



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER CO#140584

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DATE: 03/28/2023

SUBJECT: **RECEIVE AND FILE THE AUDITOR'S REPORT FOR THE CASH
COUNT OF THE DOMESTIC RELATIONS OFFICE**

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court receive and file the Auditor's Report for the Cash Count of the Domestic Relations Office.

BACKGROUND

In accordance with Local Government Code, the Auditor's Office conducted a surprise cash count at the Domestic Relations Office on March 9, 2023. The objectives of the cash count were to determine whether 1) cash and other remittances reconciled, 2) the change fund was used only to make change in connection with collections payable to the County and not used to make loans, advances, or to cash checks or warrants of any kind, and 3) physical safeguards were in place to protect County funds.

FISCAL IMPACT

There is no fiscal impact associated with this item.

SUBMITTED BY:	Auditor Office	PREPARED BY: APPROVED BY:	Kim Trussell S. Renee Tidwell
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TARRANT COUNTY
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FIRST ASSISTANT COUNTY AUDITOR
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March 16, 2023

Clint Dupew, Executive Director, Domestic Relations Office
The Honorable District Judges
The Honorable Commissioners Court
Tarrant County, Texas

Re: Auditor's Report – Cash Count, Domestic Relations Office

In accordance with Local Government Code, the Auditor's Office conducted a surprise cash count at the Domestic Relations Office (DRO) on March 9, 2023. The objectives of the cash count were to determine whether 1) cash and other remittances reconciled, 2) the change fund was used only to make change in connection with collections payable to the County and not used to make loans, advances, or to cash checks or warrants of any kind, and 3) physical safeguards were in place to protect County funds. The change fund reconciled at the time of our count, and we found no exceptions.

We appreciate the cooperation of the DRO staff during our review. If you have any questions concerning this report, please do not hesitate to call.

Sincerely,

S. Renee Tidwell, CPA
County Auditor

Attachment: Management's response

Audit Team: Kim Trussell, Audit Manager
Brandy Greene, Senior Internal Auditor
Katharine Woldt, Internal Auditor



CLINT S. DUPEW, J.D.
Executive Director

TARRANT COUNTY
DOMESTIC RELATIONS OFFICE

DENISE MARTIN
Director, Child Support Services

EMILIO SALAZAR
Director, Family Court Services

THOMAS CHENAULT
Director, Community Supervision Unit

March 17, 2023

S. Renee Tidwell, CPA
Tarrant County Auditor
100 E. Weatherford
Fort Worth, Texas 76196-0103

Ms. Tidwell:

First, I would like to express our sincere appreciation to your Audit Team in reviewing the Tarrant County Domestic Relations Office. As always, your team is professional, courteous, and thorough. The DRO has reviewed the cash count report and has no objections.

Again, thank you and your team for ensuring that all Tarrant County departments, including, the Domestic Relations Office, are not only compliant but thriving. Your partnership with us is greatly valued as it ensures stronger services to the citizens of Tarrant County. The Domestic Relations Office will do everything possible to ensure we are consistently utilizing best practices.

With Gratitude,



Clint S. Dupew