



Vendor Name:

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**TARRANT COUNTY**  
PURCHASING DEPARTMENT

JACK BEACHAM, C.P.M., A.P.P.  
PURCHASING AGENT

ROB COX, C.P.M., A.P.P.  
ASSISTANT PURCHASING AGENT

**BID NO. 2015-201**

**ANNUAL CONTRACT  
FOR  
EXTERMINATING/PEST CONTROL  
SERVICES**

**BIDS DUE SEPTEMBER 10, 2015  
2:00 P.M.**

**BID NO. 2015-201**

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This Table of Contents is intended as an aid to bidders and not as a comprehensive listing of the bid package. Bidders are responsible for reading the entire bid package and complying with all specifications.

**ANNUAL CONTRACT FOR EXTERMINATING/PEST CONTROL SERVICES**

**PRE-BID CONFERENCE**

All bidders are encouraged to attend a Pre-Bid Conference to be held:

**DATE: WEDNESDAY, AUGUST 26, 2015**

**TIME: 10:00 A.M.**

**LOCATION: TARRANT COUNTY ADMINISTRATION BUILDING  
PURCHASING DEPARTMENT CONFERENCE ROOM  
100 E WEATHERFORD, SUITE 303  
FORT WORTH TX 76102**

**RSVP: Vendors planning to attend the pre-bid conference should RSVP, in writing, via facsimile, no later than 5:00 p.m., Tuesday, August 25, 2015.**

**Send RSVP'S to Susanna Lea, at (817) 884-2629.**

**Questions from bidders will be addressed at the pre-bid conference. Any vendor who submits a bid without attending the scheduled pre-bid conference does so at his own risk. Such applicant who submits a bid and does not attend the scheduled pre-bid conference waives any right to assert claims due to undiscovered conditions.**

**ANNUAL CONTRACT FOR EXTERMINATING/PEST CONTROL SERVICES**

Tarrant County is requesting bids for the **ANNUAL CONTRACT FOR EXTERMINATING/PEST CONTROL SERVICES** for **FACILITIES MANAGEMENT DEPARTMENT**. All bids must be submitted on the attached Bid Proposal Form. Vendors may bid on any or all items. Tarrant County will not enter into any contract where the cost is provisional upon such clauses as "escalator" or "cost-plus" clauses.

**BY MAIL VIA US POSTAL SERVICE**

**ORIGINAL AND ONE (1) COPY**

OF

**COMPLETED BID PROPOSALS  
MUST BE RECEIVED IN THE  
PURCHASING DEPARTMENT**

**AT 100 E. WEATHERFORD, SUITE 303  
FORT WORTH, TEXAS 76196-0104**

**ON OR BEFORE SEPTEMBER 10, 2015 AT 2:00  
P.M.**

**BY COURIER, FEDERAL EXPRESS, UPS**

**ORIGINAL AND ONE (1) COPY**

OF

**COMPLETED BID PROPOSALS  
MUST BE RECEIVED IN THE  
PURCHASING DEPARTMENT**

**AT 100 E. WEATHERFORD, SUITE 303  
FORT WORTH, TEXAS 76102**

**ON OR BEFORE SEPTEMBER 10, 2015 AT 2:00  
P.M.**

**All bids, including a "NO BID", are due in the Purchasing Department by the due date in sealed envelopes or boxes. All bids must be clearly marked with the Bid Number, the name of the company submitting the bid, and date and time of opening on the outside of the envelope/box and/or Air Bill/Delivery Receipt. Original bid must be clearly marked "ORIGINAL" and contain all original signatures.**

**Any bid received after the date and/or hour set for bid opening will not be accepted. Bidder will be notified and will advise Tarrant County Purchasing as to the disposition by either pick up, return at bidder's expense, or destroyed with written authorization of the bidder.** If bids/proposals are sent by mail to the Purchasing Department, the bidder shall be responsible for actual delivery of the bid to the Purchasing Department before the advertised date and hour for opening of bids. If mail is delayed either in the postal service or in the internal mail system of Tarrant County beyond the date and hour set for the bid opening, bids thus delayed will not be considered and will be disposed of as authorized.

Bids may be withdrawn at any time prior to the official opening. Alterations made before opening time must be initialed by bidder guaranteeing authenticity. After the official opening, bids become the property of Tarrant County and may not be amended, altered or withdrawn without the recommendations of the Purchasing Agent and the approval of Commissioners' Court.

Tarrant County is exempt from Federal Excise and State Sales Tax; therefore, tax must not be included in this bid.

Tarrant County reserves the right to accept or reject in part or in whole any bids submitted, and to waive any technicalities for the best interest of the County.

## ANNUAL CONTRACT FOR EXTERMINATING/PEST CONTROL SERVICES

No oral explanation either from County officials or employees in regard to the meaning of the bid specifications will be made and no oral instructions will be given before the award of the contract. Request from interested bidders for additional information or interpretation of the information included in the specifications and all questions should be directed in writing, via facsimile, to:

SUSANNA H. LEA, CPPB, BUYER  
FAX: (817) 884-2629

All documents relating to this bid, including but not limited to, the bid document, questions and their answers, addenda and special notices will be posted under the Bid number on the Tarrant County website and available for download by bidders and other interested parties. It is the bidders'/respondents' sole responsibility to review this site and retrieve all related documents up to the Bid due date.

The deadline for receipt of all questions is 12:00 (Noon), Fort Worth time, Thursday, September 3, 2015. After the question deadline, all questions and their responses will be posted on the website and available for download by bidders.

All bids shall specify terms and conditions of payment, which will be considered as part of, but not control, the award of bid. County review, inspection, and processing procedures ordinarily require thirty (30) days after receipt of invoice, materials, or service. Bids which call for payment before thirty (30) days from receipt of invoice, or cash discounts given on such payment, will be considered only if, in the opinion of the Purchasing Agent, the review, inspection, and processing procedures can be completed as specified.

**Invoices** shall be sent directly to the Tarrant County Auditor's Office, Attention: Accounts Payable, 100 East Weatherford, Room 506, Fort Worth, Texas 76196. It is the intention of Tarrant County to make payment on completed orders within thirty days after receipt of invoice or items; whichever is later, unless unusual circumstances arise. **Invoices must be fully documented as to labor, materials, and equipment provided and must reference the Tarrant County Purchase Order Number in order to be processed. No payments shall be made on invoices not listing a Purchase Order Number.**

**Continuing non-performance** of the vendor in terms of Specifications shall be a basis for the termination of the contract by the County. The County shall not pay for work, equipment, or supplies which are unsatisfactory. Vendors will be given a reasonable opportunity before termination to correct the deficiencies. This, however, shall in no way be construed as negating the basis for termination for non-performance.

The **contract may be terminated** by either party upon written thirty (30) days notice prior to cancellation.

Bids will be considered irregular if they show any omissions, alteration of form, additions or conditions not called for, or irregularities of any kind. However, Tarrant County reserves the right to waive any irregularities and to make award in the best interest of the County.

## ANNUAL CONTRACT FOR EXTERMINATING/PEST CONTROL SERVICES

Tarrant County reserves the right to accept or reject in part or in whole any bids submitted, and to waive any technicalities for the best interest of the County. Bids may be rejected, among other reasons, for any of the following specific reasons:

1. Bids received after the time limit for receiving bids.
2. Bids containing any irregularities.
3. Unbalanced value of any items.

