58,465,011	60,290,414	65,822,578	65,065,914
TRANSFERS IN:					
Admin. Fee - Utility Fund	1,743,710	1,866,000	1,817,850	1,755,683	1,694,663
Admin. Fee - CVB Fund	1,498,333	1,455,526	1,213,537	788,657	1,255,274
Admin. Fee - Golf Fund	106,997	111,463	108,000	134,992	124,370
Administrative Fee - SDUS Fund	112,059	112,000	108,750	108,386	107,775
Administrative Fee - Lake Parks Fund	107,023	689,893	689,893	-	-
Administrative Fee - 4B Fund	339,626	306,000	291,204	353,046	281,509
Transfers in - Golf Fund	-	3,100,000	-	134,992	-
Transfers In - Special Revenue Fund	-	27,374	-	244,134	-
Transfers In - Economic Development Fund	-	149,086	-	353,046	-
Transfers In-Housing Authority	-	170,728	-	-	-
Total Transfers In	3,907,797	7,988,070	4,229,234	3,872,936	3,463,591
TOTAL REVENUE AND TRANSFERS	68,892,979	66,453,079	64,519,648	69,695,514	68,529,505
OPERATING EXPENDITURES:					
Personnel	33,462,248	34,151,272	34,239,023	34,340,657	34,878,522
Supplies	3,253,195	2,997,950	3,285,739	2,967,955	3,269,131
Maintenance	1,142,288	1,228,508	1,481,235	1,452,959	1,569,428
Services	13,124,614	13,341,686	11,574,422	12,836,535	12,521,093
Capital Outlay	264,387	835,033	115,000	112,691	115,000
Insurance	6,712,060	9,021,298	8,460,337	7,898,750	9,603,341
Total Operating Expenditures	58,081,560	61,575,747	59,155,756	59,609,547	61,956,515
TRANSFERS OUT:					
To Permanent Capital Maintenance	3,020,000	3,279,000	-	-	1,640,000
To Capital Equipment Acquisition Fund	3,200,000	830,004	-	-	-
To Community Quality of Life Fund	3,000,000	-	-	-	-
To Crime Control & Prevention District Fund	3,056,630	3,406,824	5,363,892	5,363,892	4,291,740
To Grants Fund	-	-	-	6,856	-
Total Transfers Out	12,276,630	7,515,828	5,363,892	5,370,748	5,931,740
TOTAL EXPENDITURES AND TRANSFERS	70,358,190	69,091,575	64,519,648	64,980,295	67,888,255
SURPLUS (DEFICIT)	(1,465,211)	(2,638,497)	-	4,715,219	641,250
ENDING FUND BALANCE:	12,185,859	9,547,363	9,547,363	14,262,582	14,903,832
FUND BALANCE REQUIREMENT:	10,770,099	12,315,149	11,831,151	11,921,909	12,391,303

* Fund balance requirement is 20% of total budgeted expenditures (72 days of operation).

The FY 2021-22 projected Ending Fund Balance represents 24% of total budgeted expenditures (87 days of operation).

GENERAL FUND (100)
REVENUE DETAIL

		2018-19	2019-20	2020-21	2020-21	2021-22
Account / Description		Actual	Actual	Budget	Estimate	Approved
31100	General Property Taxes-Current	11,710,925	12,632,615	13,351,976	13,407,301	13,993,226
31101	General Property Taxes-Late	3,161	51,396	90,736	80,209	90,736
31103	General Property Taxes-P & I	51,762	56,161	51,805	65,446	51,805
AD VALOREM TAXES		11,765,848	12,740,172	13,494,517	13,552,956	14,135,767
31204	Sales Taxes	29,863,646	25,758,869	24,581,761	28,590,889	29,147,580
31306	Mixed Beverage Taxes	2,145,940	1,477,422	1,899,934	1,793,124	2,057,000
SALES & USE TAXES		32,009,586	27,236,291	26,481,695	30,384,013	31,204,580
31410	Franchise Fees-Electric	3,554,552	3,403,965	3,700,000	3,224,815	3,403,965
31411	Franchise Fees-Phone/Acces	489,057	324,662	220,000	165,783	324,662
31412	Franchise Fees-Gas	719,834	571,092	950,000	674,328	571,092
31413	Franchise Fees-Cable Tv	549,183	785,989	880,000	619,582	785,989
31414	Franchise Fees-Refuse Collect.	1,122,845	1,130,859	1,156,950	1,165,682	1,130,859
FRANCHISE FEES		6,435,472	6,216,567	6,906,950	5,850,190	6,216,567
32115	Building Permits	1,355,166	869,074	1,100,000	967,401	1,100,000
32310	Plumbing Permits	124,915	70,332	90,000	80,849	90,000
32312	Mechanical Permits	121,439	96,307	85,000	58,755	85,000
32525	Electric Permits	100,930	57,843	80,000	78,293	80,000
32900	Trailer Park Licenses	696	694	696	694	696
32908	Vet Bill Reimbursement	219	438	-	437	-
32913	Coin-Operated Machine Permits	50	-	100	50	100
32914	Alcoholic Beverage Permits	66,500	67,228	65,000	77,548	66,000
32920	Solicitor Permits	10,125	9,140	4,000	5,645	8,000
32926	Contractors Registration	93,125	91,725	80,000	90,675	80,000
32938	Drainage Inspection Fee	20,585	34,464	32,500	29,904	35,000
34331	Alarm Service Permit	91,055	88,125	80,000	80,700	80,000
LICENSES & PERMITS		1,987,404	1,385,370	1,617,296	1,470,951	1,624,796
32940	Variance Request	900	500	1,000	1,100	1,000
32943	Certificate Of Occupancy	11,673	10,215	10,000	12,468	10,000
32945	Zoning Request	26,825	22,100	22,000	22,314	22,000
32946	Site Plans Fees	1,025	1,138	2,000	1,750	2,000
34080	Platting & Publishing Fees	15,436	7,950	12,500	7,675	10,000
34110	Swimming Pool Fees	398,309	292,334	410,000	461,547	410,000
34140	Concessions - The Rec	96,551	61,373	70,000	105,266	70,000
34145	Concessions- Oak Grove Basebal	310,394	247,925	350,000	318,186	350,000
34146	Concessions-Oak Grove Softball	-	60,264	175,000	95,998	175,000
34148	Concessions- Meadowmere Soccer	4,404	7,965	15,000	5,892	15,000
34155	Ambulance Revenues	1,761,945	1,418,656	1,800,000	1,377,151	1,800,000
34250	Engineering Inspection Fee	197,000	135,339	70,000	172,432	50,000
34300	Vital Statistics	81,806	59,056	90,000	72,135	70,000
34310	Athletic Fee	566,349	528,930	660,000	899,731	660,000
34311	Recreation Fees	742,887	554,068	850,000	724,347	850,000
34312	Pard Event & Program Fees	80,696	87,483	75,000	56,979	84,350
34313	Field Use Charge	6,350	-	7,000	-	-
34316	Facility Use Charges	53,958	39,139	93,000	39,318	118,000
34317	Fleet Charges	886,200	712,429	712,429	712,429	715,014
34318	Insurance Charges	894,636	698,672	698,672	698,672	734,742
34319	I.T. Charges	674,400	555,127	555,127	555,127	625,354
34320	Employee Ins. Contributions	717,780	747,720	615,000	616,686	630,000
34322	Retiree Ins. Contributions	310,125	331,029	305,000	314,894	305,000
34325	Rec/Admin Fees	736,492	1,037,912	1,422,000	1,274,552	1,422,000
34328	Sales Revenue - Admin	-	-	-	16,940	9,000
34590	Ub- Fire Suppression Revenue	15,967	172,085	-	167,366	106,000
39933	Mowing Charges	6,175	33,844	12,000	3,334	12,000
39936	Police/Fire Ins. Report Copies	4,177	1,569	4,000	1,377	4,000
39937	Tree Sharing	4,602	9,118	7,700	9,749	7,700
34396	Library Non Resident Fees	-	8,725	12,000	10,475	12,000
36504	Library Copier Replacement	-	5,898	12,000	4,606	14,600
CHARGES FOR SERVICES		8,607,063	7,848,563	9,068,428	8,760,496	9,294,760

**GENERAL FUND (100)
REVENUE DETAIL**

		2018-19	2019-20	2020-21	2020-21	2021-22
		Actual	Actual	Budget	Estimate	Approved
Account / Description						
33244	Instructor Reimbursement	60,251	62,358	60,251	-	60,251
33245	School Resource Officer	96,003	74,090	105,843	100,803	105,843
33251	Firefighter Services	4,185	2,070	5,000	2,252	5,000
39210	Intergover-Rev- Medicaid	224,015	183,786	173,000	3,439,149	173,000
INTERGOVERNMENTAL		384,454	331,383	344,094	3,542,204	344,094
32905	Animal Services Fees	32,227	13,413	15,000	31,500	15,000
32908	Vet Bill Reimbursement	-	438	-	437	-
35012	State Court Fines Collected	61,083	42,783	65,000	39,418	55,000
35100	D/Fw Parking Fine	13,172	11,990	9,000	5,289	9,000
35102	D/Fw All Other Fine	100,654	86,501	80,000	94,745	90,000
35104	D/Fw Ordinance Fine	1,898	2,347	2,000	3,159	2,500
35120	D/Fw Notice To Appear	8,008	5,704	7,000	5,044	6,000
35122	D/Fw Uniform Traffic Fee	2,768	1,470	2,500	940	1,800
35124	D/Fw Child Safety Fee	-	-	-	-	-
35205	City Parking Fine	6,548	5,581	5,000	6,326	6,000
35207	City Fines All Other	332,445	283,969	330,000	258,266	290,000
35209	City Ordinance Fine	7,252	6,024	6,000	11,851	6,500
35211	Judical Efficiency	1,889	3,374	2,000	6,194	7,000
35212	Court Investigating Fee	6,448	2,104	2,000	64	200
35213	Motor Carrier Weight Violation	1,000	500	1,000	-	1,000
35219	City Notice To Appear Fee	46,201	26,724	40,000	22,461	35,000
35221	City Uniform Traffic Fee	20,696	11,085	15,000	8,869	15,000
35223	City Child Safety Fee	-	-	400	-	400
35308	Reimbursement-Adult Probation	4,187	2,262	7,600	2,213	7,600
35309	Sale Of Material - Gun Range	715	673	-	1,999	-
35316	Dismissal Fees	8,210	3,810	8,000	2,080	6,000
35317	Court Administration Fee	747,404	414,654	650,000	368,037	500,000
35318	Driving Safety Course Fee	12,738	7,350	11,000	6,950	10,000
35319	Jury Conviction Fee	-	268	300	491	750
35320	Dfw - Driver Safety Fee	1,250	480	-	-	-
35321	Dfw - Compliance Dismissal Fee	610	393	-	-	-
35325	School Crossing Guard	-	-	-	-	-
35329	Teen Court Fee	1,270	1,300	1,200	730	1,300
35501	D/Fw Warrants	8,089	6,237	6,500	4,793	6,500
35506	City Warrants	56,911	32,602	50,000	36,473	45,000
35715	Library Fines	1,343	-	13,000	-	13,000
35716	False Alarm Fines	57,225	52,525	48,000	49,875	48,000
FINES & FORFEITURES		1,542,241	1,026,561	1,377,500	968,204	1,178,550
53113	Transfers In	50	-	-	-	-
53114	Transfers In - Special Revenue	-	27,374	-	244,134	-
53115	Transfers In - CVB	1,498,333	1,455,526	1,213,537	788,657	1,255,274
53116	Transfers In - SDUS	112,059	112,000	108,750	108,386	107,775
53118	Transfers In - Housing Authority	-	170,728	-	-	-
53119	Transfers In - Lake Parks	107,023	689,893	689,893	-	-
53124	Transfers In - Economic Devl	339,626	306,000	291,204	353,046	281,509
53178	Transfers In - Streets Capital Proj	-	149,086	-	-	-
53200	Transfers In - Utility Enterprise	1,743,710	1,866,000	1,817,850	1,755,683	1,694,663
53210	Transfers In - Golf	106,997	111,463	108,000	134,992	124,370
53325	Transfers In - Capital Equipment	-	3,100,000	-	-	-
TRANSFERS IN		3,907,797	7,988,070	4,229,234	3,384,898	3,463,591

GENERAL FUND (100)
REVENUE DETAIL

	2018-19	2019-20	2020-21	2020-21	2021-22
Account / Description	Actual	Actual	Budget	Estimate	Approved
34326 Admin Fee/Off Duty Security	27,980	28,591	30,000	27,320	30,000
39211 Fringe Benefit Cost Recovery	-	138,268	-	24,419	-
39230 Interest On Investments	251,345	144,067	125,000	7,599	125,000
39230 Interest On Investments	21,077	7,223	-	2,923	-
39250 Chg. In Investment Value	10,551	-	-	-	-
39260 Sale Of Salvage	4,261	6,076	8,300	10,314	8,300
39710 Insurance Recoveries	379,223	42,374	130,000	302,874	130,000
39801 Insurance Reimbursements-Risk	361,571	1,242,879	275,000	406,793	275,000
39930 Copy Machine Charges	74	315	500	20	500
39931 Oil And Gas Lease	4,218	2,293	14,800	4,274	4,000
39932 Tower/Ground Comm. Lease	249,895	305,105	260,000	288,471	260,000
39938 Mitigation Settlements	-	-	-	55	-
39939 Building Leases	66,188	76,500	54,000	-	54,000
39950 Sales Of Fixed Assets	151,956	126,589	17,400	638,138	100,000
39951 Resale Of Labor/Materials	11,115	5,837	10,000	3,616	5,000
39995 (Over)/Short	(127)	215	-	(1,949)	-
26002 Prior Period Adjustments	589,801	(589,801)	-	-	-
39997 Unassigned Revenue Collections		824		14,648	-
39999 Miscellaneous Revenues	123,985	142,749	74,934	52,087	75,000
MISCELLANEOUS	2,253,113	1,680,104	999,934	1,781,602	1,066,800
TOTAL REVENUES AND TRANSFERS	68,892,979	66,453,081	64,519,648	69,695,514	68,529,505

**FY 2021-22 APPROVED OPERATING BUDGET
GENERAL FUND DEPARTMENTAL SUMMARY
101 - CITY MANAGER**

<u>EXPENDITURES BY DIVISION</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Administration	843,564	856,968	875,307	937,957	886,377
Information Technology	1,996,916	2,074,365	2,438,855	2,166,148	2,439,439
Non-Departmental	16,319,842	11,827,857	6,793,606	8,412,941	8,183,149
Total	19,160,322	14,759,190	10,107,768	11,517,046	11,508,965

PERSONNEL - FULL TIME EQUIVALENTS (FTE)

<u>CITY MANAGER'S OFFICE</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
City Manager	1.0	1.0	1.0	1.0	1.0
Assistant City Manager	1.0	1.0	1.0	1.0	1.0
Executive Assistant	1.0	1.0	1.0	1.0	1.0
Administrative Secretary	0.5	0.5	0.5	0.5	0.5
Marketing Manager	1.0	1.0	1.0	1.0	1.0
Chief Technology Officer	1.0	1.0	1.0	1.0	1.0
Project Management Officer	1.0	1.0	1.0	1.0	1.0
IT Project Manager	1.0	1.0	1.0	1.0	1.0
GIS Manager	1.0	1.0	1.0	1.0	1.0
IT Customer Service Coordinator	1.0	1.0	1.0	1.0	1.0
IT Secretary	-	1.0	1.0	1.0	1.0
LAN/WAN Administrator	1.0	1.0	1.0	1.0	1.0
Senior LAN/WAN Administrator	1.0	1.0	1.0	1.0	1.0
IT Technician	1.0	1.0	1.0	1.0	1.0
IT Technical Support Specialist	1.0	1.0	1.0	1.0	1.0
IT Security Analyst	-	1.0	1.0	1.0	1.0
GIS Technical Analyst	1.0	1.0	1.0	1.0	1.0
TOTAL FULL-TIME POSITIONS	14.5	16.5	16.5	16.5	16.5

**FY 2021-22 APPROVED OPERATING BUDGET
GENERAL FUND - CITY MANAGER
ADMINISTRATION DIVISION SUMMARY
100-101-001**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	786,671	811,972	811,655	901,329	822,725
Supplies	11,418	15,391	17,200	9,623	17,200
Maintenance	-	299	-	505	-
Services	45,475	29,307	46,452	26,500	46,452
Total	843,564	856,969	875,307	937,957	886,377

OBJECTIVES

- Maintain the City’s technological competitiveness and customer service orientation through the development and maintenance of the City web page and the organizational intranet.
- Continue support of City facility development to accommodate the City’s growth.
- Facilitate communication with DFW Airport to resolve funding issues and for the development of viable property within Grapevine City limits.
- Continue efforts to develop public transportation program focused on tourism and to implement citywide signage program.

<u>PERFORMANCE INDICATORS</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Newsletters published	6	6	6	1	6
Average response time to citizen telephone and web page inquiries	1	1	1	1	1
E-newsletters published	52	52	52	51	52
Electronic media subscribers	48,418	51,234	55,680	74,986	75,000

**FY 2021-22 APPROVED OPERATING BUDGET
GENERAL FUND - CITY MANAGER
INFORMATION TECHNOLOGY DIVISION SUMMARY
100-101-002**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	1,169,838	1,143,779	1,355,648	1,229,576	1,313,517
Supplies	48,488	30,214	37,100	38,265	28,600
Maintenance	77,407	167,776	394,127	263,652	454,000
Services	657,034	635,042	651,980	608,006	643,322
Capital Outlay	44,149	97,555	-	26,649	-
Total	1,996,916	2,074,366	2,438,855	2,166,148	2,439,439

OBJECTIVES

- Provide excellent customer service and communication to City Departments.
- Provide technically competent project assistance to City Departments to ensure successful delivery of their projects.
- Provide a secure voice and data network with minimal downtime and quick response times.
- Keep network equipment replaced on a consistent schedule.
- Keep infrastructure capacity ahead of increasing demands.

<u>PERFORMANCE INDICATORS</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Number of work orders completed	4,653	3,600	3,600	3,300	3,200
Number of hours spent working on GTG projects and internal PMO projects	1,694	1,850	1,850	2,200	1,900
Number of computers receiving a software patch or service pack	2,292	2,500	2,500	2000	3600
Number of GIS map requests completed	371	300	300	350	350
Number of desktop computers replaced or upgraded	20	100	100	85	70
Number of server operating system upgrades, physical units replaced, physical units added, and logical servers added	50	50	50	50	30
Number of LAN and Wireless units added, replaced, and number of new locations designed and implemented	25	20	20	20	15
Number of projects completed	10	10	10	12	10

* Projects established after GTG and the Project Management Office (PMO)

**FY 2021-22 APPROVED OPERATING BUDGET
GENERAL FUND - CITY MANAGER
NON-DEPARTMENTAL DIVISION SUMMARY
100-120-001, 100-999-000**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	14,726	-	-	-	-
Supplies	109,594	39,572	67,104	44,035	67,104
Maintenance	-	359	8,000	245	8,000
Services	3,796,124	3,794,099	1,354,610	2,880,364	2,176,305
Finance Charges	122,768	3,675	-	90,435	-
Transfers	12,276,630	7,515,828	5,363,892	5,370,748	5,931,740
Capital Outlay	-	474,324	-	27,114	-
Total	16,319,842	11,827,857	6,793,606	8,412,941	8,183,149

OBJECTIVES

- Utilize technology to enhance communications with Grapevine citizens.
- Maintain strong legal services, consulting assistance, legislative support and communication systems throughout the organization.
- Increase exposure and participation in regional, state and national municipal organizations.
- Continue to pursue opportunities for community-based activities such as neighborhood meetings, information sharing and citywide functions.

**FY 2021-22 APPROVED OPERATING BUDGET
GENERAL FUND DEPARTMENTAL SUMMARY
102 - MAYOR AND COUNCIL**

<u>EXPENDITURES BY DIVISION</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Administration	134,161	129,228	151,619	136,542	151,680
Total	134,161	129,228	151,619	136,542	151,680

PERSONNEL - FULL TIME EQUIVALENTS (FTE)

CITY SECRETARY	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Mayor	1.0	1.0	1.0	1.0	1.0
Councilmember	6.0	6.0	6.0	6.0	6.0
TOTAL FULL-TIME POSITIONS	7.0	7.0	7.0	7.0	7.0

**FY 2021-22 APPROVED OPERATING BUDGET
GENERAL FUND - MAYOR & COUNCIL
DEPARTMENT SUMMARY
100-102-001**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	90,114	96,368	98,972	107,495	99,033
Supplies	28,143	8,396	16,150	7,031	16,150
Services	15,904	24,464	36,497	22,016	36,497
Total	134,161	129,228	151,619	136,542	151,680

OBJECTIVES

- Continue to conduct timely and efficient public meetings.
- Continue to strengthen communications with staff, boards and commissions, volunteers and citizens.
- Continue to facilitate positive relations with neighboring communities and other governmental entities.

<u>PERFORMANCE INDICATORS</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Number of public hearings	41	47	45	30	40
Number of agenda items	573	510	540	530	550
Number of Council meetings	29	26	28	26	28

**FY 2021-22 APPROVED OPERATING BUDGET
GENERAL FUND DEPARTMENTAL SUMMARY
103 - CITY SECRETARY**

<u>EXPENDITURES BY DIVISION</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Administration	422,008	389,022	417,321	347,346	424,998
Total	422,008	389,022	417,321	347,346	424,998

PERSONNEL - FULL TIME EQUIVALENTS (FTE)

<u>CITY SECRETARY</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
City Secretary	1.0	1.0	1.0	1.0	1.0
Assistant City Secretary/Records Manager	1.0	1.0	1.0	1.0	1.0
Vital Records Specialist	1.0	1.0	1.0	1.0	1.0
Secretary	1.0	-	-	-	-
TOTAL FULL-TIME POSITIONS	4.0	3.0	3.0	3.0	3.0

**FY 2021-22 APPROVED OPERATING BUDGET
GENERAL FUND - CITY SECRETARY
ADMINISTRATION DIVISION SUMMARY
100-103-001**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	332,950	304,938	314,541	311,272	323,348
Supplies	14,035	10,923	12,500	9,965	12,300
Services	75,023	73,161	90,280	26,109	89,350
Total	422,008	389,022	417,321	347,346	424,998

OBJECTIVES

- Conduct City elections in compliance with the City Charter and State law.
- Process accurate City Council actions in a timely manner.
- Maintain accurate birth and death records for City of Grapevine.
- Respond to customer requests/inquiries in a timely manner.
- Maintain accurate, easily accessible City records in compliance with adopted record retention schedules and administrative policies; and
- provide guidance to City departments on Records Management

<u>PERFORMANCE INDICATORS</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Customer Inquiries annually	12,347	11,700	12,000	9,000	9,000
Agendas and minutes completed	72	66	70	66	66
Public Information Act (PIA) requests processed	433	430	440	550	500
PIA requests average process time (<5 days):	92%	89%	89%	90%	90%
Birth records registered	2,206	2,300	2,100	2,100	2,000
Birth records issued - Long Form	1,885	1,485	2,000	2,000	1,800
Birth records - Short Form	466	310	400	400	350
Death records registered	661	670	650	750	700
Death records issued	456	946	500	1,000	1,000
Alcoholic Beverage Permits	196	196	200	213	200
Solicitor Permits	62	74	70	70	75

**FY 2021-22 APPROVED OPERATING BUDGET
GENERAL FUND DEPARTMENTAL SUMMARY
104 - HUMAN RESOURCES**

<u>EXPENDITURES BY DIVISION</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Administration	758,030	775,837	823,720	838,385	863,394
Total	758,030	775,837	823,720	838,385	863,394

PERSONNEL - FULL TIME EQUIVALENTS (FTE)

<u>HUMAN RESOURCES</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Human Resources Director	1.0	1.0	1.0	1.0	1.0
Human Resources Assistant Director	-	1.0	1.0	1.0	1.0
Human Resources Analyst II	1.0	-	-	-	-
Human Resources Analyst I	1.0	1.0	1.0	1.0	1.0
Human Resources Coordinator	1.0	1.0	1.0	1.0	1.0
Human Resources Specialist	1.0	1.0	1.0	1.0	1.0
TOTAL FULL-TIME POSITIONS	5.0	5.0	5.0	5.0	5.0

**FY 2021-22 APPROVED OPERATING BUDGET
GENERAL FUND - HUMAN RESOURCES
ADMINISTRATION DIVISION SUMMARY
100-104-001**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	571,433	595,429	630,410	640,146	652,360
Supplies	14,772	9,459	22,400	15,122	13,300
Services	171,825	170,949	170,910	183,117	197,734
Total	758,030	775,837	823,720	838,385	863,394

OBJECTIVES

- Advise, counsel and train supervisors on leadership skills, policy interpretation and disciplinary issues so that unemployment claims result from less than 10% of all terminations, employment-related lawsuits result from less than 1% of all terminations, and full-time employee turnover remains below 10%.
- Provide annual, mandatory training to all new employees on the City's Business Culture Guiding Values and Sexual Harassment prevention.
- Conduct new employee orientation to assimilate new employees into the organization successfully and quickly. New employee orientation will be scheduled no later than the third week of employment, on average, with the City.
- Annually survey approximately 40 of Grapevine's benchmark jobs with other Metroplex area cities to maintain competitive salaries, at least at the 50th percentile of the Metroplex market.

<u>PERFORMANCE INDICATORS</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Training contacts made with employees/supervisors	321/23	1,266/316	260/90	170/10	190/30
Applications received annually	14,198	13,367	18,000	14,500	14,500
# of full/part-time new hires processed	53/245	50/136	70/300	55/140	55/150
# of promotions/transfers	38/23	27/74	30/20	20/10	20/10
# of full/part-time resignations/terms processed	40/201	46/170	60/160	50/160	50/160
Orientations held within 3 weeks of hire	82.50%	93%	90%	100%	90%
Payroll/benefit transactions performed	1,227	1,826	2,000	1,600	1,500
Employee turnover (full-time only)	7.50%	8.29%	12.00%	10.00%	10.00%
Full-time employees per 100 citizens	1.140	1.120	1.160	1.120	1.120
Personnel employees per 100 employees	0.510	0.543	0.580	0.580	0.500

**FY 2021-22 APPROVED OPERATING BUDGET
GENERAL FUND DEPARTMENTAL SUMMARY
105 - FISCAL SERVICES**

<u>EXPENDITURES BY DIVISION</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Administration	653,409	599,124	585,480	517,734	573,620
Accounting	1,123,769	1,226,331	1,222,611	1,364,155	1,256,148
Purchasing	239,021	213,220	230,256	222,892	231,566
Municipal Court	724,723	684,899	715,254	703,528	736,200
Risk Management	7,101,015	9,381,432	8,936,721	8,307,979	10,087,142
Total	9,841,937	12,105,006	11,690,322	11,116,288	12,884,676

PERSONNEL - FULL TIME EQUIVALENTS (FTE)

<u>FISCAL SERVICES</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Chief Financial Officer	1.0	1.0	1.0	1.0	1.0
Controller	1.0	1.0	1.0	1.0	1.0
Managing Director of Financial Services	1.0	1.0	1.0	1.0	1.0
Management Services Director	1.0	1.0	1.0	1.0	1.0
Capital Budget Director	1.0	1.0	1.0	1.0	1.0
Internal Audit Director	1.0	1.0	1.0	1.0	1.0
Fiscal Service Coordinator	1.0	1.0	1.0	1.0	1.0
Payroll Administrator	1.0	1.0	1.0	1.0	1.0
Accounting Manager	0.5	0.5	0.5	0.5	0.5
Senior Accountant	1.0	1.0	1.0	1.0	1.0
Accountant	1.0	1.0	1.0	1.0	1.0
Purchasing Agent	1.0	1.0	1.0	1.0	1.0
Purchasing Coordinator	1.0	-	-	-	-
Senior Warehouse Worker	1.0	1.0	1.0	-	-
Accounts Payable Clerk	0.5	0.5	0.5	0.5	0.5
Municipal Court Manager	1.0	1.0	1.0	1.0	1.0
Municipal Court Supervisor	1.0	1.0	1.0	1.0	1.0
Municipal Court Clerk	4.0	4.0	4.0	4.0	4.0
Municipal Court Judge	1.0	1.0	1.0	1.0	1.0
Risk Manager	1.0	1.0	1.0	1.0	1.0
Benefits Administrator	1.0	-	-	-	-
Benefit Claim Coordinator	-	1.0	1.0	1.0	1.0
Risk Administrative Secretary	1.0	1.0	1.0	1.0	1.0
TOTAL FULL-TIME POSITIONS	24.0	23.0	23.0	22.0	22.0

**FY 2021-22 APPROVED OPERATING BUDGET
GENERAL FUND - FISCAL SERVICES
ADMINISTRATION DIVISION SUMMARY
100-105-001**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	605,518	568,177	544,433	503,974	532,573
Supplies	16,725	19,744	21,500	4,218	21,500
Services	31,166	11,203	19,547	9,542	19,547
Total	653,409	599,124	585,480	517,734	573,620

OBJECTIVES

- Facilitate a positive customer service attitude for both internal and external City services.
- Facilitate effective support of operational department activities.
- To oversee effective financial and administrative control systems.
- Publish the Annual Operating Budget and Capital Improvements Plan.
- Publish and maintain timely and accurate financial data online via the City's website.
- Implement and enhance employee health insurance training programs.

<u>PERFORMANCE INDICATORS</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Wire transfers verified	96	75	130	70	70
Budget Transfer Requests completed	90	47	100	50	60
Quarterly financial status reports completed	4	4	4	3	4

**FY 2021-22 APPROVED OPERATING BUDGET
GENERAL FUND - FISCAL SERVICES
ACCOUNTING DIVISION SUMMARY
100-105-002**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	801,321	904,855	850,723	993,464	879,648
Supplies	10,876	12,729	13,000	6,968	7,000
Maintenance	-	492	-	790	2,000
Services	311,572	308,255	358,888	362,933	367,500
Total	1,123,769	1,226,331	1,222,611	1,364,155	1,256,148

OBJECTIVES

- Continue to meet payroll and accounts payable production with minimal rework and corrections. Staying current on federal and IRS guidelines and apply these standards to the City's accounting system.
- Coordination and assistance to external auditors and final the audit in a manner with prior year's production and workpaper preparations for external auditors.
- Control the disbursement of City funds by monitoring vendor payments to ensure discounts; processing check runs and promoting direct deposit of payroll.
- Ensure adequate internal controls of City assets by reconciling bank and trust statements monthly, and ensure compliance with standards and procedures established by City Charter, City Council and City Manager.
- Review and monitor the budgeted spending in Departments and ensure that they are consistent with City Manager's guidelines on spending and budget management and are in compliance with State, Federal laws and bond guidelines.

<u>PERFORMANCE INDICATORS</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Number of Payroll Checks Annually	22,200	23,500	23,500	22,500	23,000
Percent ACH to Total Payments	57.1%	57.0%	57.0%	59.0%	60.0%
# of Days to Pay P-Card	11.1	11.1	11.1	11.1	11.1

**FY 2021-22 APPROVED OPERATING BUDGET
GENERAL FUND - FISCAL SERVICES
PURCHASING DIVISION SUMMARY
100-105-003**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	210,043	189,294	203,231	198,733	204,641
Supplies	1,270	488	1,525	923	1,325
Services	27,708	23,438	25,500	23,236	25,600
Total	239,021	213,220	230,256	222,892	231,566

OBJECTIVES

- Maintain 95% of annual contracts without a gap in service.
- To establish at least 8 new annual contracts.
- Reduce inventory.
- Increase inventory turns.
- 12-15 solicitations with e-bidding system.

<u>PERFORMANCE INDICATORS</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Annual contracts with no gap in service	97%	98%	98%	98%	98%
Number of new contracts established	22	20	20	30	20
Reduce inventory to \$140,000	\$149,806	\$140,000	\$140,000	\$170,000	\$160,000
Increase inventory turns	2.7	3.0	3.0	3.0	3.0
Number of solicitations with e-bidding system forecasted	16	12	12	10	12

**FY 2021-22 APPROVED OPERATING BUDGET
GENERAL FUND - FISCAL SERVICES
MUNICIPAL COURT DIVISION SUMMARY
100-107-001**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	547,803	532,399	531,723	538,554	548,810
Supplies	13,960	6,026	10,700	7,014	10,700
Services	162,960	146,474	172,831	157,960	176,690
Total	724,723	684,899	715,254	703,528	736,200

OBJECTIVES

- Provide adequate training and cross-training for Municipal Court staff.
- Keep forms updated as laws, policies and procedures change.
- Provide adequate information to the public about their rights in Municipal Court.
- Work closely with the Teen Court Coordinator to assist handling cases in a timely manner.

<u>PERFORMANCE INDICATORS</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Number of cases filed per year (City)	11,705	6,736	13,000	7,000	13,000
Number of cases filed per year (DFW)	2,383	1,539	2,000	1,500	2,000
Average number of minutes to process each case	20	20	20	20	20
Average number of minutes to process at window	20	5	5	5	5
Average number of hours to prepare for jury trial	4	4	4	4	4
Number of teens requesting teen court	104	130	120	120	120

**FY 2021-22 APPROVED OPERATING BUDGET
GENERAL FUND - FISCAL SERVICES
RISK MANAGEMENT DIVISION SUMMARY
100-109-001**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	264,336	275,700	291,584	295,637	299,001
Supplies	12,631	5,810	14,900	12,808	14,900
Services	123,988	78,624	169,900	100,784	169,900
Insurance	6,700,060	9,021,298	8,460,337	7,898,750	9,603,341
Total	7,101,015	9,381,432	8,936,721	8,307,979	10,087,142

OBJECTIVES

- Initiate self-funded Workers Compensation Program to reduce costs and effectively manage employee injuries.
- Direct the City's self-funded major medical health plan for employees and their families.
- Implement new plan design for HSA and HRA programs in the City's self-funded health plan.
- Manage prescription benefit plan.
- Manage and direct expansion of the SIR liability and property protection program.
- Reduce legal and expert witness fees by contracting with excess liability carriers and third parties.
- Provide LTD insurance for employees and their families while stabilizing premiums.
- Provide cost effective life insurance for City employees and their families.
- Continue Citywide HIPAA program and privacy compliance office.

<u>PERFORMANCE INDICATORS</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Paid liability claims vs. total claims	18%	16%	30%	30%	30%
Recover subrogation revenue	\$127,068	\$59,535	\$130,000	\$130,000	\$90,000
Vehicle accidents	23	20	28	28	25
Fleet accidents as percentage of total fleet	7%	5%	7%	7%	6%
Worker's Compensation:					
Texas Standard premium states rated	\$1,292,149	\$1,486,072	\$1,342,000	\$1,342,000	\$1,622,401
Experience rated discounted premium	\$279,174	\$309,173	\$352,000	\$352,000	\$480,231
Experience rates W/C premium savings	\$1,012,975	\$1,176,899	\$990,000	\$990,000	\$1,142,170
Experience Modifier	0.27	0.26	0.29	0.29	0.37
Worker's Compensation Injuries:					
Medical only injuries	40	20	35	35	35
Medical only injuries to total staff	5%	4%	5%	5%	5%
Lost time injuries	17	14	15	15	15
Lost time injuries to total staff	4%	2%	2%	2%	2%

**FY 2021-22 APPROVED OPERATING BUDGET
GENERAL FUND DEPARTMENTAL SUMMARY
209 - POLICE**

<u>EXPENDITURES BY DIVISION</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Administration	2,060,689	1,987,512	2,096,176	2,059,898	2,156,447
Animal Control	280,278	274,999	320,616	410,275	351,037
Total	2,340,967	2,262,511	2,416,792	2,470,173	2,507,484

PERSONNEL - FULL TIME EQUIVALENTS (FTE)

<u>POLICE</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Police Chief	1.0	1.0	1.0	1.0	1.0
Assistant Police Chief	1.0	1.0	1.0	1.0	1.0
Administrative Manager	1.0	1.0	1.0	1.0	1.0
Lieutenant	1.0	1.0	1.0	1.0	1.0
Sergeant	3.0	3.0	3.0	3.0	3.0
Senior Officer	3.0	4.0	4.0	4.0	4.0
Police Officer	1.0	-	-	-	-
Police Media Manager	1.0	1.0	1.0	1.0	1.0
Community Outreach Center Manager	1.0	1.0	1.0	1.0	1.0
Animal Control Supervisor	1.0	1.0	1.0	1.0	1.0
Animal Service Officer	2.0	2.0	2.0	2.0	2.0
TOTAL FULL-TIME POSITIONS	16.0	16.0	16.0	16.0	16.0

**FY 2021-22 APPROVED OPERATING BUDGET
GENERAL FUND - POLICE
ADMINISTRATION DIVISION SUMMARY
100-209-001**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	1,841,182	1,718,818	1,811,898	1,776,893	1,866,469
Supplies	81,749	87,307	81,800	90,655	87,500
Maintenance	14,934	8,635	22,500	10,308	22,500
Services	122,824	155,635	179,978	182,042	179,978
Capital Outlay	-	17,117	-	-	-
Total	2,060,689	1,987,512	2,096,176	2,059,898	2,156,447

OBJECTIVES

- Increase citizen and community awareness of the police department's function by conducting two citizen's police academy classes annually.
- Increase officer awareness of modern policing techniques through training.
- Conduct a review of all operational guidelines to ensure they are current and relevant.
- Increase community awareness of crime trends and prevention techniques by conducting crime prevention seminars.

<u>PERFORMANCE INDICATORS</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Citizen's police academy classes	2	2	2	0	2
Mandate TCLEOSE training requirements for all personnel	100%	100%	100%	100%	100%
Conduct a review of the General Manual and divisional operating procedures	1	1	1	1	1
Conduct crime prevention seminars	200	190	200	200	200

**FY 2021-22 APPROVED OPERATING BUDGET
GENERAL FUND - POLICE
ANIMAL CONTROL DIVISION SUMMARY
100-209-005**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	208,927	188,184	207,311	247,534	199,932
Supplies	37,747	41,148	66,061	106,723	66,061
Maintenance	-	-	-	1,500	-
Services	33,604	45,667	47,244	54,518	85,044
Total	280,278	274,999	320,616	410,275	351,037

OBJECTIVES

- Provide educational programs to students in the Grapevine-Colleyville Independent School District and local service organizations.
- Provide animal adoption services.
- Provide protective enforcement of City ordinances regulating domestic and wild animals.

<u>PERFORMANCE INDICATORS</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Number of educational presentations delivered	115	85	30	30	30
Number of animals adopted	327	233	350	350	350
Number of animals impounded	1,079	855	1,100	1,100	1,100

**FY 2021-22 APPROVED OPERATING BUDGET
GENERAL FUND DEPARTMENTAL SUMMARY
210 - FIRE**

<u>EXPENDITURES BY DIVISION</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Administration	1,015,969	1,051,740	1,099,210	1,071,057	1,138,126
Prevention	778,669	768,112	792,460	808,458	802,804
Operations	11,186,622	11,404,025	11,283,247	11,310,308	11,503,315
Training & Career Development	262,115	245,851	289,600	256,292	292,299
Emergency Management	159,183	114,843	182,270	116,139	157,364
Emergency Medical Services	544,355	570,584	536,592	493,029	546,272
Total	13,946,913	14,155,155	14,183,379	14,055,283	14,440,180

PERSONNEL - FULL TIME EQUIVALENTS (FTE)

<u>FIRE</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Fire Chief	1.0	1.0	1.0	1.0	1.0
Assistant Chief of Support/Planning/Administration	1.0	1.0	1.0	1.0	1.0
Assistant Chief of Operations	1.0	1.0	1.0	1.0	1.0
Division Chief of Professional Development Training	1.0	1.0	1.0	1.0	1.0
Division Chief of EMS	1.0	1.0	1.0	1.0	1.0
Fire Marshal	1.0	1.0	1.0	1.0	1.0
Assistant Fire Marshal	1.0	1.0	1.0	1.0	1.0
Administrative Manager	1.0	1.0	1.0	1.0	1.0
Fire Inspector/Investigator	2.0	3.0	3.0	3.0	3.0
Emergency Management Coordinator	1.0	1.0	1.0	1.0	1.0
Battalion Chief	3.0	3.0	3.0	3.0	3.0
Fire Captain	18.0	19.0	19.0	19.0	19.0
Driver/Engineer	18.0	18.0	18.0	18.0	18.0
Firefighter/Paramedic	45.0	49.0	49.0	49.0	49.0
Firefighter/EMT	7.0	2.0	2.0	2.0	2.0
Support Service Technician	1.0	1.0	1.0	1.0	1.0
Administrative Secretary	-	1.0	1.0	1.0	1.0
Secretary	1.0	1.0	1.0	1.0	1.0
Clerk/Typist/Receptionist	1.0	-	-	-	-
TOTAL FULL-TIME POSITIONS	105.0	106.0	106.0	106.0	106.0

**FY 2021-22 APPROVED OPERATING BUDGET
GENERAL FUND - FIRE
ADMINISTRATION DIVISION SUMMARY
100-210-001**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	749,400	741,278	751,233	744,453	767,353
Supplies	39,605	46,185	48,100	48,388	46,200
Maintenance	11,543	8,848	10,000	2,431	-
Services	215,421	255,429	289,877	275,785	324,573
Total	1,015,969	1,051,740	1,099,210	1,071,057	1,138,126

OBJECTIVES

- To increase the effectiveness and efficiency of the administrative functions of the Fire Department.
- To provide employee updates concerning new firefighting, rescue, and EMS techniques and enhance intradepartmental communication by use of newsletters, staff/employee meetings, open forum employee meetings, and other written and verbal communication.
- Bring educational/motivational speakers to the Dept.

<u>PERFORMANCE INDICATORS</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Conduct 12 employee meetings	12	12	12	9	12
Publish 3 department news letters	N/A	N/A	N/A	N/A	3
Host 1 annual leadership symposium for department	1	1	0	0	1

**FY 2021-22 APPROVED OPERATING BUDGET
GENERAL FUND - FIRE
PREVENTION DIVISION SUMMARY
100-210-002**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	711,800	707,868	712,225	748,791	732,964
Supplies	43,484	34,101	40,200	35,699	36,700
Maintenance	-	-	1,000	686	500
Services	23,385	26,143	39,035	23,282	32,640
Total	778,669	768,112	792,460	808,458	802,804

OBJECTIVES

- Provide fire inspections for businesses, schools and residences.
- Provide fire prevention programs for businesses, educational institutions and the general public.
- Conduct Citizens Fire Academy.
- Install smoke detectors.

<u>PERFORMANCE INDICATORS</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Fire inspections	4,750	4,500	4,600	4,000	4,500
Fire prevention programs	35	45	45	15	30
Conduct Citizens Fire Academy	1	1	1	0	1
Install smoke detectors	48	NA	NA	60	60

**FY 2021-22 APPROVED OPERATING BUDGET
GENERAL FUND - FIRE
OPERATIONS DIVISION SUMMARY
100-210-003**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	10,686,952	11,002,757	10,793,617	10,870,791	11,033,390
Supplies	385,185	335,888	443,005	357,061	423,300
Maintenance	22,292	26,956	27,625	26,282	27,625
Services	42,948	11,617	19,000	19,435	19,000
Capital Outlay	49,245	26,807	-	36,739	-
Total	11,186,622	11,404,025	11,283,247	11,310,308	11,503,315

OBJECTIVES

- Respond to 90 percent of 9-1-1 calls for emergencies in all first alarm districts within 5 minutes of the call being dispatched.
- Reduce the number of on-duty injuries due to fire ground accidents by 20%.
- Perform engine company, ladder company, and MICU company evaluations to ensure operational readiness.

