



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER CO#139250

PAGE 1 OF 3

DATE: 9/27/2022

SUBJECT: **RECEIVE AND FILE THE AUDITOR'S REPORT FOR THE JUSTICE OF THE PEACE, PRECINCT 8 COURT MANAGER EXIT REVIEW**

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED:

It is requested that the Commissioners Court receive and file the Justice of the Peace, Precinct 8 Court Manager Exit Review.

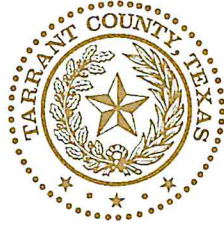
BACKGROUND:

The Court Manager's last day with the County was June 30, 2022. We conducted limited procedures to provide accountability for the transfer of authority to the incoming Court Manager. These procedures include the verification of cash and other receipts and fiduciary fund balances assigned to JP8. The transfer of authority appears to be complete.

FISCAL IMPACT:

There is no fiscal impact associated with this item.

SUBMITTED BY:	Auditor	PREPARED BY:	S. Renee Tidwell
		APPROVED BY:	



TARRANT COUNTY
TARRANT COUNTY ADMINISTRATION BUILDING - ROOM 506
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September 14, 2022

The Honorable Lisa Woodard, Justice of the Peace, Precinct 8
The Honorable District Judges
The Honorable Commissioners Court
Tarrant County, Texas

Re: Auditor's Report – Justice of the Peace, Precinct 8, Court Manager Exit Review

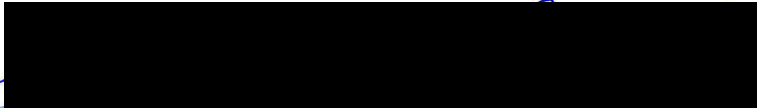
SUMMARY

We conducted limited procedures to provide accountability for the transfer of authority to the *incoming* Court Manager. The *outgoing* Court Manager's last day with the County was June 30, 2022. These procedures included the verification of cash and other receipts and fiduciary fund balances assigned to JP8. We observed seven registry deposits totaling \$6,096 were disbursed from SAP but were not recorded in Odyssey. We notified the *incoming* Court Manager who made the corrections to Odyssey. Based on the results of our testing, the transfer of authority appears to be complete. Since our review was limited in nature, we do not opine on the JP's financial statements and internal control structure. We discussed less significant matters with management during our review.

CLOSING REMARKS

We appreciate the cooperation of the Honorable Lisa Woodard and her staff during our review.

Sincerely,


S. Renee Tidwell, CPA
County Auditor

Attachment: Management's response

Audit Team: Julie Hillhouse, Audit Manager - Information Systems
Kara Hoekstra, Senior Internal Auditor
Rosa Beltran, Senior Internal Auditor



TARRANT COUNTY

**Administration Building
3500 Miller Avenue
Fort Worth, Texas 76119
817-531-5625**

**LISA R. WOODARD
JUSTICE OF THE PEACE
PRECINCT 8**

September 15, 2022

S. Renee Tidwell, CPA, County Auditor

Re: Written Response to Court Manager Exit Review

I would like to thank the Audit Department for conducting the JP8 Court Manager Exit Review. The new Court Manager is diligently learning processes and procedures, while ensuring intentional frequent communication with the Audit Department. Our goal is to strengthen our internal controls and address all observations so that our court remains in compliance with Audit policies and procedures.

Thank you,

[Redacted Signature]

Lisa Woodard, Justice of the Peace, Pct 8