Bidders may be disqualified and their bids not considered, among other reasons, for any of the following specific reasons:

1. Reason for believing collusion exists among the Bidders.
2. Reasonable grounds for believing that any Bidder is interested in more than one Bid for the work contemplated.
3. The Bidder being interested in any litigation against the County.
4. The Bidder being in arrears on any existing contract or having defaulted on a previous contract
5. Lack of competency as revealed by a financial statement, experience and equipment, questionnaires, etc.
6. Uncompleted work, which in the judgment of the County, will prevent or hinder the prompt completion of additional work, if awarded.
7. Bidders shall not owe delinquent property tax in Tarrant County.

**It is the bidders' sole responsibility to print and review all pages of the bid document, attachments, questions and their responses, addenda and special notices. The Bid Proposal Signature Form must be signed and returned. Failure to provide signature on this form renders bid non-responsive.** Failure to complete and the submission of all required forms, including but not limited to the Reference Page, Certification of Eligibility, Checklist, Questionnaires (when applicable), Addenda (including revised forms), and any other specified forms or documents will be grounds for rejection of entire bid.

**CONFIDENTIALITY:** Any material that is to be considered confidential must be clearly marked as such and shall be treated as confidential to the extent allowable under Chapter 552, Government Code. Trade secrets or confidential information **MUST** be placed in a separate envelope marked **"CONFIDENTIAL INFORMATION."** Note: **PRICING INFORMATION IS NOT CONSIDERED CONFIDENTIAL AND IF MARKED AS SUCH, WILL RESULT IN REJECTION OF YOUR BID.**

Due care and diligence has been used in preparation of this information, and it is believed to be substantially correct. However, the responsibility for determining the full extent of the exposure and the verification of all information presented herein shall rest solely with the proposer. Tarrant County and its representatives will not be responsible for any errors or omissions in these specifications, nor for the failure on the part of the proposer to determine the full extent of the exposures.

**The successful bidder may not assign their rights and duties under an award without the written consent of the Purchasing Agent. Such consent shall not relieve the assignor of liability in the event of default by the assignee.**

**ANNUAL CONTRACT FOR EXTERMINATING/PEST CONTROL SERVICES**

**Prices** shall include all charges, no additional trip or full charges will be accepted.

**JOB SITE WITHIN TARRANT COUNTY**

**NOTE:** The successful bidder(s) must provide services as **specified at each site on time every time**, in accordance with the schedule required by Tarrant County.

Hours of operation shall be between 8:00 a.m. and 4:00 p.m., Monday through Friday.

Delivery date is important to the County and may be part of the bid proposal and a factor in evaluation of each bid. Tarrant County considers delivery time to be that period elapsing from the time the individual order is placed until that order is received by the County at the specified delivery location. The delivery date indicates a guaranteed delivery to Tarrant County, Texas. Failure of the bidder to meet guaranteed delivery dates or service performance could affect future County orders.

The County reserves the right to demand bond or penalty to guarantee delivery by the date indicated. If order is given and the Bidder fails to furnish the materials by the guaranteed date, the County reserves the right to cancel the order without liability on its part.

A **packing list** shall accompany each shipment and shall show:

- Tarrant County Purchase Order Number
- Name and address of Vendor
- Name and address of receiving department
- Description of material shipped, including item numbers, quantity, etc.

**ANNUAL CONTRACT FOR EXTERMINATING/PEST CONTROL SERVICES**

**SPECIAL TERMS AND CONDITIONS OF THE CONTRACT**

1. **Contract Terms:** Successful vendor(s) will be awarded a twelve (12) month contract, effective from date of award or notice to proceed as determined by Tarrant County Purchasing. At Tarrant County's option and approval by the vendor, the contract may be renewed for two (2) additional twelve (12) month periods, as further explained in Renewal Options. **Prices must remain firm for the entire contract.**
  
2. **Renewal Options:** Tarrant County reserves the right to exercise an option to renew the contract of the vendor for two (2) additional twelve (12) month period, provided such option is stipulated in the Special Conditions and agreed upon by both parties. If the County exercises the right in writing, the Bidder shall update and submit any legal documents required during the initial solicitation by no later than thirty (30) calendar days prior to the commencement of the option period. These documents, if applicable, will be specified in the Special Conditions and include, but are not limited to, Insurance Certificates and Performance Bonds and must be in force for the full period of the option. If the updated documents are not submitted by the Bidder in complete form within the time specified, the County will rescind its option and seek a new bid solicitation.
  
3. **COOPERATIVE PURCHASING:** Tarrant County has the lead role in developing and encouraging Cooperative Purchasing efforts among the governmental entities that are listed on pages 7-10; therefore it would be in the vendor's best interest to help Tarrant County facilitate this cooperative effort. **A "NO" answer could result in complete rejection of bid.**
  - A. Should other Governmental Entities decide to participate in this contract, would you, the Vendor, agree that all terms, conditions, specifications, and pricing would apply?

\_\_\_\_\_Yes    \_\_\_\_\_No
  - 1) If you, the Bidder, checked yes, the following will apply:
    - a) Governmental Entities utilizing Inter-Governmental Contracts with Tarrant County will be eligible, but not obligated, to purchase materials/services under the contract(s) awarded as a result of this solicitation. All purchases by Governmental Entities other than Tarrant County will be billed directly to that Governmental Entity and paid by that Governmental Entity. Tarrant County will not be responsible for another Governmental Entity's debts. Each Governmental Entity will order their own material/services as needed.
    - b) Delivery to governmental entities located within Tarrant County will be at no charge or as otherwise provided for in the Award Document. Delivery charges, if any, for governmental entities located outside Tarrant County shall be negotiated between the successful bidder and each governmental entity.



**ANNUAL CONTRACT FOR EXTERMINATING/PEST CONTROL SERVICES**

**SPECIAL TERMS AND CONDITIONS OF THE CONTRACT**

- c) Tarrant County utilizes County Purchase Orders as its primary means of encumbering funds and pays for goods and services utilizing vendor invoices. In the event Governmental Entities utilizing Inter-Governmental Contracts use other payment methods, including but not limited to, purchasing cards, debit cards, check requests or other methods which cause the vendor to incur service, processing, or other fees, these fees are the responsibility of that Governmental Entity, unless otherwise negotiated with the vendor.
- d) Vendor(s) awarded contract(s) resulting from Request for Bid (RFB) shall be responsible for providing to Tarrant County, at no additional charge, a complete list of all governmental entities currently utilizing the contract and their annual expenditures. This information shall be provided ninety (90) days prior to the expiration of the contract, or as otherwise requested by Tarrant County. Failure to provide the requested information when requested could delay the renewal process.

**B. SECONDARY/ALTERNATE AWARD:** Secondary or alternate vendors serve in a backup capacity only. In the event the primary is unable to honor the terms and conditions of the contract, the secondary vendor may be called. If the secondary vendor is unable to honor the terms and conditions of the contract the alternate may be called. The primary vendor is the first contact. Use of the secondary or alternate must be approved, in writing, by the Tarrant County Purchasing Agent or his designee.

- 1) In the event the secondary or alternate vendors are called upon, they will offer the goods and services at the bid prices, or better. Any attempt to increase the original bid price may be cause to remove the vendor from the contract. This in no way negatively affects the status of the primary vendor.
- 2) If the secondary or alternate vendor represents themselves as the primary vendor without written authorization from the Tarrant County Purchasing Agent, or his designee, the secondary or alternate vendor may be removed from the contract. Would you, the Bidder, be willing to accept a secondary/alternate award based on the above?