<u>PERFORMANCE INDICATORS</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Respond to 90% of 911 calls in 1st alarm district in 5 minutes or less	76%	90%	90%	90%	90%
Reduce number of on-scene Firefighter injuries by 40%	76%	90%	90%	92%	90%
Perform engine company, ladder company, and MICU company evaluations to ensure operational readiness.	50	100	100	100	100
Perform regular fitness assessments and physical conditioning program for all firefighters	102	106	106	105	106

**FY 2021-22 APPROVED OPERATING BUDGET
GENERAL FUND - FIRE
TRAINING & CAREER DEVELOPMENT DIVISION SUMMARY
100-210-004**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	147,496	148,886	153,175	153,381	155,799
Supplies	4,925	8,272	6,800	8,865	8,500
Services	109,694	73,858	129,625	94,046	128,000
Capital Outlay	-	14,835	-	-	-
Total	262,115	245,851	289,600	256,292	292,299

OBJECTIVES

- Provide training in accordance with the Texas Commission on Fire Protection.
- Provide training in accordance with the Texas Department of State Health Services.
- Provide training in accordance with the NFPA and ISO.
- Provide opportunities for career development and promotional opportunities.
- Provide specialized training for technical rescue personnel.

<u>PERFORMANCE INDICATORS</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Provide a minimum of 20 hours TCFP training per firefighter	20	20	20	20	20
Provide a minimum of 36 hours TDH EMS training per firefighter	36	36	36	36	36
Provide training to insure operational readiness of specialized rescue operations	24	24	24	24	24
Provide leadership classes for current and future officers	24	24	24	24	24

**FY 2021-22 APPROVED OPERATING BUDGET
GENERAL FUND - FIRE
EMERGENCY MANAGEMENT DIVISION SUMMARY
100-210-005**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	121,053	77,927	134,420	87,230	107,514
Supplies	8,908	7,026	11,650	2,237	13,150
Maintenance	13,968	15,800	16,700	9,844	16,700
Services	15,254	14,090	19,500	16,828	20,000
Total	159,183	114,843	182,270	116,139	157,364

OBJECTIVES

- Maintain a comprehensive Emergency Management Program that prepares for, responds to, recovers from, and mitigates threats and hazards posing the greatest risk.
- Enhance public preparedness through community outreach, citizen engagement, and print or social media.
- Coordinate implementation of the National Incident Management System (NIMS).
- Maintain an approved Emergency Operations Plan and Functional Annexes.
- Facilitate festival and event public safety planning, coordination, and response efforts.
- Ensure the operational readiness of alert and warning systems (Outdoor Warning System and CodeRed)

<u>PERFORMANCE INDICATORS</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Number of public education and outreach events	1	1	5	3	5
Number of preparedness publications	3	3	3	3	3
Implement training and exercise plan	100%	100%	100%	100%	100%
Maintenance of the Emergency Management Plan	100%	100%	100%	100%	100%
Monitor and test warning sirens	100%	100%	100%	100%	100%
Festival or event supported (Event Action Plan and/ or EOC Activation)	3	5	5	7	6

**FY 2021-22 APPROVED OPERATING BUDGET
GENERAL FUND - FIRE
EMERGENCY MEDICAL SERVICES DIVISION SUMMARY
100-210-006**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	150,992	167,107	153,521	168,495	155,972
Supplies	106,969	136,570	131,600	129,342	132,000
Maintenance	36,311	36,311	38,000	28,044	40,000
Services	209,887	230,596	213,471	167,148	218,300
Capital Outlay	40,196		-	-	-
Total	544,355	570,584	536,592	493,029	546,272

OBJECTIVES

- Manage all aspects of EMS delivery for the fire department
- Manage Filed Training Paramedic program to ensure all new paramedics are appropriately trained.
- Ensure compliance with all Texas Department of State Health Services rules and regulations.
- Work with Assistant Chief of Support, Planning, and Administration to ensure all EMS contracts are administered.

<u>PERFORMANCE INDICATORS</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Perform 12-lead EKG on appropriate patients within 10 minutes of patient contact	N/A	85%	85%	100%	90%
Turnout times and response times in accordance to NFPA 1710	N/A	90%	90%	95%	90%
Scene time < 20 minutes on all transported patients	N/A	90%	90%	92%	90%

**FY 2021-22 APPROVED OPERATING BUDGET
GENERAL FUND DEPARTMENTAL SUMMARY
312 - PARKS AND RECREATION**

EXPENDITURES BY DIVISION	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Administration	889,259	958,280	932,065	967,372	940,345
Active Adults	475,064	507,493	544,569	514,482	551,576
Park Maintenance	5,230,830	5,841,834	5,479,569	5,633,729	5,470,539
Recreation	456,186	524,145	484,179	515,594	560,217
Aquatics	1,436,265	1,397,191	1,465,237	1,435,461	1,503,002
Athletics Programs	919,601	529,939	596,760	661,433	648,760
Recreation Programs	593,643	429,522	521,715	545,575	531,580
The REC	1,501,904	1,556,962	1,437,445	1,527,019	1,440,003
Hospitality	3,516	356,127	355,415	482,056	666,785
Total	11,506,268	12,101,493	11,816,954	12,282,721	12,312,807

PERSONNEL - FULL TIME EQUIVALENTS (FTE)

PARKS & RECREATION	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Parks & Recreation Director	1.0	1.0	1.0	1.0	1.0
Deputy Parks & Recreation Director	1.0	1.0	1.0	1.0	1.0
P&R Administrative Coordinator	1.0	1.0	1.0	1.0	1.0
Marketing Manager	1.0	1.0	1.0	1.0	1.0
Volunteer Services Liaison	1.0	1.0	1.0	1.0	1.0
Hospitality Manager	-	1.0	1.0	1.0	1.0
Athletic Manager	1.0	-	-	-	-
Athletic Supervisor	1.0	1.0	1.0	1.0	1.0
Athletic Specialist	1.0	-	-	-	-
Event Production Supervisor	1.0	-	-	-	-
Event Production Manager	-	1.0	1.0	1.0	1.0
Lake Parks / Events Manager	0.5	-	-	-	-
Events Coordinator	1.0	1.0	1.0	1.0	1.0
Recreation Coordinator	10.0	14.0	14.0	14.0	14.0
Reservation Specialist	1.0	1.0	1.0	1.0	1.0
PARD CIP Manager	1.0	1.0	1.0	1.0	1.0
Park Manager	1.0	1.0	1.0	1.0	1.0
Park Foreman	4.0	4.0	4.0	4.0	4.0
Athletics Groundskeeper	1.0	1.0	1.0	1.0	1.0
Parks Crew Leader	2.0	2.0	2.0	2.0	2.0
Aquatics Tech Coordinator	1.0	-	-	-	-
Equipment Operator II	1.0	-	-	-	-
Equipment Operator I	4.0	5.0	5.0	5.0	5.0
Irrigation Technician II	1.0	1.0	1.0	1.0	1.0
Irrigation Technician I	2.0	2.0	2.0	2.0	2.0
Horticulturalist	1.0	1.0	1.0	1.0	1.0
Crew Worker	4.0	4.0	4.0	4.0	4.0
Active Adults Supervisor	1.0	1.0	1.0	1.0	1.0
Recreation Manager	1.0	1.0	1.0	1.0	1.0
Recreation Supervisor	1.0	1.0	1.0	1.0	1.0
Recreation Specialist	1.0	-	-	-	-
Aquatics Supervisor	1.0	2.0	2.0	2.0	2.0
Lead Lifeguard	6.0	4.0	4.0	4.0	4.0
TOTAL FULL-TIME POSITIONS	55.5	55.0	55.0	55.0	55.0

**FY 2021-22 APPROVED OPERATING BUDGET
GENERAL FUND - PARKS AND RECREATION
ADMINISTRATION DIVISION SUMMARY
100-312-001**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	524,506	559,210	569,620	574,651	587,380
Supplies	73,271	71,592	80,500	81,154	80,500
Services	291,482	327,478	281,945	311,567	272,465
Total	889,259	958,280	932,065	967,372	940,345

OBJECTIVES

- Optimize resources and budget to maximize citizens exposure to parks and leisure services in Grapevine.
- Promote the Department's opportunities in health & wellness, education, conservation, and lifelong learning to all ages and abilities through digital media.
- Employ all resources available to be the premier Parks and Recreation Department in the State of Texas.
- Develop relationships with community partners and sponsors to provide opportunities for cultural awareness, environmental education/stewardship to kids of all ages.

<u>PERFORMANCE INDICATORS</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Grant dollars approved	\$3,554,862	\$15,000	\$15,000	NA	NA
Sponsorship dollars secured	\$47,350	\$50,000	\$75,000	NA	NA
Social media posts	1,736	2,152	2,190	2,428	2,200
Engagements	252,251	196,970	190,000	152,517	190,000
*Website Visitors	N/A	N/A	160,000	241,265	200,000
**Number of Community Input/Engagement Sessions	N/A	N/A	N/A	N/A	6

* New for FY 2020-21

** New for FY 2021-22

**FY 2021-22 APPROVED OPERATING BUDGET
GENERAL FUND - PARKS AND RECREATION
ACTIVE ADULTS DIVISION SUMMARY
100-312-002**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	374,619	412,427	434,774	431,554	441,781
Supplies	55,852	61,775	80,000	56,027	80,000
Services	44,593	33,291	29,795	26,901	29,795
Total	475,064	507,493	544,569	514,482	551,576

OBJECTIVES

- Provide those 55 & better with relevant program, field trip, class and event opportunities that account for the generational differences in interest and ability within this segment of the population.
- Foster community, quality-of-life and independence for those 55 & better in the City of Grapevine.
- Build relationships with community partners that have an interest in cultivating current and future services available to Active Adults.

<u>PERFORMANCE INDICATORS</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Customer surveys completed / satisfaction rate	250 / 98%	80 / 95%	250 / 95%	115 / 97%	250 / 95%
Number of special events, classes and programs offered	693 / 683	299 / 284	700 / 680	600 / 575	700 / 680
Average number of daily riders in City vehicles	39	36	40	NA	30
SeniorMover trips requested / provided	220 / 209	89 / 86	220 / 210	140 / 137	220 / 210
Persons registered for Active Adult programs	10,592	5,528	11,000	7,915	9,500
Average number of daily meals delivered/served	38	37	40	49	40
Volunteer hours worked	2,512	1,248	2,500	987	1,800
Participants in AA aquatic fitness	NA	302	500	692	700
Number of AA members	NA	1,859	600	695	750
Number of SilverSneakers/Silver & Fit passes	NA	638	250	285	350
Participants participating in virtual programming	NA	395	NA	1,885	800

**FY 2021-22 APPROVED OPERATING BUDGET
GENERAL FUND - PARKS AND RECREATION
PARK MAINTENANCE DIVISION SUMMARY
100-312-003**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	1,605,601	1,755,274	1,688,069	1,619,193	1,679,039
Supplies	216,081	202,970	213,600	123,747	213,600
Maintenance	196,500	178,604	203,500	180,589	203,500
Services	3,212,648	3,704,986	3,374,400	3,710,200	3,374,400
Total	5,230,830	5,841,834	5,479,569	5,633,729	5,470,539

OBJECTIVES

- To provide well maintained, safe, age appropriate ADA accessible playgrounds, fields, and recreation areas for people of all ages to use for recreation and leisure.
- Pursue grants to develop and maintain sustainable landscaping and medians to enhance the beautification of parks, roadways, and facilities.
- Host environmental educational opportunities such as events, lectures, tours and workshops for the community.
- Provide impactful and engaging volunteer opportunities that advances the mission of the Department.
- Pursue partnerships and sponsorship opportunities to promote and support environmental stewardship in the community.

<u>PERFORMANCE INDICATORS</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Number of classes, programs, & events offered	127/125	10/10	NA	NA	NA
Total acres maintained	1,716	1,727	1,727	1,727	1,727
Total acres under irrigation	266	277	277	277	277
Playgrounds maintained	33	33	32	32	32
ADA / CPSC playgrounds retrofitted	2	1	1	NA	NA
Facility / median landscapes enhanced	1	1	1	NA	NA
Customer satisfaction rate	100%	100%	NA	NA	NA
Man hours per non-department events	3,500	2,000	3,500	NA	NA
Grant dollars sought	\$3,649,822	\$15,000	\$15,000	\$5,500	\$3,000
Grant dollars awarded	\$3,549,822	\$10,000	\$15,000	\$5,500	\$3,000
Number of areas adopted	92	78	NA	NA	NA
Volunteer hours	58,336	28,000	48,000	30,000	35,000
Value of volunteer hours	\$1,440,310	\$712,040	\$1,220,640	\$816,000	\$952,000
Number of opportunities (events, lectures, tours and workshops)	NA	NA	10	26	30
Attendee satisfaction rate	NA	NA	87%	90%	90%
Number of adopters	NA	NA	94	89	89
Total value of financial and in-kind donations to support environmental stewardship	NA	NA	\$9,000	\$15,100	\$4,000

**FY 2021-22 APPROVED OPERATING BUDGET
GENERAL FUND - PARKS AND RECREATION
RECREATION DIVISION SUMMARY
100-312-004**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	268,026	315,987	289,954	316,150	354,492
Supplies	42,330	35,299	43,525	49,037	44,825
Maintenance	775	-	-	-	5,000
Services	145,055	172,859	150,700	150,407	155,900
Total	456,186	524,145	484,179	515,594	560,217

OBJECTIVES

- Offer new, smaller community based, site specific events at various parks and locations including the Bark Park at Bear Creek
- Provide holiday event experiences for the City of Grapevine that will provide opportunities for economic development.
- Provide recreation/community events as quality of life opportunities.

<u>PERFORMANCE INDICATORS</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Total community events participation	13,180	20,460	22,250	8,400	22,250
Number of Surveys/customer satisfaction rate	255/94.15%	358 / 95%	400 / 95%	500/95%	600/95%
Total number of paid community events offered / Total events that	NA	2/2	4 / 4	6/6	6/6
Total number of free community events / Total events that made	NA	5/5	4 / 4	4/4	6/6
Percentage of residents at ticketed events	NA	63%	65%	65%	65%
Percentage of people who would recommend this event to someone else	NA	95.74%	95%	95%	95%
*Number of indoor facility rentals/total hours rented	119 / 353	254 / 1,280	NA	NA	NA
*Number of lake park pavilion rentals/total hours rented	485 / 2,180	66 / 1,099	NA	NA	NA
*Number of park pavilion rentals/total hours rented	123 / 1,416	108 / 369	NA	NA	NA

* Facility/Pavilion rentals moved to 100-312-008

**FY 2021-22 APPROVED OPERATING BUDGET
GENERAL FUND - PARKS AND RECREATION
AQUATICS DIVISION SUMMARY
100-312-005**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	1,148,573	1,142,866	1,178,237	1,156,319	1,216,002
Supplies	164,047	151,217	152,000	177,538	152,000
Maintenance	15,700	18,734	20,000	14,356	20,000
Services	107,945	84,374	115,000	87,248	115,000
Total	1,436,265	1,397,191	1,465,237	1,435,461	1,503,002

OBJECTIVES

- Promote water safety for both youth and adults by providing opportunities for community education and training.
- Offer a diverse selection of aquatic fitness opportunities for those of all abilities and ages.
- Provide quality aquatic facilities that foster community and encourage "kids of all ages" to enjoy the health benefits of aquatic play year round.

<u>PERFORMANCE INDICATORS</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Total Public Swim Attendance	92,436	60,994	100,000	100,000	100,000
Learn To Swim Participants	1,399	507	1,200	600	800
Special Event Attendance	1,482	288	750	250	650
Customer Surveys / Satisfaction Rate	457 / 97%	189 / 98%	475 / 96%	475 / 96%	500 / 96%
Swim Team Participants	130	135	110	130	175
Aquatic Fitness Class Registrants	110	120	110	110	110
Semi-Private Classes Offered/Made	326 / 273	160 / 103	250 / 225	180 / 120	180 / 120
Number of Private Lessons	219	252	200	150	150
Active Adult Fitness Class Programs/Participants	550	302	550	450	500
Number of Rescues	108	67	100	100	115
Days Closed Due to Weather	9	8	5	5	5
Days Closed Due to COVID	N/A	74	0	0	0

**FY 2021-22 APPROVED OPERATING BUDGET
GENERAL FUND - PARKS AND RECREATION
ATHLETICS PROGRAMS DIVISION SUMMARY
100-312-006**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	361,647	152,477	132,260	190,298	184,260
Supplies	280,003	115,150	129,800	112,317	129,800
Maintenance	9,634	1,045	2,000	1,130	2,000
Services	247,347	261,267	322,700	357,688	322,700
Capital Outlay	20,970	-	10,000	-	10,000
Total	919,601	529,939	596,760	661,433	648,760

OBJECTIVES

- Provide a safe, fun, & competitive learning experience through leagues, classes, and camps.
- Foster working relationships and partnerships with local school districts, civic groups, co-sponsored youth associations and other entities to provide quality athletic programming opportunities to the community.
- Provide opportunities for local, state, and national tournaments to bring in players and spectators which bring economic impact to the City of Grapevine.

<u>PERFORMANCE INDICATORS</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Athletic leagues / youth registrants	1,895	1,132	1,400	1,800	1,800
Athletic leagues / adult registrants	168 teams	105 teams	160 teams	275	275
Sport camps / youth registrants	12 camps 374	10 camps 360	7 / 250	7 / 250	7 / 250
Tennis classes/youth registrants	292	249	600	600	600
Tennis classes/adult registrants	15	13	70	100	100
Customer satisfaction rate	94%	100%	96%	97%	97%
Gross revenue	\$513,426	\$326,575	\$800,000	\$500,000	\$500,000
Co-sponsored association program registrants	3,699	1,785	4,000	2,200	2,500
Number of tournaments offered/teams registered	30	11 / 1245	28 / 1700	31 / 1900	30 / 1800
Baseball tournament gross rev	\$129,385	\$61,845	\$125,000	\$200,000	\$200,000
Softball tournament gross rev	0	\$0	\$10,000	\$25,000	\$25,000
Rental revenue	39270	\$32,900	\$10,000	\$35,000	\$35,000
Number of rental teams at Oak Grove	35	N/A	24	54	50
Number of Texas Fusion teams	20	N/A	12	N/A	N/A
Number of Faith Christian School Practices/Games	199	136	50	215	200
Number of weather days	N/A	N/A	5	30	25
Soccer Tournament gross revenue	N/A	N/A	N/A	\$25,000	\$25,000
Tennis Tournaments offered	N/A	N/A	N/A	15	15

**FY 2021-22 APPROVED OPERATING BUDGET
GENERAL FUND - PARKS AND RECREATION
RECREATION PROGRAMS DIVISION SUMMARY
100-312-007**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	82,512	104,335	53,745	126,177	54,130
Supplies	72,923	30,821	50,150	66,993	50,150
Services	438,208	294,366	417,820	352,405	427,300
Total	593,643	429,522	521,715	545,575	531,580

OBJECTIVES

- Provide a variety of classes and programs that allow students to explore educational opportunities, participate in fitness classes and gain experience in the fine arts.
- Reach the financial goals for recreation programs as established in The REC of Grapevine business plan that was approved by Council in 2012.

<u>PERFORMANCE INDICATORS</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Youth registered in programs at The REC	2,835	1,337	4,000	2,000	2,500
Adults registered in programs at The REC	7,122	2,389	7,500	3,792	4,500
Number of customer surveys returned/satisfaction rate	157 / 96.7%	76 / 98%	300 / 96%	185 / 97%	300 / 96%
Number of classes offered/number made	1043 / 891	417 / 385	1,000 / 900	794 / 658	850 / 745
Class success rate	85%	92%	88%	83%	88%
Gross program revenue	\$742,886	\$272,235	\$800,000	\$337,842	\$500,000

**FY 2021-22 APPROVED OPERATING BUDGET
GENERAL FUND - PARKS AND RECREATION
THE REC DIVISION SUMMARY
100-312-008**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	1,093,855	1,198,637	1,020,445	1,242,037	1,023,003
Supplies	164,220	138,256	190,500	148,701	190,500
Maintenance	21,504	17,637	41,000	17,562	41,000
Services	112,498	110,268	85,500	118,236	85,500
Capital Outlay	109,827	92,164	100,000	483	100,000
Total	1,501,904	1,556,962	1,437,445	1,527,019	1,440,003

OBJECTIVES

- Achieve regional and national recognition for The REC of Grapevine as the standard for multi-generational construction and operations.
- Maximize facility usage by encouraging various forms of active and passive recreation through planned and independent activities.
- Achieve the membership and revenue goals as established in The REC of Grapevine business plan that was approved by council in 2012.

<u>PERFORMANCE INDICATORS</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Customer surveys / satisfaction rate	717 / 97.7%	NA	600 / 96%	NA	750 / 97%
Citizen request forms received / responded to within 24 hours	38	34	50	66	50
Average facility users per hour	129	154	115	74	100
Family memberships (data no longer available)	9,969	15,523	12,000	NA	NA
Individual memberships	4,046	4,109	5,000	13,450	15,000
Retention rate	95%	92%	80%	80%	90%
Classroom occupancy rate	23%	NA	25%	18%	22%
Annual number of track users	44,213	21,393	35,000	18,200	25,000
Annual number of fitness room users	221,701	81,106	190,000	114,378	175,000
Annual number of racquetball users	12,780	5,139	10,000	4,000	5,500
Annual number of open court users	60,591	27,076	60,000	33,854	40,000
Gross membership revenue	\$736,492	\$641,245	\$1,422,000	\$474,040	\$750,000
Indoor facility rentals/total hours rented	119 / 353	254 / 1,280	NA	479 / 1,085	500 / 1,250
Lake park pavilion rentals/total hours rented	485 / 2,180	66 / 1,099	NA	10 / 124	450 / 2,000
Park pavilion rentals/total hours rented	123 / 1,416	108 / 369	NA	114 / 366	175 / 500

**FY 2021-22 APPROVED OPERATING BUDGET
GENERAL FUND - PARKS AND RECREATION
HOSPITALITY DIVISION SUMMARY
100-312-010**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	3,516	270,233	171,799	286,233	400,380
Supplies	-	154,964	234,750	182,425	234,750
Maintenance	-	3,031	3,000	1,880	3,000
Services	-	11,978	23,655	11,518	23,655
Capital Outlay	-	894	5,000	-	5,000
Total	3,516	441,100	438,204	482,056	666,785

OBJECTIVES

- Develop partnerships with local Food & Beverage vendors to provide catering opportunities for department sponsored events.
- Manage and maintain an inventory system for non-perishable Eco friendly products for all divisions in the Parks and Recreation Department.
- Monitor and track all concession margins for staffing and cost of goods expenditures to maximize profit for program operations.

<u>PERFORMANCE INDICATORS</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Concession Margins - Staffing	N/A	20%	20%-25%	31%	20%-25%
Concession Margins - Cost of Goods	N/A	35%	35%-40%	34%	35%-40%
Hospitality Events	N/A	9 Events	22 Events	21 Events	24 Events
Catering Events	N/A	6 Events	12 Events	12 Events	12 Events
Customer satisfaction rate	N/A	2/97%	3/95%	1/100%	3/95%
Percent of cost recovery	N/A	42%	110%	86%	110%

**FY 2021-22 APPROVED OPERATING BUDGET
GENERAL FUND DEPARTMENTAL SUMMARY
313 - LIBRARY**

<u>EXPENDITURES BY DIVISION</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Administration	1,924,313	1,987,523	2,025,009	1,888,351	2,052,302
Total	1,924,313	1,987,523	2,025,009	1,888,351	2,052,302

PERSONNEL - FULL TIME EQUIVALENTS (FTE)

<u>LIBRARY</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Library Director	1.0	1.0	1.0	1.0	1.0
Library Manager	1.0	1.0	1.0	1.0	1.0
Librarian II	4.0	5.0	5.0	5.0	5.0
Library Technician	1.0	1.0	1.0	1.0	1.0
Circulation Services Librarian	1.0	1.0	1.0	1.0	1.0
Acquisition Assistant	1.0	1.0	1.0	1.0	1.0
Children's Assistant Librarian	1.0	1.0	1.0	1.0	1.0
Library Assistant	1.0	1.0	1.0	1.0	1.0
Librarian I	1.0	-	-	-	-
TOTAL FULL-TIME POSITIONS	12.0	12.0	12.0	12.0	12.0

**FY 2021-22 APPROVED OPERATING BUDGET
GENERAL FUND - LIBRARY
ADMINISTRATION DIVISION SUMMARY
100-313-001**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	1,511,543	1,515,334	1,566,294	1,537,699	1,602,845
Supplies	288,175	338,762	287,738	266,862	303,135
Maintenance	-	776	940	3,877	2,000
Services	124,595	132,651	170,037	77,913	144,322
Capital Outlay	-	-	-	2,000	-
Total	1,924,313	1,987,523	2,025,009	1,888,351	2,052,302

OBJECTIVES

- Provide customers access to current technologies, including streaming content, downloadable materials, enhanced kits, and in-demand traditional materials.
- Provide off-site outreach programs and identify other inclusive programs for those unable to visit the library, and for current non-users of all ages through thoughtful use of GROW and of current staffing.
- Strategically address barriers to access with a specific focus on making the library more inclusive for all - by way of programs such as Sensory Awareness training for staff, health kits for customers, and on-site programs for differently abled groups.
- Staff will utilize surveys and data collection and analysis tools to ensure our programs and collections are fulfilling the needs of our customers.

<u>PERFORMANCE INDICATORS</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Queries Answered	-	6,694	-	9,200	12,000
Items Circulated	-	356,132	-	350,736	355,000
Off-Site Location Events	-	18	-	97	120
Drive Thru Count	-	-	-	11,119	12,000
Customer Count	140,233	145,000	155,000	68,825	155,000
Program attendance count	N/A	27,440	30,000	10,961	20,000
Number of new library cards issued	2,280	2,380	3,000	1,917	2,300

**FY 2021-22 APPROVED OPERATING BUDGET
GENERAL FUND DEPARTMENTAL SUMMARY
415 - PUBLIC WORKS**

<u>EXPENDITURES BY DIVISION</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Administration	402,509	361,513	510,841	448,671	478,240
Engineering	955,373	976,842	996,271	1,025,970	1,078,989
Streets	1,579,081	1,560,937	1,690,867	1,504,153	1,681,568
Traffic	1,180,665	1,252,814	1,225,382	1,110,660	1,138,870
Environmental Services	381,702	443,610	423,625	404,832	456,501
Facilities Services	2,538,381	2,645,698	2,808,074	2,904,915	2,879,590
Fleet Services	1,676,238	1,652,040	1,649,130	1,610,596	1,637,216
Total	8,713,949	8,893,454	9,304,190	9,009,797	9,350,974

PERSONNEL - FULL TIME EQUIVALENTS (FTE)

<u>PUBLIC WORKS</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Public Works Director	0.5	0.5	0.5	0.5	0.5
Administrative Manager	1.0	1.0	1.0	1.0	1.0
Secretary	1.0	1.0	1.0	1.0	1.0
Deputy Director Public Works	0.5	0.5	0.5	0.5	0.5
Devl Engineer Construction Mgr	1.0	1.0	1.0	1.0	1.0
Senior Civil Engineer	0.5	0.5	0.5	0.5	0.5
Graduate Engineer	-	1.0	1.0	1.0	1.0
Project Manager / Chief Construction Inspector	1.0	1.0	1.0	1.0	1.0
Asst. Project Manager / Construction Inspector II	1.0	1.0	1.0	1.0	1.0
Engineering Technician	2.0	1.0	1.0	1.0	1.0
Assistant PW Director/Operations	0.5	0.5	0.5	0.5	0.5
WO System Data Coordinator	0.5	0.5	0.5	0.5	0.5
Street/Drainage Manager	1.0	1.0	1.0	1.0	1.0
Street Foreman	2.0	2.0	2.0	2.0	2.0
Equipment Operator III	2.0	2.0	2.0	2.0	2.0
Crew Leader	3.0	3.0	3.0	3.0	3.0
Equipment Operator II	4.0	4.0	4.0	4.0	4.0
Equipment Operator I	7.0	7.0	7.0	7.0	7.0
Traffic Engineer	1.0	1.0	1.0	1.0	1.0
Traffic Operations Manager	1.0	1.0	1.0	1.0	1.0
Traffic Supervisor	2.0	2.0	2.0	2.0	2.0
Signal Tech Apprentice	1.0	2.0	2.0	2.0	2.0
Signal Tech II	1.0	-	-	-	-
Signal Tech I	1.0	1.0	1.0	1.0	1.0
Traffic Tech I	2.0	2.0	2.0	2.0	2.0
Facility Services Manager	1.0	1.0	1.0	1.0	1.0
Administrative Secretary	0.5	0.5	0.5	0.5	0.5
Facilities Services Foreman	1.0	1.0	1.0	1.0	1.0
Sr. Building Maintenance Technician	3.0	3.0	3.0	3.0	3.0
Building Maintenance Technician II	3.0	3.0	3.0	3.0	3.0
Building Maintenance Technician I	2.0	2.0	2.0	2.0	2.0
Environmental Manager	1.0	1.0	1.0	1.0	1.0

**FY 2021-22 APPROVED OPERATING BUDGET
GENERAL FUND DEPARTMENTAL SUMMARY
415 - PUBLIC WORKS**

PERSONNEL - FULL TIME EQUIVALENTS (FTE)					
<u>PUBLIC WORKS</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Environmental Spec II	2.0	2.0	2.0	2.0	2.0
Fleet Services Manager	1.0	1.0	1.0	1.0	1.0
Secretary	1.0	1.0	1.0	1.0	1.0
Fleet Services Foreman	1.0	1.0	1.0	1.0	1.0
Fleet Warehouse Coordinator	1.0	1.0	1.0	1.0	1.0
Master Mechanic	5.0	7.0	7.0	7.0	7.0
Journeyman Mechanic	1.0	-	-	-	-
Fleet Worker	1.0	-	-	-	-
TOTAL FULL-TIME POSITIONS	62.0	62.0	62.0	62.0	62.0

**FY 2021-22 APPROVED OPERATING BUDGET
GENERAL FUND - PUBLIC WORKS
ADMINISTRATION DIVISION SUMMARY
100-415-001**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	344,988	326,364	365,645	324,347	333,044
Supplies	22,984	17,443	19,000	17,862	19,000
Maintenance	4,756	-	-	-	-
Services	29,781	17,706	126,196	106,462	126,196
Total	402,509	361,513	510,841	448,671	478,240

OBJECTIVES

- Support public and private development in the City including the 185 acres, Grapevine Main, Dallas Road Redevelopment Corridor, DFW Airport and other development
- Work to secure funding from outside sources (NCTCOG, TxDOT and Tarrant County) for roadway infrastructure improvement and trail improvements

<u>PERFORMANCE INDICATORS</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Address Corps Issues -Fairway Drive and Raw Water Line	N/A	1	2	2	2
Assist with infrastructure expansion on undeveloped DFW	N/A	1	1	1	1
Assist with Dallas Rd redevelopment	N/A	1	1	1	1
Secure funding from NCTCOG and Tarrant County for roadway infrastructure improvements	N/A	N/A	1	0	2

**FY 2021-22 APPROVED OPERATING BUDGET
GENERAL FUND - PUBLIC WORKS
ENGINEERING DIVISION SUMMARY
100-415-002**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	918,757	943,845	934,768	981,110	1,022,486
Supplies	11,407	12,353	12,000	6,032	7,000
Maintenance	545	-	-	-	-
Services	24,664	20,644	49,503	38,828	49,503
Total	955,373	976,842	996,271	1,025,970	1,078,989

OBJECTIVES

- Minimize response time to the public and respond to requests for information in a timely manner.
- Review plat submittals promptly to assure compliance with City codes.
- Conduct private development plan review in a timely manner for compliance with City design requirements and specifications.
- Develop successful Capital Improvement Projects through detailed construction plans and meeting project design schedules.
- Ensure quality construction, reduce future maintenance costs, and maintain construction schedules of both CIP and private development projects through dedicated inspection and construction management.
- Process franchise utility permits to safeguard City infrastructure and resident property.

<u>PERFORMANCE INDICATORS</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Private Development					
Pavement constructed (square yards)	14,205	15,000	15,000	69,554	15,000
Water line constructed (linear feet)	25,504	10,000	10,000	15,275	10,000
Wastewater line constructed (linear feet)	5,688	10,000	10,000	3,137	10,000
Storm drain line constructed (linear feet)	14,003	8,000	2,000	4,610	2,000
Plats processed	16	30	30	9	15
Lot to Lot Drainage Inspections	N/A	N/A	400	275	300
Capital Development					
Design contracts awarded (water, wastewater & drainage)	1	4	5	2	3
WTP Rehab / Update Projects	2	2	2	0	1
WWTP rehab/update projects	3	2	2	1	1
Lift Station upgrades	0	1	1	0	0
Public Buildings under construction	N/A	N/A	6	6	0
Utility permits issued	-	-	-	200	150

**FY 2021-22 APPROVED OPERATING BUDGET
GENERAL FUND - PUBLIC WORKS
STREETS DIVISION SUMMARY
100-415-003**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	1,300,980	1,319,899	1,425,380	1,264,729	1,416,081
Supplies	98,750	62,083	88,400	76,775	88,400
Maintenance	3,506	2,290	4,000	3,146	4,000
Services	175,845	176,665	173,087	159,503	173,087
Total	1,579,081	1,560,937	1,690,867	1,504,153	1,681,568

OBJECTIVES

- Cut out and repair major street failures in advance of overlay and reconstruction programs.
- Overlay 80,000 square yards of streets.
- Wedge mill gutter lines prior to street overlay.
- Crack seal 200 blocks of streets.
- Utility cuts repaired within 7 working days.
- Cut out and repair 30,000 square feet of concrete for rehab.

<u>PERFORMANCE INDICATORS</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Square yards of overlay completed	79,238	67,039	82,000	70,000	98,000
Linear feet of gutter wedge milled	48,404	37,843	42,000	35,000	45,000
Linear feet of curb and gutter replaced	1,605	1,190	1,500	1,600	2,200
Number of blocks crack sealed	149	174	135	120	200
Square feet of concrete rehab	21,524	27,680	31,000	32,000	35,000

**FY 2021-22 APPROVED OPERATING BUDGET
GENERAL FUND - PUBLIC WORKS
TRAFFIC DIVISION SUMMARY
100-415-004**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	680,812	722,617	711,655	676,351	616,177
Supplies	23,924	29,150	28,240	22,444	28,240
Maintenance	487	-	-	-	-
Services	475,442	501,047	485,487	405,342	494,453
Capital Outlay	-	-	-	6,523	-
Total	1,180,665	1,252,814	1,225,382	1,110,660	1,138,870

OBJECTIVES

- Conduct annual routine maintenance of traffic signals and school zone flashers.
- Continue annual roadway striping program.
- Continue traffic sign replacement program.
- Continue traffic signal timing improvements on major arterials, primarily through enhancement of the adaptive traffic signal system.
- Implement an advanced traffic management system for traffic incident detection and for providing road condition information to the public.

<u>PERFORMANCE INDICATORS</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Annual maintenance of traffic signals [total of 71]	32	50	50	50	50
Annual striping program	65,800	75,000	75,000	35,000	75,000
Repair / replace traffic signs	582	600	600	600	600
Replace crosswalks annually	22	20	20	43	20

**FY 2021-22 APPROVED OPERATING BUDGET
GENERAL FUND - PUBLIC WORKS
ENVIRONMENTAL SERVICES DIVISION SUMMARY
100-415-005**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	290,569	296,144	298,571	297,247	307,757
Supplies	11,283	18,075	19,361	15,411	20,361
Maintenance	75	1,040	1,903	26	1,903
Services	79,775	128,351	103,790	92,148	126,480
Total	381,702	443,610	423,625	404,832	456,501

OBJECTIVES

- Materials Management - Provide Trash and Recycle service to our Businesses and Residents. Evaluate service provider COMPANY as well as CUSTOMERS. Educate and assist Businesses and Residents.
- Pre-Treatment - Protect Sewer Collection System and Wastewater Treatment Plants. Implement audits, inspections, and samples of industrial and commercial generators. Assist Utilities with Sewer blockages and overflows. Educate and assist Businesses and Residents.
- Stormwater - Protect Streams and Lake from pollution. Implement best management practices (BMPs). Educate and assist Businesses and Residents.
- Environmental Response - Immediate Emergency / Spill response. Respond within 24 hours to Businesses and Residents environmental concerns.
- Vector Control - Protect people from disease carrying mosquitoes. Implement Tarrant County Public Health vector control recommendations.
- Drinking Water - Protect people from tap water contamination. Implement management system for backflow and cross-connection prevention. Educate and assist Businesses and Residents.
- Air Quality - Develop strategies to improve Energy Efficiency and Emission Reduction.

<u>PERFORMANCE INDICATORS</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Outreach and education initiatives	12	12	12	12	12
Field evaluation / audits of solid waste service provider	12	12	12	12	12
Conduct commercial and industrial multi-media audits	52	50	50	50	50
Sample industrial & commercial pre-treatment generators	28	13	13	20	20
Phase II storm water construction audits	12	12	12	12	12
Implement Phase II storm water BMPs	28	28	28	28	28
Inventory municipal emissions	1	1	1	1	1

**FY 2021-22 APPROVED OPERATING BUDGET
GENERAL FUND - PUBLIC WORKS
FACILITIES SERVICES DIVISION SUMMARY
100-118-002**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	775,816	792,535	800,104	815,148	816,040
Supplies	108,356	123,962	105,750	108,255	115,750
Maintenance	451,893	472,848	386,940	497,204	415,700
Services	1,202,316	1,251,192	1,515,280	1,484,308	1,532,100
Capital Outlay	-	5,161	-	-	-
Total	2,538,381	2,645,698	2,808,074	2,904,915	2,879,590

OBJECTIVES

- City Hall - Replace Fan Power Heat boxes that provides heat in the building.
- Fire Stations - HVAC Replacement at Station 5
- Library - Painting
- Roof Program - Continue program to evaluate current roof conditions, prioritize areas in need of repair, and forecast future capital needs.
- Municipal Service Center - Replace flooring, painting

<u>PERFORMANCE INDICATORS</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Annual major work orders completed	6,800	6,800	7,000	7,200	7,500
Non-emergency work orders completed within seven working days	93%	93%	96%	93%	96%
Annual emergency call-outs (after hours)	60	60	100	65	70
Number of facilities maintained	100	100	100	100	100
Percent of preventative maintenance tasks completed on schedule	98%	98%	98%	97%	98%

**FY 2021-22 APPROVED OPERATING BUDGET
GENERAL FUND - PUBLIC WORKS
FLEET SERVICES DIVISION SUMMARY
100-108-001**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	802,544	804,407	879,383	781,235	869,566
Supplies	587,040	545,074	434,750	446,936	435,250
Maintenance	260,458	267,028	300,000	334,917	300,000
Services	26,196	29,872	34,997	34,326	32,400
Capital Outlay	-	5,659	-	13,182	-
Total	1,676,238	1,652,040	1,649,130	1,610,596	1,637,216

OBJECTIVES

- Maintain a low on the job, shop accident rate.
- Maintain an aggressive preventative, predictive maintenance program.
- Use only top quality repair techniques to minimize vehicle downtime, while maintaining part procurement efficiency.
- Continuously monitor the average age of the fleet and replace vehicles when cost effective.
- Maintain properly specified vehicles and equipment within each department's program needs for efficiency and standardization during replacement.
- Continuously monitor all parts, fuel costs, and quality to maintain cost effectiveness and vehicle reliability.

<u>PERFORMANCE INDICATORS</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Average of PM's completed monthly	N/A	50	50	50	50
Average Minor Repairs completed monthly	N/A	160	155	155	155
Average Inspections completed monthly	N/A	50	50	50	50
Average misc. fabricating and body repairs monthly	N/A	20	20	20	20
Average Major Repairs completed monthly	N/A	25	25	25	25
Average number of work orders performed monthly	N/A	300	300	300	300
Average Percent of total fleet availability (daily)	N/A	97%	97%	97%	97%

**FY 2021-22 APPROVED OPERATING BUDGET
GENERAL FUND DEPARTMENTAL SUMMARY
417 - DEVELOPMENT SERVICES**

<u>EXPENDITURES BY DIVISION</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Administration	246,918	240,988	254,755	38,320	186,963
Building Inspections	870,883	848,077	868,713	874,704	874,036
Planning	368,753	359,125	376,317	389,794	329,796
Total	1,486,554	1,448,190	1,499,785	1,302,818	1,390,795

PERSONNEL - FULL TIME EQUIVALENTS (FTE)

<u>DEVELOPMENT SERVICES</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Development Services Director	1.0	1.0	1.0	-	-
Building Official	-	-	-	1.0	1.0
Code Enforcement Officer	2.0	2.0	2.0	2.0	2.0
Plans Examiner/Inspector	1.0	1.0	1.0	1.0	1.0
Building Inspector II	4.0	4.0	4.0	4.0	4.0
Development Services Assistant	1.0	1.0	1.0	1.0	1.0
Building Permit Clerk	2.0	2.0	2.0	2.0	2.0
Planner II	1.0	1.0	1.0	1.0	1.0
Planning Director	-	-	-	-	1.0
Assistant Director of Development Services	1.0	1.0	1.0	1.0	-
Planning Technician	1.0	1.0	1.0	1.0	1.0
Assistant Building Official	1.0	1.0	1.0	1.0	1.0
TOTAL FULL-TIME POSITIONS	15.0	15.0	15.0	15.0	15.0

**FY 2021-22 APPROVED OPERATING BUDGET
GENERAL FUND - DEVELOPMENT SERVICES
ADMINISTRATION DIVISION SUMMARY
100-417-001**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	218,645	215,384	227,333	12,018	159,541
Supplies	15,955	9,036	16,200	12,320	16,200
Services	12,318	16,568	11,222	13,982	11,222
Total	246,918	240,988	254,755	38,320	186,963

OBJECTIVES

- Continue to ensure timely, accurate, and thorough customer service is provided from the Development Services Department.
- Work closely with Economic Development Department to ensure that the development goals of the City are met.
- Continue to provide immediate zoning and economic development assistance to customers that call or walk in.
- Implement site visits to local businesses and industry to promote business development.
- Provide miscellaneous pamphlets, brochures and marketing material to facilitate and promote development in the community.

<u>PERFORMANCE INDICATORS</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Square feet of commercial construction	121,604	179,000	150,000	49,016	150,000
Square feet of industrial construction	381,595	320,000	20,000	-	20,000

**FY 2021-22 APPROVED OPERATING BUDGET
GENERAL FUND - DEVELOPMENT SERVICES
BUILDING INSPECTIONS DIVISION SUMMARY
100-417-002**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	794,604	773,397	787,880	791,146	793,203
Supplies	21,221	22,966	25,650	23,399	25,650
Services	55,058	51,714	55,183	60,159	55,183
Total	870,883	848,077	868,713	874,704	874,036

OBJECTIVES

- Obtain certifications in adopted technical codes.
- Provide in-house and outside training for certification exams.
- Convert permit documents into Laserfiche digitized format.
- Continue to provide effective code enforcement and notification of violation to property owners.

