



TARRANT COUNTY TAX OFFICE

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RON WRIGHT
Tax Assessor-Collector

Date: July 1, 2013

Subject: Identification Requirements

IMPORTANT INFORMATION

To ensure compliance with HB2017 and HB2357, a **legible photocopy of the Applicant/Registrant's current ID** is required for motor vehicle transactions. If the owner is a business, government agency, non-profit or church the ID of the person who signed the transaction must be presented along with one of the following: a business card or a Letter of Authorization on company letterhead giving the person authority to sign. If it is a leased vehicle the lessee may present their ID. Licensed Texas dealers who hold a General Distinguishing Number are not required to submit a copy of the Applicant's ID to the county, but are required to retain a copy of the ID in their purchase and sales records. Dealers not licensed in Texas are required to present a copy of the Applicant's ID. If a Power of Attorney is being used to sign on behalf of the Applicant/Registrant a copy of the person signing as Power of Attorney must submit their ID. If the Power of Attorney appoints a business, government agency, non-profit or church a business card or Letter of Authorization on company letterhead will also be required of the person who is signing as Power of Attorney.

ID of the person who is presenting/submitting the work is required. If the person presenting/submitting the paperwork is on behalf of a business, government agency, non-profit or church a business card or Letter of Authorization on company letterhead will also be required.

The only acceptable forms of identification for motor vehicle transactions in the Tarrant County Tax Office will be:

- A driver license or state identification issued by a state or territory of the United States
- United States or foreign passport
- United States military identification
- North Atlantic Treaty Organization (NATO) identification or identification issued under a United States Status of Forces Agreement
- United States Department of Homeland Security identification
- United States Citizenship and Immigration Services documentation
- United States Department of State identification

Please contact your local Tarrant County Tax Office if you have any questions or need additional information.

Ron Wright
Tarrant County Tax Assessor Collector

Revised 11-08-13