Yes     No

## ANNUAL CONTRACT FOR EXTERMINATING/PEST CONTROL SERVICES

### Entities Currently Participating in Cooperative Purchasing Program with Tarrant County

1.	Alamo Heights ISD	47.	City of Blue Mound	98.	City of Fort Worth
2.	Allen ISD	48.	City of Bovina	99.	City of Frisco
3.	Alvord ISD	49.	City of Bowie	100.	City of Gainesville
4.	Anna Fire Department	50.	City of Boyd	101.	City of Galena Park
5.	Arlington ISD	51.	City of Bridge City	102.	City of Galveston
6.	Armstrong County	52.	City of Bridgeport	103.	City of Ganado
7.	Atascosa County	53.	City of Brownwood	104.	City of Garland
8.	Bastrop County	54.	City of Bryan	105.	City of Gatesville
9.	Bell County	55.	City of Burkburnett	106.	City of Georgetown
10.	Benbrook Water Authority	56.	City of Burleson	107.	City of Glen Heights
11.	Bethany Special Utility District	57.	City of Caddo Mills	108.	City of Godley
12.	Bexar County	58.	City of Carrollton	109.	City of Granbury
13.	Birdville ISD	59.	City of Castle Hills	110.	City of Grand Prairie
14.	Blue Ridge Fire Department	60.	City of Cedar Hill	111.	City of Grand Saline
15.	Bosque County	61.	City of Cedar Park	112.	City of Grapevine
16.	Branch Fire Department	62.	City of Celeste	113.	City of Greenville
17.	Brazoria County	63.	City of Celina	114.	City of Haltom City
18.	Brazos County	64.	City of Cibolo	115.	City of Heath
19.	Briar Volunteer Fire Department	65.	City of Cleburne	116.	City of Horizon City
20.	Brooks County	66.	City of Cockrell Hill	117.	City of Hudson Oaks
	Constables, Precincts 1-4	67.	City of Colleyville	118.	City of Huntsville
21.	Brown County	68.	City of Combine	119.	City of Hurst
22.	Bulverde Police Department	69.	City of Commerce	120.	City of Hutchins
23.	Burnet County	70.	City of Coppell	121.	City of Hutto
24.	Cameron County	71.	City of Copperas Cove	122.	City of Irving
25.	Carroll ISD	72.	City of Corinth	123.	City of Italy
26.	Carrollton-Farmers Branch ISD	73.	City of Corsicana	124.	City of Jefferson
27.	Castleberry ISD	74.	City of Crowley	125.	City of Keene
28.	Cedar Hill ISD	75.	City of Cumby	126.	City of Keller
29.	Chambers County	76.	City of Dalworthington Gardens	127.	City of Kennedale
30.	Cherokee County	77.	City of De Leon	128.	City of Killeen
31.	City of Aledo	78.	City of Decatur	129.	City of Krum
32.	City of Allen	79.	City of Deer Park	130.	City of Kyle
33.	City of Alvord	80.	City of Denison	131.	City of La Vernia
34.	City of Amarillo	81.	City of Denton	132.	City of Lake Worth
35.	City of Anna	82.	City of DeSoto	133.	City of Lancaster
36.	City of Arlington	83.	City of Diboll	134.	City of League City
37.	City of Athens	84.	City of Duncanville	135.	City of Leander
38.	City of Aubrey	85.	City of Early	136.	City of Lewisville
39.	City of Austin	86.	City of Eastland	137.	City of Lindale
40.	City of Azle	87.	City of El Paso	138.	City of Little Elm
41.	City of Balch Springs	88.	City of Electra	139.	City of Littlefield
42.	City of Bangs	89.	City of Emory	140.	City of Live Oak
43.	City of Baytown	90.	City of Euley	141.	City of Lubbock
44.	City of Bedford	91.	City of Everman	142.	City of Lucas
45.	City of Bells	92.	City of Farmers Branch	143.	City of Lufkin
46.	City of Benbrook	93.	City of Farmersville	144.	City of Lumberton
		94.	City of Ferris	145.	City of Mansfield
		95.	City of Floresville	146.	City of Marshall
		96.	City of Forest Hill	147.	City of McAllen
		97.	City of Forney	148.	City of McKinney
				149.	City of Melissa

## ANNUAL CONTRACT FOR EXTERMINATING/PEST CONTROL SERVICES

### Entities Currently Participating in Cooperative Purchasing Program with Tarrant County

150.	City of Merkel	199.	City of The Colony	242.	El Paso County Hospital District dba University Medical Center of El Paso
151.	City of Mesquite	200.	City of University Park	243.	Electra ISD
152.	City of Midlothian	201.	City of Van Alstyne	244.	Ellis County
153.	City of Morgan's Point Resort	202.	City of Venus	245.	Erath County
154.	City of Murphy	203.	City of Waco	246.	Everman ISD
155.	City of Nacogdoches	204.	City of Watauga	247.	Fannin County
156.	City of Nederland	205.	City of Waxahachie	248.	Fort Bend County
157.	City of New Braunfels	206.	City of Weatherford	249.	Fort Worth Housing Authority
158.	City of North Richland Hills	207.	City of Westworth Village	250.	Fort Worth ISD
159.	City of Odessa	208.	City of White Settlement	251.	Fort Worth Transportation Authority
160.	City of Palestine	209.	City of Whitesboro	252.	Freestone County
161.	City of Pasadena	210.	City of Whitewright	253.	Frisco ISD
162.	City of Pelican Bay	211.	City of Wills Point	254.	Grandview Police Department
163.	City of Pharr	212.	City of Wilmer	255.	Grapevine\Colleyville ISD
164.	City of Plano	213.	City of Wylie	256.	Grayson County
165.	City of Pottsboro	214.	Clay County	257.	Gregg County
166.	City of Port Isabel	215.	Clear Creek ISD	258.	Guadalupe County
167.	City of Princeton	216.	Cochran County	259.	Hardin County
168.	City of Ralls	217.	Collin County	260.	Harris County Department of Education
169.	City of Red Oak	218.	Collin County Community College	261.	Harris County Emergency Services District
170.	City of Richardson	219.	Comal County	262.	Harrison County
171.	City of Richland Hills	220.	Cooke County	263.	Hays County
172.	City of River Oaks	221.	Coryell County	264.	Heart of Texas Region MHMR Center
173.	City of Roanoke	222.	Cottdale Volunteer Fire Department	265.	Henderson County
174.	City of Rockwall	223.	Crowley ISD	266.	Hood County
175.	City of Round Rock	224.	Dallas County	267.	Hopkins County
176.	City of Rowlett	225.	Dallas/Fort Worth International Airport Board	268.	Housing Authority of of the City of Austin
177.	City of Royse City	226.	Decatur ISD	269.	Hunt County
178.	City of Runaway Bay	227.	Denison ISD	270.	Hurst Euleess Bedford ISD
179.	City of Sachse	228.	Denton County	271.	Hutchinson County
180.	City of Saginaw	229.	Denton County Fresh Water Supply Dist No. 1-A	272.	Idea Public Schools
181.	City of San Angelo	230.	Denton ISD	273.	Jasper County
182.	City of San Benito	231.	DeSoto ISD	274.	Jefferson County
183.	City of San Marcos	232.	Diana Special Utility District	275.	Jim Wells County
184.	City of Sanger	233.	Duncanville ISD	276.	Johnson County
185.	City of Sansom Park	234.	Duval County	277.	Johnson County Special Utility District
186.	City of Seagoville	235.	Eagle Mountain-Saginaw ISD	278.	Karnes County
187.	City of Sherman	236.	East Texas Council of Governments	279.	Kaufman County
188.	City of Sour Lake	237.	Ector County	280.	Kaufman ISD
189.	City of Southlake	238.	Ector County ISD	281.	Keller ISD
190.	City of Southmayd	239.	Eddy County, NM	282.	Kennedale ISD
191.	City of Springtown	240.	Education Service Center Region XI	283.	Kinney County
192.	City of Sulphur Springs	241.	El Paso County		
193.	City of Taft				
194.	City of Taylor				
195.	City of Temple				
196.	City of Terrell				
197.	City of Texarkana				
198.	City of Texarkana, AR				