<u>PERFORMANCE INDICATORS</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Average number of days for plan review comments to be forwarded to applicant:					
- Residential	3	3	3	3	3
- Signs	1	2	3	4	3
- Commercial alterations and finish outs	4	4	10	1	10
- New commercial buildings	9	15	15	1	15
Number of new professional licenses / certifications attained	2	2	3	2	3
Average number of days to respond to nuisance and zoning complaints	1	1	1	1	1

**FY 2021-22 APPROVED OPERATING BUDGET
GENERAL FUND - DEVELOPMENT SERVICES
PLANNING DIVISION SUMMARY
100-417-003**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	347,580	354,167	352,787	382,545	306,266
Supplies	4,889	1,754	10,530	2,815	10,530
Services	16,284	3,204	13,000	4,434	13,000
Total	368,753	359,125	376,317	389,794	329,796

OBJECTIVES

- Respond to all zoning / development activity inquiries in a timely manner.
- Maintain / update zoning case files and maintain a log of all such activity for reference.
- Create and maintain the official City zoning map in-house.
- Provide a thorough staff review of applicant requests and allow applicants more time to resolve development issues associated with zoning, conditional / special uses and variance applications.
- Conduct required tri-annual workshops and additional workshops as needed with the Planning and Zoning Commission to review the Comprehensive Master Plan and Zoning Ordinance.
- Create and maintain the official Land Use Map (current and future).
- Maintain and update the official Master Plan.

<u>PERFORMANCE INDICATORS</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Average staff processing time for initial review of zoning, conditional and special use applications (days)	18	20	19	21	21
Average response from applicant regarding initial review (days)	7	21	7	7	7
Public hearing case preparation time	16	8	16	16	16
Variance application processing time	36	36	36	36	36
Administrative site plan processing time	30	61	30	30	30
Number of workshops with the Planning and Zoning Commission	3	3	3	3	3

FY 2021-22 APPROVED OPERATING BUDGET
FUND 130 - DEBT SERVICE

- Budget At-A-Glance -

REVENUE AND OTHER FINANCING SOURCES:	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Property Taxes	12,865,818	13,070,000	13,152,069	13,422,507
Transfers from Other Funds	2,387,064	2,399,369	2,399,369	2,057,569
Interest Income	118,855	150,000	7,430	150,000
Total	15,371,737	15,619,369	15,558,868	15,630,076
EXPENDITURES AND OTHER FINANCING USES:	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
General Obligation Debt Payments	9,722,770	11,472,976	11,472,976	10,200,983
Certificates of Obligation Debt Payments	3,970,864	3,620,344	3,620,344	4,017,867
Tax Notes and Notes Payable	2,158,681	612,563	612,563	1,400,519
Fiscal Agent & Bond Issuance Fees	6,229,439	0	0	0
Total	22,081,754	15,705,883	15,705,883	15,619,369
TOTAL OUTSTANDING DEBT: ⁽¹⁾	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
General Obligation	93,863,544	121,671,399	121,671,399	105,740,582
Certificates of Obligation	80,064,488	68,374,835	68,374,835	60,067,406
Sales Tax Revenue Bonds	22,378,947	20,982,503	20,982,503	19,581,109
Tax Notes and Contractual Obligations	4,490,888	6,034,335	6,034,335	5,301,173
Total	200,797,867	217,063,072	217,063,072	190,690,270

⁽¹⁾ Total Principal and Interest; Does not include Tax Increment Financing (TIRZ) debt obligations.
As of October 1, 2021 total outstanding principal and interest of TIRZ obligations is \$13,807,950.

**FY 2021-22 APPROVED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
DEBT SERVICE FUND**

	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
BEGINNING FUND BALANCE:	8,918,787	7,304,467	6,844,294	6,844,294	6,051,081
OPERATING REVENUE:					
Property Taxes Current	12,209,962	12,744,716	13,000,000	13,000,223	13,352,507
Property Taxes Delinquent	61,832	121,102	70,000	151,846	70,000
Interest Income	202,653	118,855	150,000	7,430	150,000
Total Operating Revenue	12,474,446	12,984,673	13,220,000	13,159,499	13,572,507
TRANSFERS IN:					
Transfer from CVB Fund	1,057,691	985,670	998,850	998,850	658,675
Transfer from Economic Development Fund	1,396,444	1,401,394	1,400,519	1,400,519	1,398,894
Bond Proceeds/Refunding/Premiums	5,984,173	-	-	-	-
Total Transfers In	8,438,308	2,387,064	2,399,369	2,399,369	2,057,569
TOTAL REVENUE AND TRANSFERS	20,912,754	15,371,737	15,619,369	15,558,868	15,630,076
OPERATING EXPENDITURES:					
G. O. Bond Interest Payments	2,837,771	3,692,383	3,265,983	3,275,083	1,814,132
G. O. Bond Principal Payments	6,885,000	7,565,000	6,935,000	7,390,000	6,220,000
C. O. Interest Payments	1,825,749	1,102,935	1,622,867	1,815,481	2,018,375
C. O Principle Payments	2,295,590	1,232,553	2,395,000	2,015,000	3,300,000
Tax and Note Interest Payments	598,207	573,019	525,519	538,306	498,894
Tax and Note Principal Payments	1,410,000	1,540,000	875,000	960,000	900,000
Fiscal Agent and Bond Fees	6,229,440	126,020	-	358,211	-
Total Operating Expenditures	22,081,757	15,831,910	15,619,369	16,352,081	14,751,401
TRANSFERS OUT:	-	-	-	-	-
TOTAL EXPENDITURES AND TRANSFERS	22,081,757	15,831,910	15,619,369	16,352,081	14,751,401
SURPLUS (DEFICIT) OF REVENUE OVER (UNDER) EXPENDITURES:	(1,169,003)	(460,173)	-	(793,213)	878,675
ENDING FUND BALANCE:	7,749,784	6,844,294	6,844,294	6,051,081	6,929,756
FUND BALANCE REQUIREMENT:	4,355,853	3,123,007	3,081,081	3,225,616	2,909,865

* Fund balance requirement is 20% of total budgeted expenditures (72 days of operation).
The FY 2021-2022 projected Ending Fund Balance represents 47% of total budgeted expenditures (171 days of operation).

DEBT SERVICE FUND (130)
REVENUE DETAIL

Account Description	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
31100 General Property Taxes-Current	12,209,962	12,744,716	13,000,000	13,000,223	13,352,507
31101 General Property Taxes-Delinqn	1,491	62,684	30,000	84,677	30,000
31103 General Property Taxes-P & I	60,341	58,418	40,000	67,169	40,000
39230 Interest On Investments	197,290	118,835	150,000	7,430	150,000
39250 Chg. Investment Value	5,363	20	-	-	-
OPERATING REVENUE	12,474,446	12,984,673	13,220,000	13,159,499	13,572,507
39997 Premium On Debt Refunding	589,173	-	-	-	-
39998 Other Financing Sources	-	-	-	44,945,000	-
39999 Miscellaneous Revenue	-	-	-	4,693	-
53115 Operating Transfers In-Cvb	1,057,691	985,670	998,850	998,850	658,675
53124 Oper. Tsfer In-4-B Capital Imp	1,396,444	1,401,394	1,400,519	1,400,519	1,398,894
53177 Oper. Trans.In-Cap.Proj-Gen Fac	-	-	-	-	-
53720 Proceeds from Long Term Debt	5,395,000	-	-	-	-
TRANSFERS IN & OTHER REVENUE	8,438,308	2,387,064	2,399,369	47,349,062	2,057,569
TOTAL FUND REVENUES	20,912,754	15,371,737	15,619,369	60,508,561	15,630,076

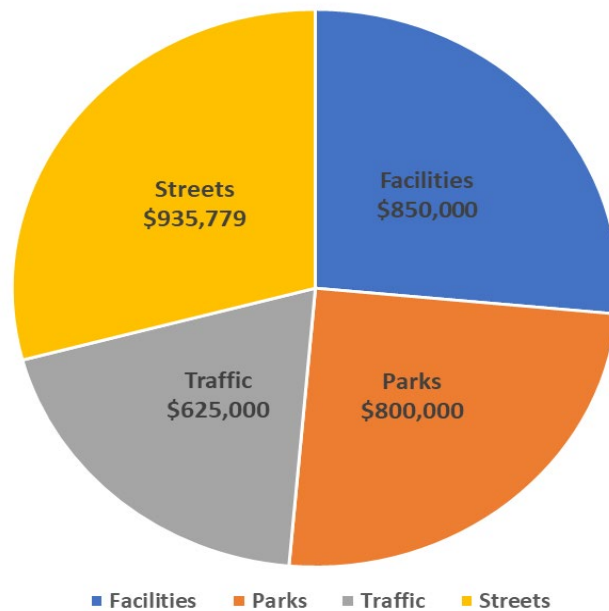
Capital / Street Maintenance Program

The Capital / Street Maintenance Program consists of systematic facility repairs and major maintenance projects funded primarily through an operating transfer from the General fund. Additionally, the use of eligible bond proceeds provides additional funds to sustain street and traffic projects. Project lists are developed each year from a long-range facility maintenance schedule which incorporates routine scheduled maintenance and recommended replacement and upgrading of facilities and permanent capital assets. The schedule lists all planned capital maintenance projects within the next five years.

Capital maintenance projects are grouped in two categories: facilities maintenance and parks maintenance, and funded by an operating transfer from the General fund. Facilities maintenance projects are budgeted at \$850,000 and Parks maintenance projects are budgeted at \$800,000 as the City continues to pursue its diligent preventative maintenance program that has extended the useful life of infrastructure assets and allows the City flexibility in expenditure planning.

The Street Maintenance program consists of overlay projects designed to maintain a five-year maintenance schedule and street reconstruction. Expenditures are expected to total \$935,779. The Traffic Signal, Signing & Striping Maintenance Program is responsible for the maintenance, repair and/or replacement of traffic and school zone signals, pavement and crosswalk markings, and street signs. Expenditures are expected to total \$625,000 for FY22.

Capital / Street Maintenance Program
FY 2022 Budget



Impact of Capital / Street Maintenance Projects to Operating Budget

Some projects may have a fiscal impact to the City's operating funds as routine maintenance and operational expenditures are necessary to utilize the completed project. When an operating impact has been identified, it is included on the project description sheet, and costs are projected for the next three years. Upon approval of the project for annual expenditure, the fiscal impact is integrated into the operating budget.

The estimated operating budget impact of Facilities Maintenance projects is calculated on a cost per square-foot basis. The comprehensive preventative maintenance program implemented for general facilities incorporates tasks such as routine repairs, preventive maintenance and replacement costs. The amount is adjusted annually for inflation.

Square Footage Maintained	554,551
Cost per Square Foot	\$0.75
Estimated Operating Impact	\$415,913

Capital / Street Maintenance Long-Range Planning Process

The long-range planning process is used as a tool to identify major capital maintenance needs in advance of requirement. By identifying major needs in advance, projects can then be ranked and prioritized. The long-range plan can also be used to reduce the severity of major spikes in maintenance costs.

The planning process for Facilities and Parks maintenance is a five-year plan by facility and maintenance activity or project. The Facilities Services division of the Public Works department prioritizes other departmental requests for projects along with known maintenance requirements.

The Parks and Recreation department schedules identified ground improvements maintenance projects according to priorities and funding level. The long-range planning effort provides for a stable annual level of expenditures to ensure the continued maintenance of general purpose and recreational facilities and grounds.

The Planning process for Street maintenance is a five-year plan to maintain and improve the City's roadways, sidewalks, signals, signs and pavement markings. The Public Works department is responsible for the surface repair and preventive maintenance of streets throughout the City. This is accomplished by reducing pavement deterioration with proper maintenance techniques and systematic inspection. The program of work resurfaces 130,000 square yards, or 8.2 miles of streets annually, repairs 800 linear feet of deteriorated curb and gutter, and crack seals 200 blocks each year.

FY 2021-22 APPROVED OPERATING BUDGET
 FUND 174 - CAPITAL / STREET MAINTENANCE PROGRAM

- Budget At-A-Glance -

REVENUE AND OTHER FINANCING SOURCES:	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Transfers In	3,298,149	0	0	1,640,000
Interest Income	40,289	24,000	1,418	10,000
Participation	0	0	0	0
Miscellaneous Income	78,478	0	37,472	0
Total	3,416,916	24,000	38,890	1,650,000
EXPENDITURES AND OTHER FINANCING USES:	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Facilities Maintenance Projects	517,614	100,000	185,030	850,000
Parks Maintenance Projects	2,291,184	690,000	1,005,521	800,000
Street Maintenance and Overlay	1,195,327	700,000	851,546	0
Traffic Signal, Striping and Signing Maint.	508,036	300,000	281,419	0
Total	4,512,161	1,790,000	2,323,516	1,650,000

**FY 2021-22 APPROVED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
FUND 174 - CAPITAL/STREET MAINTENANCE PROGRAM**

	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
BEGINNING FUND BALANCE:	1,613,115	1,909,576	814,331	814,331	(1,470,295)
OPERATING REVENUE:					
Interest Income	30,226	40,289	24,000	1,418	10,000
Miscellaneous	67,128	78,478	-	37,472	-
Total Operating Revenue	97,354	118,767	24,000	38,890	10,000
TRANSFERS IN:	3,114,775	3,298,149	-	-	1,640,000
TOTAL REVENUE AND TRANSFERS	3,212,129	3,416,916	24,000	38,890	1,650,000
OPERATING EXPENDITURES:					
Facilities Maintenance	524,960	517,614	100,000	185,030	850,000
Parks Maintenance	699,695	2,291,184	690,000	1,005,521	800,000
Street Maintenance and Overlay	1,229,493	1,195,327	700,000	851,546	-
Traffic Signal, Striping and Signing Maint.	461,522	508,036	300,000	281,419	-
Total Operating Expenditures	2,915,670	4,512,161	1,790,000	2,323,516	1,650,000
TOTAL EXPENDITURES AND TRANSFERS	2,915,670	4,512,161	1,790,000	2,323,516	1,650,000
SURPLUS (DEFICIT) OF REVENUE OVER (UNDER) EXPENDITURES:	296,459	(1,095,245)	(1,766,000)	(2,284,626)	-
ENDING FUND BALANCE:	1,909,576	814,331	(951,670)	(1,470,295)	(1,470,295)

**FY 2021-22 APPROVED OPERATING BUDGET
FACILITIES MAINTENANCE PROJECTS**

<u>FACILITIES MAINTENANCE PROJECTS:</u>		<u>FY 2021-22 APPROVED</u>
174-74004-001	City Hall	400,000
174-74004-002	The Rec	25,000
174-74004-004	Municipal Service Center	135,000
174-74004-005	Library	75,000
174-74004-007	Fire Stations	10,000
174-74004-009	Park Facilities	15,000
174-74004-010	Police Community Outreach Center	45,000
174-74004-012	Roof Program	60,000
174-74004-020	Electrical Maintenance & Repairs	30,000
174-74004-024	Energy Efficiency Upgrades	15,000
174-74004-025	Gun Range	\$40,000
TOTAL FACILITIES MAINTENANCE PROJECTS:		\$850,000

**FY 2021-2022 APPROVED OPERATING BUDGET
PARKS MAINTENANCE PROJECTS**

<u>PARKS MAINTENANCE PROJECTS:</u>		<u>FY 2021-22 APPROVED</u>
174-74015-312-051	Irrigation Systems	40,000
174-74015-312-052	Landscaping	180,000
174-74015-312-055	Athletic Field Maintenance	20,000
174-74015-312-059	Water Drinking Fountains	20,000
174-74015-312-060	Park Signage Replacement	20,000
174-74015-312-061	Trash Receptacle Replacement	10,000
174-74015-312-063	Park Maintenance Projects	30,000
174-74015-312-065	Playground Surfacing Replacement	20,000
174-74015-312-066	Small Park Amenities Replacement	20,000
174-74015-312-067	Playground Accessibility Improvements	75,000
174-74015-312-069	Recreation Equipment Repair/Replacement	70,000
174-74015-312-070	Aquatics Repairs and Replacements	150,000
174-74015-312-077	Park Facility Upgrade/Improvements	30,000
174-74015-312-079	Oak Grove Baseball and Softball Complexes	100,000
174-74015-312-082	Botanical Gardens	15,000
TOTAL PARKS MAINTENANCE PROJECTS:		\$800,000

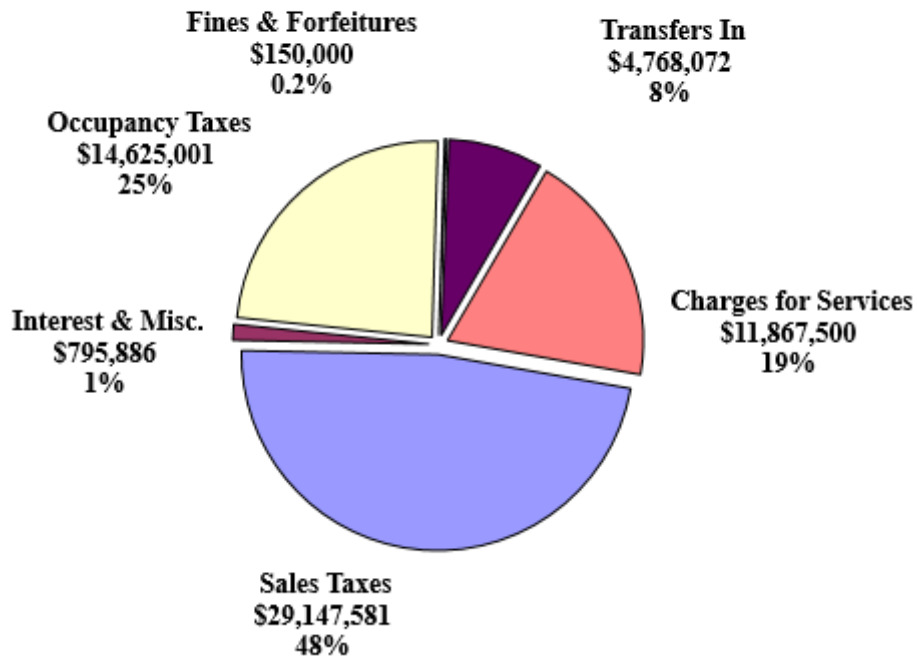
CITY OF GRAPEVINE, TEXAS
 FY 2021-22 APPROVED OPERATING BUDGET
 SUMMARY TABLE OF ALL FUNDS

-- SPECIAL REVENUE FUNDS --

	Convention & Visitors Fund	CVB Incentives Fund	Stormwater Drainage Fund	Crime Control & Prevention Fund	Lake Parks Fund	4B Transit Fund	Economic Development Fund	Total All Funds
REVENUES AND OTHER FINANCING SOURCES:								
Sales Taxes				14,573,790		10,930,343	3,643,448	29,147,581
Occupancy Taxes	10,972,302	3,652,699						14,625,001
Fines and Forfeitures				107,000				107,000
Charges for Services	7,427,000		1,436,500		3,109,000			11,972,500
Interest Income	35,000	5,000	17,000	35,000		10,000	110,000	212,000
Transfers In	476,332			4,291,740				4,768,072
Miscellaneous	389,486	75,000		11,400	3,000			478,886
Total Revenues	19,300,120	3,732,699	1,453,500	19,018,930	3,112,000	10,940,343	3,753,448	61,311,040¹
EXPENDITURES AND OTHER FINANCING USES:								
Personnel	6,438,442		575,368	13,410,995	429,619		416,902	21,271,326
Supplies	492,125	100,000	29,700	555,669	225,050		5,600	1,408,144
Maintenance	301,980		125,000	109,700	288,750			825,430
Services	8,209,077	4,100,690	217,580	1,767,307	1,204,616		1,568,716	17,067,986
Insurance	1,431,556		185,765	3,175,259	119,880		81,827	4,994,287
Transfers Out	1,958,949		107,776			476,332	1,680,403	4,223,460
Intergovernmental / Inter-Agency						10,454,011		10,454,011
Capital Outlay			210,000		125,000			335,000
Total Expenditures	18,832,129	4,200,690	1,451,189	19,018,930	2,392,915	10,930,343	3,753,448	60,579,644¹
NET CHANGE IN FUND BALANCE	467,991	(467,991)	2,311	0	719,085	10,000	0	731,396
BEGINNING FUND BALANCE	13,292,035	4,233,395	1,586,479	1,465,430	(4,463,775)	0	7,845,259	24,052,408
ENDING FUND BALANCE	13,760,026	3,765,404	1,588,790	1,465,430	(3,744,690)	10,000	7,845,259	24,783,804

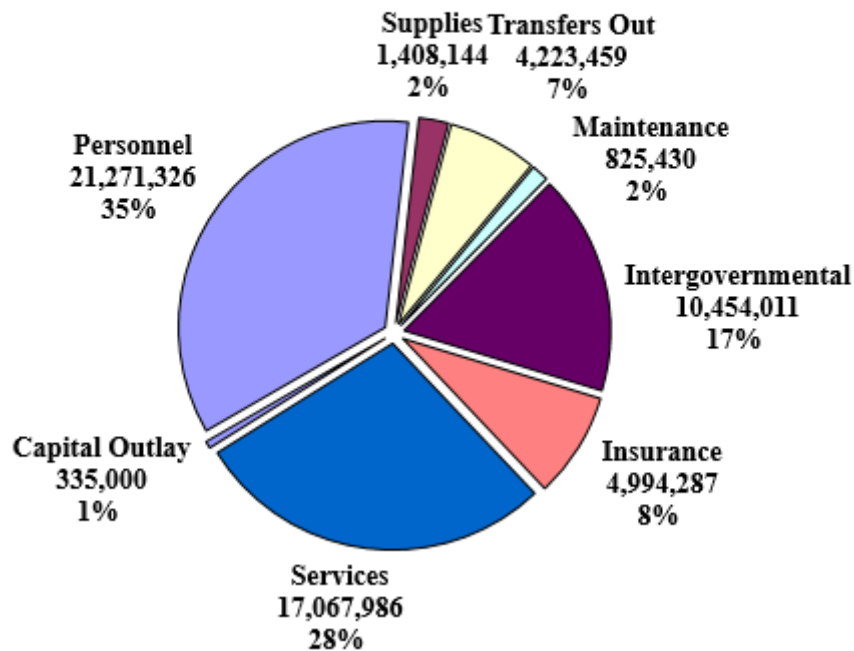
REVENUE FUNDING SOURCES

"Where The Money Comes From"



EXPENDITURE FUNDING USES

"Where the Money Goes"



Revenue and Other Financing Sources

Special Revenue funds are projected to generate \$61.3 million in revenue for FY22, an increase of \$2.8 million (5%) from the previous year's budget. Revenue in the Convention & Visitors fund, the largest of the category, is budgeted at \$19.3 million and represents a decrease of \$264,000 from the previous budget year.

Sales Taxes represent the largest revenue stream at 48% of total revenues. Sales taxes are budgeted at \$29.1 million, split between the CCPD, 4B Transit, and Economic Development funds. Collections in FY21 were \$28.3 million, and represented an increase of 12% from the prior year. In the 4B Transit fund, 3/8-cent of collections are remitted to Trinity Metro in support of commuter rail.

SALES TAXES	<u>FY-2016</u>	<u>FY-2017</u>	<u>FY-2018</u>	<u>FY-2019</u>	<u>FY-2020</u>	<u>FY-2021</u>
SPECIAL REVENUE FUNDS						
4B Transit (3/8 cent)	\$9,881,507	\$9,408,363	\$9,815,379	\$10,746,439	\$8,978,634	\$9,584,397
Economic Devl (1/8 cent)	\$4,170,133	\$4,062,180	\$4,256,509	\$4,393,875	\$3,872,769	\$4,699,128
CCPD (1/2 cent)	\$13,517,360	\$13,229,439	\$13,670,499	\$14,563,884	\$12,501,687	\$14,039,776
Collections	\$27,569,000	\$26,699,982	\$27,742,387	\$29,704,198	\$25,353,090	\$28,323,301
Increase / (Decrease)	\$816,187	(\$869,018)	\$1,042,405	\$1,961,811	(\$4,351,108)	\$2,970,211
% Change	3%	-3%	4%	7%	-15%	12%

Occupancy Taxes are obtained through the assessment of a 7% tax levy to the rental rate of hotel and motel rooms within the City. Funds generated by the occupancy tax are required to be used in a manner that directly enhances and promotes tourism and the convention and hotel industry. Occupancy taxes are budgeted at \$14.6 million (\$274,000 increase) for FY22 and are the second largest source of revenue at 24%. FY21 collections are estimated at \$12.6 million and represent an 8% increase from the previous year. The City collects occupancy taxes from twenty-one properties within its jurisdiction with a combined capacity of 6,022 rooms.

OCCUPANCY TAXES	<u>FY-2016</u>	<u>FY-2017</u>	<u>FY-2018</u>	<u>FY-2019</u>	<u>FY-2020</u>	<u>FY-2021</u>
Collections	\$18,963,787	\$18,800,655	\$19,870,081	\$20,767,276	\$11,721,334	\$12,616,119
Increase / (Decrease)	\$867,279	(\$163,133)	\$1,069,426	\$897,195	(\$8,148,747)	\$894,785
% Change	5%	-1%	6%	5%	-41%	8%

Charges for Services includes revenue from Grapevine Vintage Railroad operations, facility rental fees, food, beverage and merchandise sales, stormwater drainage fees, recreation and camping fees, and the Grapevine Visitor Shuttle. Revenue in this category is budgeted at \$11.8 million for FY22, down \$218,000 from the previous year. Revenue from festivals is projected at \$3.1 million. The Grapevine Vintage Railroad is projected to generate \$2.6 million in revenue. Facility rental income is budgeted at \$873,000, an increase of 15% from the previous year.

CHARGES FOR SERVICES SPECIAL REVENUE FUNDS	<u>FY-2016</u>	<u>FY-2017</u>	<u>FY-2018</u>	<u>FY-2019</u>	<u>FY-2020</u>	<u>FY-2021</u>
CVB	\$7,215,515	\$7,525,829	\$7,561,303	\$7,311,251	\$3,180,482	\$5,191,924
Stormwater Drainage	\$1,419,671	\$1,422,563	\$1,435,920	\$1,571,370	\$1,491,696	\$1,504,793
Lake Parks	\$570,268	\$2,294,840	\$2,529,625	\$1,332,956	\$2,257,891	\$2,910,351
Collections	\$9,205,454	\$11,243,232	\$11,526,848	\$10,215,577	\$6,930,069	\$9,607,068
Increase / (Decrease)	(\$316,866)	\$2,037,778	\$283,616	(\$1,311,271)	(\$4,596,779)	(\$608,509)
% Change	-3%	22%	3%	-11%	-40%	-6%

Stormwater drainage fee revenue, budgeted at \$1.4 million, is generated by the assessment of a monthly fee on all developed properties within the City. Funds collected through the monthly billings provide much needed drainage maintenance, repair and construction activities related to storm drainage facilities. The revenue collected from the Stormwater Drainage Utility can only be spent on drainage related issues. For owners of single-family residential properties, the fee is \$4 per month. Apartments and all commercial and non-residential properties are billed a fee based upon the size of their land area, considering the existing impervious area of the land. An evaluation has been made for each property in order to determine the appropriate charge.

Recreation and camping fees are budgeted at \$3.1 million and are derived from activities on approximately 770 acres of parkland surrounding Lake Grapevine and leased from the U.S. Army Corps of Engineers.

Expenditures and Other Financing Uses

Expenditures of Special Revenue funds total \$60.5 million for FY22, an increase of \$511,000 (1%) from the prior year's budget. The Convention & Visitors fund accounts for the largest percentage of expenditures, at 38%. The CCPD fund is the second largest cost center at 31%, while the 4B Transit fund accounts for 18% of total expenditures. Total expenditures in FY21 are estimated at \$54.9 million, down \$8.7 million (-14%) from the previous year.

SPECIAL REVENUE FUNDS	FY-2018	FY-2019	FY-2020	FY-2021	FY-2022
Total Expenditures By Fund	Actual	Actual	Actual	Estimate	Approved
Convention & Visitors ⁽¹⁾	\$32,396,860	\$21,367,117	\$15,101,685	\$14,729,960	\$18,832,129
CVB Incentives	\$3,122,370	\$4,715,692	\$11,680,171	\$3,572,021	\$4,200,690
Stormwater Drainage	\$1,154,167	\$1,483,302	\$1,763,521	\$1,689,547	\$1,451,188
Crime Control & Prevention	\$16,520,473	\$18,190,075	\$17,847,935	\$18,132,896	\$19,018,930
Lake Parks	\$2,421,843	\$2,409,499	\$3,335,589	\$2,877,681	\$2,392,915
4B Transit ⁽²⁾	\$9,815,379	\$10,476,439	\$8,978,634	\$9,607,378	\$10,930,343
Economic Development	\$33,395,970	\$3,038,142	\$5,002,759	\$4,358,732	\$3,753,448
Total	\$98,827,062	\$61,680,266	\$63,710,294	\$54,968,215	\$60,579,643
Increase / (Decrease)	\$23,150,757	-\$37,146,796	\$2,030,028	-\$8,742,079	\$5,611,428
% Change	31%	-38%	3%	-14%	10%

(1) Prior to FY15, also contained expenditures of CVB Incentives fund.
(2) Prior to FY14, also contained expenditures of the Economic Development fund.

Personnel expenses are the largest expenditure category, totaling 35% of all budgeted expenditures. Personnel expenses are budgeted at \$21.2 million, an increase of \$290,000 from the previous budget year. Public safety employees in the Crime Control & Prevention (CCPD) fund account for 63% of the total. The CCPD fund also contains the majority of total authorized positions with 131.0 full-time positions, unchanged from the previous budget year.

Convention & Visitors	\$6,438,442	30.3%
Stormwater Drainage	\$575,368	2.7%
Crime Control & Prevention	\$13,410,995	63.0%
Economic Development	\$416,902	2.0%
Lake Parks	\$429,619	2.0%
Total	\$21,271,326	100.0%

Authorized positions (full-time positions only) total 69.0 in the Convention & Visitors Bureau fund, 8.0 in the Stormwater Drainage fund, 4.5 in the Lake Parks fund, and 3.5 in the Economic Development fund. Expenditures in FY21 are estimated at \$20 million and represent an increase of \$236,000 from FY20.

Supplies are budgeted at \$1.4 million for FY22 and \$40,000 less than the previous year. Expenditures in FY21 are estimated at \$922,000 and represent a decrease of \$1.3 million from the previous year. Supplies represent 2% of Special Revenue Fund expenditures, the same as the previous budget year.

Convention & Visitors	492,125	34.9%
CVB Incentives	\$100,000	7.1%
Stormwater Drainage	29,700	2.1%
Crime Control & Prevention	555,669	39.5%
Economic Development	5,600	0.4%
Lake Parks	\$225,050	16.0%
Total	\$1,408,144	100.0%

Services are budgeted at \$17 million for FY22 and represent decrease of \$891,000 (5%) from the previous budget year. Expenditures in the Convention & Visitors fund are budgeted at \$8.2 million and represent 48% of the total. Expenditures for services in the CCPD fund are budgeted at \$1.7 million and are primarily comprised of charges for fleet maintenance charges, and technology charges. Total expenditures for services in FY21 were \$14.4 million. Services represent 28% of Special Revenue Fund expenditures.

Convention & Visitors	\$8,209,077	48.1%
CVB Incentives	\$4,100,690	24.0%
Stormwater Drainage	\$217,580	1.3%
Crime Control & Prevention	\$1,767,307	10.4%
Lake Parks	\$1,204,616	7.1%
Economic Development	\$1,568,716	9.2%
Total	\$17,067,986	100.0%

Insurance charges are budgeted at \$4.9 million and represent a \$500,000 increase from the previous budget year. This category includes employee health/life/dental costs as well as property and casualty costs. Beginning in FY19, the allocation also included costs for retiree coverage for each respective operating fund.

Convention & Visitors	\$1,431,556	28.7%
Stormwater Drainage	\$185,765	3.7%
Crime Control & Prevention	\$3,175,259	63.6%
Economic Development	\$81,827	1.6%
Lake Parks	\$119,880	2.4%
Total	\$4,994,287	100.0%

Transfers Out are budgeted at \$4.2 million and represent a \$988,000 decrease from the previous budget year. Expenditures in this category primarily consist of administrative fee payments to the General fund in lieu of taxes. Other transfers include principal and interest payments to the Debt Service fund and funding for the CVB's visitor shuttle service. Actual expenditures in FY21 totaled \$4.2 million. Transfers represent 7% of Special Revenue Fund expenditures.

Convention & Visitors	\$1,958,949	46.4%
Stormwater Drainage	\$107,775	2.6%
Economic Development	\$1,680,403	39.8%
4B Transit	\$476,332	11.3%
Total	\$4,223,459	100.0%

Intergovernmental expenditures are budgeted at \$10.4 million for FY22 and represent an increase of \$1.6 million (19%) from the previous year's budget. Expenditures in this category are for contractual payments from the 4B fund to Trinity Metro for TEXRail. TEXRail is a 27-mile commuter rail line that extends from downtown Fort Worth across northeast Tarrant County, through North Richland Hills and Grapevine, and into Dallas Fort Worth International Airport's Terminal B. TEXRail, is served by nine station and began service in January 2019. Since opening approximately one-million passengers have been served.

Since the enactment of the 3/8-cent sales tax for commuter rail in April 2007, payments to Trinity Metro are in excess of \$123 million.

FY 2021-22 APPROVED OPERATING BUDGET
FUNDS 115 & 216 - CONVENTION AND VISITORS BUREAU

- Budget At-A-Glance -

REVENUE AND OTHER FINANCING SOURCES:	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved	
Occupancy Taxes	8,783,674	10,766,300	9,594,700	10,972,302	
Facility Rental Income	419,448	762,000	443,945	873,000	
Interest Income	192,017	178,100	24,663	35,000	
Sales & Merchandise	490,235	702,040	361,610	781,000	
Train Operations	2,238,433	2,720,000	1,969,635	2,626,700	
Festivals & New Vintage	3,912	3,552,425	2,416,735	3,146,300	
Visitor Shuttle System	28,454	60,000	-	-	
Transfers In	8,836,524	464,141	259,915	476,332	
Miscellaneous	224,370	359,226	271,366	389,486	
Total	21,217,067	19,564,232	15,342,569	19,300,120	
EXPENDITURES AND OTHER FINANCING USES:	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved	
Personnel	5,698,652	6,568,222	5,640,539	6,438,442	
Supplies	462,153	611,150	198,827	492,125	
Maintenance	276,867	309,800	146,233	301,980	
Services	2,648,408	3,955,625	2,393,795	3,824,028	
Insurance	1,303,145	1,356,455	1,360,417	1,431,556	
Festival & Train Operations	2,002,612	5,286,390	3,157,270	4,385,049	
Transfers Out	2,510,196	2,257,387	1,832,879	1,958,949	
Capital Outlay	199,652	-	-	-	
Total	15,101,685	20,345,029	14,729,960	18,832,129	
EXPENDITURES AND PERSONNEL BY PROGRAM:	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved	Personnel ⁽¹⁾
Sales, Promotions and Administration	9,926,351	11,147,935	8,574,140	10,618,642	34.00
Facilities	1,461,165	1,683,803	1,426,975	1,607,737	13.00
Festivals & New Vintage	744,650	4,188,766	2,502,854	3,151,192	5.00
Grapevine Vintage Railroad	2,383,036	2,453,599	1,738,299	2,562,898	8.00
Visitor Shuttle System	581,810	855,426	485,237	878,735	9.00
Sister Cities	1,850	4,950	160	4,625	NA
Wine Pouring Society / Craft Brew Guild	2,823	10,550	2,295	8,300	NA
Total	15,101,685	20,345,029	14,729,960	18,832,129	69.00

**FY 2021-22 APPROVED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
CONVENTION AND VISITORS BUREAU FUND**

	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
BEGINNING FUND BALANCE:	3,886,038	6,556,266	12,679,426	12,679,426	13,292,035
OPERATING REVENUE:					
Occupancy Taxes	15,559,289	8,783,674	10,766,300	9,594,700	10,972,302
Facility Rental Income	774,255	419,448	762,000	443,945	873,000
Interest Income	364,374	192,017	178,100	24,663	35,000
Sales & Merchandise	764,585	490,235	702,040	361,610	781,000
Train Operations	2,416,532	2,238,433	2,720,000	1,969,635	2,626,700
Festivals & New Vintage	3,278,530	3,912	3,552,425	2,416,735	3,146,300
Visitor Shuttle System	77,350	28,454	60,000	-	-
Miscellaneous Income	353,119	224,370	359,226	271,366	389,486
Total Operating Revenue	23,588,033	12,380,543	19,100,091	15,082,654	18,823,788
TRANSFERS IN:					
Transfer In From 4B Fund	429,479	336,524	464,141	259,915	476,332
Transfer In From Fund 200	100,000	-	-	-	-
Transfer In from Fund 215	-	8,500,000	-	-	-
Total Transfers In	529,479	8,836,524	464,141	259,915	476,332
TOTAL REVENUE & TRANSFERS	24,117,512	21,217,067	19,564,232	15,342,569	19,300,120
OPERATING EXPENDITURES:					
Personnel	6,050,074	5,698,652	6,568,222	5,640,539	6,438,442
Supplies	731,917	462,153	611,150	198,827	492,125
Maintenance	442,592	276,867	309,800	146,233	301,980
Services	4,039,794	2,648,408	3,955,625	2,393,795	3,824,028
Insurance	1,130,045	1,303,145	1,356,455	1,360,417	1,431,556
Festival & Train Operations	5,221,410	2,002,612	5,286,390	3,157,270	4,385,049
Capital Outlay	1,145,261	199,652	-	-	-
Total Operating Expenditures	18,761,093	12,591,489	18,087,642	12,897,081	16,873,180
TRANSFERS OUT:					
Transfer to General Fund - Admin Fee	1,498,333	1,455,526	1,213,537	788,657	1,255,274
Transfer to GTRP Fund	25,000	25,000	20,000	20,000	20,000
Transfer to Debt Service Fund	1,057,691	985,670	998,850	998,850	658,675
Transfer to Heritage Fund	25,000	44,000	25,000	25,000	25,000
Total Transfers Out	2,606,024	2,510,196	2,257,387	1,832,879	1,958,949
TOTAL EXPENDITURES & TRANSFERS	21,367,117	15,101,685	20,345,029	14,729,960	18,832,129
SURPLUS / (DEFICIT)	2,750,395	6,115,382	(780,797)	612,609	467,991
ENDING FUND BALANCE:	6,559,708	12,679,426	11,898,629	13,292,035	13,760,026
FUND BALANCE REQUIREMENT:	3,084,015	2,069,834	2,973,311	2,120,068	2,773,673

* Fund balance requirement is 16.4% of total budgeted expenditures (60 days of operation).
The FY 2021-22 projected Ending Fund Balance represents 298 days of operation.

**CONVENTION & VISITORS BUREAU (115, 216)
REVENUE DETAIL**

Account/Description	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
31103 Hotel/Motel Tax P & I	26	50	-	9,654	-
31707 Occupancy Taxes	11,073,639	6,256,609	7,698,192	7,127,507	7,845,477
31708 Occupancy Tax-Gaylord Texan	4,485,624	2,527,015	3,068,108	2,457,539	3,126,825
OCCUPANCY TAXES	15,559,289	8,783,674	10,766,300	9,594,700	10,972,302
39160 Convention Center Rental	433,539	245,337	412,000	237,195	433,000
39161 Palace Rental	278,081	150,700	298,000	199,270	378,000
39174 Concourse Rental	62,635	23,411	52,000	7,480	62,000
FACILITY RENTAL INCOME	774,255	419,448	762,000	443,945	873,000
39230 Interest On Investments	56,031	46,702	21,000	(240)	2,500
39232 Interest Income - Festival	128,915	55,828	45,000	7,176	10,000
39233 Interest Income - Train	172,069	88,396	111,000	11,712	15,000
39234 Interest Income - Sister City	2,251	856	850	-	-
39235 Interest Income - Gwps	660	235	250	-	-
39236 Interest Income - Logic Train	-	-	-	3,391	4,000
39237 Interest Income Logic Festival	-	-	-	2,624	3,500
INTEREST INCOME	364,374	192,017	178,100	24,663	35,000
39162 Palace Food & Beverage Sales	112,443	69,105	115,000	46,686	125,000
39163 Palace - Concert/Ticket Sales	178,640	106,498	160,000	176,432	182,000
39164 Christmas Capital of Texas	148,310	150,179	134,000	74,025	150,000
39173 Concourse Food/Beverage Sales	56,788	9,406	39,200	4,661	56,000
39176 Merch Resale/In-House Catering	205,867	122,173	202,000	41,761	206,000
39177 Catering % Of Sales	62,536	32,874	51,840	18,044	62,000
SALES & MERCHANDISE	764,585	490,235	702,040	361,610	781,000
38430 Train Revenues	2,416,532	2,238,433	2,720,000	1,969,635	2,626,700
TRAIN OPERATIONS	2,416,532	2,238,433	2,720,000	1,969,635	2,626,700
34812 Festivals Income	3,278,530	3,912	3,552,425	2,416,735	3,136,300
34814 Sponsor Income					10,000
FESTIVALS & NEW VINTAGE	3,278,530	3,912	3,552,425	2,416,735	3,146,300
38420 Shuttle Fare Revenue	77,350	28,454	60,000	-	-
VISITOR SHUTTLE SYSTEM	77,350	28,454	60,000	-	-
34878 Sub Lease Rental Income	179,242	118,663	188,036	146,118	209,736
38420 Museum Program Revenue	-	37,863	35,000	40,878	40,000
38600 Sister City Revenues	9,678	538	12,000	8,622	12,000
38620 Wine Pouring Society Revenues	13,202	8,080	12,000	7,698	12,000
39179 Liberty Park	450	534	550	1,175	750
39180 Cotton Belt	8,375	825	4,640	26,526	10,000
39211 Indirect Cost Recovery	-	2,649		950	-
39951 Resale-Labor,Mat'L And Service	112,440	32,636	87,000	25,899	75,000
39999 Miscellaneous Revenues	29,732	22,583	20,000	13,500	30,000
MISCELLANEOUS	353,119	224,370	359,226	271,366	389,486
53120 Transfer In From 4B Fund	429,479	336,524	464,141	259,915	476,332
53200 Transfer In From Fund 200	100,000		-	-	
53215 Transfer In from Fund 215	-	8,500,000	-	-	
TRANSFERS IN	529,479	8,836,524	464,141	259,915	476,332
TOTAL CVB REVENUE	24,117,512	21,217,067	19,564,232	15,342,569	19,300,120

**FY 2021-22 APPROVED OPERATING BUDGET
CONVENTION AND VISITORS BUREAU FUND
DEPARTMENTAL SUMMARY**

<u>EXPENDITURES BY DIVISION</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Administration	11,811,393	9,926,351	11,147,935	8,574,140	10,618,642
Facilities	1,894,012	1,461,165	1,683,803	1,426,975	1,607,737
Festivals & Events	4,150,209	744,650	4,188,766	2,502,854	3,151,192
Grapevine Vintage Railroad	2,772,298	2,383,036	2,453,599	1,738,299	2,562,898
Sister Cities	5,882	1,850	4,950	160	4,625
Wine Pouring Society / Craft Brew Guild	8,864	2,823	10,550	2,295	8,300
Visitor Shuttle System	724,457	581,810	855,426	485,237	878,735
Total	21,367,117	15,101,685	20,345,029	14,729,960	18,832,129

PERSONNEL - FULL TIME EQUIVALENTS (FTE)

<u>Administration</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
CVB Executive Director	1.0	1.0	1.0	1.0	1.0
CVB Deputy Executive Director	1.0	1.0	1.0	1.0	1.0
Managing Director of CVB Operations	1.0	1.0	1.0	1.0	1.0
Director of Marketing and Brand Management	1.0	1.0	1.0	1.0	1.0
Director of Communications and Brand Relations	-	-	-	1.0	1.0
Director of Communications	1.0	1.0	1.0	-	-
Director of Sales	1.0	1.0	1.0	1.0	1.0
Director of Leisure and International Sales	-	1.0	1.0	1.0	1.0
Controller	-	1.0	1.0	1.0	1.0
Sales Manager II	3.0	3.0	3.0	3.0	3.0
Sales Manager I	1.0	1.0	1.0	1.0	1.0
Leisure Group Sales & Sister Cities Program Mgr	1.0	1.0	1.0	1.0	1.0
Destination Services Manager	-	1.0	1.0	1.0	1.0
Digital Marketing Manager	1.0	1.0	1.0	1.0	1.0
Director of Destination Services	1.0	-	-	-	-
Marketing Research Manager	1.0	1.0	1.0	1.0	1.0
Marketing & Special Promotions Manager	-	1.0	1.0	1.0	1.0
CVB Accountant III	1.0	1.0	1.0	1.0	1.0
CVB Accountant II	1.0	1.0	1.0	1.0	1.0
Administrative Services Manager	1.0	1.0	1.0	1.0	1.0
Sales Associate	1.0	1.0	1.0	1.0	1.0
International Travel Sales Manager	1.0	-	-	-	-
CVB Director of Finance	1.0	-	-	-	-
Secretary	1.0	1.0	-	1.0	1.0
Nash Farm Manager	1.0	-	-	-	-
Nash Farm Educator	1.0	-	-	-	-
TOTAL FULL-TIME POSITIONS	34.0	34.0	34.0	34.0	34.0

**FY 2021-22 APPROVED OPERATING BUDGET
CONVENTION AND VISITORS BUREAU FUND
DEPARTMENTAL SUMMARY**

	2018-19	2019-20	2020-21	2020-21	2021-22
	Actual	Actual	Budget	Estimate	Proposed
<u>FACILITIES</u>					
Director of CVB Meeting & Event	1.0	1.0	1.0	1.0	1.0
Manager Palace Arts Center & Marketing	-	1.0	1.0	1.0	1.0
Convention Center Supervisor	1.0	1.0	1.0	1.0	1.0
Food & Beverage Coordinator	1.0	1.0	1.0	1.0	1.0
Convention Facilities Assistant	1.0	1.0	1.0	1.0	1.0
Director of Facilities	1.0	-	-	-	-
Events Coordinator II	1.0	1.0	1.0	1.0	1.0
Events Coordinator I	3.0	3.0	3.0	3.0	3.0
Facility Worker	1.0	1.0	1.0	1.0	1.0
Set-Up Worker	3.0	3.0	3.0	3.0	3.0
TOTAL FULL-TIME POSITIONS	13.0	13.0	13.0	13.0	13.0
<u>FESTIVALS & EVENTS</u>					
Director of Festivals & Events	1.0	1.0	1.0	1.0	1.0
Festivals & Events Manager II	2.0	2.0	2.0	2.0	2.0
Festivals & Events Manager I	1.0	1.0	1.0	1.0	1.0
Administrative Secretary	1.0	1.0	1.0	1.0	1.0
TOTAL FULL TIME POSITIONS	5.0	5.0	5.0	5.0	5.0
<u>GRAPEVINE VINTAGE RAILROAD</u>					
General Manager Grapevine Vintage RR	1.0	1.0	1.0	1.0	1.0
Manager of Train Operations	-	1.0	1.0	1.0	1.0
Train Master	1.0	-	-	-	-
Train Supervisor	1.0	1.0	1.0	1.0	1.0
Roundhouse Mechanic Supervisor	1.0	1.0	1.0	1.0	1.0
Roundhouse Mechanic II	2.0	2.0	2.0	2.0	2.0
Train Service Personnel III	1.0	1.0	1.0	1.0	1.0
Train Service Personnel II	1.0	1.0	1.0	1.0	1.0
TOTAL FULL-TIME POSITIONS	8.0	8.0	8.0	8.0	8.0
<u>VISITOR SHUTTLE SYSTEM</u>					
Shuttle Supervisor	1.0	1.0	1.0	1.0	1.0
Shuttle Drivers	8.0	8.0	8.0	8.0	8.0
TOTAL FULL-TIME POSITIONS	9.0	9.0	9.0	9.0	9.0
TOTAL CONVENTION & VISITORS FUND	69.0	69.0	69.0	69.0	69.0

**FY 2021-22 APPROVED OPERATING BUDGET
 CONVENTION & VISITORS BUREAU FUND
 SALES, PROMOTIONS & ADMINISTRATION DIVISION SUMMARY
 115-350-001**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	3,517,319	3,555,572	3,763,040	3,506,993	3,634,106
Supplies	463,895	332,206	378,050	128,543	259,700
Maintenance	211,283	181,003	212,300	85,908	207,980
Services	3,278,410	2,066,393	3,265,985	1,736,694	3,228,396
Insurance	1,069,816	1,238,963	1,271,173	1,283,122	1,329,511
Finance Fees	1,771	1,816	-	-	-
Capital Outlay	662,875	40,202	-	-	-
Transfers	2,606,024	2,510,196	2,257,387	1,832,880	1,958,949
Total	11,811,393	9,926,351	11,147,935	8,574,140	10,618,642

OBJECTIVES

- Secure corporate and association group bookings for the hotels.
- Increase weekend, summer and holiday group bookings for the hotels.
- Promote transient leisure bookings highlighting Grapevine's heritage, the historic district, wineries, tasting rooms, dining and shopping as a primary theme.
- Continue sales strategy for COVID-19 group convention business recovery.
- Expand public media contacts to increase awareness of City hotels, attractions, restaurants and retailers.
- Promote Grapevine hotels, attractions, events, wineries, restaurants, and galleries as a unique selling feature to visitors.
- Service the needs of convention groups, tourism groups, and the individual traveler.
- Increase Visitor Services through new programs at Grapevine Main and through Gallery Shows and Passport Activities.

<u>PERFORMANCE INDICATORS</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Potential economic impact of sales leads generated	\$764M	\$607M	\$700M	\$552M	\$604M
Potential economic impact of booked leads	\$145M	\$88M	\$148M	\$142M	\$153M
Number of convention & tourism site visits	133	81	115	110	140
Number of travel writers, bloggers and content creators hosted per year	6	6	40	5	30
Social media posts and media releases per week	9	3	25	25	25
Value of publicity generated	\$5.56M	\$7.65M	\$11M	\$5M	\$8M
Web site traffic (sessions)	2,070,294	1,419,979	2,100,000	1,500,000	2,000,000
Number of brochures distributed	832,033	416,770	900,000	300,000	400,000
Number of groups serviced	205	60	140	65	100
Economic impact of conventions serviced (in millions)	\$150M	\$78.5M	\$157M	\$45M	\$95M
Certificate of Appropriateness (CA) applications assistance services	132	109	120	109	115
Number of properties researched & added to the Cultural Resource Survey	34	21	30	30	30
Number of grants awarded	7	9	5	5	5
Historic Township housing inquiries	122	70	90	90	90
Main Street merchants assisted	40	39	40	40	40
Main Street school tours	2	1	2	0	2
Nash Farm Average Daily Visitors	17	34	50	40	45
Nash Farm Interpretive Tours	75	22	60	45	60
Nash Farm Heritage Workshops / Special Events	51	28	30	50	50
Nash Farm Rentals	8	8	8	4	4
Nash Farm Attendance	15,085	11,210	15,000	15,000	16,500
HPC - Number of Landmark Cases	4	2	4	4	4
Number of Visitor Information Center Visitors	NA	131,894	250,000	250,000	300,000
Number of VIC, Musuem & Historical Society Volunteers Hours	NA	1,263	5,200	0	0
Number of CVB Gallery Visitors	NA	NA	NA	40,000	45,000

**FY 2020-21 APPROVED OPERATING BUDGET
CONVENTION & VISITORS BUREAU FUND
FACILITIES DIVISION SUMMARY
115-350-003**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	911,890	889,059	940,803	857,571	960,137
Supplies	201,378	107,521	188,400	61,754	169,000
Maintenance	231,309	95,864	96,500	60,325	94,000
Services	476,939	368,721	458,100	447,325	384,600
Capital Outlay	72,496	-	-	-	-
Total	1,894,012	1,461,165	1,683,803	1,426,975	1,607,737

OBJECTIVES

- Increase revenues at all CVB rental facilities (Convention Center, Palace Arts Center, Concourse, Historic Cottonbelt Railroad District, Grapevine Main Station and Grapevine Farmers & Artisan Markets).
- Increase number of new and repeat clients.
- Direct overflow event referrals to Grapevine hotels and other local meeting venues.
- Development and implementation of the building maintenance program for all CVB facilities.
- Development and implementation of a facilities marketing program.
- Program and promote entertainment, performing arts, and movies at Palace Arts Center.

<u>PERFORMANCE INDICATORS</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Convention Center events held	379	380	380	208	294
Convention Center building usage (days)	488	368	368	312	340
Palace Arts Center number of events held.	378	303	303	366	375
Palace Arts Center building usage (days)	404	289	289	366	387
Concourse number of events held	76	66	66	24	45
Concourse building usage (days)	85	71	71	28	49
Grapevine Main Meeting Rooms events held	NA	101	101	53	165
Grapevine Main Meeting Rooms building usage (days)	NA	92	92	53	165
Number of Gazebo rental applications	19	18	18	20	24
All facilities number of repeat bookings	413	327	327	348	337
All facilities number of new client bookings	185	235	235	124	179
Number of leads referred to other facilities	424	338	338	412	375
All facilities economic impact	\$6,949,692	\$6,594,904	\$6,594,904	\$2,567,078	\$4,580,991
Number of CVB sponsored events (i.e. HDGA, TWGGA, WPS, CVB Board, etc.)	94	135	135	116	125
Grapevine Farmers & Artisan Market Attendance	NA	6500	6,500	2,690	32,450
Grapevine Farmers & Artisan Market Vendor Participants	NA	440	440	588	661

**FY 2021-22 APPROVED OPERATING BUDGET
CONVENTION & VISITORS BUREAU FUND
FESTIVALS & EVENTS DIVISION SUMMARY
115-350-005**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	609,893	381,812	668,926	503,685	631,993
Services	3,130,426	355,548	3,519,840	1,999,169	2,519,199
Capital Outlay	409,890	7,290	-	-	-
Total	4,150,209	744,650	4,188,766	2,502,854	3,151,192

OBJECTIVES

- Develop and produce festivals and events that promote Grapevine as a leisure and meetings destination.
- Develop and produce Grapevine Vintage Railroad's North Pole Express to promote Grapevine as the "Christmas Capital of Texas."
- Work with the Sales Division to create an event package (A Night in Old Grapevine) to promote to hotels and corporations.
- Support the Grapevine Wine Pouring Society and the Craft Beer Guild of Grapevine and the participation of those organizations in festivals and other City events.
- Expand volunteer opportunities and participation of civic and service groups.

<u>PERFORMANCE INDICATORS</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
GrapeFest attendance	261,000	0	250,000	150,000	165,000
GrapeFest People's Choice attendance	7,032	0	7,425	6,500	7,500
Main Street Fest attendance	141,570	0	150,000	50,000	65,000
Attendance at New Vintage tastings	497	0	1,200	900	600
Attendance at New Vintage Blessing	100	0	100	100	100
Number of Events and Activities Serviced	135	67	160	50	125
Wine Pouring Society Activities supported	58	31	55	30	50
Craft Brew Guild Activities supported	NA	26	15	10	20
Number of Dirty Dozen activities	9	3	10	5	10
Number of service groups worked with	120	58	85	12	75

**FY 2021-22 APPROVED OPERATING BUDGET
 CONVENTION & VISITORS BUREAU FUND
 GRAPEVINE VINTAGE RAILROAD DIVISION SUMMARY
 115-350-007**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	681,335	583,955	687,049	562,528	697,048
Services	2,090,963	1,646,921	1,766,550	1,175,771	1,865,850
Capital Outlay	-	152,160	-	-	-
Total	2,772,298	2,383,036	2,453,599	1,738,299	2,562,898

OBJECTIVES

- Promote the Historic Cotton Belt Railroad District, the Historic Downtown District, and Grapevine as a visitor destination.
- Increase revenues to cover operating expenses of the vintage diesel and excursion steam train.
- Expand onboard food and beverage, photo and merchandise opportunities.
- Create a Grapevine Vintage Railroad merchandising effort.
- Develop programs to increase ridership for special holidays.
- Ensure that the Grapevine Vintage Railroad with the vintage diesel and steam excursion train remains a premier family attraction.
- Participate with local hotels, attractions, merchants and restaurants to promote Grapevine leisure and group visitors.

<u>Performance Indicators</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
- Total annual passengers	98,141	66,378	115,000	82,000	115,000
- Number of special event trains	NA	NA	NA	208	233
- Charters	14	7	30	15	30
- Number of Train Operations	359	240	365	387	395
- Trackage Inspections	0	0	12	3	12
- Train Safety Meetings	NA	138	250	85	150
- Conductor/Engineer training hours	92	156	120	120	120

**FY 2021-22 APPROVED OPERATING BUDGET
 CONVENTION & VISITORS BUREAU FUND
 SISTER CITIES DIVISION SUMMARY
 115-350-010**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Supplies	5,882	1,850	4,950	160	4,625
Total	5,882	1,850	4,950	160	4,625

OBJECTIVES

- To promote cultural and educational exchange programs between Grapevine and the sister cities.
- To promote professional, business and economic exchanges between the sister cities.
- To promote opportunities for tourism between citizens of the sister cities.
- To foster economic benefits from the sister city program.

<u>PERFORMANCE INDICATORS</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Outbound student programs	2	0	3	1	3
Inbound student programs	1	0	3	1	3
Official programs outbound	2	0	2	1	3
Official programs inbound	6	0	1	1	3
Unofficial exchanges outbound	NA	1	3	1	3
Unofficial exchanges inbound	NA	1	3	1	3
Number of participants in sister city committees and programs	709	361	600	60	300

**FY 2021-22 APPROVED OPERATING BUDGET
 CONVENTION & VISITORS BUREAU FUND
 GRAPEVINE WINE POURING SOCIETY / CRAFT BREW GUILD DIVISION SUMMARY
 115-350-011**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Supplies	8,864	2,823	10,550	2,295	8,300
Total	8,864	2,823	10,550	2,295	8,300

OBJECTIVES

- To serve as Grapevine's ambassadors and a strong volunteer base for festivals and events.
- To create an awareness of Grapevine's wine and craft brew related attractions and events.
- To enhance the Grapevine experience for festival attendees, convention attendees, and visitors.
- To develop a group of knowledgeable, TABC-certified wine and craft brew pourers through training.

<u>PERFORMANCE INDICATORS</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Number of events serviced by the Grapevine Wine Pouring Society	43	17	37	21	27
Number of hours of service provided by Grapevine wine pourers	4,386	472	3,100	2,500	3,000
Average attendance at monthly Grapevine Wine Pouring Society meetings	97	65	90	75	88
Number of TABC certifications	56	24	65	50	60
Number of events serviced by the Grapevine Craft Brew Guild	NA	3	8	5	10
Number of hours of service provided by Grapevine Craft Brew Guild	NA	44	450	250	400
Average attendance at monthly Grapevine Craft Brew Guild meetings	NA	24	28	20	24
Number of TABC certifications	NA	9	13	10	12

**FY 2021-22 APPROVED OPERATING BUDGET
 CONVENTION & VISITORS BUREAU FUND
 VISITOR SHUTTLE SYSTEM DIVISION SUMMARY
 216-350-012**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	329,636	288,254	508,404	204,767	515,158
Supplies	51,897	17,753	29,200	6,076	50,500
Maintenance	-	-	1,000	-	-
Services	282,695	211,621	231,540	197,099	211,032
Insurance	60,229	64,182	85,282	77,295	102,045
Total	724,457	581,810	855,426	485,237	878,735

OBJECTIVES

- Connect hotel and airport guests with Grapevine's dining venues, shopping and attractions.
- Connect commuter rail ridership with Grapevine's dining venues, shopping and attractions.

<u>PERFORMANCE INDICATORS</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Total Ridership for the year	38,586	14,712	55,000	NA	NA
Economic Impact of ridership	\$3,376,450	\$1,287,650	\$4,812,500	NA	NA

FY 2021-22 APPROVED OPERATING BUDGET
 FUND 215 - CONVENTION & LEISURE INCENTIVES FUND

- Budget At-A-Glance -

REVENUE AND OTHER FINANCING SOURCES:	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Occupancy Taxes - Gaylord	1,263,508	1,534,054	1,093,629	1,563,413
Occupancy Taxes - All (1%)	1,674,203	2,050,059	1,631,105	2,089,286
Interest Income	49,465	50,000	3,500	5,000
Miscellaneous	27,407	75,000	35,794	75,000
Total	3,014,583	3,709,113	2,764,028	3,732,699
EXPENDITURES AND OTHER FINANCING USES:	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Supplies	-	60,000	-	100,000
Services	3,180,171	4,656,651	3,572,021	4,100,690
Transfers Out	8,500,000	-	-	-
Total	11,680,171	4,716,651	3,572,021	4,200,690

**FY 2021-22 APPROVED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
CONVENTION AND LEISURE INCENTIVES FUND**

	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
BEGINNING FUND BALANCE:	13,131,802	13,706,976	5,041,388	5,041,388	4,233,395
OPERATING REVENUE:					
Occupancy Taxes - Gaylord	2,242,812	1,263,508	1,534,054	1,093,629	1,563,413
Occupancy Taxes - All (1%)	2,965,201	1,674,203	2,050,059	1,631,105	2,089,286
Interest Income	79,413	49,465	50,000	3,500	5,000
Miscellaneous	3,440	27,407	75,000	35,794	75,000
Total Operating Revenue	5,290,866	3,014,583	3,709,113	2,764,028	3,732,699
TRANSFERS IN:	-	-	-	-	-
TOTAL REVENUE AND TRANSFERS	5,290,866	3,014,583	3,709,113	2,764,028	3,732,699
OPERATING EXPENDITURES:					
Personnel	-	-	-	-	-
Supplies	101,199	-	60,000	-	100,000
Services	4,614,493	3,180,171	4,656,651	3,572,021	4,100,690
Total Operating Expenditures	4,715,692	3,180,171	4,716,651	3,572,021	4,200,690
TRANSFERS OUT:	-	8,500,000	-	-	-
TOTAL EXPENDITURES AND TRANSFERS	4,715,692	11,680,171	4,716,651	3,572,021	4,200,690
SURPLUS / (DEFICIT)	575,174	(8,665,588)	(1,007,538)	(807,993)	(467,991)
ENDING FUND BALANCE:	13,706,976	5,041,388	4,033,850	4,233,395	3,765,404

**CONVENTION AND LEISURE INCENTIVES FUND (215)
REVENUE DETAIL**

Account/Description	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
31710 Hotel Tax Incentives 1%	5,208,013	2,937,711	3,584,113	3,031,073	3,652,699
HOTEL TAX INCENTIVE	5,208,013	2,937,711	3,584,113	3,031,073	3,652,699
39230 Interest Earned	79,413	49,465	50,000	3,500	5,000
INTEREST INCOME	79,413	49,465	50,000	3,500	5,000
39250 Change In Investment Value	3,440				
34814 Sponsor Income		27,407	75,000	35,794	75,000
MISCELLANEOUS	3,440	27,407	75,000	35,794	75,000
TOTAL CVB INCENTIVES REVENUE	5,290,866	3,014,583	3,709,113	3,070,367	3,732,699

**FY 2021-22 APPROVED OPERATING BUDGET
CONVENTION AND LEISURE INCENTIVES FUND
215-225-001**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Supplies	101,199	-	60,000	-	100,000
Services	4,614,493	3,180,171	4,656,651	3,572,021	4,100,690
Transfers	-	8,500,000	-	-	-
Total	4,715,692	11,680,171	4,716,651	3,572,021	4,200,690

OBJECTIVES

- To incentivize and promote group convention and leisure business focusing on city-wide conventions, need dates and holiday patterns.
- Utilize international representation companies to increase visitation to Grapevine from international markets.
- Educate meeting planners on the benefits of the 215 incentive program.

<u>PERFORMANCE INDICATORS</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Number of bookings generated through financial incentives	84	87	95	110	115
Number of room nights booked through financial incentives	126,575	131,059	145,000	165,000	167,500
Economic impact of bookings with financial incentives	\$ 71M	\$77M	\$ 84M	\$95M	\$100M
Economic impact of social, military, educational, religious and fraternal meetings booked	\$ 31M	\$43M	\$ 42M	\$55M	\$57M
Number of total impressions for incentive marketing from print/digital/TV/radio	69M	109M	100M	80M	80M

FY 2021-22 APPROVED OPERATING BUDGET
FUND 116 - STORMWATER DRAINAGE

- Budget At-A-Glance -

REVENUE AND OTHER FINANCING SOURCES:	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Drainage Utility Fees	1,491,696	1,420,000	1,504,793	1,436,500
Interest Income	15,620	30,000	1,409	15,000
Interest Income - 2000 C.O.	2,852	0	0	2,000
Miscellaneous	38,396	0	449	0
Total	1,548,564	1,450,000	1,506,651	1,453,500
EXPENDITURES AND OTHER FINANCING USES:	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	527,598	544,184	561,866	575,368
Supplies	23,974	29,700	18,574	29,700
Maintenance	173,926	125,000	89,536	125,000
Services	161,591	206,792	213,709	217,580
Insurance	192,370	120,166	116,862	185,765
Transfers Out	112,000	108,750	108,386	107,775
Capital Outlay	572,062	210,000	580,614	210,000
Total	1,763,521	1,344,592	1,689,547	1,451,188
PERSONNEL SUMMARY: ⁽¹⁾	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Foreman	1.00	1.00	1.00	1.00
Crew Leader	1.00	1.00	1.00	1.00
Equipment Operator III	2.00	2.00	2.00	2.00
Equipment Operator II	2.00	2.00	2.00	2.00
Equipment Operator I	1.00	1.00	1.00	1.00
GIS Specialist	1.00	1.00	1.00	1.00
Total	8.00	8.00	8.00	8.00

⁽¹⁾ In full-time equivalents

**FY 2021-22 APPROVED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
STORMWATER DRAINAGE UTILITY FUND**

	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
BEGINNING FUND BALANCE:	1,860,977	1,989,073	1,769,375	1,769,375	1,586,479
OPERATING REVENUE:					
Drainage Utility Fees	1,571,370	1,491,696	1,420,000	1,504,793	1,436,500
Interest Income	25,969	15,620	30,000	1,409	15,000
Interest Income - 2000 C.O.	8,017	2,852	-	-	2,000
Miscellaneous	1,302	38,396	-	449	-
Total Operating Revenue	1,606,659	1,548,564	1,450,000	1,506,651	1,453,500
TRANSFERS IN:	-	-	-	-	-
TOTAL REVENUE AND TRANSFERS	1,606,659	1,548,564	1,450,000	1,506,651	1,453,500
OPERATING EXPENDITURES:					
Personnel	509,937	527,598	544,184	561,866	575,368
Supplies	21,894	23,974	29,700	18,574	29,700
Maintenance	138,868	173,926	125,000	89,536	125,000
Services	198,377	161,591	206,792	213,709	217,580
Insurance	159,824	192,370	120,166	116,862	185,765
Capital Outlay	342,343	572,062	210,000	580,614	210,000
Total Operating Expenditures	1,371,243	1,651,521	1,235,842	1,581,161	1,343,413
TRANSFERS OUT:					
Transfer to General Fund - Admin Fee	112,059	112,000	108,750	108,386	107,775
Total Transfers Out	112,059	112,000	108,750	108,386	107,775
TOTAL EXPENDITURES AND TRANSFERS	1,483,302	1,763,521	1,344,592	1,689,547	1,451,188
SURPLUS / (DEFICIT)	123,357	(214,957)	105,408	(182,896)	2,312
ENDING FUND BALANCE:	1,989,073	1,769,375	1,874,783	1,586,479	1,588,791
FUND BALANCE REQUIREMENT:	243,262	289,217	220,513	277,086	237,995

* Fund balance requirement is 16.4% of total budgeted expenditures (60 days of operation).
The FY 2021-22 projected Ending Fund Balance represents 432 days of operation.

STORMWATER DRAINAGE UTILITY FUND (116)
REVENUE DETAIL

Account/Description	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
DRAINAGE UTILITY FEE	1,571,370	1,491,696	1,420,000	1,504,793	1,436,500
39230 Interest Income	25,969	15,620	30,000	1,409	15,000
39230 Interest Income	8,017	2,852	-		2,000
INTEREST INCOME	33,987	18,472	30,000	1,409	17,000
39210 Intergovernmental Revenue	-	37,389	-	-	-
39211 Indirect Cost Recovery	-	1,007	-	-	-
39250 Change In Investment Value	1,302	-	-	1	-
39999 Misc Revenue	-	-	-	448	-
MISCELLANEOUS	1,302	38,396	-	449	-
TOTAL STORMWATER DRAINAGE UTILITY FUND	1,606,659	1,548,564	1,450,000	1,506,651	1,453,500

**FY 2021-22 APPROVED OPERATING BUDGET
 STORMWATER DRAINAGE UTILITY FUND
 DEPARTMENTAL SUMMARY**

<u>EXPENDITURES BY DIVISION</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Stormwater Drainage Utility System (SDUS) - Operations	1,483,302	1,763,521	1,344,592	1,689,547	1,451,188
Total	1,483,302	1,763,521	1,344,592	1,689,547	1,451,188

PERSONNEL - FULL TIME EQUIVALENTS (FTE)

<u>PERSONNEL - FULL TIME EQUIVALENTS (FTE)</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
SDUS - OPERATIONS					
Street Foreman	1.0	1.0	1.0	1.0	1.0
Crew Leader	1.0	1.0	1.0	1.0	1.0
Equipment Operator III	2.0	2.0	2.0	2.0	2.0
Equipment Operator II	2.0	2.0	2.0	2.0	2.0
Equipment Operator I	1.0	1.0	1.0	1.0	1.0
GIS Engineer Specialist	1.0	1.0	1.0	1.0	1.0
TOTAL FULL-TIME POSITIONS	8.0	8.0	8.0	8.0	8.0

**FY 2021-22 APPROVED OPERATING BUDGET
 STORMWATER DRAINAGE UTILITY FUND
 SDUS - OPERATIONS DIVISION SUMMARY
 116-535-001**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	509,937	527,598	544,184	561,866	575,368
Supplies	21,894	23,974	29,700	18,574	29,700
Maintenance	138,868	173,926	125,000	89,536	125,000
Services	198,377	161,591	206,792	213,709	217,580
Insurance	159,824	192,370	120,166	116,862	185,765
Capital Outlay	342,343	572,062	210,000	580,614	210,000
Transfers	112,059	112,000	108,750	108,386	107,775
Total	1,483,302	1,763,521	1,344,592	1,689,547	1,451,188

OBJECTIVES

- Excavate, re-grade and re-sod 12,000 linear feet of roadside ditches and outfalls.
- Clean, reset and replace 800 linear feet of reinforced concrete pipe.
- Inspect and clean 950 restricted underground storm sewer structures.
- Respond to citizen concerns in a timely manner, reducing the possibility of recurring flood situations.
- Repair damaged gutter lines reducing the amount of ponding water on curb and gutter streets.
- Perform required erosion control on above-ground drainage facilities.
- Clean and remove brush and debris along bridge embankments at road crossings, reducing the possibility of damage to bridge structures.

<u>PERFORMANCE INDICATORS</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Ditch excavation (linear feet)	11,490	12,000	13,000	12,500	12,000
Reset reinforced concrete pipe (linear feet)	510	800	700	820	800
Clean storm sewer structures (ea.)	787	950	900	780	950
Clean debris adjacent to bridges (times / year)	4	4	4	4	4
Sweeping miles	25,056	17,000	18,000	19,500	18,000

FY 2021-22 APPROVED OPERATING BUDGET
FUND 117 and 217 - CRIME CONTROL & PREVENTION

- Budget At-A-Glance -

	2019-20	2020-21	2020-21	2021-22
REVENUE AND OTHER FINANCING SOURCES:	Actual	Budget	Estimate	Approved
Sales Tax (1/2 cent)	12,501,687	12,290,880	14,039,776	14,573,790
Commercial Vehicle Enforcement	66,901	107,000	47,775	107,000
Interest Income	19,334	35,000	461	35,000
Transfers In	3,406,824	5,363,892	5,363,892	4,291,740
Miscellaneous	73,607	11,400	40,487	11,400
Total	16,068,353	17,808,172	19,492,391	19,018,930

	2019-20	2020-21	2020-21	2021-22
EXPENDITURES AND OTHER FINANCING USES:	Actual	Budget	Estimate	Approved
Personnel	12,641,442	12,957,073	13,075,315	13,410,995
Supplies	471,278	566,339	504,906	555,669
Maintenance	148,521	134,300	104,489	109,700
Services	1,375,588	1,280,612	1,539,909	1,767,307
Insurance	3,166,121	2,869,848	2,790,273	3,175,259
Capital Outlay	44,985	0	118,004	0
Total	17,847,935	17,808,172	18,132,896	19,018,930

	2019-20	2020-21	2020-21	2021-22	Personnel ⁽¹⁾
EXPENDITURES AND PERSONNEL BY PROGRAM:	Actual	Budget	Estimate	Approved	
Uniform Operations	11,651,504	11,100,745	11,588,983	11,905,732	61.75
Criminal Investigations	2,233,837	2,431,869	2,276,907	2,629,421	23.00
Technical Services	3,125,036	3,248,037	3,261,822	3,426,420	31.00
Jail Operations	664,176	716,010	707,944	733,367	12.00
Commercial Vehicle Enforcement	173,382	311,511	297,239	323,990	3.25
Total	17,847,935	17,808,172	18,132,895	19,018,930	131.00

⁽¹⁾ In full-time equivalents

FY 2021-22 APPROVED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
CRIME CONTROL & PREVENTION DISTRICT

	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
BEGINNING FUND BALANCE:	(759,398)	(1,045,343)	(2,824,925)	(2,824,925)	(1,465,430)
OPERATING REVENUE:					
Sales Tax (1/2 cent)	14,563,884	12,501,687	12,290,880	14,039,776	14,573,790
Commercial Vehicle Enforcement	83,823	66,901	107,000	47,775	107,000
Interest Income	187,402	19,334	35,000	461	35,000
Miscellaneous	33,879	73,607	11,400	40,487	11,400
Total Operating Revenue	14,868,988	12,661,529	12,444,280	14,128,499	14,727,190
TRANSFERS IN:					
Transfer from General Fund	3,056,630	3,406,824	5,363,892	5,363,892	4,291,740
Total Transfers In	3,056,630	3,406,824	5,363,892	5,363,892	4,291,740
TOTAL REVENUE AND TRANSFERS	17,925,618	16,068,353	17,808,172	19,492,391	19,018,930
OPERATING EXPENDITURES:					
Personnel	12,939,302	12,641,442	12,957,073	13,075,315	13,410,995
Supplies	574,093	471,278	566,339	504,906	555,669
Maintenance	113,535	148,521	134,300	104,489	109,700
Insurance	2,911,128	3,166,121	2,869,848	2,790,273	3,175,259
Services	1,673,500	1,375,588	1,280,612	1,539,909	1,767,307
Capital Outlay	-	44,985	-	118,004	-
Total Operating Expenditures	18,211,558	17,847,935	17,808,172	18,132,896	19,018,930
TRANSFERS OUT:					
Total Transfers Out	-	-	-	-	-
TOTAL EXPENDITURES AND TRANSFERS	18,211,558	17,847,935	17,808,172	18,132,896	19,018,930
SURPLUS / (DEFICIT)	(285,940)	(1,779,582)	-	1,359,495	-
ENDING FUND BALANCE:	(1,045,343)	(2,824,925)	(2,824,925)	(1,465,430)	(1,465,430)

**CRIME CONTROL & PREVENTION DISTRICT (117,217,
REVENUE DETAIL**

Account/Description	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
31204 Sales Taxes	14,563,884	12,501,687	12,290,880	14,039,776	14,573,790
SALES TAXES	14,563,884	12,501,687	12,290,880	14,039,776	14,573,790
35206 Commercial Vehicle Enforcement	80,510	49,503	107,000	47,745	107,000
39211 Indirect Cost Recovery	-	16,050	-	-	
39230 Interest Earned	3,313	1,348	-	30	
COMM VEHICLE ENFORCEMENT	83,823	66,901	107,000	47,775	107,000
INTEREST INCOME	187,402	19,334	35,000	461	35,000
35124 D/Fw Child Safety Fee	90	-			
35223 City Child Safety Fee	475	330	400	250	400
35325 School Crossing Guard	6,967	2,967	4,500	2,150	4,500
39210 Intergovernmental Revenues	13,605	16,671		8,895	
39211 Indirect Cost Recovery	-	49,293		6,155	
39999 Miscellaneous Revenues	12,742	4,346	6,500	23,037	6,500
MISCELLANEOUS	33,879	73,607	11,400	40,487	11,400
53100 Transfers In - General Fund	3,056,630	3,406,824	5,363,892	5,363,892	4,291,740
TRANSFERS IN	3,056,630	3,406,824	5,363,892	5,363,892	4,291,740
TOTAL CCPD REVENUE	17,925,618	16,068,353	17,808,172	19,492,391	19,018,930

**FY 2021-22 APPROVED OPERATING BUDGET
 CRIME CONTROL AND PREVENTION DISTRICT
 DEPARTMENTAL SUMMARY**

<u>EXPENDITURES BY DIVISION</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Uniform Operations	11,816,979	11,651,504	11,100,745	11,588,983	11,905,732
Criminal Investigations	2,440,574	2,233,837	2,431,869	2,276,907	2,629,421
Technical Services	3,006,477	3,125,036	3,248,037	3,261,822	3,426,420
Jail Operations	648,782	664,176	716,010	707,944	733,367
Commercial Vehicle Enforcement	298,746	173,382	311,511	297,239	323,990
Total	18,211,558	17,847,935	17,808,172	18,132,895	19,018,930

PERSONNEL - FULL TIME EQUIVALENTS (FTE)

POLICE	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Police Captain	3.0	3.0	3.0	3.0	3.0
Lieutenant	4.0	4.0	5.0	4.0	4.0
Sergeant	12.0	12.0	12.0	13.0	13.0
Sr. Officer	31.0	32.0	35.0	35.0	35.0
Police Officer	34.0	33.0	29.0	29.0	29.0
Crime Analyst	1.0	1.0	1.0	1.0	1.0
Crime Scene Investigator	-	-	2.0	2.0	2.0
Secretary	1.0	1.0	1.0	1.0	1.0
Public Safety Communications Manager	1.0	1.0	1.0	1.0	1.0
Dispatch Supervisor	3.0	3.0	3.0	3.0	3.0
Telecommunicator	14.0	14.0	14.0	14.0	14.0
Technical Services Specialist	2.0	2.0	2.0	2.0	2.0
Police Records & Property Manager	1.0	1.0	1.0	1.0	1.0
Records Specialist	5.0	5.0	5.0	5.0	5.0
Secretary	2.0	2.0	2.0	2.0	2.0
Detention Supervisor	-	1.0	1.0	1.0	1.0
Detention Officer	-	11.0	11.0	11.0	11.0
Jail Supervisor	1.0	-	-	-	-
Jailer	11.0	-	-	-	-
TOTAL FULL-TIME POSITIONS	131.0	131.0	131.0	131.0	131.0

**FY 2021-22 APPROVED OPERATING BUDGET
 CRIME CONTROL AND PREVENTION DISTRICT
 UNIFORM OPERATIONS DIVISION SUMMARY
 117-209-002**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	7,808,649	7,681,273	7,614,859	7,854,710	7,810,277
Supplies	242,825	161,825	207,392	170,980	207,392
Maintenance	1,050	(6,036)	5,000	2,040	5,000
Services	892,865	690,139	439,484	740,958	751,549
Insurance	2,871,590	3,124,303	2,834,010	2,756,121	3,131,514
Capital Outlay				64174	
Total	11,816,979	11,651,504	11,100,745	11,588,983	11,905,732

OBJECTIVES

- Encourage compliance with applicable traffic laws through enforcement.
- Provide proactive enforcement response to specific crime patterns and traffic concerns.

<u>PERFORMANCE INDICATORS</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Calls for Service	43,402	52,253	86,000	60,000	75,000
Traffic Stops	27,566	11,229	30,000	10,000	20,000
Traffic Citations	11,705	5,266	14,000	4,000	10,000
DWI Arrests	321	342	350	400	400

**FY 2021-22 APPROVED OPERATING BUDGET
 CRIME CONTROL AND PREVENTION DISTRICT
 CRIMINAL INVESTIGATIONS DIVISION SUMMARY
 117-209-003**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	2,310,171	2,129,288	2,325,969	2,164,986	2,473,366
Supplies	29,457	24,416	28,200	21,519	28,200
Services	100,946	80,133	77,700	90,402	127,855
Total	2,440,574	2,233,837	2,431,869	2,276,907	2,629,421

OBJECTIVES

- Conduct follow-up investigation on all cases involving an arrest, including traffic and alcohol-related offenses.
- Provide follow-up investigation of all cases with a high solvability factor.
- Track all registered sex offenders in the city to ensure compliance.

<u>PERFORMANCE INDICATORS</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Follow-up investigation for 100% of all applicable arrests	1,300	1,387	1,200	1,200	1,200
Follow-up investigation for 100% of all high solvability cases	1,720	1,720	1,650	1,750	1,750
Track all registered sex offenders in the city to ensure compliance.	18	18	15	16	16

**FY 2021-22 APPROVED OPERATING BUDGET
 CRIME CONTROL AND PREVENTION DISTRICT
 TECHNICAL SERVICES DIVISION SUMMARY
 117-209-004**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	1,937,271	2,056,386	2,088,357	2,117,027	2,174,845
Supplies	284,234	268,284	290,832	287,028	282,852
Maintenance	112,485	154,557	123,300	102,449	98,700
Services	672,487	600,824	745,548	701,488	870,023
Capital Outlay	-	44,985	-	53,830	-
Total	3,006,477	3,125,036	3,248,037	3,261,822	3,426,420

OBJECTIVES

- Provide a maximum of a 3-minute response time for Priority 1 calls for service, measured from the beginning of the telephone call to the dispatch of the appropriate unit.
- Provide a maximum of a 7-minute response time to dispatch non-emergency calls for service.
- Conduct three education programs with the Citizen's Police Academy, Grapevine-Colleyville Independent School District and other service organizations.

<u>PERFORMANCE INDICATORS</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Average response time for all Priority 1 calls (minutes)	3:00	1:42	3:00	2:45	3:00
Average response time for non-emergency calls (minutes)	4:00	5:25	6:00	7:00	7:00
Education programs conducted	7	3	5	0	3

**FY 2021-22 APPROVED OPERATING BUDGET
 CRIME CONTROL AND PREVENTION DISTRICT
 JAIL OPERATIONS DIVISION SUMMARY
 117-209-008**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	625,539	643,779	670,785	681,316	690,832
Supplies	17,115	16,482	36,245	22,968	33,555
Services	6,128	3,915	8,980	3,660	8,980
Total	648,782	664,176	716,010	707,944	733,367

OBJECTIVES

- Provide quality and efficient detention services.
- Maintain adequate levels of sanitation throughout the jail and provide nutritional meals to inmates.
- Maintain compliance of safety.

<u>PERFORMANCE INDICATORS</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Hourly check of inmates	8,760	8,760	8,700	8,700	8,700
Weekly jail inspection and daily checks	417	417	417	417	417
Inmate evacuation drills	12	12	12	12	12

**FY 2021-22 APPROVED OPERATING BUDGET
 CRIME CONTROL AND PREVENTION DISTRICT
 COMMERCIAL VEHICLE ENFORCEMENT DIVISION SUMMARY
 217-209-009**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	257,672	130,716	257,103	257,275	261,675
Supplies	462	271	3,670	2,411	3,670
Maintenance	-	-	6,000	-	6,000
Services	1,074	577	8,900	3,401	8,900
Insurance	39,538	41,818	35,838	34,152	43,745
Total	298,746	173,382	311,511	297,239	323,990

OBJECTIVES

- Improve the safety of the roadways / freeways within the City limits of Grapevine.
- Stop and inspect commercial vehicles for safety violations (mechanical issues, equipment violations, etc.).

<u>PERFORMANCE INDICATORS</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Commercial Vehicle Enforcement Revenue	\$83,823	\$66,901	\$107,000	\$47,775	\$107,000

FY 2021-22 APPROVED OPERATING BUDGET
 FUND 119 - LAKE PARKS SPECIAL REVENUE

- Budget At-A-Glance -

	2019-20	2020-21	2020-21	2021-22
REVENUE AND OTHER FINANCING SOURCES:	Actual	Budget	Estimate	Approved
Boat Ramp Fees	137,371	50,000	104,843	165,000
Pavilion Fees	14,160	56,000	42,475	56,000
Camping Fees	1,544,417	2,260,000	2,037,336	2,260,000
Entrance Fees	238,552	205,000	276,203	255,000
Recreation Fees	176,034	298,000	257,148	268,000
Merchandise and Other Sales	147,357	101,000	192,346	108,000
Total	2,257,891	2,970,000	2,910,351	3,112,000

	2019-20	2020-21	2020-21	2021-22
EXPENDITURES AND OTHER FINANCING USES:	Actual	Budget	Estimate	Approved
Personnel	470,219	377,262	443,722	429,619
Supplies	201,313	178,150	198,723	225,050
Maintenance	386,733	310,750	344,635	288,750
Services	1,444,846	1,092,029	1,703,692	1,204,616
Insurance	85,185	79,603	85,591	119,880
Transfers Out	689,893	689,893	-	-
Capital Outlay	57,400	152,000	101,318	125,000
Total	3,335,589	2,879,687	2,877,681	2,392,915

	2019-20	2020-21	2020-21	2021-22
EXPENDITURES AND PERSONNEL BY PROGRAM:	Actual	Budget	Estimate	Approved
Lake Parks Administration	1,579,661	1,290,276	934,294	726,054
Rockledge	68,266	65,700	90,790	87,200
Katie's Woods	147,782	37,000	117,565	49,250
Vineyards Campgrounds & Cabins	852,008	929,000	1,017,969	874,000
Oak Grove	123,295	71,300	136,674	98,000
McPherson Slough	45,625	39,700	61,692	54,200
Lakeview	55,285	51,700	82,772	56,200
Meadowmere	460,001	383,061	431,441	436,061
Go Wild	3,666	11,950	4,487	11,950
Total	3,335,589	2,879,687	2,877,684	2,392,915

	2019-20	2020-21	2020-21	2021-22
PERSONNEL SUMMARY: ⁽¹⁾	Actual	Budget	Estimate	Approved
Park Event Manager	0.5	1.0	1.0	1.0
Campground Supervisor	1.0	1.0	-	-
Park Crew Leader	1.0	1.0	1.0	1.0
Equipment Operator I	-	-	1.0	1.0
Outdoor Program Supervisor	1.0	1.0	1.0	1.0
Outdoor Program Coordinator	-	-	1.0	1.0
Environmental Education Coordinator	1.0	1.0	-	-
Total	4.5	5.0	5.0	5.0

⁽¹⁾ In full-time equivalents

**FY 2021-22 APPROVED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
LAKE PARKS SPECIAL REVENUE FUND**

	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
BEGINNING FUND BALANCE:	(2,290,551)	(4,496,978)	(4,496,443)	(4,496,443)	(4,463,775)
OPERATING REVENUE:					
Boat Ramp Fees	61,037	137,371	50,000	104,843	165,000
Pavilion Fees	42,525	14,160	56,000	42,475	56,000
Camping Fees	923,070	1,544,417	2,260,000	2,037,336	2,260,000
Entrance Fees	89,260	238,552	205,000	276,203	255,000
Recreation Fees	153,212	176,034	298,000	257,148	268,000
Merchandise and Other Sales	63,852	147,357	101,000	192,346	108,000
Total Operating Revenue	1,332,956	2,257,891	2,970,000	2,910,351	3,112,000
TRANSFERS IN:	-	-	-	-	-
TOTAL REVENUE AND TRANSFERS	1,332,956	2,257,891	2,970,000	2,910,351	3,112,000
OPERATING EXPENDITURES:					
Personnel	428,122	470,219	377,262	443,722	429,619
Supplies	137,688	201,313	178,150	198,723	225,050
Maintenance	477,941	386,733	310,750	344,635	288,750
Services	1,195,206	1,444,846	1,092,029	1,703,692	1,204,616
Insurance	56,853	85,185	79,603	85,591	119,880
Capital Outlay	58,318	57,400	152,000	101,318	125,000
Total Operating Expenditures	2,354,128	2,645,696	2,189,795	2,877,683	2,392,919
TRANSFERS OUT:					
Transfer to General Fund - Admin Fee	107,023	689,893	689,893	-	-
Total Transfers Out	107,023	689,893	689,893	-	-
TOTAL EXPENDITURES AND TRANSFERS	2,461,151	3,335,589	2,879,688	2,877,683	2,392,919
SURPLUS / (DEFICIT)	(1,128,195)	(1,077,698)	90,312	32,668	719,081
ENDING FUND BALANCE:	(3,418,748)	(4,496,443)	(4,406,131)	(4,463,775)	(3,744,694)

* A Fund Balance Requirement has not been established for the Lake Parks Special Revenue Fund.