## ANNUAL CONTRACT FOR EXTERMINATING/PEST CONTROL SERVICES

### Entities Currently Participating in Cooperative Purchasing Program with Tarrant County

284.	Krum ISD	327.	Public Transit Service of Mineral Wells	360.	TML Multistate Intergovernmental Employee Benefits Pool
285.	Lake Dallas ISD	328.	Rancho Viejo Police Department	361.	Tom Green County
286.	Lake Worth ISD	329.	Red Oak ISD	362.	Town of Addison
287.	Lamar County	330.	Red River County	363.	Town of Argyle
288.	Lamb County	331.	Rockwall County	364.	Town of Edgecliff Village
289.	Lampasas County	332.	Region 9 Education Service Center Wichita	365.	Town of Fairview
290.	Lavon Police Department	333.	Sam Rayburn ISD	366.	Town of Flower Mound
291.	Leon County	334.	San Jacinto College District	367.	Town of Hickory Creek
292.	Lewisville ISD	335.	San Patricio County	368.	Town of Highland Park
293.	Limestone County	336.	Schleicher County	369.	Town of Lakeside
294.	Little Elm ISD	337.	Senior Center Resource and Public Transit, Inc. of Hunt County	370.	Town of Little Elm
295.	Lovejoy ISD	338.	Seven Points Fire Rescue	371.	Town of Northlake
296.	Lowry Crossing Volunteer Fire Dept.	339.	Sherman ISD	372.	Town of Pantego
297.	Lubbock County	340.	Smith County	373.	Town of Ponder
298.	Mansfield ISD	341.	Springtown ISD	374.	Town of Prosper
299.	Marilee Special Utility District	342.	South Montgomery Fire Department	375.	Town of Sunnyvale
300.	McKinney ISD	343.	South Texas College	376.	Town of Trophy club
301.	McLennan County	344.	SPAN, Inc.	377.	Town of Westlake
302.	McLennan Community College	345.	Tarleton State University	378.	Town of Westover Hills
303.	MHMR of Tarrant County	346.	Tarrant Appraisal District	379.	Travis County
304.	Midland County	347.	Tarrant County 9-1-1 Emergency Assistance District	380.	Travis County Healthcare District
305.	Midway ISD	348.	Tarrant County College District	381.	Trinity River Authority
306.	Milam County	349.	Tarrant County Emergency Services District 1	382.	United States Marshals Service
307.	Mills County	350.	Tarrant County Hospital District	383.	University of North Texas
308.	Montgomery County	351.	Tarrant County Workforce Development Board	384.	University of North Texas Health Science Center
309.	Montgomery County Hospital District	352.	Tarrant Regional Water District	385.	University of Texas at Arlington
310.	Nacogdoches County	353.	Taylor County	386.	University of Texas at Dallas
311.	Navarro County	354.	Terrell ISD	387.	University of Texas MD Anderson Cancer Center
312.	Nevada Volunteer Fire Department	355.	Texas A&M University at Commerce	388.	Upper Trinity Regional Water District
313.	Nolan County	356.	Texas Alcoholic Beverage Commission	389.	Upshur County
314.	North Central Texas Council of Governments	357.	Texas Dept. of Parks & Wildlife	390.	Upton County
315.	North Texas Municipal Water District	358.	Texas Dept. of Public Safety	391.	Van Zandt County
316.	North Texas Tollway Authority	359.	Titus County	392.	Victoria County
317.	Northwest ISD			393.	Waco ISD
318.	Nueces County			394.	Walker County
319.	Olton Police Department			395.	Ward County
320.	Orange County			396.	Weatherford College
321.	Palo Pinto County			397.	Westminster Fire Dept.
322.	Panola County			398.	Weston Volunteer Fire Department
323.	Paradise ISD			399.	White Settlement ISD
324.	Parker County			400.	Williamson County
325.	Parker County Emergency Services District 1				
326.	Potter County				

**ANNUAL CONTRACT FOR EXTERMINATING/PEST CONTROL SERVICES**

**Entities Currently Participating in Cooperative Purchasing Program with Tarrant County**

- 401. Williamson County  
Emergency Services  
District No. 3
- 402. Wilson County
- 403. Wise County
- 404. Wood County
- 405. Zapata County

# ANNUAL CONTRACT FOR EXTERMINATING/PEST CONTROL SERVICES

## SPECIAL TERMS AND CONDITIONS OF THE CONTRACT

### 4. MINIMUM INSURANCE REQUIREMENTS

- A. The Contractor shall take out, pay for and maintain at all times during the prosecution of the work under the contract, the following forms of insurance, in carriers acceptable to and approved by Tarrant County.
- 1) Workers' Compensation/Employer's Liability
    - a. Worker's Compensation — statutory
    - b. Employer's Liability — \$500,000
  - 2) Commercial General Liability:
    - a. Bodily Injury/Personal Injury — \$1,000,000 per occurrence  
\$2,000,000 aggregate
    - b. Property Damage — \$1,000,000 aggregate
  - 3) Professional Liability — \$1,000,000 per occurrence  
\$2,000,000 aggregate
- B. The County reserves the right to review the insurance requirements of this section during the effective period of the contract and to require adjustment of insurance coverage and their limits when deemed necessary and prudent by the County based upon changes in statutory law, court decisions, or the claims history of the industry as well as the Contractor.
- C. Required Provisions:
- 1) Proof of Carriage of Insurance - All certificates of insurance will be required in duplicate and filed with the Purchasing Agent and the Budget and Risk Management Department at 100 East Weatherford Street.
  - 2) All policies supplying required coverages shall contain endorsements providing Tarrant County with an unconditional thirty (30) days written notice of cancellation. Tarrant County must be notified in writing of any major change in policy conditions or coverages.
  - 3) As to all applicable coverage, Tarrant County and its officers, employees, and elected representatives shall be specifically endorsed onto the policies as an additional insured. A blanket additional insured endorsement will not satisfy this requirement. Contractor/vendor must provide verification that additional insured requirements can be met prior to commencement of contract.
  - 4) All copies of the certificates of insurance shall reference the project name and bid number for which the insurance is being supplied.

## ANNUAL CONTRACT FOR EXTERMINATING/PEST CONTROL SERVICES

### SPECIAL TERMS AND CONDITIONS OF THE CONTRACT

- 5) The Contractor agrees to waive subrogation against Tarrant County, its officers, employees, and elected representatives for injuries, including death, property damage, or any other loss to the extent the loss, if any, is covered by the proceeds of insurance.
- 6) The Contractor/Vendor is responsible for making sure any sub-contractor(s) performing work under this agreement has the required insurance coverage(s) and supplies Tarrant County with the proper documents verifying the coverage.

#### 5. Scope of Work:

A. Exterminating/Pest Control Services under this contract shall include, but is not limited to, elimination of the following pests: ants, spiders, crickets, roaches, silverfish, scorpions, mice, rats, fleas, and similar pests. Service must include controlling of pests on the outdoor grounds of the buildings, such as sidewalks, lawns and building perimeter. Large open fields or the parking lots next to the buildings are not included in this service.

#### B. Exclusions:

1. Large open fields or parking lots next to the buildings;
2. Fire Ants

#### 6. General:

A. It is the intent of the following specifications to describe exterminator/pest control services needed by Tarrant County. Tarrant County reserves the right to add or delete participating sites/locations as needs arise or change throughout the contract period.