**LAKE PARKS FUND (119)
REVENUE DETAIL**

Account/Description	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
34141 Boat Ramp Fees	58,112	130,102	-	104,843	150,000
34141 Boat Ramp Fees	-	-	12,000	-	-
34141 Boat Ramp Fees	-	-	21,000	-	-
34141 Boat Ramp Fees	-	-	5,000	-	-
34141 Boat Ramp Fees	2,925	850	7,000	-	-
34141 Boat Ramp Fees	-	6,419	5,000	-	15,000
BOAT RAMP FEES	61,037	137,371	50,000	104,843	165,000
34142 Pavilion Fees	39,395	2,350	-	-	-
34142 Pavilion Fees	685	3,775	11,000	11,297	11,000
34142 Pavilion Fees	2,445	8,035	30,000	31,178	30,000
34142 Pavilion Fees	-	-	15,000	-	15,000
PAVILION FEES	42,525	14,160	56,000	42,475	56,000
34143 Camping Fees	122,902	793,592	-	1,993,972	-
34143 Camping Fees	791,333	714,021	2,220,000	(7,670)	2,220,000
34143 Camping Fees	8,834	36,804	40,000	51,034	40,000
CAMPING FEES	923,070	1,544,417	2,260,000	2,037,336	2,260,000
34144 Entrance Fees	10,778	-	-	61,956	-
34144 Entrance Fees	46,963	123,360	75,000	120,405	125,000
34144 Entrance Fees	-	2,660	5,000	-	5,000
34144 Entrance Fees	31,519	112,532	125,000	93,842	125,000
ENTRANCE FEES	89,260	238,552	205,000	276,203	255,000
34145 Recreation Fees	49,563	(10)	10,000	-	10,000
34145 Recreation Fees	447	-	5,000	49	5,000
34145 Recreation Fees	82,788	17,758	210,000	50,804	180,000
34145 Recreation Fees	6,735	84,313	-	105,413	-
34145 Go Wild Program Revenue	810	(26)	500	(102)	500
34146 Dove Creek Day Camp	-	1,247	2,500	-	2,500
34146 Go Wild Field Trip Revenue	2,824	71,447	-	94,739	-
34312 Lake Parks Event Fees	10,046	1,305	70,000	6,245	70,000
RECREATION FEES	153,212	176,034	298,000	257,148	268,000
39210 Intergovernmental Revenues	-	252	-	-	-
39211 Indirect Cost Recovery	-	303	-	-	-
39951 Sale Of Merchandise	46,847	141,914	-	81,258	-
39951 Sale Of Merchandise	49	-	5,000	6,706	20,000
39951 Sale Of Merchandise	-	-	60,000	97,667	80,000
39951 Sale Of Merchandise	699	-	11,000	-	-
39995 (Over)/Short	793	-	-	-	-
39995 (Over)/Short	830	(2,917)	-	-	-
39999 Miscellaneous Income	14,267	2,480	25,000	1,243	3,000
39999 Miscellaneous Income	927	750	-	5,798	-
39999 Miscellaneous Income	233	4,575	-	-	5,000
MISCELLANEOUS AND OTHER SALES	63,852	147,357	101,000	192,346	108,000
TOTAL LAKE PARKS REVENUE	1,332,956	2,257,891	2,970,000	2,910,351	3,112,000

**FY 2021-22 APPROVED OPERATING BUDGET
LAKE PARKS FUND
DEPARTMENTAL SUMMARY**

EXPENDITURES BY DIVISION	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Lake Parks Administration	837,327	1,579,661	1,290,276	934,294	726,054
Rockledge	71,440	68,266	65,700	90,790	87,200
Katie's Woods	49,597	147,782	37,000	117,565	49,250
Vineyards Campgrounds & Cabins	911,404	852,008	929,000	1,017,969	874,000
Oak Grove	99,921	123,295	71,300	136,674	98,000
McPherson Slough	25,488	45,625	39,700	61,692	54,200
Lakeview	37,213	55,285	51,700	82,772	56,200
Meadowmere	419,979	460,001	383,061	431,441	436,061
Disaster Recovery	1,745	-	-	-	-
Go Wild Education	7,037	3,666	11,950	4,487	11,950
Total	2,461,151	3,335,589	2,879,687	2,877,684	2,392,915

PERSONNEL - FULL TIME EQUIVALENTS (FTE)

LAKE PARKS FUND	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Park Event Manager	0.5	0.5	1.0	1.0	1.0
Campground Supervisor	1.0	1.0	1.0	-	-
Park Crew Leader	1.0	1.0	1.0	1.0	1.0
Equipment Operator I	-	-	-	1.0	1.0
Outdoor Program Supervisor	1.0	1.0	1.0	1.0	1.0
Outdoor Program Coordinator	-	-	-	1.0	1.0
Environmental Education Coordinator	1.0	1.0	1.0	-	-
TOTAL FULL-TIME POSITIONS	4.5	4.5	5.0	5.0	5.0

**FY 2021-22 APPROVED OPERATING BUDGET
LAKE PARKS FUND
LAKE PARKS ADMINISTRATION DIVISION SUMMARY
119-312-009**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	323,182	394,215	278,201	362,884	330,558
Supplies	21,161	45,620	28,600	32,219	54,500
Maintenance	3,435	7,147	500	6,146	500
Services	325,673	357,601	213,479	447,454	220,616
Insurance	56,853	85,185	79,603	85,591	119,880
Transfers	107,023	689,893	689,893	-	-
Total	837,327	1,579,661	1,290,276	934,294	726,054

OBJECTIVES

- Obtain and maintain high national, state, and professional campground ratings.
- Market / advertise / promote campground to meet 65% occupancy goal.
- Develop a Lake Parks wide marketing program to reduce subsidation of non campground parks.
- Develop additional lake park recreation programs & opportunities to maximize participation & revenue opportunities
- Provide outdoor learning experiences for GCISD and surrounding districts to enhance awareness and good stewardship of Grapevine parks and natural environment

<u>PERFORMANCE INDICATORS</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Campground occupancy rate	29%	50% *	72%	75%	75%
Automatic Kiosk Transactions/Revenue	NA	NA	NA	13,500/112,000	14,000/115,000
Lake Parks revenue	\$1,506,311	\$1,500,000 *	\$2,600,000	\$2,700,000	\$2,800,000
Dove Creek Day Camp Participation/Revenue	NA	NA	250/\$65,000	300/\$75,000	350/\$88,000
Outdoor Rec rentals / revenue	\$12,398	\$5,000 *	\$20,000	\$22,000	\$25,000
Outdoor Program participation	NA	1 000 *	NA***	NA***	NA***
Environmental Education Program Participation (Go Wild)	NA	1614	2107**	2400	3000

* Decreases due to flood impact / extended closures from COVID-19

** Limited program offerings, class size and access to schools due to COVID-19 pandemic

*** No longer tracking/Changed PI for 2020-2021

**FY 2021-22 APPROVED OPERATING BUDGET
 LAKE PARKS FUND
 ROCKLEDGE DIVISION SUMMARY
 119-312-001**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Supplies	248	-	2,950	-	2,950
Maintenance	293	1,729	9,250	727	10,250
Services	70,899	66,537	53,500	90,063	74,000
Total	71,440	68,266	65,700	90,790	87,200

**FY 2021-22 APPROVED OPERATING BUDGET
 LAKE PARKS FUND
 KATIE'S WOODS DIVISION SUMMARY
 119-312-002**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Supplies	184	3,271	4,000	124	2,500
Maintenance	17,324	82,622	13,000	54,176	11,000
Services	32,089	61,889	20,000	63,265	35,750
Total	49,597	147,782	37,000	117,565	49,250

**FY 2021-22 APPROVED OPERATING BUDGET
 LAKE PARKS FUND
 VINEYARDS DIVISION SUMMARY
 119-312-003**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	4,168	1,191	-	-	-
Supplies	78,608	104,860	90,000	133,227	109,000
Maintenance	283,479	148,299	169,000	158,651	140,000
Services	493,796	597,658	610,000	686,254	570,000
Capital Outlay	51,353	-	60,000	39,837	55,000
Total	911,404	852,008	929,000	1,017,969	874,000

**FY 2021-22 APPROVED OPERATING BUDGET
 LAKE PARKS FUND
 OAK GROVE DIVISION SUMMARY
 119-312-004**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Supplies	1,164	6,711	-	1,609	-
Maintenance	6,553	9,514	7,500	22,090	15,000
Services	85,239	81,670	53,800	97,496	73,000
Capital Outlay	6,965	25,400	10,000	15,479	10,000
Total	99,921	123,295	71,300	136,674	98,000

**FY 2021-22 APPROVED OPERATING BUDGET
 LAKE PARKS FUND
 LAKEVIEW DIVISION SUMMARY
 119-312-006**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Supplies	348	2,982	2,500	1,320	2,000
Maintenance	17,476	5,211	11,000	13,880	11,000
Services	19,389	40,742	18,200	46,159	33,200
Capital Outlay	-	6,350	20,000	21,413	10,000
Total	37,213	55,285	51,700	82,772	56,200

**FY 2021-22 APPROVED OPERATING BUDGET
 LAKE PARKS FUND
 MEADOWMERE DIVISION SUMMARY
 119-312-007**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	100,772	74,813	99,061	80,838	99,061
Supplies	31,038	31,278	40,000	26,891	44,000
Maintenance	147,636	130,441	97,000	88,626	91,000
Services	140,533	204,169	101,000	226,496	162,000
Capital Outlay	-	19,300	46,000	8,590	40,000
Total	419,979	460,001	383,061	431,441	436,061

**FY 2021-22 APPROVED OPERATING BUDGET
 LAKE PARKS FUND
 GO WILD EDUCATION
 119-312-010**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Supplies	4,756	3,596	10,100	3,333	10,100
Services	2,281	70	1,850	1,154	1,850
Total	7,037	3,666	11,950	4,487	11,950

FY 2021-22 APPROVED OPERATING BUDGET
FUND 120 - 4B TRANSIT

- Budget At-A-Glance -

REVENUE AND OTHER FINANCING SOURCES:	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Sales Tax	8,978,634	9,218,161	9,584,397	10,930,343
Interest Income	5,957	10,000	63	10,000
Total	8,984,591	9,228,161	9,584,460	10,940,343
EXPENDITURES AND OTHER FINANCING USES:	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Contractual Services	8,642,110	8,754,020	9,305,545	10,454,011
Transfers	336,524	464,141	301,833	476,332
Total	8,978,634	9,218,161	9,607,378	10,930,343

FY 2021-22 APPROVED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
4B TRANSIT FUND

	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
BEGINNING FUND BALANCE:	8,784	16,961	22,918	22,918	(0)
OPERATING REVENUE:					
Sales Tax	10,476,439	8,978,634	9,218,161	9,584,397	10,930,343
Interest Income	8,176	5,957	10,000	63	10,000
Total Operating Revenue	10,484,616	8,984,591	9,228,161	9,584,460	10,940,343
TRANSFERS IN:					
Total Transfers In	-	-	-	-	-
TOTAL REVENUE AND TRANSFERS	10,484,616	8,984,591	9,228,161	9,584,460	10,940,343
OPERATING EXPENDITURES:					
Contractual Services - Trinity Metro	10,046,960	8,642,110	8,754,020	9,305,545	10,454,011
Total Operating Expenditures	10,046,960	8,642,110	8,754,020	9,305,545	10,454,011
TRANSFERS OUT:					
Transfer to Visitor Shuttle Fund	429,479	336,524	464,141	278,852	476,332
Transfer to Economic Development Fund				22,981	
Total Transfers Out	429,479	336,524	464,141	301,833	476,332
TOTAL EXPENDITURES AND TRANSFERS	10,476,439	8,978,634	9,218,161	9,607,378	10,930,343
SURPLUS / (DEFICIT)	8,177	5,957	10,000	(22,918)	10,000
ENDING FUND BALANCE:	16,961	22,918	32,918	(0)	10,000

**4B TRANSIT FUND (120)
REVENUE DETAIL**

Description	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
SALES TAX	10,476,439	8,978,634	9,218,161	9,584,397	10,930,343
INTEREST INCOME	8,176	5,957	10,000	63	10,000
TOTAL 4B TRANSIT	10,484,616	8,984,591	9,228,161	9,584,460	10,940,343

**FY 2021-22 APPROVED OPERATING BUDGET
 4B ECONOMIC DEVELOPMENT FUNDS
 DEPARTMENTAL SUMMARY**

<u>EXPENDITURES BY DIVISION</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
4B Transit (Trinity Metro)	10,476,439	8,978,634	9,218,161	9,588,441	10,930,343
Total	10,476,439	8,978,634	9,218,161	9,607,378	10,930,343

**FY 2021-22 APPROVED OPERATING BUDGET
 4B ECONOMIC DEVELOPMENT FUNDS
 4B TRANSIT SUMMARY
 FUND 120**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Services	10,046,960	8,642,110	8,754,020	9,305,545	10,454,011
Transfers	429,479	336,524	464,141	282,896	476,332
Total	10,476,439	8,978,634	9,218,161	9,588,441	10,930,343

OBJECTIVES

- Provide funding for the development of commuter rail service. Voters approved a 3/8-cent sales tax increase that commenced on April 1, 2007.
- Accumulate funding for the land acquisition, design, construction and operation of a passenger rail station.
- Provide funding for 50% of the operations of the Grapevine Visitor Shuttle system.

<u>PERFORMANCE INDICATORS</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Contractual payments to Trinity Metro	\$10,046,960	\$8,642,110	\$8,754,020	\$9,305,545	\$10,454,011
Transfers to Grapevine Visitor Shuttle system	\$429,479	\$336,524	\$464,141	\$278,852	\$476,332

FY 2021-22 APPROVED OPERATING BUDGET
FUNDS 122 & 124 - ECONOMIC DEVELOPMENT

- Budget At-A-Glance -

REVENUE AND OTHER FINANCING SOURCES:	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Sales Tax	3,872,769	3,653,721	4,699,128	3,643,448
Interest Income	104,318	110,000	9,050	110,000
Miscellaneous	1,409,926	0	440,545	0
Total	5,387,013	3,763,721	5,148,723	3,753,448
EXPENDITURES AND OTHER FINANCING USES:	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	523,166	533,637	375,901	416,902
Supplies	26,376	5,600	1,840	5,600
Maintenance	16,132	-	-	-
Services	2,672,875	1,481,620	1,914,404	1,568,716
Insurance	56,816	51,141	51,022	81,827
Transfers Out	1,707,394	1,691,723	2,015,565	1,680,403
Total	5,002,759	3,763,721	4,358,732	3,753,448
PERSONNEL SUMMARY: ⁽¹⁾	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Director of Economic Development	1.0	1.0	1.0	1.0
Assistant Director of Economic Development	-	-	-	1.0
Development Manager	2.0	2.0	2.0	1.0
Administrative Secretary	0.5	0.5	0.5	0.5
Total	3.5	3.5	3.5	3.5

⁽¹⁾ In full-time equivalents

**FY 2021-22 APPROVED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
ECONOMIC DEVELOPMENT FUND (122, 124)**

	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
BEGINNING FUND BALANCE:	6,098,006	6,671,014	7,055,268	7,055,268	7,845,259
OPERATING REVENUE:					
Sales Tax	4,393,875	3,872,769	3,653,721	4,699,128	3,643,448
Interest Income	144,127	104,318	110,000	9,050	110,000
Miscellaneous	4,232,422	1,409,926	-	440,545	-
Total Operating Revenue	8,770,425	5,387,013	3,763,721	5,125,742	3,753,448
TRANSFERS IN:	-	-	-	22,981	-
TOTAL REVENUE AND TRANSFERS	8,770,425	5,387,013	3,763,721	5,148,723	3,753,448
OPERATING EXPENDITURES:					
Personnel Services	512,099	523,166	533,637	375,901	416,902
Supplies	9,233	26,376	5,600	1,840	5,600
Maintenance	6,712	16,132	-	-	-
Services	707,637	2,672,875	1,481,620	1,914,404	1,568,716
Insurance	66,293	56,816	51,141	51,022	81,827
Debt Service	-	-	-	-	-
Total Operating Expenditures	1,301,974	3,295,365	2,071,998	2,343,167	2,073,045
CAPITAL OUTLAY	-	-	-	-	-
TRANSFERS OUT:					
Transfer to General Fund - Admin Fee	339,626	306,000	291,204	353,046	281,509
Transfer to Economic Development Fund	-	-	-	-	-
Transfer to Debt Service Fund	1,396,444	1,401,394	1,400,519	1,400,519	1,398,894
Transfer to Streets Fund	-	-	-	262,000	-
Total Transfers Out	1,736,070	1,707,394	1,691,723	2,015,565	1,680,403
TOTAL EXPENDITURES AND TRANSFERS	3,038,044	5,002,759	3,763,721	4,358,732	3,753,448
SURPLUS / (DEFICIT)	5,732,381	384,254	-	789,991	-
ENDING FUND BALANCE AVAILABLE:	6,671,014	7,055,268	7,055,268	7,845,259	7,845,259

ECONOMIC DEVELOPMENT FUNDS (122,124)
REVENUE DETAIL

Account/Description	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
SALES TAX	4,393,875	3,872,769	3,653,721	4,699,128	3,643,448
39230 Interest Income	-	-			
39250 Change In Investment Value	-	-			
39230 Interest Income	144,127	104,318	110,000	9,050	110,000
INTEREST INCOME	144,127	104,318	110,000	9,050	110,000
37100 Garage Fees	23,860	-	-	-	-
37100 Garage Revenue	-	60	-	154,290	-
37200 Utility Revenue	-	83,650	-	229,427	-
39710 Insurance Recoveries	-	-	-	28,749	-
39950 Sale Of Capital Assets	4,208,462	1,326,216	-	-	-
39999 Miscellaneous Revenues	23,960	-	-	5,098	-
53110 Transfer from 4B	-	-	-	22,981	-
MISCELLANEOUS	4,232,422	1,409,926	-	440,545	-
TOTAL ECONOMIC DEV	8,770,425	5,387,013	3,763,721	5,148,723	3,753,448

**FY 2021-22 APPROVED OPERATING BUDGET
 4B ECONOMIC DEVELOPMENT FUNDS
 DEPARTMENTAL SUMMARY**

<u>EXPENDITURES BY DIVISION</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Administration	3,038,142	5,002,759	3,763,721	4,358,732	3,753,448
Total	3,038,142	5,002,759	3,763,721	4,358,732	3,753,448

PERSONNEL - FULL TIME EQUIVALENTS (FTE)

<u>ECONOMIC DEVELOPMENT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Director of Economic Development	1.0	1.0	1.0	1.0	1.0
Assistant Director of Economic Development	-	-	-	-	1.0
Development Manager	1.0	2.0	2.0	2.0	1.0
Economic Development Coordinator	1.0	-	-	-	-
Administrative Secretary	0.5	0.5	0.5	0.5	0.5
TOTAL ECONOMIC DEVELOPMENT	3.5	3.5	3.5	3.5	3.5

**FY 2021-22 APPROVED OPERATING BUDGET
4B CAPITAL IMPROVEMENTS AND
4B ECONOMIC DEVELOPMENT SUMMARY
FUNDS 122 AND 124**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel Services	512,099	523,166	533,637	375,901	416,902
Supplies	9,233	26,376	5,600	1,840	5,600
Maintenance	6,712	16,132	-	-	-
Services	707,735	2,672,875	1,481,620	1,914,404	1,568,716
Insurance	66,293	56,816	51,141	51,022	81,827
Transfers	1,736,070	1,707,394	1,691,723	2,015,565	1,680,403
Bond Expense	-	-	-	-	-
Total	3,038,142	5,002,759	3,763,721	4,358,732	3,753,448

OBJECTIVES

The Economic Development Department provides assistance in business attraction, relocation, and retention for the City of Grapevine. The department will plan, market, and direct the business recruitment, retention, and expansion programs for the City. Identifying quality business prospects and creating and executing successful marketing campaigns to attract those businesses to Grapevine is a top priority.

Departmental goals include maintaining positive relationships with developers, brokers, and other business professionals in order to encourage business expansion consistent with the City's mission and vision. The department also serves as a liaison between new businesses and City departments to assist with required permitting, utility service arrangements, building and fire codes, and zoning and occupancy issues.

<u>PERFORMANCE INDICATORS</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Support Targeted real estate development:					
- Complete a market and site context analysis on 185 acre City owned tract	1	0	1	1	2
Business retention and new business development:					
- Local business visits	50	100	120	400	160
- Broker meetings	10	20	30	15	30
- Presentations to Chamber of Commerce and ED partnership meetings	12	12	12	6	12
- Network and retention events attended	15	18	20	5	20
- Leads obtained from network and retention events	50	35	60	15	60
- Trade shows attended	5	5	5	0	5
- Social media posts	250	200	300	300	300
Market analysis and trends:					
- Retail and transit oriented development study	0	0	1	1	0

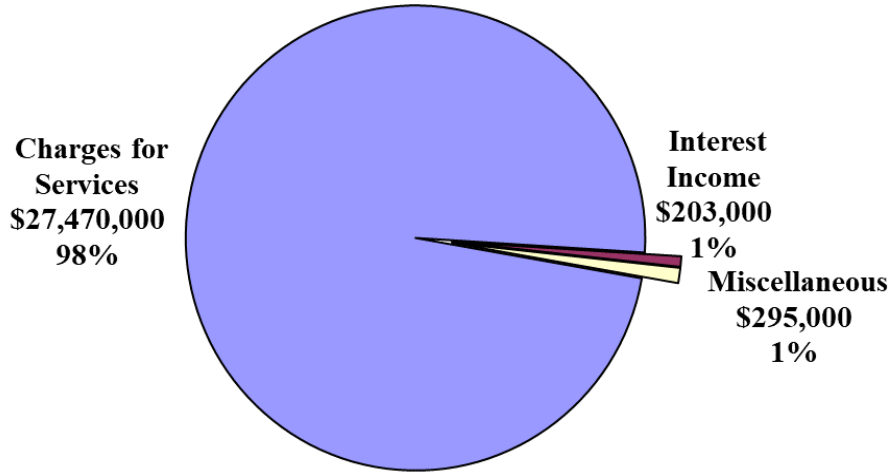
CITY OF GRAPEVINE, TEXAS
 FY 2021-22 APPROVED OPERATING BUDGET
 SUMMARY TABLE OF ALL FUNDS

-- ENTERPRISE FUNDS --

	Utility Enterprise Fund	Golf Course Fund	Total All Funds
REVENUES AND OTHER FINANCING SOURCES:			
Charges for Services	23,920,000	3,279,500	27,199,500
Interest Income	200,000	3,000	203,000
Miscellaneous	275,500	290,000	565,500
Total Revenues	24,395,500	3,572,500	27,968,000
EXPENDITURES AND OTHER FINANCING USES:			
Personnel	4,007,053	1,551,359	5,558,412
Supplies	1,209,610	422,894	1,632,504
Maintenance	540,900	130,600	671,500
Services	14,285,362	457,302	14,742,664
Insurance	1,054,912	445,975	1,500,887
Debt Service	3,000		3,000
Transfers Out	1,694,663	124,370	1,819,033
Permanent Capital Maintenance	1,600,000		1,600,000
Capital Outlay		440,000	440,000
Total Expenditures	24,395,500	3,572,500	27,968,000
NET CHANGE IN FUND BALANCE	0	0	0
BEGINNING FUND BALANCE	27,122,289	(270,451)	26,851,838
ENDING FUND BALANCE	27,122,289	(270,451)	26,851,838

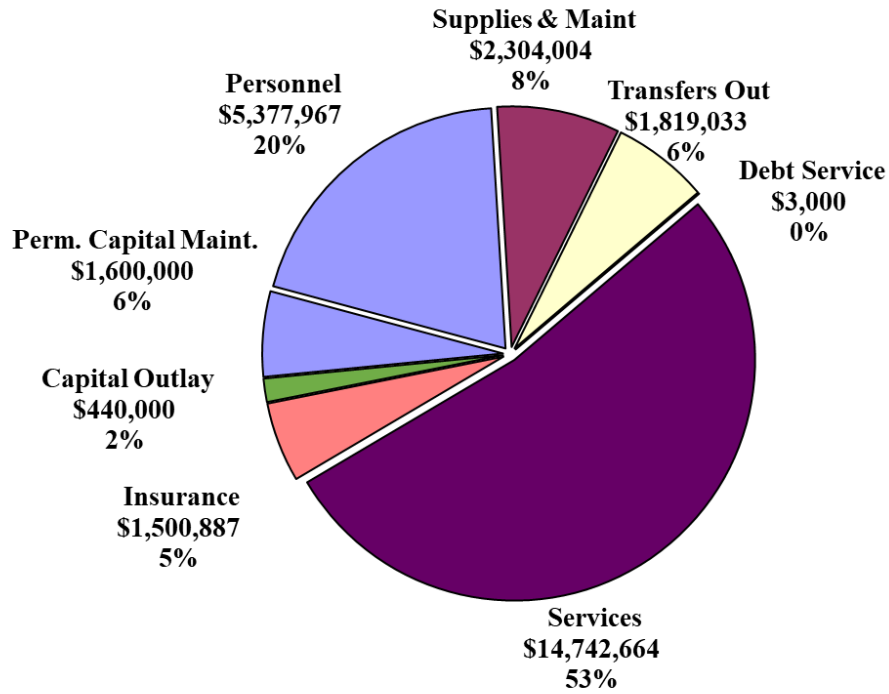
REVENUE FUNDING SOURCES

"Where The Money Comes From"



EXPENDITURE FUNDING USES

"Where the Money Goes"



Revenue and Other Financing Sources

Total revenue for Enterprise funds is budgeted at \$27.9 million for FY22, which is \$432,000 more than the previous year's budget (2%). A vast majority (98%) consists of charges for services, which represent water and wastewater services in the Utility fund, and golf course services in the Golf fund.

Water Sales are budgeted at \$15.6 million, similar to the previous year. Water sales in FY21 were \$16 million and represent an increase of \$273,800 million (2%) from the prior year.

WATER SALES	<u>FY-2016</u>	<u>FY-2017</u>	<u>FY-2018</u>	<u>FY-2019</u>	<u>FY-2020</u>	<u>FY-2021</u>
Collections	\$14,013,898	\$14,710,779	\$16,577,391	\$14,607,637	\$15,752,529	\$16,026,329
Gain / (Loss)	\$797,386	\$696,881	\$1,866,612	(\$1,969,754)	(\$824,862)	\$273,800
% Change	6%	5%	13%	-12%	-5%	2%

Wastewater Charges are budgeted at \$8 million, no change from the previous year. Revenue in this category increased by \$655,000 in FY21 (8%). Combined water and wastewater charges represent 85% of revenue in the Enterprise Funds category.

WASTEWATER SALES	<u>FY-2016</u>	<u>FY-2017</u>	<u>FY-2018</u>	<u>FY-2019</u>	<u>FY-2020</u>	<u>FY-2021</u>
Collections	\$7,909,288	\$8,054,884	\$8,371,685	\$8,033,819	\$7,735,969	\$8,391,822
Gain / (Loss)	\$327,895	\$145,596	\$316,801	(\$337,866)	(\$635,716)	\$655,853
% Change	4%	2%	4%	-4%	-8%	8%

Golf Course Green Fees are budgeted at \$1.7 million and represent an increase of \$337,000 (25%) from the previous year. Actual green fee revenue in FY21 totaled \$1.7 million and represented an increase of \$309,000 (21%) from the previous year.

GOLF COURSE GREEN FEES	<u>FY-2016</u>	<u>FY-2017</u>	<u>FY-2018</u>	<u>FY-2019</u>	<u>FY-2020</u>	<u>FY-2021</u>
Collections	\$1,317,741	\$1,441,966	\$1,430,023	\$1,426,621	\$1,486,516	\$1,796,000
Gain / (Loss)	\$308,498	\$124,225	(\$11,943)	(\$3,402)	\$56,493	\$309,484
% Change	31%	9%	-1%	0%	4%	21%

The number of golf rounds played in FY21 is estimated at 80,479 and represents a 26% increase from the previous year's total of 63,815. Throughout the COVID-19 pandemic, the Grapevine Golf Course, along with the entire golf industry, has experienced a surge play.

GOLF ROUNDS PLAYED	<u>FY-2016</u>	<u>FY-2017</u>	<u>FY-2018</u>	<u>FY-2019</u>	<u>FY-2020</u>	<u>FY-2021</u>
Rounds	55,905	64,424	65,000	62,500	63,815	80,479
Gain / (Loss)	7,216	8,519	576	(2,500)	1,315	16,664
% Change	15%	15%	1%	-4%	2%	26%

Revenue from annual membership sales is budgeted at \$325,000 for FY22 and represents an increase of \$12,000 (4%) from the prior year. Actual sales of memberships totaled \$354,250 in FY21 which is an increase of \$107,250 (43%) from the previous year.



The all-new Grapevine Golf Course Clubhouse and Persimmons Bar & Grill opened in June 2021. The new facility has more than doubled in size at 12,500 square feet and boasts a 2,155 square foot covered deck that overlooks the Pecan Nine.

The state-of-the-art facility features the highest attention to detail in its décor and the new golf shop is home to the latest in apparel and product lines. The all-new Persimmons Bar & Grill is managed by Coury Hospitality and the multi-use event center offers sweeping views of the golf course for meetings, events, weddings, and more.

Expenditures and Other Financing Uses

Expenditures of Enterprise funds in FY22 are budgeted at \$27.9 million and represent an increase of \$734,988 (3%) from the prior year's budget. Utility fund operations account for 87% of the total, while Golf course operations account for 13%.

Personnel expenses are budgeted at \$5.5 million, an increase of \$180,000 (3%) from the previous year. Personnel expenses in the Utility fund, budgeted at \$4 million in FY22, account for 72% of total personnel costs.

ENTERPRISE FUND	<u>FY-2016</u>	<u>FY-2017</u>	<u>FY-2018</u>	<u>FY-2019</u>	<u>FY-2020</u>	<u>FY-2021</u>
PERSONNEL COSTS						
Utility Fund	\$3,254,832	\$3,084,394	\$3,334,960	\$3,609,966	\$3,787,024	\$3,606,570
Golf Fund	\$1,382,107	\$1,404,999	\$1,357,988	\$1,337,802	\$1,394,369	\$1,501,707
Total	\$4,636,939	\$4,489,393	\$4,692,948	\$4,947,768	\$5,181,393	\$5,108,277
Increase / (Decrease)	\$432,186	(\$147,546)	\$203,555	\$254,820	\$233,625	(\$73,116)
% Change	10.3%	-3.2%	4.5%	5.4%	4.7%	-1.4%

Personnel costs in FY21 are estimated at \$5.1 million and represented a decrease of \$73,116 (1.4%) from the previous year. Total authorized positions in FY21 are 70.0 FTE.

Services are budgeted at \$14.7 million, and represent an increase of \$1 million (8%) from the prior year. Expenditures for the purchase, storage and treatment of water and wastewater is the largest component (78%) of this category.

Purchase/Storage & Treatment costs are budgeted at \$11.5 million which represents an increase of \$996,000 (9%). Estimated expenditures in FY21 total \$10.8 million and represent an increase of \$354,000 from the previous year.

PURCHASE / STORAGE	<u>FY-2016</u>	<u>FY-2017</u>	<u>FY-2018</u>	<u>FY-2019</u>	<u>FY-2020</u>	<u>FY-2021</u>
& TREATMENT						
Water	\$8,412,477	\$8,549,638	\$9,559,912	\$8,030,760	\$8,721,135	\$8,767,563
Wastewater	\$1,282,688	\$1,508,182	\$1,551,886	\$1,373,190	\$1,782,320	\$2,090,337
Total	\$9,695,165	\$10,057,820	\$11,111,798	\$9,403,950	\$10,503,455	\$10,857,900
Increase / (Decrease)	\$315,834	\$362,655	\$1,053,978	(\$1,707,848)	\$1,099,505	\$354,445
% Change	3%	4%	10%	-15%	12%	3%

Utility costs for FY22 are budgeted at \$880,220 and represent an increase of \$48,000 (6%) from the previous year's budget. Estimated utility expenses in FY21 were \$988,645 and represent an increase of 39% from FY20.

ENTERPRISE FUND	<u>FY-2016</u>	<u>FY-2017</u>	<u>FY-2018</u>	<u>FY-2019</u>	<u>FY-2020</u>	<u>FY-2021</u>
UTILITY COSTS						
Utility Fund	\$649,927	\$585,866	\$501,387	\$457,650	\$513,244	\$743,155
Golf Fund	\$194,486	\$237,559	\$283,772	\$166,240	\$199,373	\$245,490
Total	\$844,413	\$823,425	\$785,159	\$623,890	\$712,617	\$988,645
Increase / (Decrease)	(\$60,025)	(\$20,988)	(\$38,266)	(\$161,269)	\$88,727	\$276,028
% Change	-7%	-2%	-5%	-21%	14%	39%

Transfers Out are budgeted at \$1.8 million and is comprised of the 7.5% administrative fee to the General fund (\$1,694,663 from Utility and \$124,370 from Golf). Estimated expenditures in FY21 total \$1.8 million and represent a decrease of 5.3% from the previous year.

ENTERPRISE FUND	<u>FY-2016</u>	<u>FY-2017</u>	<u>FY-2018</u>	<u>FY-2019</u>	<u>FY-2020</u>	<u>FY-2021</u>
OPERATING TRANSFERS OUT						
Utility Fund	\$1,672,193	\$3,826,308	\$8,003,880	\$1,343,444	\$1,885,149	\$1,755,683
Golf Fund	\$98,831	\$108,147	\$107,254	\$86,377	\$111,463	\$134,992
Total	\$1,771,023	\$3,934,456	\$8,111,134	\$1,429,821	\$1,996,612	\$1,890,675
Increase / (Decrease)	\$107,779	\$2,163,432	\$4,176,678	(\$6,681,313)	\$566,791	(\$105,937)
% Change	6.5%	122.2%	106.2%	-82.4%	39.6%	-5.3%
⁽¹⁾ FY-2018 Includes a one-time transfer of \$5,084,734 to the Water / Wastewater Capital Projects (CIP) Fund and a one-time transfer of \$1,000,000 to the Convention and Visitors Fund						

Debt Service expenditures are budgeted at \$1.1 million, a decrease of \$441,000 (28%) from the previous year. Debt service expenditures are comprised of principal and interest payments on outstanding waterworks and sewer revenue bonds, principal and interest payments on outstanding golf course certificates of obligation, paying agent fees, bond issuance costs, and arbitrage fees (if applicable).

FY 2020-21 APPROVED OPERATING BUDGET
FUND 200 - UTILITY ENTERPRISE

- Budget At-A-Glance -

REVENUE AND OTHER FINANCING SOURCES:	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Water Sales	15,752,529	15,650,000	16,026,329	15,675,000
Wastewater Sales	7,735,969	8,000,000	8,391,822	8,000,000
Tap & Inspection Fees	107,119	85,000	89,939	85,000
Reconnects & Transfers	106,928	203,000	39,353	160,000
Refuse Billing	2,436,348	0	2,447,717	0
Interest Income	154,850	300,000	20,382	200,000
Transfers In	1,740,977	0	0	0
Miscellaneous	4,508,400	200,000	1,713,442	275,500
Total	32,543,120	24,438,000	28,728,984	24,395,500

EXPENDITURES AND OTHER FINANCING USES:	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	3,787,024	3,892,334	3,606,570	4,007,053
Supplies	660,507	1,184,760	1,149,619	1,209,610
Maintenance	1,403,191	1,525,900	1,540,992	2,140,900
Services	15,264,220	13,266,549	15,890,121	14,285,362
Insurance	1,047,340	1,027,743	1,021,385	1,054,912
Debt Service	1,106,203	1,122,619	444	3,000
Transfers Out	1,885,149	1,817,850	1,755,683	1,694,663
Capital Outlay	308,349	330,000	287,030	0
Total	25,461,983	24,167,755	25,251,844	24,395,500

EXPENDITURES AND PERSONNEL BY PROGRAM:	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved	Personnel Count ⁽¹⁾
Water Distribution	1,869,342	1,869,342	2,018,985	1,910,309	14.50
Water Treatment	10,950,255	10,878,795	10,615,691	11,426,951	12.50
Utility Billing	622,168	667,402	633,810	673,549	5.00
Wastewater Collection	942,913	1,212,019	939,054	1,073,500	10.00
Wastewater Treatment	5,928,720	3,560,984	6,361,754	3,995,967	9.00
Utility Administrative Services	4,008,851	4,979,213	3,650,025	3,715,224	0.00
Permanent Capital Maintenance	1,139,734	1,000,000	1,032,525	1,600,000	0.00
Total	25,461,983	24,167,755	25,251,844	24,395,500	51.00

⁽¹⁾ In full-time equivalents

**FY 2021-22 APPROVED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
UTILITY ENTERPRISE FUND**

	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
BEGINNING UNRESTRICTED FUND BALANCE:	16,629,044	16,564,012	23,645,149	23,645,149	27,122,289
OPERATING REVENUE:					
Water Sales	14,607,637	15,752,529	15,650,000	16,026,329	15,675,000
Wastewater Sales	8,033,819	7,735,969	8,000,000	8,391,822	8,000,000
Tap & Inspection Fees	151,124	2,543,467	85,000	2,537,656	85,000
Reconnects & Transfers	196,299	106,928	203,000	39,353	160,000
Interest Income	307,081	154,850	300,000	20,382	200,000
Miscellaneous Income	6,935,920	4,508,400	200,000	1,713,442	275,500
Total Operating Revenue	30,231,881	30,802,143	24,438,000	28,728,984	24,395,500
TRANSFERS IN/CONTRIBUTIONS:	556,794	1,740,977	-	-	-
TOTAL REVENUE AND TRANSFERS	30,788,674	32,543,120	24,438,000	28,728,984	24,395,500
OPERATING EXPENDITURES:					
Personnel	3,609,966	3,787,024	3,892,334	3,606,570	4,007,053
Supplies	699,016	660,507	1,184,760	1,149,619	1,209,610
Maintenance	920,689	1,403,191	1,525,900	1,540,992	2,140,900
Services	11,543,196	15,264,220	13,266,549	15,890,121	14,285,362
Debt Service	1,534,798	1,106,203	1,122,619	444	3,000
Insurance	920,619	1,047,340	1,027,743	1,021,385	1,054,912
Capital Outlay	544,005	308,349	330,000	287,030	-
Total Expenditures	19,772,289	23,576,834	22,349,905	23,496,161	22,700,837
TRANSFERS OUT:	6,843,710	1,885,149	1,817,850	1,755,683	1,694,663
TOTAL EXPENDITURES AND TRANSFERS	26,615,999	25,461,983	24,167,755	25,251,844	24,395,500
SURPLUS / (DEFICIT)	4,172,675	7,081,137	270,245	3,477,140	-
ENDING UNRESTRICTED WORKING CAPITAL:	14,139,853	23,645,149	23,915,394	27,122,289	27,122,289
WORKING CAPITAL REQUIREMENT:	3,163,566	3,772,293	3,575,985	3,759,386	3,632,134

* Working capital requirement is 16% of total net budgeted expenditures or 60 days of operation.
The FY 2021-22 projected Ending Working Capital Balance represents 436 days of operation.