#### 7. Responsibilities/Requirements:

##### A. Criminal Background Check:

1. The successful bidder shall provide, including but not limited to, name, date of birth, and driver's license number for each individual who will be performing work on Tarrant County property.
2. Vendor personnel who work on Tarrant County property must submit to and pass a Sheriff's Department Criminal Background Check. That status must be maintained by all vendor personnel entering County buildings for the duration of the contract.

B. Bidder must include proof of proper licensure for Structural Pest Control pursuant to Texas Occupations Code, Section 1951.301.

**ANNUAL CONTRACT FOR EXTERMINATING/PEST CONTROL SERVICES**

**SPECIAL TERMS AND CONDITIONS OF THE CONTRACT**

**8. Inspection:**

- A. Successful bidder will make monthly inspections and furnish written plan of action as to how and when correction of discrepancies will be accomplished in order to eliminate complaints. The successful bidder shall have a regular systematic inspection by the supervisor to maximize efficiency at all times. Upon request, inspections shall be made with Tarrant County's designated representative.
- B. Tarrant County reserves the right to make periodic unannounced inspections without the successful bidder being present. A list of problem areas found during these inspections will be forwarded to the successful bidder.

**9. Call Backs/Unscheduled Service:**

- \* A. When a problem is found by Tarrant County and notification is forwarded to the successful bidder, a verbal acknowledgement as well as email acknowledgement of the notification is required by a representative of the successful bidder's company within two (2) hours. The successful bidder is to correct each problem within one (1) working day of notification. If cases require going with outside sources, the charges for those services shall be deducted from the successful bidder's monthly payment for failure to perform in keeping with the terms of this contract.

\* Does vendor agree to these terms?     Yes     No

**10. Material and Services:**

- A. Material and services shall be subject to the County's approval. Unsatisfactory services shall be re-performed at no expense to the County.
- B. The materials (chemicals) used must not leave a visible residue on the furniture, baseboards, walls, etc. in any occupied areas of the buildings.

**11. Schedule of Services:**

- A. Services will include treatment of all facilities listed herein on a once a month basis, at a minimum. Problem areas will be attended as needed during the interim at no additional cost to the County. Special attention is to be given to kitchen areas as identified.
- B. Tarrant County reserves the right to make changes to the contract if the County adds buildings; discontinues buildings being serviced; or otherwise makes permanent improvements on property being maintained under this contract. Tarrant County also reserves the right to temporarily discontinue services in any



# ANNUAL CONTRACT FOR EXTERMINATING/PEST CONTROL SERVICES

## SPECIAL TERMS AND CONDITIONS OF THE CONTRACT

particular office if it is determined by the County to be in the best interest of the County. At the same time, the County reserves the right to resume those services temporarily halted. If this occurs, the County will negotiate deletions/additions and issue a change order. A thirty (30) day written notice will be issued by the Facilities Department.

- C. Vendor's employee must sign the log book, and have ticket signed by a Facilities Management employee, and leave a copy of the ticket with the Facilities Management Department or designated Department representative.

### 12. Contract Agreement:

- A. The successful bidder agrees to maintain and assure the facilities as listed herein to remain pest free according to the schedule of services. All work performed in fulfilling the requirements of this contract will be accomplished by competent personnel utilizing the highest professional exterminating/pest control methods and following procedures, supervision, material equipment and supplies/chemicals as herein stated in this specification.

### 13. Safety:

- A. The successful bidder/ representative's responsibility is the protection of all site facilities, personnel and County customers. Successful bidder must comply with the U.S. Department of Labor Occupational Safety and Health Hazard Communication 1910.1200 for use of chemicals. The successful bidder shall supply Tarrant County with copies of Material Safety Data Sheets showing complete chemical breakdown of all chemicals being used within ten (10) days after notification of award. Tarrant County reserves the right to require the successful bidder to discontinue the use of chemicals or request a change of chemicals at any time.

**Note: Bidders shall offer Tarrant County two (2) prices for monthly cost per building:**

- A. Monthly Cost per Building when services are performed between the hours of 8:00 a.m. to 5:00 p.m.; and
- B. Monthly Cost per Building when services are performed after 5:00 p.m.

Please reference Bid Proposal Forms, pages 38 thru 59.

- 14. **PURCHASE ORDER NUMBER MUST MATCH SITE/LOCATION OF SERVICES IN ORDER TO BE PROCESSED.**

## ANNUAL CONTRACT FOR EXTERMINATING/PEST CONTROL SERVICES

### SPECIAL TERMS AND CONDITIONS OF THE CONTRACT

**15. 1895 Courthouse, Services Required:**

**A. Treatment of Subterranean Termite**

1. Stations will be set in the lawn around the Courthouse and Core Drill in the sidewalk areas away from entrances and public traffic and set special bait stations designed for concrete areas.
2. These stations and the building will be monitored. The building to be monitored once a month on the same day of each month (the day has not been determined yet). They will come back as needed between treatment days.
3. This service will be repeated each year.

**B. Treatment for Ants**

1. Treat the 1895 Courthouse lawns and the Civil Courts lawn for fire ants every other month. They will inspect the lawns every month and treat any new activity as needed.
2. Treatment of the 1895 Courthouse laws for fire ants will be every other month. They will inspect the lawns every month and treat any new activity as needed.

- 16.** There is no opportunity for remote attendance of the Pre-Bid Conference. Bidders/Respondents are not allowed to call in to attend this meeting.

**ANNUAL CONTRACT FOR EXTERMINATING/PEST CONTROL SERVICES**

**SPECIAL TERMS AND CONDITIONS OF THE CONTRACT**

17. **Criminal Background Check:**

**Certain contracts may require vendors to enter sensitive security areas. These include, but are not limited to, Tarrant County Sheriff's Department, Tarrant County Courts, Tarrant County District Attorney's Offices, Tarrant County Information Technologies, etc.**

**If a particular contract requires your personnel to enter such a location the following could apply.**

- a. The successful bidder shall provide information, including, but not limited to, name, date of birth, and driver's license number for each individual who will be performing work on Tarrant County property.
- b. Vendor personnel who perform work on Tarrant County property must submit to and pass a Sheriff's Department Criminal Background Check. That status must be maintained by all vendor personnel entering County buildings for the duration of the contract.
- c. Criminal Background checks conducted by your firm may or may not be acceptable to certain departments depending on their particular requirements. The County reserves the right to conduct additional Criminal Background Checks as it deems necessary.
- d. Award of a contract could be affected by your firms' refusal to agree to these terms. Award could also be affected if your firm is unable to supply personnel who can pass a Criminal Background Check.

**Note: The Criminal Background Check applies to the individual and not the Company.**

# ANNUAL CONTRACT FOR EXTERMINATING/PEST CONTROL SERVICES

## SPECIAL CONDITIONS

### TWCC Rule 110.110 Workers' Compensation Insurance Coverage

**Note: TWCC Rule 110.110 applies to Building and Construction projects for Governmental Entities and is included in this bid for Information Purposes Only.**

A. Definitions:

Certificate of coverage ("certificate") – A copy of a certificate of insurance, a certificate of authority to self-insure issued by the commission, or a coverage agreement (TWCC-81, TWCC-82, TWCC-83, or TWCC-84), showing statutory workers' compensation insurance coverage for the person's or entity's employees providing services on a project, for the duration of the project.

Duration of the project – Includes the time from the beginning of the work on the project until the contractor's/person's work on the project has been completed and accepted by the governmental entity.

Persons providing services on the project ("subcontractor" in §406.096) – Includes all persons or entities performing all or part of the services the contractor has undertaken to perform on the project, regardless of whether that person contracted directly with the contractor and regardless of whether that person has employees. This includes, without limitation, independent contractors, subcontractors, leasing companies, motor carriers, owner-operators, employees of any such entity, or employees of any entity which furnishes persons to provide services on the project. "Services" include, without limitation, providing, hauling or delivering equipment or materials, or providing labor, transportation, or other service related to a project. "Services" does not include activities unrelated to the project, such as food/beverage vendors, office supply deliveries, and delivery of portable toilets.

- B. The contractor shall provide coverage, based on proper reporting of classification code and payroll amounts and filing of any coverage agreements, which meets the statutory requirements of Texas Labor Code, Section 401.011(44) for all employees of the contractor providing services on the project, for the duration of the project.
- C. The contractor must provide a certificate of coverage to the governmental entity prior to being awarded the contract.
- D. If the coverage period shown on the contractor's current certificate of coverage ends during the duration of the project, the contractor must, prior to the end of the coverage period, file a new certificate of coverage with the governmental entity showing that coverage has been extended.

## ANNUAL CONTRACT FOR EXTERMINATING/PEST CONTROL SERVICES

### TWCC Rule 110.110 Workers' Compensation Insurance Coverage

- E. The contractor shall obtain from each person providing services on a project, and provide to the governmental entity:
- (1) a certificate of coverage, prior to that person beginning work on the project, so the governmental entity will have on file certificates of coverage showing coverage for all persons providing services on the project; and
  - (2) no later than seven (7) days after receipt by the contractor, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate ends during the duration of the project.
- F. The contractor shall retain all required certificates of coverage for the duration of the project and for one (1) year thereafter.
- G. The contractor shall notify the governmental entity in writing by certified mail or personal delivery, within ten (10) days after the contractor knew or should have known, of any change that materially affects the provision of coverage of any person providing services on the project.
- H. The contractor shall post on each project site a notice, in the text, form and manner prescribed by the Texas Workers' Compensation Commission, informing all persons providing services on the project that they are required to be covered, and stating how a person may verify coverage and report lack of coverage.
- I. The contractor shall contractually require each person with whom it contracts to provide services on a project to:
- (1) provide coverage, based on reporting of classification codes and payroll amounts and filing of any coverage agreements, which meets the statutory requirements of Texas Labor Code, Section 401.011(44) for all of its employees providing services on the project for the duration of the project;
  - (2) provide to the contractor, prior to that person beginning work on the project, a certificate of coverage showing that coverage is being provided for all employees of the person providing services on the project, for the duration of the project;
  - (3) provide the contractor, prior to the end of the coverage period, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate of coverage ends during the duration of the project;
  - (4) obtain from each person with whom it contracts, and provide to the contractor:
    - (a) a certificate of coverage, prior to the other person beginning work on the project; and
    - (b) a new certificate of coverage showing the extension of coverage, prior to the end of the coverage period, if the coverage period shown on the current certificate ends during the duration of the project;

**ANNUAL CONTRACT FOR EXTERMINATING/PEST CONTROL SERVICES**

**TWCC Rule 110.110  
Workers' Compensation Insurance Coverage**

- (5) retain all required certificates of coverage on file for the duration of the project and for one (1) year thereafter;
  - (6) notify the governmental entity in writing by certified mail or personal delivery, within ten (10) days after the person knew or should have known, of any change that materially affects the provision of coverage of any person providing services on the project; and
  - (7) contractually require each person with whom it contracts, to perform as required by paragraphs (1) – (7)., with the certificates of coverage to be provided to the person for whom they are providing services.
- J. By signing this contract or providing or causing to be provided a certificate of coverage, the contractor is representing to the governmental entity that all employees of the contractor who will provide services on the project will be covered by workers' compensation coverage for the duration of the project, that the coverage will be based on proper reporting of classification codes and payroll amounts, and that all coverage agreements will be filed with the appropriate insurance carrier or, in the case of a self-insured, with the commission's Division of Self-Insurance Regulation. Providing false or misleading information may subject the contractor to administrative penalties, criminal penalties, civil penalties, or other civil actions.
- K. The contractor's failure to comply with any of these provisions is a breach of contract by the contractor which entitles the governmental entity to declare the contract void if the contractor does not remedy the breach within ten (10) days after receipt of notice of breach from the governmental entity.

## ANNUAL CONTRACT FOR EXTERMINATING/PEST CONTROL SERVICES

**Evaluation criteria** shall include, but is not limited to the following:

- a. Unit Price
- b. Delivery
- c. Vendor's past performance record with Tarrant County
- d. Tarrant County's evaluation of vendor's ability to perform
- e. Tarrant County's experience with products bid
- f. Special needs and requirements of Tarrant County
- g. Vendor's agreement to extend pricing under this contract to other governmental entities

**Quantities and Locations** indicated on the Bid Proposal Forms are estimates based upon the best available information. The County reserves the right to increase or decrease the quantities and locations to meet its actual needs without any adjustments in the bid price.

# ANNUAL CONTRACT FOR EXTERMINATING/PEST CONTROL SERVICES

## SECTION 02361

### TERMITE CONTROL

#### PART 1 — GENERAL

##### 1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 1 Specifications, apply to this section.

##### 1.2 SUMMARY

- A. This section includes the following:
  - 1. Soil treatment with termiticide, for Office area only.

##### 1.3 PERFORMANCE REQUIREMENTS

- A. Service Life of Soil Treatment: Soil treatment by use of a termiticide that is effective for not less than five years against infestation of subterranean termites.

##### 1.4 SUBMITTALS

- A. Product Data: For termiticide.
  - 1. Include the EPA-Registered Label for Termiticide products.
- B. Product Certificates: For termite control products, signed by product manufacturer.
- C. Qualification Data: For Installer of termite control products.
- D. Soil Treatment Application Report: After application of termiticide is completed, submit report for Owner's record information, including the following:
  - 1. Date and time of application.
  - 2. Moisture content of soil before application.
  - 3. Brand name of manufacturer of termiticide.
  - 4. Quality of undiluted termiticide used.
  - 5. Dilutions, methods, volumes, and rates of application used.
  - 6. Areas of application.
  - 7. Water source for application



## ANNUAL CONTRACT FOR EXTERMINATING/PEST CONTROL SERVICES

### 1.5 QUALITY ASSURANCE

- A. Regulatory requirements: Formulate and apply termiticides according to the EPA-Registered Label.
- B. Source Limitations: Obtain termite control products through one source.

### 1.6 PROJECT CONDITIONS

- A. Environmental Limitations: To ensure penetration, do not treat soil that is water saturated or frozen. Do not treat soil while precipitation is occurring. Comply with requirements of the EPA-Registered Label and requirements of authorities having jurisdiction.

### 1.7 COORDINATION

- A. Coordinate soil treatment application with excavating, filling, grading, and concreting operations. Treat soil under footing, grade beams, and ground-supported slabs before construction.

### 1.8 WARRANTY

- A. Special Warranty: Manufacturer's standard form, signed by Applicator and Contractor certifying that termite control work, consisting of applied soil termiticide treatment, will prevent infestation of subterranean termites. If subterranean termite activity or damage is discovered during warranty period, re-treat soil and repair or replace damage caused by termite infestation.
  - 1. Warranty Period: Five years from date of Substantial Completion.