UTILITY ENTERPRISE FUND (200)

REVENUE DETAIL

Account/Description	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
34505 Water Sales	14,469,501	15,589,962	15,500,000	15,826,376	15,500,000
34506 Raw Water Sales	138,137	162,567	150,000	199,953	175,000
WATER SALES	14,607,637	15,752,529	15,650,000	16,026,329	15,675,000
WASTEWATER SALES	8,033,819	7,735,969	8,000,000	8,391,822	8,000,000
34533 Water Tap Fees	38,065	42,400	25,000	28,550	25,000
34535 Utility Inspection Fees	104,712	59,199	50,000	56,559	50,000
34538 Refuse Billing	-	2,436,348	-	2,447,717	-
34564 Wastewater Tap Fees	8,347	5,520	10,000	4,830	10,000
TAP & INSPECTION FEES	151,124	2,543,467	85,000	2,537,656	85,000
34536 Reconnect & Transfer Charges	12,724	7,604	13,000	4,258	10,000
34539 Penalties On Non Payments	183,574	99,324	190,000	35,095	150,000
RECONNECTS & TRANSFERS	196,299	106,928	203,000	39,353	160,000
39230 Interest On Investments	286,519	150,051	300,000	15,020	200,000
39249 Other General Interest	6,317	4,799	-	5,362	-
39250 Chg. In Investment Value	14,244	-	-	-	-
INTEREST INCOME	307,081	154,850	300,000	20,382	200,000
39211 Indirect Cost Recovery	-	8,625	-	3,078	-
39270 Refund Tra	606,251	769,517	175,000	1,693,623	250,000
39285 Contributions	326,170	-	-	-	-
39710 Insurance Recoveries	-	183	-	-	-
39951 Sale Of Material, Labor	2,038	830	-	-	500
39990 Contrib. Capital-Donated Asset	5,982,472	3,714,288	-	-	-
39999 Miscellaneous Revenues	18,980	14,957	25,000	16,741	25,000
MISCELLANEOUS	6,935,920	4,508,400	200,000	1,713,442	275,500
53201 Transfers From Utility Capital	556,794	1,740,977	-	-	-
TRANSFERS/CONTRIBUTIONS	556,794	1,740,977	-	-	-
TOTAL UTILITY REVENUE	30,788,674	32,543,120	24,438,000	28,728,984	24,395,500

**FY 2021-22 APPROVED OPERATING BUDGET
UTILITY ENTERPRISE FUND
DEPARTMENTAL SUMMARY**

EXPENDITURES BY DIVISION	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Water Distribution	1,454,383	1,869,342	1,869,342	2,018,985	1,910,309
Water Treatment	9,540,886	10,950,255	10,878,795	10,615,691	11,426,951
Utility Billing	630,453	622,168	667,402	633,810	673,549
Wastewater Collection	1,245,354	942,913	1,212,019	939,054	1,073,500
Wastewater Treatment	2,841,444	5,928,720	3,560,984	6,361,754	3,995,967
Utility Administrative Services	10,172,222	4,008,851	4,908,753	3,654,911	3,715,224
Permanent Capital Maintenance	643,545	1,139,734	1,000,000	1,032,525	1,600,000
Total	26,528,287	25,461,983	24,097,295	25,256,730	24,395,500

PERSONNEL - FULL TIME EQUIVALENTS (FTE)

PUB WKS - WATER DISTRIBUTION	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Director of Public Works	0.5	0.5	0.5	0.5	0.5
Assistant Public Works Director/Operations	0.5	0.5	0.5	0.5	0.5
Administrative Secretary	0.5	0.5	0.5	0.5	0.5
WO System Data Coordinator	0.5	0.5	0.5	0.5	0.5
GIS Engineering Coordinator	0.5	0.5	0.5	0.5	0.5
SCADA Administrator	1.0	1.0	1.0	1.0	1.0
Utility Field Operations Foreman	1.0	1.0	1.0	1.0	1.0
Water Crew Leader	2.0	2.0	2.0	2.0	2.0
Senior Meter Reader	1.0	1.0	1.0	1.0	1.0
Meter Reader	2.0	2.0	2.0	2.0	2.0
Construction Inspector I	1.0	1.0	1.0	1.0	1.0
Equipment Operator I	3.0	2.0	2.0	2.0	2.0
Customer Service Technician	1.0	1.0	1.0	1.0	1.0
Lift Station Operator	-	1.0	1.0	1.0	1.0
TOTAL FULL-TIME POSITIONS	14.5	14.5	14.5	14.5	14.5
PUB WKS - WATER TREATMENT					
W/WW Plant Manager	0.5	0.5	0.5	0.5	0.5
Utility Manager	1.0	1.0	1.0	1.0	1.0
Chief Water Plant Operator	-	1.0	1.0	1.0	1.0
Assistant Water Plant Manager	1.0	-	-	-	-
Water Quality Tech	1.0	1.0	1.0	1.0	1.0
Water Plant Shift Supervisor	2.0	-	-	-	-
Plant Operator	5.0	7.0	7.0	7.0	7.0
Plant Mechanic II	1.0	1.0	1.0	1.0	1.0
Plant Operator Apprentice	1.0	1.0	1.0	1.0	1.0
TOTAL FULL-TIME POSITIONS	12.5	12.5	12.5	12.5	12.5

**FY 2021-22 APPROVED OPERATING BUDGET
UTILITY ENTERPRISE FUND
DEPARTMENTAL SUMMARY**

PERSONNEL - FULL TIME EQUIVALENTS (FTE)					
	2018-19	2019-20	2020-21	2020-21	2021-22
<u>PUB WKS - WW COLLECTION</u>	Actual	Actual	Budget	Estimate	Approved
Utility Field Operations Supt.	1.0	1.0	1.0	1.0	1.0
Sr. Civil Engineer	0.5	0.5	0.5	0.5	0.5
GIS Engineering Coordinator	0.5	0.5	0.5	0.5	0.5
Lift Station Supervisor	-	1.0	1.0	1.0	1.0
Lift Station Specialist	1.0	-	-	-	-
Equipment Operator III	1.0	1.0	1.0	1.0	1.0
Equipment Operator II	1.0	1.0	1.0	1.0	1.0
Equipment Operator I	2.0	2.0	2.0	2.0	2.0
Crew Leader	2.0	2.0	2.0	2.0	2.0
Crew Worker / Line Locator	1.0	1.0	1.0	1.0	1.0
TOTAL FULL-TIME POSITIONS	10.0	10.0	10.0	10.0	10.0
<u>PUBLIC WORKS - WW TREATMENT</u>					
Deputy Director of Public Works	0.5	0.5	0.5	0.5	0.5
Wastewater Plant Manager	0.5	0.5	0.5	0.5	0.5
Assistant WW Plant Manager	1.0	1.0	1.0	1.0	1.0
Chief Operator	1.0	1.0	1.0	1.0	1.0
Plant Operator	4.0	4.0	4.0	4.0	4.0
Plant Operator Trainee / Apprentice	1.0	1.0	1.0	1.0	1.0
Plant Mechanic II	1.0	1.0	1.0	1.0	1.0
TOTAL FULL-TIME POSITIONS	9.0	9.0	9.0	9.0	9.0
<u>UTILITY BILLING</u>					
Accounting Manager	0.5	0.5	0.5	0.5	0.5
Utility Billing Supervisor	-	1.0	1.0	1.0	1.0
Utility Billing Customer Service Supervisor	1.0	-	-	-	-
Utility Billing Technician	1.0	1.0	1.0	1.0	1.0
Financial Program Analyst II	1.0	1.0	1.0	1.0	1.0
Billing Clerk	1.0	1.0	1.0	1.0	1.0
A/P Clerk	0.5	0.5	0.5	0.5	0.5
TOTAL FULL-TIME POSITIONS	5.0	5.0	5.0	5.0	5.0
TOTAL UTILITY FUND	51.0	51.0	51.0	51.0	51.0

**FY 2021-22 APPROVED OPERATING BUDGET
 UTILITY ENTERPRISE FUND
 WATER DISTRIBUTION DIVISION SUMMARY
 200-530-001**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	1,061,650	1,095,882	1,095,882	1,038,240	1,141,849
Supplies	162,017	459,600	459,600	570,878	454,600
Maintenance	147,943	162,800	162,800	156,037	162,800
Services	82,773	151,060	151,060	116,491	151,060
Capital Outlay	-	-	-	137,339	-
Total	1,454,383	1,869,342	1,869,342	2,018,985	1,910,309

OBJECTIVES

- Maintain meter accuracy within the field to prevent billing errors to our customers and remain in compliance with state & federal regulations
- Decrease service interruptions for planned and emergency repairs, by ensuring all isolation valves are in good operating condition & properly assigned in GIS database.
- Update utility infrastructure map in order to ensure efficient & effective operation of the Water Distribution system.

<u>PERFORMANCE INDICATORS</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Meter change outs due to failure or inaccuracy (< 1% of total meters)	<140	<140	<140	<140	<140
Meter reading accuracy	99%	98%	98%	98%	98%
Cycle main line valves system wide	2,247	1,500	1,500	1,500	1,500
Emergency callout response time (minutes)	30	30	30	30	30
Water meter change outs (per month)	118	125	125	125	125
Average number of days for work order completion (exclude taps)	<10	<10	<10	<10	<10
GIS Update quarterly	N/A	100%	100%	100%	100%

**FY 2021-22 APPROVED OPERATING BUDGET
UTILITY ENTERPRISE FUND
WATER TREATMENT DIVISION SUMMARY
200-530-002**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	865,083	936,452	936,452	886,261	961,248
Supplies	261,043	423,800	423,800	289,242	458,650
Maintenance	60,446	79,400	7,940	248,355	79,400
Services	8,354,314	9,510,603	9,510,603	9,191,833	9,927,653
Total	9,540,886	10,950,255	10,878,795	10,615,691	11,426,951

OBJECTIVES

- Provide water conservation education to effectively manage water resources.
- Comply with EPA and the TCEQ regulations.
- Monitoring system to ensure water quality adheres to TCEQ regulations.
- Maintain turbidity <0.10 NTUs
- Maintain levels below 80 mg/l for TTHMs and 60 mg/l for HHA5s.
- Total organic compounds compliance, using any of the three methods required by the TCEQ.
- Ensure plant is run efficiently regarding cost per million gallons of water treated.

<u>PERFORMANCE INDICATORS</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Distribution System PSI	N/A	>35	>35	50	>35
Inactivation Ratio	N/A	>1.0	>1.0	4	>1.0
DLQOR CL residuals	N/A	>0.5 / <4.0	>0.5 / <4.0	0.63 / 4.0	>0.5 / <4.0
Distribution system bacteriological samples per month	50.000	50.000	50	50	50
Average NTU / turbidity level	<0.10	<0.15	<0.15	0.07	<0.15
THM / HHA5s formation limit	<50/30	<50/30	<50/30	68.5 / 29.0	<80/60
Flush Deadend Mains monthly	N/A	100%	100%	100%	100%
TOC compliance	1.000	1.000	1	1	1
Clean and inspect all ground and elevated storage tanks yearly	N/A	1x	1x	1x	1x
Maintenance costs (quarterly) per million gallons of water treated	60.940	<\$47.00	<\$47.00	52.13	<49.50

**FY 2021-22 APPROVED OPERATING BUDGET
 UTILITY ENTERPRISE FUND
 UTILITY BILLING DIVISION SUMMARY
 200-530-003**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	336,150	332,786	337,402	341,445	343,549
Supplies	66,445	60,550	74,000	61,594	69,000
Services	227,858	228,832	256,000	230,771	261,000
Total	630,453	622,168	667,402	633,810	673,549

OBJECTIVES

- Post customer collections and process work orders in a timely and accurate manner.
- Present a courteous and friendly demeanor to the public at all times.
- Monitor water and sewer reading routes on a regular basis to ensure that billings are accurate and reports are reconciled monthly.
- Process all billing cycles in a timely manner.
- Investigate, resolves and responds to customers complaints in a professional manner.

<u>PERFORMANCE INDICATORS</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Average active residential accounts per month	12,585	12,539	12,600	12,540	12,600
Average active non-residential accounts per month	2,324	2,329	2,325	2,328	2,350
Average number of customers using IVR for their utility bill payment monthly	454	535	450	633	650
Average number of customer using Lockbox for their utility bill payment monthly	N/A	1,980	2,000	1,959	2,000
Average number of customer using ACH for their utility bill payment monthly	N/A	2,721	2,700	2,575	2,700
Average number of customer using Online for their utility bill payment monthly	2,857	2,898	3,000	2,930	3,000

**FY 2021-22 APPROVED OPERATING BUDGET
 UTILITY ENTERPRISE FUND
 WASTEWATER COLLECTION DIVISION SUMMARY
 200-531-001**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	685,884	678,995	749,399	637,338	775,880
Supplies	58,691	63,369	61,260	56,544	61,260
Maintenance	46,375	44,767	121,400	81,280	121,400
Services	124,406	108,130	114,960	128,812	114,960
Capital Outlay	329,998	47,652	165,000	35,080	
Total	1,245,354	942,913	1,212,019	939,054	1,073,500

OBJECTIVES

- Prevention of Sanitary Sewer Overflows to protect our water supply.
- Maintain sewer lines to allow for continuous flow of wastewater.
- Update wastewater maps to provide accurate data for inspection, repair and location in order to protect the utility infrastructure so there is no service interruptions to our residents.
- Maintain and/or repair 226.6 miles of sanitary sewer lines and 3,218 manholes.

<u>PERFORMANCE INDICATORS</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Reportable sanitary sewer overflows	32	-	-	10	-
Linear feet of sewer lines cleaned	317,477	607,200	607,200	607,200	607,200
Sewer manholes inspected annually	N/A	433	433	433	433
TV inspection of sewer lines in linear feet	21,658	53,000	53,000	53,000	53,000
Emergency callout response time (min.)	30	30	30	30	30
GIS Update quarterly	N/A	100%	100%	100%	100%

**FY 2021-22 APPROVED OPERATING BUDGET
 UTILITY ENTERPRISE FUND
 WASTEWATER TREATMENT DIVISION SUMMARY
 200-531-002**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	646,021	751,632	774,199	699,386	784,527
Supplies	143,816	148,186	160,100	163,081	160,100
Maintenance	137,017	153,870	161,400	155,358	176,400
Services	1,888,563	4,711,108	2,300,285	3,238,247	2,874,940
Capital Outlay	26,027	163,924	165,000	2,105,682	-
Total	2,841,444	5,928,720	3,560,984	6,361,754	3,995,967

OBJECTIVES

- Comply at all times with the requirements of the TPDES permit and EPA regulations
- Maintain wastewater plant equipment to operate efficiently and to ensure equipment downtime is reduced.
- Provide biosolids that meet applicable standards for their disposal through TCLP testing
- Maintain lift station equipment to operate efficiently and to prevent sanitary sewer overflows.

<u>PERFORMANCE INDICATORS</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Ammonia mg/l Summer / Ammonia mg/l Winter Ammonia Nitrogen Seasonal (Permit)	<1.5 / 3.0	1	1	1	1
BOD mg/l	<5	3	3	3	3
E-Coli MPN	N/A	N/A	<126	1	<126
TSS mg/l	<5	2	2	2	2
Daily average flow (million gallons per day)	<4.00	3	3	3	3
Average peak flow (million gallons per day)	<12.02	7.585	7.585	7.585	7.585
Quarterly maintenance costs per million gallons treated	<\$66.75	\$65.00	\$65.00	\$40.00	\$65.00
Pass annual biosolid TCLP testing	N/A	N/A	100%	100%	100%
Maintain and inspect lift station pumps twice annually	N/A	N/A	N/A	100%	100%
Clean lift station wet wells annually	N/A	N/A	N/A	100%	100%
Monitor lift stations bi-weekly	N/A	N/A	N/A	100%	100%

**FY 2021-22 APPROVED OPERATING BUDGET
 UTILITY ENTERPRISE FUND
 ADMINISTRATIVE SERVICES DIVISION SUMMARY
 200-533-001**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Supplies	7,004	5,294	6,000	7,878	6,000
Maintenance	809	809	900	833	900
Services	865,282	914,368	933,641	869,132	955,749
Insurance	920,619	1,047,341	1,027,743	1,021,385	1,054,912
Utility Bond Expense	1,534,798	155,890	1,122,619	-	3,000
Transfers Out	6,843,710	1,885,149	1,817,850	1,755,683	1,694,663
Total	10,172,222	4,008,851	4,908,753	3,654,911	3,715,224

OBJECTIVES

- Account for the accumulation of resources for, and the payment of, long-term debt principal and interest for revenue bonds and obligations under capital leases when due throughout the year and administrative overhead costs.
- Also accounts for supplies, training, travel, software and other project expenses of the City's Geographic Information System (GIS).

**FY 2020-21 APPROVED OPERATING BUDGET
 UTILITY ENTERPRISE FUND
 PERMANENT CAPITAL MAINTENANCE DIVISION SUMMARY
 200-534-000**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	15,177	105,481	-	3,900	-
Supplies	-	-	-	826	-
Maintenance	528,099	987,972	1,000,000	903,593	1,600,000
Services	-	10,331	-	24,940	-
Capital Outlay	100,269	35,950	-	99,266	-
Total	643,545	1,139,734	1,000,000	1,032,525	1,600,000

FY 2021-22 APPROVED OPERATING BUDGET
FUND 210 - GOLF

- Budget At-A-Glance -

REVENUE AND OTHER FINANCING SOURCES:	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Cart and Club Rentals	647,337	637,440	790,187	680,000
Tournament Fees	1,430	3,840	6,860	2,500
Driving Range	176,899	185,908	226,596	240,000
Golf Pro Shop % of Sales	193,723	245,000	284,766	250,000
Golf Course Green Fees	1,486,516	1,369,556	1,796,000	1,707,000
Annual Green Fee Memberships	247,000	312,960	354,250	325,000
Restaurant % of Sales	33,663	35,520	23,108	60,000
Lesson Income	14,920	33,600	25,580	15,000
Interest Income	1,406	3,000	0	3,000
Golf Sub-Lease	235,264	232,320	307,634	270,000
Miscellaneous	20,489	22,664	27,006	20,000
Total	3,058,648	3,081,808	3,841,987	3,572,500

EXPENDITURES AND OTHER FINANCING USES:	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	1,394,369	1,485,633	1,501,717	1,551,359
Supplies	353,419	387,000	391,039	422,894
Maintenance	103,616	112,333	139,842	130,600
Services	361,315	395,135	434,616	457,302
Insurance	463,485	432,156	424,434	445,975
Transfers Out	111,463	108,000	134,992	124,370
Capital Outlay	106,476	145,000	442,701	440,000
Total	2,894,143	3,065,257	3,469,341	3,572,500

EXPENDITURES AND PERSONNEL BY PROGRAM:	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved	Personnel ⁽¹⁾
Pro Shop	1,615,653	1,674,818	2,095,389	1,764,998	6.00
Course Maintenance	1,278,490	1,390,439	1,373,952	1,807,502	13.00
Total	2,894,143	3,065,257	3,469,341	3,572,500	19.00

⁽¹⁾ In full-time equivalents

**FY 2021-22 APPROVED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
GOLF FUND**

	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
BEGINNING WORKING CAPITAL:	(856,471)	(807,602)	(643,097)	(643,097)	(270,451)
OPERATING REVENUES:					
Cart and Club Rentals	644,914	647,337	637,440	790,187	680,000
Tournament Fees	1,920	1,430	3,840	6,860	2,500
Driving Range	192,725	176,899	185,908	226,596	240,000
Golf Pro Shop Sales	244,364	193,723	245,000	284,766	250,000
Golf Course Green Fees	1,426,621	1,486,516	1,369,556	1,796,000	1,707,000
Annual Green Fee Memberships	266,750	247,000	312,960	354,250	325,000
Restaurant % of Sales	31,396	33,663	35,520	23,108	60,000
Lesson Income	15,381	14,920	33,600	25,580	15,000
Interest Income	2,962	1,406	3,000	-	3,000
Golf Sub-Lease	267,491	235,264	232,320	307,634	270,000
Miscellaneous Income	235,333	20,489	22,664	27,006	20,000
Total Operating Revenue	3,329,856	3,058,648	3,081,808	3,841,987	3,572,500
TRANSFERS IN/CONTRIBUTIONS:					
	-	-	-	-	-
TOTAL REVENUES AND TRANSFERS	3,329,856	3,058,648	3,081,808	3,841,987	3,572,500
OPERATING EXPENDITURES:					
Personnel	1,337,802	1,394,369	1,485,633	1,501,717	1,551,359
Supplies	819,182	353,419	387,000	391,039	422,894
Maintenance	107,131	103,616	112,333	139,842	130,600
Services	333,792	361,315	395,135	434,616	457,302
Insurance	426,979	463,485	432,156	424,434	445,975
Capital Outlay	149,104	106,476	145,000	442,701	440,000
Total Operating Expenditures	3,173,990	2,782,680	2,957,257	3,334,349	3,448,130
TRANSFERS OUT:					
Transfer to General Fund - Admin Fee	106,997	111,463	108,000	134,992	124,370
Total Transfers Out	106,997	111,463	108,000	134,992	124,370
TOTAL EXPENDITURES AND TRANSFERS	3,280,987	2,894,143	3,065,257	3,469,341	3,572,500
SURPLUS / (DEFICIT)	48,869	164,505	16,551	372,646	-
ENDING WORKING CAPITAL:	(807,602)	(643,097)	(626,546)	(270,451)	(270,451)

* Fund balance requirement is 25% of total net budgeted expenses or 90 days of operation.
City Council has suspended the fund balance requirement for the Golf Fund for FY 2021-22.

GOLF (210)
REVENUE DETAIL

Account/Description	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
34600 Golf Club Rental Revenues	25,099	16,229	23,040	16,340	30,000
34606 Cart Rentals	619,815	631,108	614,400	773,847	650,000
CART AND CLUB RENTALS	644,914	647,337	637,440	790,187	680,000
34607 Tournament Fees	1,920	1,430	3,840	6,860	2,500
TOURNAMENT FEES	1,920	1,430	3,840	6,860	2,500
34610 Driving Range	139,237	149,916	137,908	226,596	190,000
34602 Range Credit Card Revenues	53,488	26,982	48,000	-	50,000
DRIVING RANGE	192,725	176,899	185,908	226,596	240,000
34616 Golf Merchandise Sales	244,344	193,723	245,000	284,766	250,000
34617 Golf Sale Other Club	20	-	-	-	-
GOLF PRO SHOP SALES	244,364	193,723	245,000	284,766	250,000
34620 Golf Course-Green Fees	1,426,621	1,486,516	1,369,556	1,796,000	1,707,000
GOLF COURSE GREEN FEES	1,426,621	1,486,516	1,369,556	1,796,000	1,707,000
34622 Annual Green Fee Memberships	266,750	247,000	312,960	354,250	325,000
GREEN FEE MEMBERSHIPS	266,750	247,000	312,960	354,250	325,000
34625 Restaurant % Of Sales	31,396	33,663	35,520	23,108	60,000
RESTAURANT SALES %	31,396	33,663	35,520	23,108	60,000
34630 Lesson Income	15,381	14,920	33,600	25,580	15,000
LESSON INCOME	15,381	14,920	33,600	25,580	15,000
39230 Interest On Investments	1,058	529	1,200	-	1,200
39231 Interest Earned-'98 Bds	798	399	900	-	900
39232 Int On Invest '02 Tax Note	1,106	478	900	-	900
INTEREST INCOME	2,962	1,406	3,000	-	3,000
34635 Golf-Sub-Lease	267,491	235,264	232,320	307,634	270,000
GOLF SUB-LEASE	267,491	235,264	232,320	307,634	270,000
39950 Sales Of Fixed Assets	3,450	-	-	-	-
39999 Miscellaneous Revenues	231,880	20,102	22,664	27,377	20,000
MISCELLANEOUS	235,333	20,489	22,664	27,006	20,000
TOTAL GOLF REVENUE	3,329,856	3,058,648	3,081,808	3,841,987	3,572,500

**FY 2021-22 APPROVED OPERATING BUDGET
 GOLF ENTERPRISE FUND
 DEPARTMENTAL SUMMARY**

<u>EXPENDITURES BY DIVISION</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Pro Shop	1,596,044	1,615,653	1,674,818	2,095,389	1,764,998
Course Maintenance	1,684,943	1,278,490	1,390,439	1,373,952	1,807,502
Total	3,280,987	2,894,143	3,065,257	3,469,341	3,572,500

PERSONNEL - FULL TIME EQUIVALENTS (FTE)

GOLF FUND - PRO SHOP	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Director of Golf	1.0	1.0	1.0	1.0	1.0
Assistant Director of Golf/Head Pro	1.0	1.0	1.0	1.0	1.0
Assistant Golf Pro	4.0	4.0	4.0	4.0	4.0
TOTAL FULL-TIME POSITIONS	6.0	6.0	6.0	6.0	6.0
GOLF FUND - GOLF MAINTENANCE					
Greens Superintendent	1.0	1.0	1.0	1.0	1.0
Assistant Greens Superintendent	1.0	1.0	1.0	1.0	1.0
Groundskeeper	10.0	10.0	10.0	10.0	10.0
Golf Course Mechanic	1.0	1.0	1.0	1.0	1.0
TOTAL FULL-TIME POSITIONS	13.0	13.0	13.0	13.0	13.0

**FY 2021-22 APPROVED OPERATING BUDGET
 GOLF ENTERPRISE FUND
 PRO SHOP DIVISION SUMMARY
 210-340-1**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	646,398	684,694	697,038	742,348	732,051
Supplies	194,583	148,681	172,700	197,438	200,200
Maintenance	32,888	25,356	33,833	32,505	38,100
Services	188,199	181,974	191,091	216,415	224,302
Insurance	426,979	463,485	432,156	424,434	445,975
Capital Outlay	-	-	40,000	347,257	-
Transfers	106,997	111,463	108,000	134,992	124,370
Total	1,596,044	1,615,653	1,674,818	2,095,389	1,764,998

OBJECTIVES

- Improve public image and appreciation of the facility.
- Maintain the number of tournaments held by different customer groups.
- Continue to develop and increase junior participation in golfing activities.
- Maintain rounds of golf played.
- Improve golf sales.
- Provide customer service training for staff members with special emphasis on team building

<u>Performance Indicators</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Number of tournaments held annually	130	130	130	120	135
Number of participants in junior golf activities	775	775	775	800	800
Number of participants in special community development	1,900	1,900	1,900	1,900	2,000
Number of staff training sessions held	12	12	12	12	12
Annual rounds of golf played	64,382	65,000	65,000	68,000	66,000

**FY 2020-21 APPROVED OPERATING BUDGET
 GOLF ENTERPRISE FUND
 COURSE MAINTENANCE DIVISION SUMMARY
 210-340-2**

<u>EXPENDITURES BY OBJECT</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Personnel	691,404	709,675	788,595	759,369	819,308
Supplies	624,599	204,738	214,300	193,601	222,694
Maintenance	74,243	78,260	78,500	107,337	92,500
Services	145,593	179,341	204,044	218,201	233,000
Capital Outlay	149,104	106,476	105,000	95,444	440,000
Total	1,684,943	1,278,490	1,390,439	1,373,952	1,807,502

OBJECTIVES

- Continue to improve the care and operation of maintenance equipment.
- Conduct monthly training/safety meetings to emphasize proper operation and maintenance of equipment.
- Continue to improve the overall playability of the course.
- Continue to improve putting quality through frequent aerification, top dressing and verticutting primarily during the Bermuda grass growing season.
- Improve the upkeep and appearance of the maintenance facility and adjacent areas.

<u>Performance Indicators</u>	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate	2021-22 Approved
Number of employee training/safety meetings	12	12	12	12	12
Number of greens aerifications annually	10	10	10	10	10
Number of greens top dressings annually	10	10	10	10	10
Number of greens verticuts annually	18	18	18	18	18
Number of maintenance facility inspections conducted annually	12	12	12	12	12



Grapevine Fast Facts



HOTELS (5,750 ROOMS)

- Gaylord Texan Resort (1,814)
- Hyatt Regency DFW (811)
- Great Wolf Lodge (605)
- Hilton DFW Lakes (393)
- Embassy Suites by Hilton (329)
- Courtyard/TownePlace Suites by Marriott (301)
- Grand Hyatt DFW (298)
- Residence Inn by Marriott (133)
- Hyatt Place (125)
- SpringHill Suites (111)
- Hilton Garden Inn (110)
- Thryv Hotel and Conference Center (109)
- Homewood Suites (105)
- Comfort Inn (100)
- Super 8 Hotel (100)
- Comfort Suites (96)
- Holiday Inn Express & Suites DFW/Grapevine (95)
- Hampton Inn & Suites (94)
- Vineyards Campgrounds & Cabins (15)
- Minute Suites (6)

MEETING/EVENT SPACE (1 MILLION + SQ. FT.)

- 650,000 sq. ft. in Grapevine hotels
- Convention Center – 23,500 sq. ft.
- Grapevine Concourse - 4,400 sq. ft.
- Palace Arts Center - 8,622 sq. ft.
 - Historic 1940 renovated structure
 - Palace Theatre - 437-seat theatre
 - Lancaster Theatre & Gallery – 2,334 sq. ft.
- Austin Ranch - 18,000 sq. ft.

URBAN WINE TRAIL

- Bingham Family Vineyards
- Cross Timbers Winery
- Delaney Vineyards & Winery
- Grape Vine Springs Winery
- Homestead Winery
- Messina Hof Grapevine Winery
- Sloan & Williams Winery
- Umbra Winery
- Wine Fusion

CRAFT BREWERIES & DISTILLERY

- Hop & Sting at Grapevine Craft Brewery
- Outlaw Cider Company
- Tahwahkaro Distilling Company
- Uncle Buck's Brewery

ATTRACTIONS

- Historic Downtown Grapevine
- Grapevine Visitor Information Center
- Grapevine Vintage Railroad Excursion Train (weekly excursions & special events)
- Grapevine Glockenspiel Clock Tower featuring Nat Barrett and Willy Majors
- Settlement to City Museums
- 9/11 Flight Crew Memorial
- Austin Ranch
- Bass Pro Shops
- Chesapeake Natural Gas Observation & Learning Center
- DFW Surf
- Fieldhouse USA

ATTRACTIONS (CONTD.)

- Founders' Plaza Airport Observation Area
- Glass Cactus Night Club
- Golf Galaxy
- Grapevine Botanical Gardens
- Lone Star Hi-Railers Model Railroad Exhibit
- Grapevine Wine Tours
- Cruises and sailing on Lake Grapevine
- Lake Grapevine Cruises
- LEGOLAND® Discovery Center
- Main Event Entertainment
- Nash Farm, ca. 1859
- Palace Arts Center
- Peppa Pig World of Play
- Round 1 Entertainment
- SEA LIFE Grapevine Aquarium
- Summit Climbing Gym

THEATERS

- AMC Dine-In Theatres - 30 Theatres
- Cinemark Tinseltown Grapevine - 17 Theatres
- Palace Theatre, ca. 1940
- Texas Star Dinner Theater
- OhLook Performing Arts Center
- Runway Theatre

ART GALLERIES & FINE ART WORKING STUDIOS

- The Blacksmith Shop
- Giddens Gallery of Fine Art
- Grapevine Foundry
- Great American West Gallery
- International Porcelain Artists
- Holder Dane Art Gallery & Studio
- A Touch of Paris Art Gallery
- Tower Gallery / Grand Gallery
- VETRO Glassblowing Studio & Gallery

GRAPEVINE MILLS

- 1.8 million sq. ft. of shopping space

GOLF

- Bear Creek Golf Course (36 holes)
- Cowboys Golf Club (18 holes)
- Grapevine Golf Course (27 holes)

EVENTS AND FESTIVALS 2020

- Jazz Wine Trains (March)
- Day Out With Thomas™ (April)
- Grapevine Market and Farmers Market and Grapevine Market (Fridays & Saturdays from April - October)
- 28th Annual Blessing of the Vines and New Vintage Wine & Gallery Trail (April)
- 19th Annual Spring Into Nash Farm (April)
- 36th Annual Main Street Fest (May)
- 12th Annual SummerBlast (May - September)
- 38th Annual Fireworks Extravaganza (July 4)
- 34th Annual GrapeFest® (September)
- 20th Annual Nash Farm Fall Round-Up (October)
- 23rd Annual Butterfly Flutterby (October)
- Christmas Capital of Texas® (early Nov. – Jan. 2021)

RESTAURANTS

- 200+ Restaurants- family-owned and chains

11,000+ hotel rooms within 15 minutes of downtown Grapevine!
Visit www.GrapevineTexasUSA.com FOR MORE INFORMATION.

City of Grapevine Community Profile

Location

Grapevine is located in the center of the Dallas/Fort Worth metropolitan complex, 21 miles northwest of downtown Dallas and 19 miles northeast of downtown Fort Worth. It was known in its early years as Grapevine Prairie. The city is named for wild mustang grapes prevalent in the area.

The city is located in the northeast corner of Tarrant County and is home to the Dallas/Fort Worth International Airport (“DFW”), the third busiest airport in the world in terms of total



passengers. DFW has been and is expected to continue to be an economic generator of employment, spin-off businesses and tax base, all of which benefit the City and the surrounding area. Two-thirds of the airport, including all terminal buildings, is located within Grapevine city limits. A small portion of the city extends into neighboring Denton

and Dallas counties.

Also located within the city is Grapevine Lake, a major water source for the metroplex managed by the U.S. Army Corps of Engineers. The lake covers a surface area of approximately 12,740 acres and its 146 miles of shoreline have become the premier windsurfing, sailing and fishing area in North Texas. The lake is 19 miles long and 2.5 miles wide at its widest point and provides over nine miles of wilderness trails. It is a major recreation area for picnicking and camping and draws some five million visitors each year to the area. The City also has an extensive park system which includes tennis courts, racquetball courts, baseball and softball diamonds, football and soccer fields, an extensive network of hiking, biking and jogging trails, swimming pools and picnic areas. The City also owns and operates a 27-hole golf course.



In recent years several wineries have opened in Grapevine, and the city has been very active in maintaining its historic downtown area. In 2007 CNN Money rated Grapevine as one of "America's Best Places to Live."

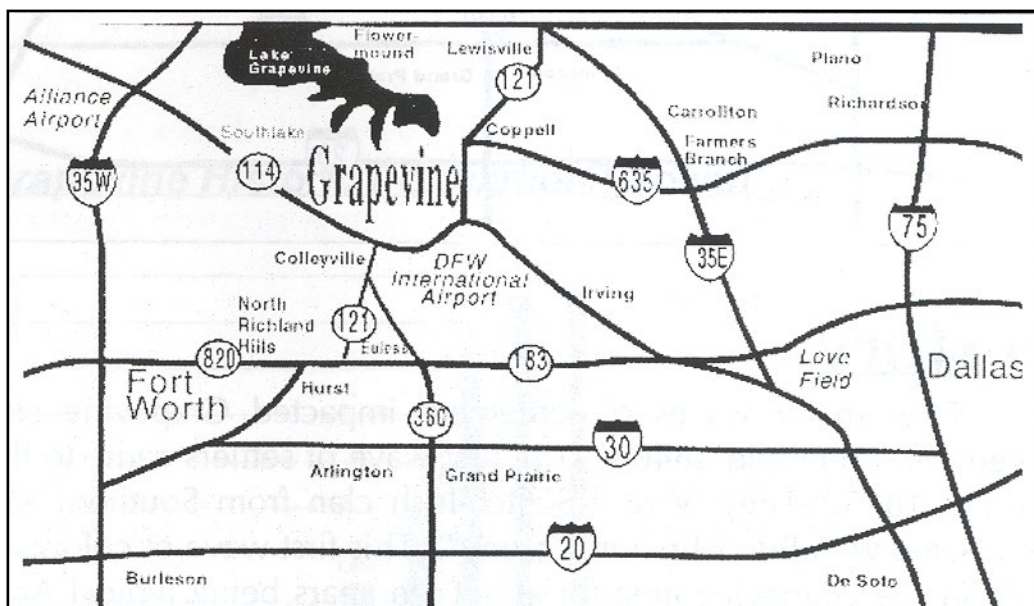
Grapevine has a total area of 35.85 square miles and is along a transitional zone between the eastern edge of the eastern Cross Timbers and the western side of the Black Prairie. The terrain is a combination of level ground and rolling hills and is heavily wooded in parts. The soils are heavy blackland type soils. The Trinity River and its tributaries drain the Grapevine area.

Transportation

The City is in the center of a highway network that includes seven spokes of an extensive highway system. Three major freeways, State Hwy 114, State Hwy 121, and Interstate Hwy 635, intersect in the heart of Grapevine and provide excellent access to Dallas and Fort Worth and the area's shopping, entertainment and employment centers.

There are 43 motor freight lines providing service to Grapevine and the City is within the Dallas and Fort Worth Commercial Zone for deliveries. Railroad service is offered by the Cotton Belt railroad and the Southern Pacific railroad, both with daily switching service.

The cities of Colleyville, Southlake, Euless, Coppell and Lewisville, all rapidly growing communities, are located adjacent to Grapevine. Because of Grapevine's central location and access to freeways, retailers attract customers from several of these surrounding cities and the DFW International Airport.



TEXRail

TEXRail is a 27-mile commuter rail line that extends from downtown Fort Worth, across northeast Tarrant County, through North Richland Hills and Grapevine, and into DFW International Airport's Terminal B. This line, which began service Jan. 10, 2019, offers a comfortable and convenient option for traveling to and from the airport. TEXRail features level boarding, a designated quiet car, seat back tray tables, overhead luggage racks, vertical bike racks and USB charging ports.

TEX Rail Ridership

- Easy, direct option between Fort Worth and Grapevine and DFW Airport
- 30-minute frequency during peak hours – seven days a week
- Ridership has been strong with nearly 400,000 rides since opening in January



Advantages of Doing Business in Grapevine

A recent poll of Grapevine businesses indicates that they consistently chose Grapevine for it's:

- Superb access to seven major highways and Dallas/Fort Airport
- Location midway between Alliance Airport and Dallas Love Field
- Low local property tax rate
- Charming authentic historic downtown district
- Central location within the Metroplex
- Excellent choice of commercial and office space
- Outstanding selection of restaurants and hotel rooms
- Pro business climate
- Family oriented lifestyle with a rich selection of excellent schools, parks and public amenities
- Nationally renowned festivals and family activities
- Convenience to all United States markets

When considering a relocation, many businesses look not only at logistics and finances, but also look at the cultural, educational and recreational amenities the community has available to relocating employees and their families:

- *Existing Commercial* - Home to Grapevine Mills Mall, Bass Pro Shops Outdoor World, Gaylord Texan, 160 restaurants, 5,000 hotel rooms and 9 winery/tasting rooms.
- *Active Promotion* - Fourth largest convention and visitor's bureau in Texas with 61 full time employees.
- *Excellent Demographics* - High median incomes, population and education levels.
- *Main Street Historic District* - Seventy-five restored buildings listed on the National Register of Historic Places filled with art galleries, gift shops, restaurants, clothing boutiques, antique stores and a farmer's market.
- *Festivals* - Two major festivals and numerous other community events throughout the year.
- *Recreation* - Lake Grapevine, 81 holes of golf and numerous movie theaters, parks and trails.
- *Grapevine Opry* - Some of the best live Country and Western performances in the Dallas/Fort Worth area.
- *Grapevine Cotton belt Railroad Historic District* - Home to the Visitor Information Center and the Grapevine Vintage Railroad.



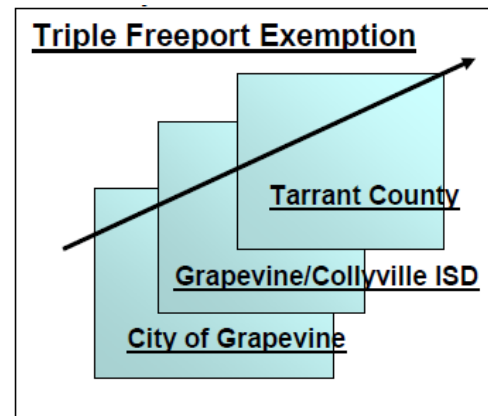
DFW Airport contains approximately 18,000 acres and directly employs some 60,000 personnel. The airport has seven runways, 165 gates, and is served by 25 passenger airlines and 22 cargo airlines. Every major city in the continental United States can be accessed within four hours. It ranks 4th in the world in terms of operations and 12th in terms of passengers. In 2018 the airport served over 69 million passengers and has an economic impact of \$37 billion.

The Freeport Tax Exemption in Grapevine

What is the Freeport Tax Exemption? – The freeport tax exemption allows local authorities to exempt taxes on goods that have been acquired in or imported into Texas to be forwarded out of the State within 175 days. There is no restriction on the destination of such goods. The goods must remain in the continuous ownership of the person who exports them from the time of their acquisition until the time of their export.

What authorities offer the Freeport Tax Exemption? – In most locations in Grapevine, Texas, your qualifying inventory will receive three layers of freeport tax exemptions from the City of Grapevine, Tarrant County and Grapevine Colleyville Independent School District (GCISD). We understand how taxes impact the bottom line of your business, so the Grapevine community now offers you locations where qualifying inventory is tax exempt. Following, is an example of what you can save with a triple freeport location in Grapevine, Texas:

<u>Inventory Value (100% Exempt)</u>	<u>Annual Tax Savings</u>
\$5 Million	\$116,750
\$10 Million	\$233,500
\$15 Million	\$350,250
\$20 Million	\$467,000
\$25 Million	\$583,750



Baylor Scott & White Medical Center at Grapevine is a 302-bed, full-service, fully-accredited not-for-profit hospital, serving residents in more than 20 cities throughout the Dallas/Fort Worth Metroplex. The hospital offers advanced medical services for heart and vascular, women and children, neurosciences, stroke, orthopedics, spine, diagnostic imaging, neonatal intensive care, intensive and emergency care.

Founded as a Christian ministry of healing, Baylor Scott & White Health exists to serve all people through exemplary healthcare, education, research and community service. Baylor Scott & White – Grapevine has a rich history of providing safe, quality, compassionate healthcare to each and every one of the communities we serve.

Dining & Accommodations

Over 200 Dining Establishments - Going hungry is simply not an option in Grapevine. From local favorites to international fare, Grapevine restaurants have a multitude of palate-pleasing choices for everyone. From upscale and trendy, to down-home and tasty, dining in Grapevine is a delectable experience. Whether you're looking for family favorites for a meal on the run, an intimate setting to celebrate a special occasion, or a banquet hall for a corporate crowd, you'll find just what you desire Grapevine. When atmosphere is the determining factor, you can choose to dine in an historic inn, a theme restaurant, or an outdoor café. Several of the dining establishments also provide live entertainment each night.

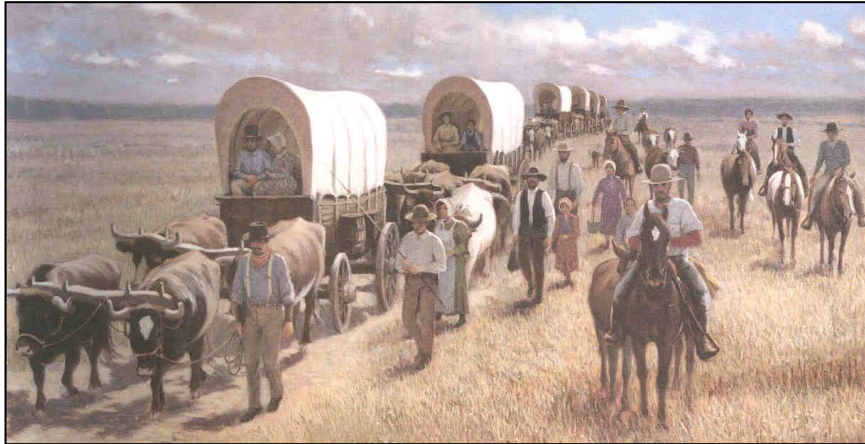
23 Lodging Facilities with 5,750 rooms – Grapevine offers both the business and leisure traveler a wide variety of accommodations. Here you will find a wide range of lodging options, services and amenities to suit any taste or budget, ranging from full service luxury resort properties to charming Bed & Breakfasts. Step back in time and relive the proud heritage of Grapevine's forefathers. Walk along the avenues of the historic Main Street District. Tour quaint homes and buildings restored and preserved by the descendants of Grapevine settlers. Watch artisans practicing skills developed over the centuries. Dine at modern restaurants or old-fashioned cafes. Browse through art galleries, antique and specialty shops. Treat yourself to an unforgettable journey. Come to Grapevine, Texas and experience for yourself the unique history of the oldest settlement in Tarrant County.

Over 600,000 square feet of Meeting and Convention Space - Grapevine's meeting facilities and convention center are as accessible as they are accommodating. The city has plenty of retail stores, world class hotels, restaurants featuring every cuisine imaginable, and recreation facilities that make Grapevine an outstanding destination for travelers from around the world. With thousands of domestic and international flights daily, the DFW International Airport connects Grapevine to all major cities throughout the United States and most major cities in the world. Grapevine is easily accessible by automobile via interstate highways 35, 635 and 30 which all pass within a few miles of the city. Grapevine is the perfect destination to host your next convention or meeting. With all the amenities of a resort destination, Grapevine is prepared to exceed your expectations and needs. The Grapevine Convention & Visitors Bureau offers experience and knowledge to assist in planning your most successful program to date! We are your Destination Concierge!

History

In October 1843, General Sam Houston and fellow Republic of Texas Commissioners camped at Tah-Wah-Karro Creek, also known as Grape Vine Springs, to meet with leaders of 10 Indian nations. This meeting culminated in the signing of a treaty of “peace, friendship, and commerce,” which opened the area for settlement by homesteaders and pioneers. The settlement was named Grapevine because of its location on the Grape Vine Prairie near Grape Vine Springs, both of which were named for the wild mustang grapes that blanketed the area.