## PART 2 — PRODUCTS

### 2.1 MANUFACTURERS

- A. Available Manufacturers: Subject to compliance with requirements, manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
  - 1. Termiticides:
    - a. Aventis Environmental Science USA LP; Termidor.
    - b. Bayer Corporation; Premise 75.
    - c. Dow AGroSciences LLC; Dursban TC; Sentricon
    - d. FMC Corporation, Agricultural Products Group; Prevail FT.
    - e. Syngenta; Demon TC

## ANNUAL CONTRACT FOR EXTERMINATING/PEST CONTROL SERVICES

### 2.2 SOIL TREATMENT

- A. Termiticide: Provide an EPA-registered termiticide complying with requirements of authorities having jurisdiction, in an aqueous solution formulated to prevent termite infestation. Provide quantity required for application at the label volume and rate for the maximum termiticide concentration allowed for each specific use, according to products EPA-Registered Label.

### PART 3 — EXECUTION

#### 3.1 EXAMINATION

- A. Examine substrates, areas, and conditions, with Applicator present, for compliance with requirements for moisture content of soil, interfaces with earthwork, slab and foundation work, landscaping, and other conditions affecting performance of termite control.
  - 1. Proceed with application only after unsatisfactory conditions have been corrected.

#### 3.2 PREPARATION

- A. General: Comply with the most stringent requirements of authorities having jurisdiction and with manufacturer's written instructions for preparation before beginning application of termite control treatment. Remove all extraneous sources of wood cellulose and other edible materials such as wood debris, tree stumps and roots, stakes, formwork, and construction waste wood from soil within and around foundations.
- B. Soil Treatment Preparation: Remove foreign matter and impermeable soil material that could decrease treatment effectiveness on areas to be treated. Loosen, rake, and level soil to be treated except previously compacted areas under slabs and footings. Termiticides may be applied before placing compacted fill under slabs if recommended in writing by termiticide manufacturer.
  - 1. Fit filling hose connected to water source at the site with a backflow preventer, complying with requirements of authorities having jurisdiction.

#### 3.3 APPLICATION, GENERAL

- A. General: Comply with the most stringent requirements of authorities having jurisdiction and with manufacturer's EPA-Registered Label for products.

## ANNUAL CONTRACT FOR EXTERMINATING/PEST CONTROL SERVICES

### 3.4 APPLYING SOIL TREATMENT

- A. Application: Mix soil treatment termiticide solution to a uniform consistency. Provide quantity required for application at the label volume and rate for the maximum specified concentration of termiticide, according to manufacturer's EPA-Registered Label, to the following so that a continuous horizontal and vertical termiticidal barrier or treated zone is established around and under building construction. Distribute treatment evenly.
1. Slabs-on-Grade and Pit Slabs: Under ground-supported slab construction, including footings, building slabs, and attached slabs as an overall treatment. Treat soil materials before concrete footings and slabs are placed.
  2. Foundations: Adjacent soil including soil along the entire inside perimeter of foundation walls, along both sides of interior partition walls, around plumbing pipes and electric conduit penetrating the slab, and around interior column footers, piers, and chimney bases; also along the entire outside perimeter, from grade to bottom of footing. Avoid soil washout around footings.
  3. Crawlspace: Soil under and adjacent to foundations as previously indicated. Treat adjacent areas including around entrance platform, porches, and equipment bases. Apply overall treatment only where attached concrete platform and porches are on fill or ground.
  4. Masonry: Treat voids.
  5. Penetrations: At expansion joints, control joints, and areas where slabs will be penetrated.
- B. Avoid disturbance of treated soil after application. Keep off treated areas until completely dry.
- C. Protect termiticide solution, dispersed in treated soils and fills, from being diluted until ground-supported slabs are installed. Use waterproof barrier according to EPA-Registered Label instructions.
- D. Post warning signs in areas of application.
- E. Reapply soil treatment solution to areas disturbed by subsequent excavation, grading, landscaping, or other construction activities following application.

**END OF SECTION 02361**



## TARRANT COUNTY

### HISTORICALLY UNDERUTILIZED BUSINESSES (HUB) POLICY

#### I. POLICY STATEMENT

The Tarrant County Commissioners Court, being the policy development and budgetary control unit of county government, will strive to ensure that all businesses, regardless of size, economic, social or ethnic status have an equal opportunity to participate in the County's procurement processes. The County is committed to promote full and equal business opportunity for all businesses to supply the goods and services needed to support the mission and operations of county government, and seeks to encourage the use of certified historically underutilized businesses (HUBs) through the use of race, ethnic and gender neutral means. It is the policy of Tarrant County to involve certified HUBs to the greatest extent feasible in the County's procurement of goods, equipment, services and construction projects while maintaining competition and quality of work standards. The County affirms the good faith efforts of firms who recognize and practice similar business standards.

#### II. DEFINITIONS

Historically underutilized businesses (HUBs), also known as a disadvantaged business enterprise (DBE), are generally business enterprises at least 51% of which is owned and the management and daily business operations are controlled by one or more persons who is/are socially and economically disadvantaged because of his or her identification as a member of certain groups, including women, Black Americans, Mexican Americans and other Americans of Hispanic origin, Asian Americans and American Indians.

Certified HUBs includes business enterprises that meet the definition of a HUB and who meet the certification requirements of certification agencies recognized by Tarrant County.

Businesses include firms, corporations, sole proprietorships, vendors, suppliers, contractors, subcontractors, professionals and other similar references when referring to a business that provides goods and/or services regardless of the commodity category.

Statutory bid limit refers to the Texas Local Government Code provision that requires competitive bidding for many items valued at greater than \$50,000.

### III. POLICY GUIDELINES

- A. Tarrant County, its contractors, their subcontractors and suppliers, as well as all vendors of goods, equipment and services, shall not discriminate on the basis of race, color, creed, gender, age, religion, national origin, citizenship, mental or physical disability, veteran's status or political affiliation in the award and/or performance of contracts. All entities doing business or anticipating doing business with the County shall support, encourage and implement affirmative steps toward a common goal of establishing equal opportunity for all citizens and businesses of the county.
- B. Tarrant County will use and recognize the State of Texas certification process in conjunction with the implementation of this policy. The County may recognize other agencies' certification processes recognized by the State of Texas. Tarrant County reserves the right to review the certification status of any vendor applying to do business with the County. This review will be accomplished to determine the validity and authenticity of the vendor's certification as a HUB.
- C. The Commissioners Court may establish HUB target goals. Through a systematic approach of soliciting quotes, bids and proposals from certified HUBs and in compliance with applicable state and federal law this policy will strive to meet those goals.
  1. Target goals should consider:
    - the availability of HUB firms within the specific category of goods or services to be procured; and
    - the diversity of the county's population.
  2. The goals should be reviewed and amended periodically.
  3. The program may apply to all County procurements including construction and professional services.
  4. Particular attention will be given to HUB participation on purchases in excess of the statutory bid limit.
  5. The Commissioners Court herein establishes a 20% good faith target goal for Tarrant County.

- D. Tarrant County will actively seek and encourage HUBs to participate in all facets of the procurement process by:
1. Continuing to increase and monitor a database of certified HUB vendors, professionals and contractors. The database will be expanded to include products, areas of expertise and capabilities of each HUB firm.
  2. Continuing to seek new communication links with HUB vendors, professionals and contractors to involve them in the procurement process.
  3. Continuing to advertise bids on the County's website and in newspapers including newspapers that target socially and economically disadvantaged communities.
  4. Continuing to provide copies of bid specifications to minority Chambers of Commerce.
- E. As prescribed by law, the purchase of one or more items costing in excess of the statutory bid limit must comply with the competitive bid process. Where possible, those bids will be structured to include and encourage the participation of HUB firms in the procurement process by:
1. Division of proposed requisitions into reasonable lots in keeping with industry standards and competitive bid requirements.
  2. Where feasible, assessment of bond and insurance requirements and the designing of such requirements to reasonably permit more than one business to perform the work.
  3. Specification of reasonable, realistic delivery schedules consistent with the County's actual requirements.
  4. Specifications, terms and conditions reflecting the County's actual requirements are clearly stated, and do not impose unreasonable or unnecessary contract requirements.
- F. A HUB Policy statement shall be included in all specifications. The County will consider the bidder's responsiveness to the HUB Policy in the evaluation of bids and proposals. Failure to demonstrate a good faith effort to comply with the County's HUB policy may result in a bid or proposal being considered non-responsive to specifications.
- G. The Purchasing Department will actively seek the participation of HUB firms in the quotation process for purchases under the statutory bid limit. HUB firms will be identified on the computerized database and linked to the commodities they represent. Buyers will be encouraged to use available internal and external databases of certified HUB firms.