Four major waves of settlement impacted Grapevine since its inception in the mid- 1840's. The first wave of settlers came to the area around 1845. They were a Scotch-Irish clan from Southern



Missouri associated with the "Missouri Colony". This first wave of colonists was only in the Grapevine area for about ten years being typical American frontiersmen who moved regularly from one unsettled area to another. By the mid-1850's most of these original settlers moved out of the area.

The second group of settlers arrived from southern states around the late 1850's and established a community with a postal service, churches, and schools. The community became known as Grapevine because of the wild mustang grapes that grow on the trees and shrubs. Cattle raising was the major enterprise in the area.

A third wave of settlement resulted from the Civil War. In many parts of the South there was widespread poverty and many people moved west in search of a better life. Immigrants from Tennessee, Georgia and the Carolinas settled Grapevine. By the late 1870's, livestock was replaced by cotton as a major enterprise. With the building of the Cotton Belt rail line throughout Grapevine in 1888, the city became an agricultural trade center. Through the first half of the 19th century, Grapevine was an agriculturally based community and grew at a moderate pace. In 1952 Grapevine Lake was completed and by the mid-sixties was a popular recreational area. This new recreation industry helped Grapevine grow from population of 1,824 in 1950 to 2,821 in 1960.

The fourth major wave of people into Grapevine started during the mid-seventies and continues today. Since 1970 the population grew from 7,023 to the 2005 population of 46,684. Major factors contributing to the population growth were the opening of D/FW Airport in 1974, the development of Las Colinas as a major employment center, and the movement of homeowners from the inner city to the suburbs.



Historic Preservation

Preservation of Grapevine's historic character - its commercial buildings, residences and cultural sites dating back to the mid-1800s - strengthens the appreciation for our heritage and gives Grapevine a sense of place and distinctiveness few other cities in the area can claim. Restoration and revitalization of Grapevine's historic heart is well underway.

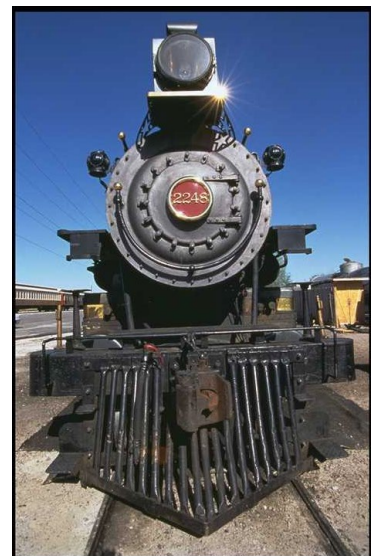
Much of the downtown Grapevine's Main Street is listed in the National Register of Historic Places, as is the Cotton Belt Railroad Historic District, where the restored 1901 Cotton Belt Depot and 1888 Section Foreman's House anchor the Grapevine Heritage Center complex. History lives on at the center, where a working blacksmith, boot maker and other heritage artisans demonstrate their century-old crafts for visitors and Grapevine area school children as part of a broad heritage education curriculum. The Grapevine Historical Museum tells the town's story in the Depot, where visitors also embark daily on the 1896 Tarantula Steam Excursion Train to Fort Worth's Stockyards National Historic District.

The city's Historic Preservation Commission and the Township Revitalization Project offer homeowners in the old township historic area and business owners in the historic Main Street area, design and restoration assistance to help protect the architectural interest and value of their properties. A designated Texas Main Street City since 1983, Grapevine is protecting and developing its singular quality of life for today's residents and as a legacy for future generations.

Grapevine Vintage Railroad

The Grapevine Vintage Railroad travels along the historic Cotton Belt Route between Grapevine and the Fort Worth Stockyards. Our Steam and Diesel engines pull excursion trains drawn from four passenger coaches and two touring coaches. These beautiful coaches date back to the 1920's. We invite you to experience the true essence of rail travel as it was at the turn of the century.

The railroad's Steam Locomotive No. 2248, affectionately known as Puffy, is a product of the Cooke Locomotive Works of Paterson, NJ. Built in 1896, #2248 was called a "heavy mountain-class" locomotive as indicated on the original Cooke drawings. In 1990, #2248 was purchased by the Fort Worth and Western Railroad and was fully restored at the 8th Avenue Yard in Fort Worth. Puffy was placed in service in January 1992 and is the only operational steam locomotive in Texas that dates from the 19th century.



Passenger Coaches - The Grapevine Vintage Railroad's four 1925-day coaches were purchased from the Strasburg Railroad in Strasburg, Pennsylvania. The décor of the day coaches dates to 1908 with new upholstery, wooden doors and trim, light fixtures, brass appointments, art glass clerestory windows and window shades. These passenger cars are the only coaches operating in Texas with 19th century ambiance.

Each luxurious coach contains enough walkover (bi-directional) seating for 72 guests. For onboard comfort, each car contains ceiling fans and a complete water closet. The windows in each car may be opened allowing passengers to experience the true essence of rail travel as it was at the turn of the century. The day coaches were put into service in January 1992.



Touring Coaches - The Grapevine Vintage Railroad has two open-air touring coaches built in 1927 by the American Car Foundry for the Wabash Railroad. The Fort Worth and Western Railroad purchased them from the Smoky Hill Railway Museum in Belton, Missouri. Both coaches mirror the décor of the day coaches with the exception of windows. The touring coaches have arched openings along their lengths with wrought iron railings for passenger safety. Each is complemented with full-service bars. Riders experience an open-air feel as they travel. Windows are installed during the winter months for passenger comfort. These touring coaches began service in September 1993.

The Grapevine Vintage Railroad proudly features the following annual events:

Day Out with Thomas TM – Springtime brings an event that’s anticipated by kids of all ages. That’s when Thomas the Tank Engine TM rolls into Grapevine. During the Day Out with Thomas, a toy train becomes life-sized and children enjoy a hands-on experience known as Thomas & Friends. The mobile event lets kids ride on board a Thomas train and offers attractions that kids love, such as bounce houses, free live entertainment, and a wonderful merchandise store for selection of that unique “Thomas” item to commemorate this special trip for the children.

Train Robbers – Between Memorial Day and Labor Day, some locals will tell you, “It ain’t safe to ride the train.” It’s all in fun though – enjoy the stages train robberies every Saturday and Sunday on the Grapevine to Fort Worth trip. Desperate desperados lurk outside the Stockyards Station and put on a great show of wacky fun.

The North Pole Express – Every December, the North Pole Express steams down the tracks filled with pajama-clad youngsters. Along the way, the kids receive a special gift from Santa as he makes his way down the aisle during this memorable Christmas journey. The area is a Christmas Village with opportunities for lots of pictures and a bounce house for the children to enjoy prior to their trip. In addition, the North Pole General Store offers a free ornament-making factory for that special creative opportunity for the children and shopping for those special North Pole gifts. Photos with Santa are also available.

Convention & Visitors Bureau Headquarters and Museum Complex

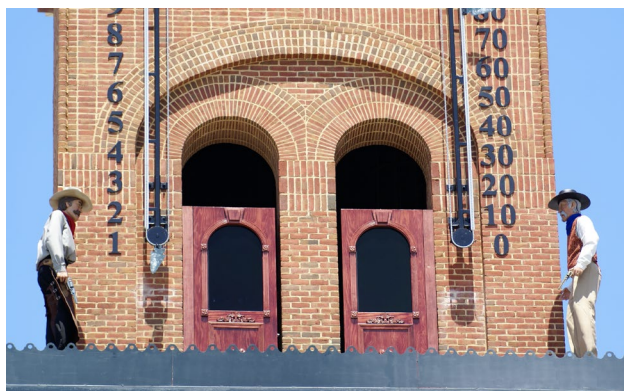
The **Grapevine Convention & Visitors Bureau** headquarters and Museum Complex is a symbol of friendship and hospitality. The facility represents the architectural period of significance from the 1870s through 1915 and is a tribute to the agricultural and commercial heritage of Grapevine. The complex rises above **Main Street** at the southern end of Historic Downtown and consists of six distinct storefronts, each representative of a significant period in Grapevine's history.



Along with the Would-Be Train Robbers, the glistening gold of the 9-foot weather vane, signifies that conditions are excellent for visiting Grapevine. Visitors are also greeted by the unique vertical clock and temperature gauge on the front side of the Tower. And a unique wind direction dial stimulates a little whimsy in those who come to discover the magic of the Tower. All of the elements of the new building's design come together to showcase **Grapevine** as a premier leisure destination, welcoming visitors from across the region, the nation and the world.

Would-Be Train Robbers

The Grapevine Glockenspiel, featuring the Would-Be Train Robbers, is one of the city's unique attractions. Watch an exciting confrontation every day between larger-than-life mechanical figures.



Born on the Grapevine Prairie in 1861, Nat left home at 16 to pursue his dream of earning enough money to buy a cattle ranch. Out of work, his savings vanished, Nat plans to snatch the \$60,000 cash box from the train headed to the Fort Worth Stockyards auction.

Willy was born to an itinerant family in 1829. Always a drifter, he bounced around from job to job, always managing to wind up on the shady side of the law. He was involved in

riverboat gambling and a few stage coach and train robberies. Willy heard about the big cash box when he was gambling in Fort Worth and decided to rob the train when it stops in Grapevine. Then he will head to Galveston and take the first steamer out of there to his new life of respectability.

See the action as these larger-than-life figures emerge just before the clock prepares to strike noon and 6 p.m. No matter who wins, they learn that train robbery doesn't pay.

Community Events

The City of Grapevine hosts several annual events that celebrate the history, heritage and spirit of the community. From winemaking to butterflies, a spectacular year of celebrations for the whole family is available in historic Grapevine.

Butterfly Flutterby - Calling all kids - come to Grapevine to celebrate the migration of the Monarch Butterfly from Canada to Mexico. Grapevine is on their path! This fun-for-the-whole-family event includes releases of butterflies and a Gossamer Parade. In Liberty Park, 200 S. Main, you'll enjoy butterfly exhibits, gardening seminars and all sorts of interactive butterfly arts and crafts and entertainment.



Grapevine is quickly becoming the “Christmas Capital of Texas” and as such, Historic Downtown Grapevine and surrounding areas in the city will be converted to a winter wonderland this holiday season. Grapevine is the essence of Christmas décor as the city becomes blanketed with millions of lights, enormous decorations, animated characters and a whole lot more! A listing of holiday-oriented events in Grapevine this December follows:

Carol of Lights - Sing along with local choirs as the switch is thrown lighting thousands of lights in historic downtown Grapevine. The holiday festivities begin at 7 p.m. at the Gazebo - 325 S. Main.

Parade of Lights – Join thousands of merrymakers during one of the largest evening parades in North Texas. An enchanting display of over 100 colorfully lighted floats will pass through historic downtown Grapevine to the tune of numerous marching bands playing holiday music. Find a good spot to watch along Main Street - the Parade of Lights begins at 7pm.

Christmas on Main Street – Get into the holiday spirit in Grapevine's historic downtown. Holiday characters stroll along Main Street, and merchants welcome your visit with special gift items for everyone on your shopping list. Take a free buckboard ride, and bring the children to Main Street for a personal visit with Santa and Mrs. Claus. Enjoy the true spirit of Christmas as you wander through the shops and sites along one of America’s most beautiful main streets.



Twinkle Light Boat Parade – Lights, lights and more lights will sparkle during the Twinkle Light Parade on Lake Grapevine. Enjoy this floating festival of lights on Lake Grapevine with a parade of boats decorated in their holiday finest.

Sweetheart Express – Take your sweetheart on a unique romantic journey on the Grapevine Vintage Railroad for a special evening of dinner, wine and dancing.

Chocolate Fest –Celebrate all things chocolate at this event benefiting Traveler’s Aid Dallas-Fort Worth Airport. Experience luscious chocolates, live entertainment, art exhibits and sales from local artisans.

New Vintage Wine & Gallery Trail -

Life is like a bottle of wine...you should savor it to the last bit. So, make springtime plans for a weekend to relish at Grapevine’s New Vintage Wine & Gallery Trail. An abundance of fun-filled activities will pack the entire weekend, the ceremonial Blessing of the Vines and New Release Wines, and the captivating Wine & Gallery Trail, which incorporates an assortment of unique art galleries in Historic Downtown Grapevine and wine-related activities.



Experience one of the most unique ceremonies in Texas with the blessing of the vines and wines at Delaney Vineyards, 2000 Champagne Blvd. (near Glade Road and Hwy. 121). The ceremony begins at 11 a.m. Enjoy the vineyard before stepping onto the complimentary shuttles that depart at noon taking you to Grapevine's other winery tasting rooms along the Grapevine Wine Trail. As you follow the wine trail between Grapevine's winery tasting rooms, you will experience the unique atmosphere of this vintage town and some of the best wines produced in Texas. Wineries will be pouring their new release wines - and New Vintage participants will be the first to experience the flavors of the season.



Grapevine Market – Thursdays & Saturdays The popular, open-air Grapevine Market makes its seasonal return to Historic Downtown Grapevine in April and will be open every Thursday and Saturday from 9 a.m. to 2 p.m. until October. You can find an eclectic array of items at



Grapevine Market, including the finest handmade jewelry, distinctive home décor, quality antiques, and more. Peruse the unique displays and indulge in something special.

Main Street Fest - Grab a slice of summer fun at Main Street Days, the official kick-off to summertime in Grapevine. Like the song says, “When the moon hits your eye like a big pizza pie, that’s amore, and when the world seems to shine like you’ve had too much wine, that’s amore.” Taste the international wines, craft beers and pizza pies. Dine at the Pizza Piazza, dance to non-stop entertainment, seek out your favorite festival food and shop the day away. Main Street Days is a fun-filled festival perfect for the entire family. Now that’s amore!



Grapevine is the perfect spot for active lifestyles and outdoor enthusiasts, and this event showcases the city’s adventurous side and natural resources through various outdoor and recreational activities. Enjoy arts and crafts, street dances, exciting rides at the carnival, and short sampler runs on the Grapevine Vintage Railroad. Non-stop stages feature entertainment from classic rock to country bands. Enjoy delicious festival food, beverages and Texas wine! See the Mayor's camp, the Grapevine Heritage Gunfighters, American Indians and more! All on Main Street in Grapevine!

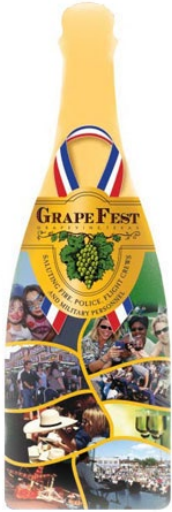
Summer Blast – Enjoy a summer jam-packed with cool events while you take advantage of some really hot summer hotel deals. Enjoy entertainment including spectacular fireworks shows that light up the sky every Friday night, excursions on the Grapevine Vintage Railroad, wine trails, an abundance of shopping, poolside relaxation at a Grapevine hotel, water recreation on Lake Grapevine and much more! There's something for everyone to have a blast all summer long! So spend less time and money traveling and spend more time having fun close to home this summer, with a Summer Blast in Grapevine.

Fireworks Extravaganza Over Lake Grapevine -

Find your spot and stake a claim near Lake Grapevine for watching the annual Fireworks Extravaganza! Be prepared to be astonished by the fireworks spectacular, which can be viewed from any lakeside location as well as several other spots throughout the city. Admission is free at most viewing locations. Some parks along Lake Grapevine may charge a minimal admission fee. A bigger and more exciting fireworks show is planned for this July 4th at 9:30pm.



GrapeFest - Join wine novices and connoisseurs at the largest wine festival in the Southwest. Visit Grapevine's winery/tasting rooms via complimentary shuttle vans. The international wine area will feature wines from many countries. Listen to live music on stages located throughout historic Main Street. Get "into" the action at the competitive GrapeStomp you and your partner could win the coveted Purple Foot award! Volunteers are needed and welcomed at GrapeFest.



A perfect spot for lunch, shopping & great entertainment! Join wine novices and connoisseurs at the largest wine festival in the Southwest.

- Savor the flavor of award-winning Texas wines at this annual event that is serving up four full days of fun!
- Cast your vote at the People's Choice Wine Tasting Classic, the largest consumer judged wine competition in the United States.
- Visit Grapevine's winery tasting rooms via the complimentary shuttles.
- Enjoy international wines from several countries in the International Wine Garden.
- Listen to live music on four stages.
- Get into the action at the competitive GrapeStomp...you and your partner could win the Coveted Purple Foot Award.
- Take part in the GrapeFest Tennis Classic.
- Place your bid at the Vintner's Auction Classic (a live and silent auction).
- Enjoy fine wines and great food at the Texas Wine Tribute, a gourmet food and wine-pairing pavilion, cooking demonstrations and award-winning chefs and much more!

**CITY OF GRAPEVINE
STATISTICAL INFORMATION**

Form of Government:	Council / Manager
Date of Incorporation:	January 12, 1907
Date of Adoption of Home Rule Charter:	November 16, 1965
City Officials:	Mayor and (6) Council Members
Number of Full-Time Employees:	608
Population: (2021)	56,368
Population by Race:	
White	72.5%
Black or African American	8.5%
Hispanic	21.6%
Asian & Pacific Islander	6.3%
Other Races	8.8%
Population by Gender:	
Male	50.1%
Female	49.9%
Population by Age:	
Persons under 5 years	5.4%
Persons under 18 years	26.8%
Persons 65 years and over	12.%
Median Age:	37.0
Average Age:	36.8
Percentage Population 25+ by Education Level:	
High school graduate or higher	92.7%
Bachelor's degree or higher	47.2%

Percentage Households by Income:	
Less than \$10,000	2.5%
\$10,000 to \$14,999	1.9%
\$15,000 to \$24,999	4.9%
\$25,000 to \$34,999	4.6%
\$35,000 to \$49,999	11.1%
\$50,000 to \$74,999	15.2%
\$75,000 to \$99,999	13.8%
\$100,000 to \$149,999	19.9%
\$150,000 to \$199,999	12.2%
\$200,000 or more	13.9%
Average Family Household Income: \$117,299	
Median Family Household Income: \$91,143	
Per Capita Income: \$46,594	
Average Household Size: 2.57	
Persons in Poverty: 5.7%	
Elections:	
Registered Voters:	34,265
Number of Votes Cast Last National Election	24,799
Voting Percentage Last National Election	72.3% (34,274 registered voters)
Number of Votes Cast Last State Election	3,597
Voting Percentage Last State Election	10.5% (34,002 registered voters)
Number of Votes Cast Last Municipal Election	7,388
Voting Percentage Last Municipal Election	22.2% (33,239 registered voters)
Housing:	
Total Housing Units	22,236
Total Households	19,765
Occupancy Rate	94.2%
Percentage Owner Occupied	52.8%
Household Percentage By Type:	
Family Households	64.8%
Non-family Households	35.2%
Average Market Value of Single-Family Residence: \$380,720 (Sept 2021)	
Civilian Labor Force: (October 2021)	
Grapevine	33,925
Tarrant County	1,104,815
Unemployment Rate: (October 2021)	
Grapevine	5.2
Tarrant County	4.4

Land Area in Square Miles:	35.92
Miles of Streets:	208
Total Lane Miles of Streets	435
Fire Protection:	
Number of Stations	5
Number of Employees	106
Number of Fire Runs	6,696
Number of Ambulance Runs	4,415
Police Protection:	
Number of Stations	2
Number of Employees	146
Calls for Service	46,819
Traffic Citations Issued	4,100
Number of Cases Investigated	1,695
Vehicular Patrol Units on Duty	38
Library:	
Number of Facilities	1
Total Square Footage	53,072
Volumes	281,161
Annual Circulation	313,712
Recreation and Culture:	
Number of Park Acres	2,960
Number of Picnic Areas	117
Number of Pavilions	15
Number of Boat Ramps	12
Number of Camping Sites/RV Sites	36/117
Number of Swimming Pools	3
Number of Playgrounds	46
Number of Tennis Courts	8
Number of Soccer Fields	18
Number of Softball/Baseball Diamonds	21
Number of Skateparks	1
Miles of Hike & Bike Trails (hard surface)	16
Miles of Hike & Bike Trails (soft surface)	7
Number of Community Centers	1
Golf Courses	1
Number of Golf Holes	27
Number of Rounds Played	80,000
Water and Sewer System:	
Number of Water Connections	15,163
Average Daily Water Consumption (MGD)	8.6

Water System Capacity (MGD)	27
Number of Sewer Connections	13,803
Number of Refuse Connections	12,369
Sewer System Capacity (MGD)	8.0
Accommodations:	
Number of Hotel Properties:	21
Number of Hotel Rooms:	6,022
Education: (Grapevine-Colleyville ISD)	
Number of Facilities	20
Total Employees	2,004
Number of Teachers	975
Total District Enrollment	14,040
Student / Teacher Ratio	14:4
Average Years Experience of Teachers	11.9
Percentage of Teachers with Advanced Degrees	34%
District Dropout Rate	0.5%
Graduation Rate	96.4%
Tax Rate	\$1.2751per \$100 valuation
Operating Budget	\$195 million
Expenditure per Student	\$13,586
Average SAT/ACT Score	1,172/25
Percentage passed at least one AP or IB exam	72.6%
Total Appraised Value: (September 2021)	
	\$14,195,059,302
Net Taxable Value: (September 2021)	
	\$10,257,708,157
Total Value of New Construction: (September 2021)	
	\$145,623,087
Major Private Employers:	[Site Employment]
Gaylord Texan Resort & Convention Center	1,000 – 4,999
Baylor Scott-White Medical Ctr	500-999
Great Wolf Lodge	500-999
American Warranty Svc	250-499
Bass Pro Shops	250-499
Bfvt Motors LLC	250-499
Classic Chevrolet Inc	250-499
Mc Kesson Medical-Surgical	250-499
Pavestone	250-499
Texas Toyota of Grapevine	250-499
Walmart Supercenter	250-499
Total Employment by Classification:	
	41,390
Sales	14.46%
Office and administrative support	12.73%

Executive Managers and Administrators	11.3%
Food preparation serving	7.8%
Business and financial operations	7.67%
Estimated Average Travel Time to Work:	22.5 minutes
Average High Temperature:	January 56° / July 96°
Average Low Temperature:	January 37° / July 77°
Average Rainfall Per Year: (inches)	38"
Top Ten Property Taxpayers:	Total Taxable Value
American Airlines Inc/Envoy Air Inc.	\$1,129,684,900
Gaylord Texan	\$289,567,144
Grapevine Mills	\$220,199,702
Great Wolf Lodge	\$126,350,000
Fund Riverwalk LLC	\$111,400,000
WMCI Dallas IX LLC	\$96,900,000
Oncor Electric Delivery CO LLC	\$91,522,494
Amazon.com Services LLC	\$90,953,253
Silver Oaks LP	\$80,500,000
C A E Simuflite INC	\$76,418,572
Bond Ratings:	General Revenue
Moody's	Aa1 A1
Standard & Poor's	AA+ A

FY 2021-2022 Tax Rate Comparison					
	City	County	School	Hospital & College	Combined
Grapevine	0.271811	0.229000	1.275100	0.354599	2.130510
Arlington	0.619800	0.229000	1.360800	0.354599	2.564199
Bedford	0.552000	0.229000	1.160800	0.354599	2.296399
Carrollton	0.582500	0.227946	1.201250	0.378510	2.390206
Cedar Hill	0.697029	0.227946	1.238400	0.378510	2.541885
Colleyville	0.291778	0.229000	1.275100	0.354599	2.150477
Dallas	0.773300	0.227946	1.248235	0.378510	2.627991
Euless	0.475000	0.229000	1.160800	0.354599	2.219399
Fort Worth	0.732500	0.229000	1.343200	0.354599	2.659299
Garland	0.756965	0.227946	1.256300	0.378510	2.619721
Grand Prarie	0.664998	0.227946	1.376300	0.378510	2.647754
Haltom City	0.645651	0.229000	1.338000	0.354599	2.567250
Hurst	0.625159	0.229000	1.160800	0.354599	2.369558
Irving	0.594100	0.227946	1.207700	0.378510	2.408256
Keller	0.395000	0.229000	1.344000	0.354599	2.322599
Mansfield	0.690000	0.229000	1.418300	0.354599	2.691899
Mesquite	0.708620	0.227946	1.312000	0.378510	2.627076
Southlake	0.390000	0.229000	1.268600	0.354599	2.242199

2021 Tax Rate Calculation Worksheet

Date: 08/04/2021 09:43 AM

Taxing Units Other Than School Districts or Water Districts

City of Grapevine

817-481-1242

Taxing Unit Name

Phone (area code and number)

200 Main St, Grapevine, TX 76051

www.grapevinetexas.gov

Taxing Unit's Address, City, State, ZIP Code

Taxing Unit's Website Address

GENERAL INFORMATION: Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the No-New-Revenue (NNR) tax rate and Voter-Approval tax rate for the taxing unit. These tax rates are expressed in dollars per \$100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest. The designated officer or employee shall certify that the officer or employee has accurately calculated the tax rates and used values shown for the certified appraisal roll or certified estimate. The officer or employee submits the rates to the governing body by Aug. 7 or as soon thereafter as practicable.

School districts do not use this form, but instead use Comptroller Form 50-859 *Tax Rate Calculation Worksheet, School Districts without Chapter 313 Agreements* or Comptroller Form 50-884 *Tax Rate Calculation Worksheet, School District with Chapter 313 Agreements*.

Water districts as defined under Water Code Section 49.001(1) do not use this form, but instead use Comptroller Form 50-858 *Water District Voter-Approval Tax Rate Worksheet for Low Tax Rate and Developing Districts* or Comptroller Form 50-860 *Developed Water District Voter-Approval Tax Rate Worksheet*.

The Comptroller's office provides this worksheet to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

SECTION 1: No-New-Revenue Tax Rate

The NNR tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the NNR tax rate should decrease.

The NNR tax rate for a county is the sum of the NNR tax rates calculated for each type of tax the county levies.

While uncommon, it is possible for a taxing unit to provide an exemption for only maintenance and operations taxes. In this case, the taxing unit will need to calculate the NNR tax rate separately for the maintenance and operations tax and the debt tax, then add the two components together.

No-New-Revenue Tax Rate Worksheet	Amount/Rate
1. 2020 total taxable value. Enter the amount of 2020 taxable value on the 2020 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (adjustment is made by deducting TIF taxes, as reflected in Line 17). ¹	\$9,206,526,591
2. 2020 tax ceilings. Counties, cities and junior college districts. Enter 2020 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing units adopted the tax ceiling provision in 2020 or a prior year for homeowners age 65 or older or disabled, use this step. ²	\$0
3. Preliminary 2020 adjusted taxable value. Subtract Line 2 from Line 1.	\$9,206,526,591
4. 2020 total adopted tax rate.	\$0.282601/\$100
5. 2020 taxable value lost because court appeals of ARB decisions reduced 2020 appraised value. A. Original 2020 ARB values:	\$782,569,557

B. 2020 values resulting from final court decisions:	\$679,846,576
C. 2020 value loss. Subtract B from A. ³	\$102,722,981
6. 2020 taxable value subject to an appeal under Chapter 42, as of July 25.	
A. 2020 ARB certified value:	\$869,404,892
B. 2020 disputed value:	\$173,930,865
C. 2020 undisputed value. Subtract B from A. ⁴	\$695,474,027
7. 2020 Chapter 42 related adjusted values Add Line 5C and Line 6C.	\$798,197,008
8. 2020 taxable value, adjusted for actual and potential court-ordered adjustments. Add Line 3 and Line 7.	\$10,004,723,599
9. 2020 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2020. Enter the 2020 value of property in deannexed territory. ⁵	\$0
10. 2020 taxable value lost because property first qualified for an exemption in 2021. If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in 2021 does not create a new exemption or reduce taxable value.	
A. Absolute exemptions. Use 2020 market value:	\$980,070
B. Partial exemptions. 2021 exemption amount or 2021 percentage exemption times 2020 value:	\$22,453,468
C. Value loss. Add A and B. ⁵	\$23,433,538
11. 2020 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2021. Use only properties that qualified in 2021 for the first time; do not use properties that qualified in 2020.	
A. 2020 market value:	\$0
B. 2021 productivity or special appraised value:	\$0
C. Value loss. Subtract B from A. ⁷	\$0
12. Total adjustments for lost value. Add lines 9, 10C and 11C.	\$23,433,538
13. 2020 captured value of property in a TIF. Enter the total value of 2020 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which 2020 taxes were deposited into the tax increment fund. ⁸ If the taxing unit has no captured appraised value in line 18D, enter 0.	\$705,708,914
14. 2020 total value. Subtract Line 12 and Line 13 from Line 8.	\$9,275,581,147
15. Adjusted 2020 total levy. Multiply Line 4 by Line 14 and divide by \$100.	\$26,212,885
16. Taxes refunded for years preceding tax year 2020. Enter the amount of taxes refunded	\$309,026

by the taxing unit for tax years preceding tax year 2020. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2020. This line applies only to tax years preceding tax year 2020. ⁸	
17. Adjusted 2020 levy with refunds and TIF adjustment. Add Lines 15 and 16. ¹⁰	\$26,521,911
18. Total 2021 taxable value on the 2021 certified appraisal roll today. This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled. ¹¹	
A. Certified values:	\$10,351,254,676
B. Counties: Include railroad rolling stock values certified by the Comptroller's office:	\$0
C. Pollution control and energy storage system exemption: Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property:	\$0
D. Tax increment financing: Deduct the 2021 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the 2021 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 23 below. ¹²	\$763,223,886
E. Total 2021 value. Add A and B, then subtract C and D.	\$9,588,030,790
19. Total value of properties under protest or not included on certified appraisal roll. ¹³	
A. 2021 taxable value of properties under protest. The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest. ¹⁴	\$238,438,040
B. 2021 value of properties not under protest or included on certified appraisal roll. The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about, but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll. ¹⁵	\$137,698,476
C. Total value under protest or not certified: Add A and B.	\$376,136,516
20. 2021 tax ceilings. Counties, cities and junior colleges enter 2021 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing units adopted the tax ceiling provision in 2020 or a prior year for homeowners age 65 or older or disabled, use this step. ¹⁶	\$0
21. 2021 total taxable value. Add Lines 18E and 19C. Subtract Line 20. ¹⁷	\$9,964,167,306

22. Total 2021 taxable value of properties in territory annexed after Jan. 1, 2020. Include both real and personal property. Enter the 2021 value of property in territory annexed. ¹⁸	\$0
23. Total 2021 taxable value of new improvements and new personal property located in new improvements. New means the item was not on the appraisal roll in 2020. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2020, and be located in a new improvement. New improvements do include property on which a tax abatement agreement has expired for 2021. ¹⁹	\$164,616,800
24. Total adjustments to the 2021 taxable value. Add Lines 22 and 23.	\$164,616,800
25. Adjusted 2021 taxable value. Subtract Line 24 from Line 21.	\$9,799,550,506
26. 2021 NNR tax rate. Divide Line 17 by Line 25 and multiply by \$100. ²⁰	\$0.270644/\$100
27. COUNTIES ONLY. Add together the NNR tax rates for each type of tax the county levies. The total is the 2021 county NNR tax rate. ²¹	

¹Tex. Tax Code Section 26.012(14)

²Tex. Tax Code Section 26.012(14)

³Tex. Tax Code Section 26.012(13)

⁴Tex. Tax Code Section 26.012(13)

⁵Tex. Tax Code Section 26.012(15)

⁶Tex. Tax Code Section 26.012(15)

⁷Tex. Tax Code Section 26.012(15)

⁸Tex. Tax Code Section 26.03(c)

⁹Tex. Tax Code Section 26.012(13)

¹⁰Tex. Tax Code Section 26.012(13)

¹¹Tex. Tax Code Section 26.012,26.04(c-2)

¹²Tex. Tax Code Section 26.03(c)

¹³Tex. Tax Code Section 26.01(c) and (d)

¹⁴Tex. Tax Code Section 26.01(c)

¹⁵Tex. Tax Code Section 26.01(d)

¹⁶Tex. Tax Code Section 26.012(6)(b)

¹⁷Tex. Tax Code Section 26.012(6)

¹⁸Tex. Tax Code Section 26.012(17)

¹⁹Tex. Tax Code Section 26.012(17)

²⁰Tex. Tax Code Section 26.04(c)

²¹Tex. Tax Code Section 26.04(d)

²²Reserved for expansion

²³Tex. Tax Code Section 26.044

²⁴Tex. Tax Code Section 26.0441

SECTION 2: Voter-Approval Tax Rate

The voter-approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. The voter-approval tax rate is split into two separate rates:

1. **Maintenance and Operations (M&O) Tax Rate:** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus the applicable percentage allowed by law. This rate accounts for such things as salaries, utilities and day-to-day operations
2. **Debt Rate:** The debt rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The Voter-Approval tax rate for a county is the sum of the Voter-Approval tax rates calculated for each type of tax the county levies. In most cases the Voter-Approval tax rate exceeds the No-New-Revenue tax rate, but occasionally decreases in a taxing unit's debt service will cause the NNR tax rate to be higher than the voter-approval tax rate.

Voter-Approval Tax Rate Worksheet	Amount/Rate
28. 2020 M&O tax rate. Enter the 2020 M&O tax rate.	\$0.143476/\$100
29. 2020 taxable value, adjusted for actual and potential court-ordered adjustments. Enter the amount in Line 8 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$10,004,723,599
30. Total 2020 M&O levy. Multiply Line 28 by Line 29 and divide by \$100.	\$14,354,377
31. Adjusted 2020 levy for calculating NNR M&O rate.	
A. M&O taxes refunded for years preceding tax year 2020 Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2020. This line applies only to tax years preceding tax year 2020.	\$156,893
B. 2020 taxes in TIF Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2021 captured appraised value in Line 18D, enter 0.	\$0
C. 2020 transferred function. If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in D below. The taxing unit receiving the function will add this amount in D below. Other taxing units enter 0.	\$0
D. 2020 M&O levy adjustments. Subtract B from A. For taxing unit with C, subtract if discontinuing function and add if receiving function.	\$156,893
E. Add Line 30 to 31D.	\$14,511,270
32. Adjusted 2021 taxable value. Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$9,799,550,506
33. 2021 NNR M&O rate (unadjusted). Divide Line 31E by Line 32 and multiply by \$100.	\$0.148080/\$100
34. Rate adjustment for state criminal justice mandate.²³	
A. 2021 state criminal justice mandate: Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose.	\$0

<p>B. 2020 state criminal justice mandate: Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies.</p> <p>C. Subtract B from A and divide by Line 32 and multiply by \$100.</p> <p>D. Enter the rate calculated in C. If not applicable, enter 0.</p>	<p>\$0</p> <p>\$0.000000/\$100</p> <p>\$0.000000/\$100</p>
<p>35. Rate adjustment for indigent health care expenditures.²⁴</p> <p>A. 2021 indigent health care expenditures: Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2020 and ending on June 30, 2021, less any state assistance received for the same purpose.</p> <p>B. 2020 indigent health care expenditures: Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2019 and ending on June 30, 2020, less any state assistance received for the same purpose.</p> <p>C. Subtract B from A and divide by Line 32 and multiply by \$100.</p> <p>D. Enter the rate calculated in C. If not applicable, enter 0.</p>	<p>\$0</p> <p>\$0</p> <p>\$0.000000/\$100</p> <p>\$0.000000/\$100</p>
<p>36. Rate adjustment for county indigent defense compensation.²⁵</p> <p>A. 2021 indigent defense compensation expenditures: Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2020 and ending on June 30, 2021, less any state grants received by the county for the same purpose.</p> <p>B. 2020 indigent defense compensation expenditures: Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2019 and ending on June 30, 2020, less any state grants received by the county for the same purpose.</p> <p>C. Subtract B from A and divide by Line 32 and multiply by \$100.</p> <p>D. Multiply B by 0.05 and divide by Line 32 and multiply by \$100.</p> <p>E. Enter the lessor of C and D. If not applicable, enter 0.</p>	<p>\$0</p> <p>\$0</p> <p>\$0.000000/\$100</p> <p>\$0.000000/\$100</p> <p>\$0.000000/\$100</p>
<p>37. Rate adjustment for county hospital expenditures.²⁶</p> <p>A. 2021 eligible county hospital expenditures: Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2020 and ending on June 30, 2021.</p> <p>B. 2020 eligible county hospital expenditures: Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2019 and ending on June 30, 2020.</p>	<p>\$0</p> <p>\$0</p>

C. Subtract B from A and divide by Line 32 and multiply by \$100.	\$0.000000/\$100
D. Multiply B by 0.08 and divide by Line 32 and multiply by \$100.	\$0.000000/\$100
E. Enter the lessor of C and D, if applicable. If not applicable, enter 0.	\$0.000000/\$100
38. Rate adjustment for defunding municipality. This adjustment only applies to a municipality that is considered to be a defunding municipality for the current tax year under Chapter 109, Local Government Code. Chapter 109, Local Government Code only applies to municipalities with a population of more than 250,000 and includes a written determination by the Office of the Governor. See Tax Code 26.0444 for more information.	\$0
A. Amount appropriated for public safety in 2020. Enter the amount of money appropriated for public safety in the budget adopted by the municipality for the preceding fiscal year	\$0
B. Expenditures for public safety in 2020. Enter the amount of money spent by the municipality for public safety during the preceding fiscal year.	\$0.000000/\$100
C. Subtract B from A and divide by Line 32 and multiply by \$100.	
D. Enter the rate calculated in C. If not applicable, enter 0.	\$0.000000/\$100
39. Adjusted 2021 NNR M&O rate. Add Lines 33, 34D, 35D, 36E, and 37E. Subtract Line 38D.	\$0.148080/\$100
40. Adjustment for 2020 sales tax specifically to reduce property values. Cities, counties and hospital districts that collected and spent additional sales tax on M&O expenses in 2020 should complete this line. These entities will deduct the sales tax gain rate for 2021 in Section 3. Other taxing units, enter zero.	
A. Enter the amount of additional sales tax collected and spent on M&O expenses in 2020, if any. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent.	\$0
B. Divide Line 40A by Line 32 and multiply by \$100.	\$0.000000
C. Add Line 40B to Line 39.	\$0.148080
41. 2021 voter-approval M&O rate. Enter the rate as calculated by the appropriate scenario below. Special Taxing Unit. If the taxing unit qualifies as a special taxing unit, multiply Line 40C by 1.08. - or - Other Taxing Unit. If the taxing unit does not qualify as a special taxing unit, multiply Line 40C by 1.035.	\$0.153262/\$100
D41. Disaster Line 41 (D41): 2021 voter-approval M&O rate for taxing unit affected by disaster declaration. If the taxing unit is located in an area declared a disaster area and at least one person is granted an exemption under Tax Code Section 11.35 for property located in the taxing unit, the governing body may direct the person calculating the voter-approval	\$0.000000/\$100

<p>tax rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval tax rate in this manner until the earlier of</p> <ol style="list-style-type: none"> 1. the first year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred, or 2. the third tax year after the tax year in which the disaster occurred. <p>If the taxing unit qualifies under this scenario, multiply Line 40C by 1.08.²⁷ If the taxing unit does not qualify, do not complete Disaster Line 41 (Line D41).</p>	
<p>42. Total 2021 debt to be paid with property taxes and additional sales tax revenue. Debt means the interest and principal that will be paid on debts that:</p> <ol style="list-style-type: none"> (1) are paid by property taxes, (2) are secured by property taxes, (3) are scheduled for payment over a period longer than one year and (4) are not classified in the taxing unit's budget as M&O expenses <p>A. Debt also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. If the governing body of a taxing unit authorized or agreed to authorize a bond, warrant, certificate of obligation, or other evidence of indebtedness on or after Sept. 1, 2021, verify if it meets the amended definition of debt before including it here.²⁸ Enter debt amount.</p>	\$17,353,799
B. Subtract unencumbered fund amount used to reduce total debt.	\$0
C. Subtract certified amount spent from sales tax to reduce debt (enter zero if none)	\$0
D. Subtract amount paid from other resources.	\$4,001,292
E. Adjusted debt. Subtract B, C, and D from A.	\$13,352,507
43. Certified 2020 excess debt collections. Enter the amount certified by the collector. ²⁸	\$131,076
44. Adjusted 2021 debt. Subtract Line 43 from Line 42E.	\$13,221,431
<p>45. 2021 anticipated collection rate.</p> <p>A. Enter the 2021 anticipated collection rate certified by the collector:²⁹</p>	101.00%
B. Enter the 2020 actual collection rate	101.00%
C. Enter the 2019 actual collection rate	107.00%
D. Enter the 2018 actual collection rate	105.00%
E. If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%. ³¹	101.00%
46. 2021 debt adjusted for collections. Divide Line 44 by Line 45E	\$13,090,525
47. 2021 total taxable value. Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$9,964,167,306
48. 2021 debt tax rate. Divide Line 46 by Line 47 and multiply by \$100.	\$0.131376/\$100

49. 2021 voter-approval tax rate. Add Lines 41 and 48.	\$0.284638/\$100
D49. Disaster Line 49 (D49): 2021 voter-approval tax rate for taxing unit affected by disaster declaration. Complete this line if the taxing unit calculated the voter-approval tax rate in the manner provided for a special taxing unit on Line D41. Add Line D41 and 48.	\$0.000000/\$100
50. COUNTIES ONLY. Add together the voter-approval tax rates for each type of tax the county levies. The total is the 2021 county voter-approval tax rate.	

²³Tex. Tax Code Section 26.044

²⁴Tex. Tax Code Section 26.0441

²⁵Tex. Tax Code Section 26.0442

²⁶Tex. Tax Code Section 26.0443

²⁷Tex. Tax Code Section 26.042(a)

²⁸Tex. Tax Code Section 26.012(7)

²⁹Tex. Tax Code Section 26.012(10) and 26.04(b)

³⁰Tex. Tax Code Section 26.04(b)

³¹Tex. Tax Code Section 26.04(h),(h-1) and (h-2)

SECTION 3: NNR Tax Rate and Voter-Approval Tax Rate Adjustments for Additional Sales Tax to Reduce Property Taxes

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its NNR and voter-approval tax rates to offset the expected sales tax revenue.

This section should only be completed by a county, city or hospital district that is required to adjust its NNR tax rate and/or voter-approval tax rate because it adopted the additional sales tax.

Additional Sales and Use Tax Worksheet	Amount/Rate
<p>51. Taxable Sales. For taxing units that adopted the sales tax in November 2020 or May 2021, enter the Comptroller's estimate of taxable sales for the previous four quarters.²⁰ Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November 2020, enter 0.</p>	\$0
<p>52. Estimated sales tax revenue. Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue.³³</p> <p>Taxing units that adopted the sales tax in November 2020 or in May 2021. Multiply the amount on Line 51 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95.³⁴</p> <p>- or -</p> <p>Taxing units that adopted the sales tax before November 2020. Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.</p>	\$0
<p>53. 2021 total taxable value. Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i>.</p>	\$9,964,167,306
<p>54. Sales tax adjustment rate. Divide Line 52 by Line 53 and multiply by \$100.</p>	\$0.000000/\$100
<p>55. 2021 NNR tax rate, unadjusted for sales tax.³⁵ Enter the rate from Line 26 or 27, as applicable, on the <i>No-New-Revenue Tax Rate Worksheet</i>.</p>	\$0.270644/\$100
<p>56. 2021 NNR tax rate, adjusted for sales tax.</p> <p>Taxing units that adopted the sales tax in November 2020 or in May 2021. Subtract Line 54 from Line 55. Skip to Line 57 if you adopted the additional sales tax before November 2020.</p>	\$0.270644/\$100
<p>57. 2021 voter-approval tax rate, unadjusted for sales tax.³⁶ Enter the rate from Line 49, Line D49 (disaster), or Line 50 (counties), as applicable, of the <i>Voter-Approval Tax Rate Worksheet</i>.</p>	\$0.284638/\$100
<p>58. 2021 voter-approval tax rate, adjusted for sales tax. Subtract Line 54 from Line 57.</p>	\$0.284638/\$100

³¹Reserved for expansion

³⁴Tex. Tax Code Section 26.041(d)

³²Tex. Tax Code Section 26.041(d)

³⁵Tex. Tax Code Section 26.04(c)

³³Tex. Tax Code Section 26.041(i)

³⁶Tex. Tax Code Section 26.04(c)

SECTION 4: Voter-Approval Tax Rate Adjustment for Pollution Control

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit's expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Voter-Approval Protection for Pollution Control Worksheet	Amount/Rate
59. Certified expenses from the Texas Commission on Environmental Quality (TCEQ). Enter the amount certified in the determination letter from TCEQ. ³⁷ The taxing unit shall provide its tax assessor-collector with a copy of the letter. ³⁸	\$0
60. 2021 total taxable value. Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$9,964,167,306
61. Additional rate for pollution control. Divide Line 59 by Line 60 and multiply by \$100.	\$0.000000/\$100
62. 2021 voter-approval tax rate, adjusted for pollution control. Add Line 61 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties) or Line 58 (taxing units with the additional sales tax).	\$0.284638/\$100

³⁷Tex. Tax Code Section 26.045(d)

³⁸Tex. Tax Code Section 26.045(i)

SECTION 5: Voter-Approval Tax Rate Adjustment for Unused Increment Rate

The unused increment rate is the rate equal to the difference between the adopted tax rate and voter-approval tax rate before the unused increment rate for the prior three years.³⁹ In a year where a taxing unit adopts a rate by applying any portion of the unused increment rate, the unused increment rate for that year would be zero.

The difference between the adopted tax rate and voter-approval tax rate is considered zero in the following scenarios:

- a tax year before 2020; and⁴⁰
- a tax year in which the municipality is a defunding municipality, as defined by Tax Code Section 26.0501(a);⁴¹ or
- after Jan. 1, 2022, a tax year in which the comptroller determines that the county implemented a budget reduction or reallocation described by Local Government Code Section 120.002(a) without the required voter approval.⁴²

This section should only be completed by a taxing unit that does not meet the definition of a special taxing unit.⁴³

Unused Increment Rate Worksheet	Amount/Rate
63. 2020 unused increment rate. Subtract the 2020 actual tax rate and the 2020 unused increment rate from the 2020 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	\$0.000000
64. 2019 unused increment rate. Subtract the 2019 actual tax rate and the 2019 unused increment rate from the 2019 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero	\$0
65. 2018 unused increment rate. Subtract the 2018 actual tax rate and the 2018 unused increment rate from the 2018 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	\$0.000000
66. 2021 unused increment rate. Add Lines 63, 64 and 65.	\$0.000000/\$100
67. 2021 voter-approval tax rate, adjusted for unused increment rate. ²³ Add Line 66 to one of the following lines (as applicable): Line 49, Line D49(disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax) or Line 62 (taxing units with pollution control).	\$0.284638/\$100

³⁹Tex. Tax Code Section 26.013(a)

⁴⁰Tex. Tax Code Section 26.013(c)

⁴¹Tex. Tax Code Section 26.0501(a) and (c)

⁴²Tex. Tax Code Section Local Gov't Code Section 120.007(d), effective Jan. 1, 2022

⁴³Tex. Tax Code Section 26.063(a)(1)

SECTION 6: De Minimis Rate

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate, the rate that will raise \$500,000, and the current debt rate for a taxing unit.⁴⁴

This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit.⁴⁵

De Minimis Rate Worksheet	Amount/Rate
68. Adjusted 2021 NNR M&O tax rate. Enter the rate from Line 39 of the <i>Voter-Approval Tax Rate Worksheet</i>	\$0.148080/\$100
69. 2021 total taxable value. Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$9,964,167,306
70. Rate necessary to impose \$500,000 in taxes. Divide \$500,000 by Line 69 and multiply by \$100.	\$0.005017
71. 2021 debt rate. Enter the rate from Line 48 of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$0.131376/\$100
72. De minimis rate. ²³ Add Lines 68, 70 and 71.	\$0.000000/\$100

⁴⁴Tex. Tax Code Section 26.012(8-a)

⁴⁵Tex. Tax Code Section 26.063(a)(1)

SECTION 7: Voter-Approval Tax Rate Adjustment for Emergency Revenue Rate

In the tax year after the end of the disaster calculation time period detailed in Tax Code Section 26.042(a), a taxing unit that calculated its voter-approval tax rate in the manner provided for a special taxing unit due to a disaster must calculate its emergency revenue rate and reduce its voter-approval tax rate for that year.⁴⁶

Similarly, if a taxing unit adopted a tax rate that exceeded its voter-approval tax rate, calculated normally, without holding an election to respond to a disaster, as allowed by Tax Code Section 26.042(d), in the prior year, it must also reduce its voter-approval tax rate for the current tax year⁴⁷.

NOTE: This section will not apply to any taxing units in 2021. It is added to implement Senate Bill 1438 (87th Regular Session) and does not apply to a taxing unit that calculated its voter-approval tax rate in the manner provided for a special taxing unit due to a declared disaster in 2020, as provided for in the recently repealed Tax Code Sections 26.04(c-1) and 26.041(c-1).

In future tax years, this section will apply to a taxing unit other than a special taxing unit that:

- directed the designated officer or employee to calculate the voter-approval tax rate of the taxing unit in the manner provided for a special taxing unit in the prior year; and
- the current year is the first tax year in which the total taxable value of property taxable by the taxing unit as shown on the appraisal roll for the taxing unit submitted by the assessor for the taxing unit to the governing body exceeds the total taxable value of property taxable by the taxing unit on January 1 of the tax year in which the disaster occurred or the disaster occurred four years ago.

In future tax years, this section will also apply to a taxing unit in a disaster area that adopted a tax rate greater than its voter-approval tax rate without holding an election in the prior year.

Note: This section does not apply if a taxing unit is continuing to calculate its voter-approval tax rate in the manner provided for a special taxing unit because it is still within the disaster calculation time period detailed in Tax Code Section 26.042(a) because it has not met the conditions in Tax Code Section 26.042(a)(1) or (2).

Emergency Revenue Rate Worksheet	Amount/Rate
<p>73. 2020 adopted tax rate. Enter the rate in Line 4 of the <i>No-New-Revenue Tax Rate Worksheet</i>.</p>	N/A
<p>74. Adjusted 2020 voter-approval tax rate. Use the taxing unit's Tax Rate Calculation Worksheets from the prior year(s) to complete this line.</p> <p>If a disaster occurred in 2020 and the taxing unit calculated its 2020 voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) of the 2020 worksheet due to a disaster, enter the 2020 voter-approval tax rate as calculated using a multiplier of 1.035 from Line 49.</p> <p>- or -</p> <p>If a disaster occurred prior to 2020 for which the taxing unit continued to calculate its voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) in 2020, complete the separate <i>Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet</i> to recalculate the voter-approval tax rate the taxing unit would have calculated in 2020 if it had generated revenue based on an adopted tax rate using a multiplier of 1.035 in the year(s) following the disaster.⁴⁸ Enter the final adjusted 2020 voter-approval tax rate from the worksheet.</p> <p>- or -</p> <p>If the taxing unit adopted a tax rate above the 2020 voter-approval tax rate without calculating a disaster tax rate or holding an election due to a disaster, no recalculation is necessary. Enter the voter-approval tax rate from the prior year's worksheet.</p>	N/A
<p>75. Increase in 2020 tax rate due to disaster. Subtract Line 74 from Line 73.</p>	N/A
<p>76. Adjusted 2020 taxable value. Enter the amount in Line 14 of the <i>No-New-Revenue Tax Rate Worksheet</i>.</p>	N/A
<p>77. Emergency revenue. Multiply Line 75 by Line 76 and divide by \$100.</p>	N/A

78. Adjusted 2021 taxable value. Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	N/A
79. Emergency revenue rate. Divide Line 77 by Line 78 and multiply by \$100. ⁴⁹	N/A
80. 2021 voter-approval tax rate, adjusted for emergency revenue. Subtract Line 79 from one of the following lines (as applicable): Line 49, Line D49(disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax), Line 62 (taxing units with pollution control) or Line 67 (taxing units with the unused increment rate).	N/A

⁴⁶Tex. Tax Code Section 26.042(b)

⁴⁷Tex. Tax Code Section 26.042(f)

⁴⁸Tex. Tax Code Section 26.042(c)

⁴⁹Tex. Tax Code Section 26.042(b)

⁵⁰Tex. Tax Code Section 26.04(c-2) and (d-2)

SECTION 8: Total Tax Rate

Indicate the applicable total tax rates as calculated above.

No-New-Revenue tax rate

As applicable, enter the 2021 NNR tax rate from: Line 26, Line 27 (counties), or Line 56 (adjusted for sales tax). \$0.270644/\$100

Indicate the line number used: 26

Voter-Approval tax rate

As applicable, enter the 2021 voter-approval tax rate from: Line 49, Line 50 (counties), Line 58 (adjusted for sales tax), Line 62 (adjusted for pollution control), Line 67 (adjusted for unused increment), or Line 80 (adjusted for emergency revenue). \$0.284638/\$100

Indicate the line number used: 49

De minimis rate

If applicable, enter the de minimis rate from Line 72. \$0.000000/\$100

SECTION 9: Taxing Unit Representative Name and Signature

Enter the name of the person preparing the tax rate as authorized by the governing body of the taxing unit. By signing below, you certify that you are the designated officer or employee of the taxing unit and have accurately calculated the tax rates using values that are the same as the values shown in the taxing unit's certified appraisal roll or certified estimate of taxable value, in accordance with requirements in Tax Code.⁵⁰

print here Colette Ballinger

Printed Name of Taxing Unit Representative

sign here Colette Ballinger

Taxing Unit Representative

August 4, 2021

Date

Budget Glossary

ADA – Americans with Disabilities Act

Ad Valorem Tax - Tax computed from the taxable valuation of land and improvements.

Account – A separate financial reporting unit for budgeting, management, or accounting purposes. All budgetary transactions, whether revenue or expenditure, are recorded in accounts.

Allocation - A part of a lump-sum amount, which is designated for expenditure by specific organization units and/or for special purposes, activities, or objects.

Appropriation - An authorization granted by the City Council to make expenditures and to incur obligations identified in the adopted operating budget.

Assessed Valuation - A valuation set upon real and personal property by the Tarrant Appraisal District as a basis for levying taxes.

Audit – An examination, usually by an official or a private accounting firm retained by Council, of organization financial statements and the utilization of resources.

Authorized Positions - Number of positions authorized in the final budget.

Balance Sheet – A financial statement that presents the assets, liabilities, reserves and balances of a specific governmental fund as of a specified date.

Bond – A promise to repay borrowed money on a particular date, often ten or twenty years in the future. Most bonds also involve a promise to pay a specified dollar amount of interest at predetermined intervals. The City uses bonds to obtain long-term financing for capital projects.

Bond Covenant – A legally enforceable agreement with bondholders that requires the governmental agency selling the bond to meet certain conditions in the repayment of the debt.

Bond Ordinance – A law approving the sale of bonds that specifies how proceeds may be spent.

Bond Funds - Resources derived from issuance of bonds for financing capital improvements.

Budget - A financial plan for a specified period of time that matches all planned revenues and expenditures with various municipal services. It is the primary means by which most of the expenditure and service delivery activities of a government are controlled.

Budget Amendment - A revision of the adopted budget that, when approved by Council, replaces the original provision.

Budget Basis - The accounting system used in tracking the budget execution is GAAP.

Budget Glossary

Budget Calendar - The schedule of key dates that is followed in the preparation, adoption, and administration of the budget.

Budget Manual – A booklet prepared by the budget office that includes the budget, calendar, the forms departments need to prepare their budget requests, and a description of the budget process.

Capital Assets – Things the City owns that cost a considerable amount of money and that are intended to last a long time – e.g. buildings, land, roads, bridges and water treatment plants.

Capital Improvement Program - This is the City's plan to finance major infrastructure development and improvement. It is primarily funded through General Obligation bonds and revenue bonds.

Capital Outlay - Expenditure which results in the acquisition of or addition to fixed assets.

Certificates of Obligation – Method for issuing long-term debt. Does not require voter approval.

Certification Pay – Additional pay attributable for completion of specified certification that enhances performance.

City Charter - A document of a home rule city similar to a constitution. The City Charter establishes the City's government structure and provides for the distribution of powers and duties among the various branches of government.

Community Development Block Grants (CDBG) - Federal funds made available to municipalities specifically for community revitalization.

Comprehensive Annual Financial Report (CAFR) – This report summarizes financial data for the previous fiscal year in a standardized format.

Contingency – A budgetary reserve set aside for unforeseen events occurring during the fiscal year. Also known as a reserve account.

D.A.R.E. (Drug Awareness Resistance Education) – Program developed to educate students of the effects of drug and alcohol abuse.

Debt Service - Payment of interest and principal on an obligation resulting from bond sales or lease-purchase agreements.

Deficit - The excess of expenditures over revenues during an accounting period; or, in the case of proprietary funds, the excess of expense over income during an accounting period.

Department - A major administrative division of the City that indicates overall management responsibility for an operation or a group of related operations within a functional area.

Budget Glossary

Division - The smallest unit of budgetary accountability and control, which encompasses specific work units for accomplishing a City operation.

EMS - Emergency Medical Services

EMT - Emergency Medical Technician

Effective Tax Rate - State law in Texas prescribes a formula for calculating the effective tax rate for cities. The net effect of the formula is to produce a tax rate that goes down when property values rise because of inflation and vice versa. The intent is to generate a rate that produces approximately the same revenue as the year before. The formula does make adjustments for newly annexed property and newly constructed property.

Encumbrance - The commitment of appropriated funds to purchase an item or service.

Enterprise Fund - A fund established to account for operations that are financed and operated in a manner similar to private business. It is the City's intent to recover the costs of providing a service primarily through user charges.

EPA - Environmental Protection Agency

Expenditures - Outflow of non-enterprise funds paid or to be paid for an asset obtained or goods and services obtained.

Expenses - Outflow of enterprise funds paid or to be paid for an asset obtained or goods and services obtained.

Fiscal Policy - The City's policies with respect to taxes, spending, and debt management as they relate to government services, programs, and capital investment. Reflect a set of principals for the planning and programming of government budgets.

Fiscal Year - The time period designated by the City signifying the beginning and ending period for recording financial transactions. The City of Grapevine has specified October 1 to September 30 as its fiscal year.

Fixed Assets - Assets of a long-term character that are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment.

Franchise Fee - A fee levied by City Council on businesses that use City property or right-of-way. This fee is usually charged as a percentage of gross receipts.

Full Funding - Term used to designate full year payment for personnel or other budgeted items.

Full-Time Equivalent (FTE) - The measure of authorized personnel often referred to as worker-years. The full time equivalent of 1 position (1 FTE) approximately represents 2080 hours of work per year.

Budget Glossary

Fund - A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, all related liabilities and residual equities, or balances, and changes therein, are recorded and segregated to carry on specific operations.

Description of Funds:

1. General Fund - Accounts for revenues and expenditures relating to the provisions of services to the City such as Police, Fire, Public Works, Parks & Recreation, Administration, Community Development, Finance, etc.
2. Utility Enterprise Fund - Accounts for all revenues and expenses relating to the operation of the water and wastewater system and related capital construction.
3. Convention & Visitors Bureau Fund - Accounts for revenues and expenditures relating to the use of hotel occupancy tax receipts. Because of restricted types of uses allowed for these monies, they are accounted for in a separate fund.
4. Lake Enterprise Fund - Accounts for revenues and expenses relating to Golf Course operations, maintenance and capital improvements for facilities around Lake Grapevine.
5. General Government Capital Projects Fund - Are those projects that do not meet the criteria for Permanent Street or Capital Maintenance Funding and are typically funded with bond funds or grants.
6. Capital / Street Maintenance Projects Fund - Include facility repairs or major maintenance and other operating and equipment needs as well as street overlay programs, curb and gutter repairs and traffic signals, signs and striping maintenance. Projects are designed to maintain a five-year maintenance schedule and are funded out of an operational transfer from the general fund.
7. Utility and Enterprise Projects Fund - (As with the General Government Capital Projects) are projects for the Utility and Lake Enterprise Funds that do not meet the criteria for Permanent Street or Capital Maintenance Funding. Funding sources for these projects are typically bond funds or water and wastewater impact fees.
8. Debt Service Fund - Accounts for all monies involving payment of interest and principal on General Obligation Bonds and Public Property Contractual Obligations.
9. Stormwater Drainage Utility Fund - This fund provides for the accounting of expenses and revenues related to stormwater drainage administration, operations and capital improvements.
10. Lake Parks Special Revenue Fund – This fund accounts for all activities necessary to operate and maintain park property on Lake Grapevine received from the U.S. Army Corps of Engineers.

Fund Balance - The difference between fund assets and fund liabilities of governmental and similar trust funds.

Budget Glossary

GASB – Governmental Accounting Standards Board

GCISD - Grapevine/Colleyville Independent School District.

GFOA - Government Finance Officers Association of the United States and Canada.

General Obligation Bonds (G.O.) - Bonds sold and guaranteed by the City, in which the full faith and credit of the City is pledged for repayment.

Generally Accepted Accounting Principles (GAAP) - Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the conventions, rules and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations.

GIS – Geographic Information System

Goals - Generalized statements of where an organization desires to be at some future time with regard to certain operating elements (e.g. financial condition, service levels provided, etc.)

Grant - A contribution by a government or other organization to support a particular function. Typically, these contributions are made to local governments from state or federal governments.

Home Rule – A limited grant of discretion from a state government to a local municipality, concerning the organization of functions and the raising of revenue. Without home rule, local municipalities are restricted to functions specified by the state government.

Internal Service Fund - Fund used to account for the financing of goods or services provided by one department to another department on a cost reimbursement basis.

I/I – Infiltration and Inflow

Infrastructure – Basic public investments such as streets, storm drainage, water and sewer lines, streetlights and sidewalks.

Interfund transfer – The transfer of money from one fund to another.

Investment – Securities and real estate purchased and held for the production of income in the form of interest, dividends, rentals and base payments.

L.F. - (Linear feet) Length in feet.

Lift Station – The City's collection system relies on gravity to collect wastewater. When the system gets to an unreasonable depth, a lift station pumps the wastewater to a higher elevation so the gravity process can begin again.

Budget Glossary

Line-item budget – A budget format in which departmental outlays are grouped according to the items that will be purchased.

Longevity - Annual monetary payments to qualified employees based on length of service.

MCL – Maximum Contaminant Level. The highest level of a contaminant that is allowed in drinking water.

MGD – Million gallons per day.

Modified Accrual Basis - This method of accounting is a combination of cash and accrual accounting since expenditures are immediately incurred as a liability while revenues are not recorded until they are actually received or are "measurable" and "available for expenditure". This type of accounting basis is conservative and is recommended as the standard for most governmental funds.

Municipal - Of or pertaining to a city or its Government.

NCTCOG - North Central Texas Council of Governments

Non-Departmental – Accounts for expenditures for professional services and other general government functions, which cannot be allocated to individual departments.

NTRA - National Therapeutic Recreation Association

NTU - Nepthalic Turbidity Units (translucent liquid indicator of suspended solids in water).

Object Code - The standard citywide classification of the expenditures such as office supplies or rental of equipment.

Objectives - Specific, measurable targets set in relation to goals.

Operating Funds - Resources derived from recurring revenue sources used to finance ongoing operating expenditures.

Ordinance - An authoritative command or order. This term is used for laws adopted by a municipality.

PARS – An acronym for Public Agency Retirement Services, which contracts with the City of Grapevine to offer retirement benefits programs for part-time employees.

Per Capita Costs - The cost of service per person. Per capita costs in Grapevine are based upon the City's population.

Performance Indicator - Specific quantitative and qualitative measure of work performed as an objective of the department.

Budget Glossary

Prompt Payment Act - Adopted in July, 1985 by the State, the Act required the City to pay for goods and services within 30 days of receipt of invoice or the goods or services, whichever comes later. If this is not satisfied, the City may be charged interest on the unpaid balance at the rate of 1 % per month.

Public Hearing – An open meeting regarding proposed operating or capital budget allocations, which provide citizens with an opportunity to voice their views on the merits of the proposals.

Purchase Order – An agreement to buy goods and services from a specific vendor, with a promise to pay on delivery.

Rainy Day funds – Revenue stabilization reserves that provide resources when tax revenues temporarily decline.

Resolution – A formal statement of opinion or determination adopted by an assembly or other formal group.

Resources - Total dollars available for appropriations, including estimated revenues, fund transfers, and beginning fund balances.

Revenue - Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines for forfeitures, grants, shared revenues, and interest income.

Salary Savings – The reduced expenditures for salaries that result when a position remains unfilled for part of a year or when a more senior employee is replaced by a newer employee at a lower salary.

Revenue Bond – Bonds secured only by revenue from particular projects built or maintained by local government. An example would be the Water and Sewer system.

SFLUE - Single Family Living Unit Equivalent, the unit established as the lowest common denominator to which all properties can be referenced. It serves as the basis for charging the stormwater utility fee.

Special Assessments - A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

Special Revenue Funds - Funds, exclusive of the General Fund and capital funds, which are separately administered because they are associated with a distinct function or enterprise.

Strategic Goals /Objectives - Elements or sub-elements of a strategic plan. The City's planned response to address service delivery needs and priorities.

TAAF - Texas Amateur Athletic Federation

Budget Glossary

Tax Levy - The total revenues to be raised by ad valorem taxes for expenditures as authorized by the City Council.

Tax Rate - The amount of tax levied for each \$1 00 of valuation.

Tax Roll - Official list showing the amount of taxes levied against each taxpayer or property.

Taxes - Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people.

TEXRail - a 27-mile commuter rail line, operated by Trinity Metro, extending from downtown Fort Worth, across northeast Tarrant County, through North Richland Hills and Grapevine, and into DFW International Airport's Terminal B.

TIF - Tax Increment Financing, the act of capturing the amount of property taxes levied by a taxing unit for the year on the appraised value of real property located within a defined investment zone. The tax increments are paid into the TIF fund and used to pay project costs within the zone, including debt service obligations.

TMRS - Texas Municipal Retirement System, a pension plan for employees of member cities within the state of Texas.

TPWD – Texas Parks and Wildlife Department

TRA – Trinity River Authority. A political subdivision of the state of Texas responsible for administration of a master plan for basin-wide development, serving as local sponsor for federal water projects and providing services to cities within its service area. TRA serves the southern portion of Grapevine.

T.R.A.P.S. - Texas Recreation & Parks Society

TRE – Trinity Railway Express. A cooperative service provided by Trinity Metro and Dallas Area Rapid Transit (DART) to provide commuter rail service between Fort Worth & Dallas.

Transfer-In – Funds expended in one fund and received in another.

Turbidity – A measure of the cloudiness of water. Turbidity is a good indicator of the effectiveness of the filtration system.

TxDOT – Texas Department of Transportation

Unencumbered Balance - The amount of an appropriation that is neither expended nor encumbered; the amount of money still available for further purchases.

Working Capital – Budgeted working capital is calculated as a fund's current assets less current liabilities and outstanding encumbrances. The terminology is used to indicate unencumbered fund balances in enterprise funds such as the Utility and Lake Enterprise funds.

RESOLUTION NO. 2021-010

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, APPROVING THE TAX ROLLS FOR TAX YEAR 2021 ON PROPERTY WITHIN THE CITY; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, on or by July 26, 2021, the Chief Appraisers of the Tarrant, Dallas and Denton Appraisal Districts approved and provided to the Grapevine City Council the Tax Rolls for 2021 with a total appraised value of \$15,023,080,040 and having a net taxable value of \$10,351,254,676; and

WHEREAS, all legal prerequisites for the adoption of this resolution have been met, including but not limited to the Local Government Code and the Open Meetings Act; and

WHEREAS, the City Council hereby declares that the approval of this resolution is in the best interests of the health, safety, and welfare of the public.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated in the preamble are true and correct and are incorporated herein as if copied in their entirety.

Section 2. That the Certified Tax Rolls value for the tax year 2021 for the City of Grapevine, Texas be and hereby approved in the amount of \$15,023,080,040 for total appraised value.

Section 3. That the certified net taxable value (total appraised value less exemptions) of \$10,351,254,676 is approved.

Section 4. That in addition to the value shown in Section 3 above, the Chief Appraisers have prepared a list of all properties pending disposition before the Appraisal Review Board. A projected minimum value of \$238,438,040 has been assigned to this property while a minimum value \$137,698,476 in properties not on the rolls has also been assigned for tax rate calculation purposes.

Section 5. That this resolution shall take effect from and after the date of its passage.


PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 3rd day of August, 2021.

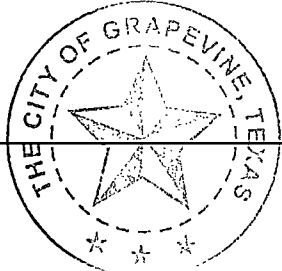
APPROVED:



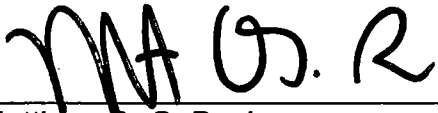
William D. Tate
Mayor

ATTEST:


Tara Brooks
City Secretary



APPROVED AS TO FORM:



Matthew C. G. Boyle
City Attorney

RESOLUTION NO. 2021-011

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, APPROVING THE PROPOSED TAX RATES FOR TAX YEAR 2021 ON PROPERTY WITHIN THE CITY; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, On August 3, 2021, the City Council approved the Certified Tax Rolls provided by the Tarrant, Dallas and Denton County Appraisal Districts; and

WHEREAS, The City's appointed Tax Assessor Collector is the Tax Assessor Collector of the Grapevine-Colleyville Independent School District; and

WHEREAS, The City's appointed Tax Assessor Collector has calculated the 2021 No New Revenue Tax Rate and 2021 Voter Approval Tax Rate in accordance with Senate Bill 2 provisions using certified values; and

WHEREAS, The City has calculated the 2021 Proposed Tax Rate using certified values required to obtain Fiscal Year 2022 budgeted revenues; and

WHEREAS, The City's 2021 Proposed Tax Rate of 0.271811 per \$100 is greater than the 2021 No New Revenue Rate of 0.270644 per \$100 and less than the 2021 Voter Approval Tax Rate of 0.284638 per \$100; and

WHEREAS, all legal prerequisites for the adoption of this resolution have been met, including but not limited to the Local Government Code and the Open Meetings Act; and

WHEREAS, the City Council hereby declares that the approval of this resolution is in the best interests of the health, safety, and welfare of the public.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated in the preamble are true and correct and are incorporated herein as if copied in their entirety.

Section 2. That the 2021 Proposed Tax Rate of 0.271811 per \$100 is hereby approved for use in calculating budgeted revenue for fiscal year 2022.

Section 3. That this resolution shall take effect from and after the date of its passage.

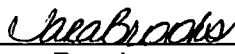
PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 17th day of August, 2021.

APPROVED:



William D. Tate
Mayor

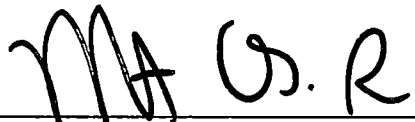
ATTEST:



Tara Brooks
City Secretary



APPROVED AS TO FORM:



Matthew C. G. Boyle
City Attorney

ORDINANCE NO. 2021- 044

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS ADOPTING THE BUDGET FOR THE CITY OF GRAPEVINE, TEXAS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022; PROVIDING FOR INTRA- AND INTERDEPARTMENTAL FUND TRANSFERS; PROVIDING FOR INVESTMENT OF CERTAIN FUNDS; DECLARING AN EMERGENCY; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, a notice of public hearing on the budget for the City of Grapevine, Texas for the Fiscal Year 2021-2022 (FY 2022) was heretofore published in accordance with law; and

WHEREAS, a public hearing was duly held and all interested persons were given an opportunity to be heard for or against any item therein; and

WHEREAS, all constitutional and statutory prerequisites for the approval of this ordinance have been met, including but not limited to the Open Meetings Act; and

WHEREAS, the City Council deems the adoption of this ordinance is in the best interests of the health, safety and welfare of the public.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS;

Section 1. That all matters stated herein above are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Section 2. That the appropriation amounts for the FY2021-2022 budget for the different funds of the City of Grapevine are hereby fixed as follows:

General Fund	\$67,888,255
Convention and Visitors Bureau Fund	18,832,129
Convention and Leisure Incentives Fund	4,200,690
Stormwater Drainage Fund	1,451,188
Crime Control & Prevention District Fund	19,018,930
Lake Parks Special Revenue Fund	2,392,915
4-B / Trinity Metro Fund	10,930,343
Economic Development Fund	3,753,448
Debt Service Fund	14,751,401
Utility Enterprise Fund	24,395,500
Golf Enterprise Fund	3,572,500
Permanent Capital Maintenance Fund	1,650,000

Section 3. That the City Council hereby adopts the revised budget for the fiscal year ending September 30, 2021 and the proposed Annual Operating Budget for the fiscal year ending September 30, 2022 and appropriates the funds contained therein.

Section 4. That a copy of the official adopted FY2021-2022 budget document shall be kept on file in the office of the City Secretary and the City of Grapevine website.

Section 5. That the City Manager be and is hereby authorized to make intra and inter-departmental fund transfers during the fiscal year as becomes necessary in order to avoid over-expenditure of a particular object code.

Section 6. That the City Manager is authorized to approve expenditures up to \$15,000. Any expenditure over the \$15,000 limit requires the approval of the City Council. Each expenditure authorized by the City Manager in Account 100-44701-120-001 in FY2021 and FY2022 is approved.

Section 7. That the City Manager is authorized to reclassify personnel positions within city service as warranted.

Section 8. That the City Manager, and/or Assistant City Manager and/or Chief Financial Officer and/or designated investment officer are authorized to invest any funds not needed for current use, whether operating funds or bond funds in Official City Depositories, in any investment instrument authorized by the City's Investment Policy and Investment Strategy and allowed by the Texas Public Funds Investment Act.

Section 9. That the reserve requirement for the Golf Enterprise Fund is suspended for FY2021 and FY2022.

Section 10. That the fact that the fiscal year begins on October 1, 2021 requires that this ordinance be effective upon its passage and adopted to preserve the public peace, property, health and safety and shall be in full force and effect from and after its passage and adoption, and an emergency is hereby declared.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 7th day of September, 2021.

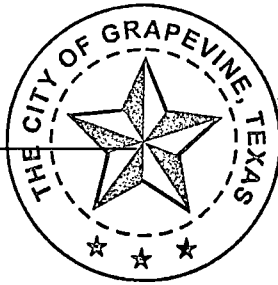
APPROVED:



William D. Tate
Mayor

ATTEST:

Tara Brooks
Tara Brooks
City Secretary



APPROVED AS TO FORM:

Matthew C.G. Boyle
Matthew C.G. Boyle
City Attorney

ORDINANCE NO. 2021-045

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, SETTING THE ANNUAL TAX RATE FOR TAX YEAR 2021 LEVYING TAXES TO BE ASSESSED ON ALL TAXABLE PROPERTY WITHIN THE LIMITS OF THE CITY OF GRAPEVINE, TEXAS; PROVIDING PENALTIES AND INTEREST FOR THE DELINQUENT TAXES; DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

WHEREAS, THE City Council of Grapevine, Texas has approved an operating budget for the fiscal year 2021 - 2022 (FY 2022), in compliance with appropriate state laws and the Charter of the City of Grapevine; and

WHEREAS, public hearings were held on the FY 2022 budget and all interested parties were given an opportunity to be heard for or against any item contained therein; and

WHEREAS, a public hearing was held regarding the 2021 proposed ad valorem tax rate since The City's proposed tax rate is greater than the calculated No New Revenue Rate but below the calculated Voter Approval rate; and

WHEREAS, an ad valorem tax rate of \$0.271811 per \$100 valuation has been considered for tax year 2021; and

WHEREAS, all constitutional and statutory prerequisites for the approval of this ordinance have been met, including but not limited to the Open Meetings Act and Chapter 211 of the Local Government Code; and

WHEREAS, the City Council deems the adoption of this ordinance to be in the best interests of the health, safety, and welfare of the public.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Section 2. That a tax rate is hereby levied upon all taxable property in the City of Grapevine, Texas for tax year 2021 at a rate of twenty-seven eighteen and eleven one hundreds cents (\$0.271811) per one hundred dollars (\$100.00) valuation.

Section 3. That there shall be and there is hereby levied the following taxes on each one hundred dollars (\$100.00) valuation on all taxable property within the City of

Grapevine, Texas, to be assessed and collected by the Tax Assessor/Collector and collected for tax year 2021, and said taxes are to be assessed and collected for the purposes and in the amounts hereinafter stipulated, to-wit:

- A. For the General Fund, a tax rate of \$0.140435 per \$100 is levied.
- B. For Debt Service, a tax rate of \$0.131376 per \$100 is levied.

Section 4. That taxes levied by this ordinance shall be due and payable on the first day of October, 2021 and shall become delinquent on the first day of February, 2022, if unpaid. Upon taxes becoming delinquent, interest and penalty will be added as required in Section 33.01 of the Texas Property Tax Code, and shall commence on the first day of February, 2022. The City of Grapevine is hereby authorized to adopt any and all legal remedies provided by the Texas Property Tax Code for the purpose of collecting delinquent taxes.

Section 5. That the fact that the fiscal year begins on October 1, 2021 requires that this ordinance be effective upon its passage and adopted to preserve the public peace, property, health, and safety, and shall be in full force and effect from and after its passage and adoption, and an emergency is hereby declared.


PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, on this the 7th day of September, 2021.

APPROVED:

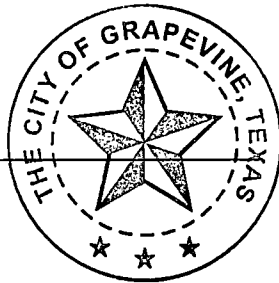


William D. Tate
Mayor


ATTEST:



Tara Brooks
City Secretary



APPROVED AS TO FORM:



Matthew C.G. Boyle
City Attorney

GRAPEVINE 4B ECONOMIC DEVELOPMENT CORPORATION

RESOLUTION NO. 4B 2021-001

A RESOLUTION OF THE GRAPEVINE 4B ECONOMIC DEVELOPMENT CORPORATION OF THE CITY OF GRAPEVINE, TEXAS, ADOPTING AND PROPOSING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022; PROVIDING FOR INVESTMENT OF CERTAIN FUNDS AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the provisions of Article 5190.6, Texas Revised Civil Statutes, the Industrial Development Act of 1979, Section 4B, and the Corporation Bylaws adopted by the Grapevine 4B Economic Development Corporation Board of Directors requires the 4B Corporation to prepare a budget proposal; and

WHEREAS, the Grapevine 4B Economic Development Corporation has adopted the same fiscal year as the City of Grapevine; and

WHEREAS, all legal prerequisites for the adoption of this resolution have been met, including but not limited to the Local Government Code and the Open Meetings Act; and

WHEREAS, the Grapevine 4B Board hereby declares that the approval of this resolution is in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE GRAPEVINE 4B ECONOMIC DEVELOPMENT CORPORATION OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That a budget proposal has been prepared by the Grapevine 4B Economic Development Corporation Board, a copy of which is attached hereto as Exhibit "A".

Section 2. That the Grapevine 4B Economic Development Corporation Board adopts the proposed operating budget for fiscal year ending September 30, 2022.

Section 3. That the City Manager is hereby authorized to make appropriate expenditures, transfers and other financial transactions during the fiscal year pursuant to the Corporation bylaws.

Section 4. That the City Manager, and/or Assistant City Manager and/or Chief Financial Officer and/or designated investment officer are authorized to invest any funds not needed for current use in Official City Depositories, in any investment instrument authorized by the City's Investment Policy and Investment Strategy and allowed by the Texas Public Funds Investment Act.

Section 5. That this budget proposal be transmitted to the Grapevine City Council and recommended for approval and inclusion in its operating budget for Fiscal Year 2022.

Section 6. That this resolution shall take effect from and after the date of its passage.


PASSED AND APPROVED BY THE GRAPEVINE 4B ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS OF THE CITY OF GRAPEVINE, TEXAS on this the 7th day of September, 2021.

APPROVED:



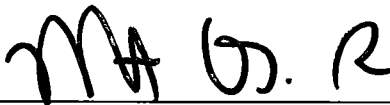
William D. Tate
President

ATTEST:


Tara Brooks
City Secretary



APPROVED AS TO FORM:


Matthew C.G. Boyle
City Attorney

CITY OF GRAPEVINE
CRIME CONTROL AND PREVENTION DISTRICT

RESOLUTION NO. CCPD 2021-001

A RESOLUTION OF THE BOARD OF THE CITY OF GRAPEVINE CRIME CONTROL AND PREVENTION DISTRICT BOARD ADOPTING AND PROPOSING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, pursuant to Chapter 363 of the Texas Local Government Code (the "Code") the City of Grapevine created City of Grapevine Crime Control and Prevention District ("CGCCPD") through an election held on November 7, 2006; and

WHEREAS, the CGCCPD was reauthorized for an additional fifteen (15) year period through an election held on May 14, 2011; and

WHEREAS, Chapter 363.201(a) provides that the Board of Directors for the CGCCPD ("Board") shall establish the fiscal year for the CGCCPD and the CGCCPD shall operate on the basis of that year; and

WHEREAS, the fiscal year for the CGCCPD coincides with the fiscal year of the City of Grapevine, Texas, being October 1 to September 30 of each calendar year; and

WHEREAS, the Board finds that all the requirements of Chapter 363 of the Code have been met; and

WHEREAS, the Board has reviewed the proposed FY 2022 budget for the CGCCPD; and

WHEREAS, all legal prerequisites for the adoption of this resolution have been met, including but not limited to the Local Government Code and the Open Meetings Act; and

WHEREAS, the Board hereby declares that the approval of this resolution is in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE CITY OF GRAPEVINE CRIME CONTROL AND PREVENTION DISTRICT:

Section 1. That all matters stated herein above are true and correct and are incorporated herein by reference, as if copied in their entirety.

Section 2. That the Board of Directors for the Crime Control and Prevention District hereby approves and recommends that the City Council of the City of Grapevine, Texas, approve the proposed FY 2022 budget for the CGCCPD, in accordance with the terms and conditions set forth in said plan, which is attached hereto as Exhibit "A".

Section 3. That this resolution shall take effect immediately upon passage by the Board of Directors of the City of Grapevine Crime Control and Prevention District.


PASSED AND APPROVED BY THE BOARD OF THE CITY OF GRAPEVINE CRIME CONTROL AND PREVENTION DISTRICT on this the 7th day of September, 2021.

APPROVED:



William D. Tate
Presiding Officer

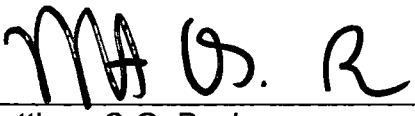
ATTEST:



Tara Brooks
City Secretary



APPROVED AS TO FORM:



Matthew C.G. Boyle
City Attorney

GENERAL OBLIGATION DEBT SERVICE REQUIREMENTS

Fiscal	Outstanding Debt ⁽¹⁾		The Taxable Bonds ⁽²⁾		The Certificates ⁽³⁾		Total	Less W&S	Less TIF #2	Less Hotel	Total Debt	% of
Year							Debt	Self-	Self-	Occupancy Tax	Less Self-	Principal
Ended							Requirements	Supporting	Supporting	Self-Supporting	Supporting	Retired
9/30	Principal	Interest	Principal	Interest	Principal	Interest		Requirements	Requirements	Requirements	Requirements	
2021	\$ 11,300,000	\$ 5,593,951	\$ -	\$ -	\$ -	\$ -	\$ 16,893,951	\$ 1,119,619	\$ 2,300,600	\$ 998,850	\$ 12,474,882	
2022	10,400,000	3,342,788	640,000	614,613	375,000	275,206	15,647,607	666,688	2,295,100	658,675	12,027,145	
2023	9,645,000	2,906,256	625,000	632,743	375,000	277,875	14,461,874	661,531	2,295,350	659,425	10,845,567	
2024	6,445,000	2,553,063	3,930,000	587,193	390,000	264,450	14,169,705	659,556	2,300,850	659,400	10,549,899	
2025	6,710,000	2,308,050	4,045,000	507,443	405,000	248,550	14,224,043	666,056	2,308,000	658,625	10,591,361	34.43%
2026	6,995,000	2,051,544	4,145,000	441,086	420,000	232,050	14,284,680	670,756	2,308,050	667,650	10,638,224	
2027	4,585,000	1,776,256	4,230,000	394,030	435,000	214,950	11,635,236	667,456	-	665,725	10,302,055	
2028	4,390,000	1,581,181	4,315,000	350,226	455,000	197,150	11,288,558	667,256	-	509,600	10,111,701	
2029	4,575,000	1,392,613	4,410,000	301,113	475,000	178,550	11,332,275	660,694	-	510,000	10,161,581	
2030	4,235,000	1,225,519	4,505,000	243,118	495,000	159,150	10,862,786	671,719	-	-	10,191,067	64.73%
2031	4,175,000	1,082,144	4,615,000	178,124	510,000	141,600	10,701,868	660,381	-	-	10,041,486	
2032	4,325,000	947,475	4,705,000	109,378	525,000	126,075	10,737,928	662,831	-	-	10,075,096	
2033	4,450,000	812,641	4,780,000	37,045	540,000	110,100	10,729,786	659,375	-	-	10,070,411	
2034	4,600,000	671,206	-	-	560,000	93,600	5,924,806	664,922	-	-	5,259,884	
2035	4,735,000	523,678	-	-	570,000	79,500	5,908,178	650,000	-	-	5,258,178	89.07%
2036	4,185,000	380,819	-	-	585,000	67,950	5,218,769	-	-	-	5,218,769	
2037	4,315,000	242,659	-	-	595,000	56,150	5,208,809	-	-	-	5,208,809	
2038	3,845,000	108,913	-	-	610,000	44,100	4,608,013	-	-	-	4,608,013	
2039	1,510,000	22,650	-	-	620,000	31,800	2,184,450	-	-	-	2,184,450	
2040	-	-	-	-	635,000	19,250	654,250	-	-	-	654,250	99.60%
2041	-	-	-	-	645,000	6,450	651,450	-	-	-	651,450	100.00%
	<u>\$ 105,420,000</u>	<u>\$ 29,523,404</u>	<u>\$ 44,945,000</u>	<u>\$ 4,396,110</u>	<u>\$ 10,220,000</u>	<u>\$ 2,824,506</u>	<u>\$ 197,329,020</u>	<u>\$ 10,408,842</u>	<u>\$ 13,807,950</u>	<u>\$ 5,987,950</u>	<u>\$ 167,124,279</u>	

(1) "Outstanding Debt" does not include lease/purchase Obligations or the Refunded Obligations, includes self-supporting debt that is secured by a pledge of ad valorem taxes.

(2) Average life of the issue – 6.957 years. Interest on the Taxable Bonds shown on page 2 hereof.

(3) Average life of the issue - 10.947 years. Interest on the Certificates shown on page 4 hereof.