- H. Nothing in this policy shall be construed to require the County to award a contract other than to the lowest responsive bidder as required by law. This policy is narrowly tailored in accordance with applicable law.

#### **IV. ADMINISTRATIVE GUIDELINES**

- A. The Purchasing Department shall serve as the County's HUB Office with responsibility for the implementation, monitoring and general operations of the HUB policy. The Purchasing Agent shall serve as the County HUB Officer.
  - 1. The HUB Officer will establish procedures to implement this policy across the full spectrum of the procurement process. The County HUB Office will periodically review with department head and elected officials regarding procurement opportunities.
  - 2. Managing the policy and training buyers and other County personnel in order to meet County goals will be the responsibility of the HUB Office.
  - 3. The HUB Office will cooperate with other local government entities to increase HUB participation throughout the county and region. The HUB Office is encouraged to participate in educational and other outreach programs to assist HUB firms.
  - 4. The HUB Officer will receive and review complaints and recommendations regarding the implementation of the HUB Policy and the good faith efforts of bidders. Further, the HUB Office will audit for compliance to the HUB Policy on eligible projects after award, during the performance of the contract and after completion, while also making any recommendations to Commissioners Court regarding any irregularities or misrepresentation of facts as they relate to compliance with the policy. The HUB Office will review documentation submitted by HUB firms in compliance with this policy.
  - 5. An annual report along with recommendations shall be provided to the Commissioners Court and Purchasing Board. The annual report will provide statistical data and efforts reflected in the number of purchase orders, value of goods and services purchased, percentages to HUB firms, and outreach and marketing efforts. Other statistics may be required or requested by the Commissioners Court or Purchasing Board.

**510 Historically Underutilized Businesses Policy**

*Adopted: Court Order 64788 (December 17, 1990)*

*Amended: Court Order 69958 (December 7, 1993)*

*Amended: Court Order 99651 (December 28, 2006)*

**ANNUAL CONTRACT FOR EXTERMINATING/PEST CONTROL SERVICES**

**FOR DISADVANTAGED BUSINESS ENTERPRISES ONLY**

**Disadvantaged Business Enterprises (DBE)** are encouraged to participate in Tarrant County's bid process. The Purchasing Department will provide additional clarification of specifications, assistance with Bid Proposal Forms, and further explanation of bidding procedures to those DBEs who request it.

Representatives from DBE companies should identify themselves as such and submit a copy of the Certification.

The County recognizes the certifications of both the State of Texas General Services Commission HUB Program and the North Central Texas Regional Certification Agency. All companies seeking information concerning DBE certification are urged to contact.

Texas Procurement and Support Services  
Statewide HUB Program  
1711 Jacinto Blvd.  
PO Box 13047  
Austin, TX 78711-3047  
(512) 463-5872

**OR**

North Central Texas  
Regional Certification Agency  
624 Six Flags Drive, Suite 100  
Arlington, TX 76011  
(817) 640-0606

If your company is already certified, attach a copy of your certification to this form and return with bid.

COMPANY NAME: \_\_\_\_\_

REPRESENTATIVE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP: \_\_\_\_\_

TELEPHONE NO. \_\_\_\_\_ FAX NO. \_\_\_\_\_

**Indicate all that apply:**

- \_\_\_\_\_ Minority-Owned Business Enterprise
- \_\_\_\_\_ Women-Owned Business Enterprise
- \_\_\_\_\_ Disadvantaged Business Enterprise



**ANNUAL CONTRACT FOR EXTERMINATING/PEST CONTROL SERVICES**

**VENDOR REFERENCES**

Please list five (5) references, **other than Tarrant County**, who can verify your performance as a vendor. Performance includes but shall not be limited to, sales and/or service, delivery, invoicing, and other items as may be required for Tarrant County to determine your firm's ability to provide the intended goods or service of this bid. The County prefers references to be from customers for whom your firm has provided the same items (sales and/or services) as those specified in this bid. Inaccurate, obsolete or negative responses from the listed references could result in rejection of your bid.

Failure to supply required references will deem your bid/response as non-responsive and it will not be considered for award.

Bidder involvement with reference checks is not permitted. Only Tarrant County or their designee will conduct reference checks. Any deviation to this will result in rejection of the bid/response.

**REFERENCE ONE**

GOVERNMENT/COMPANY NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CONTACT PERSON AND TITLE: \_\_\_\_\_  
TELEPHONE NUMBER: \_\_\_\_\_  
E-MAIL ADDRESS: \_\_\_\_\_  
SCOPE OF WORK: \_\_\_\_\_  
CONTRACT PERIOD: \_\_\_\_\_

**REFERENCE TWO**

GOVERNMENT/COMPANY NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CONTACT PERSON AND TITLE: \_\_\_\_\_  
TELEPHONE NUMBER: \_\_\_\_\_  
E-MAIL ADDRESS: \_\_\_\_\_  
SCOPE OF WORK: \_\_\_\_\_  
CONTRACT PERIOD: \_\_\_\_\_

**THE ORIGINAL AND ONE (1) COPY OF THIS FORM MUST BE RETURNED WITH BID!**

**ANNUAL CONTRACT FOR EXTERMINATING/PEST CONTROL SERVICES**

**VENDOR REFERENCES**

**REFERENCE THREE**

GOVERNMENT/COMPANY NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CONTACT PERSON AND TITLE: \_\_\_\_\_  
TELEPHONE NUMBER: \_\_\_\_\_  
E-MAIL ADDRESS: \_\_\_\_\_  
SCOPE OF WORK: \_\_\_\_\_  
CONTRACT PERIOD: \_\_\_\_\_

**REFERENCE FOUR**

GOVERNMENT/COMPANY NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CONTACT PERSON AND TITLE: \_\_\_\_\_  
TELEPHONE NUMBER: \_\_\_\_\_  
E-MAIL ADDRESS: \_\_\_\_\_  
SCOPE OF WORK: \_\_\_\_\_  
CONTRACT PERIOD: \_\_\_\_\_

**REFERENCE FIVE**

GOVERNMENT/COMPANY NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CONTACT PERSON AND TITLE: \_\_\_\_\_  
TELEPHONE NUMBER: \_\_\_\_\_  
E-MAIL ADDRESS: \_\_\_\_\_  
SCOPE OF WORK: \_\_\_\_\_  
CONTRACT PERIOD: \_\_\_\_\_

**THE ORIGINAL AND ONE (1) COPY OF THIS FORM MUST BE RETURNED WITH BID!**

# BID PROPOSAL SIGNATURE FORM

The undersigned agrees this bid becomes the property of Tarrant County after the official opening.

The undersigned affirms he has familiarized himself with the local conditions under which the work is to be performed; satisfied himself of the conditions of delivery, handling and storage of equipment and all other matters which may be incidental to the work, before submitting a bid.

The undersigned agrees, if this bid is accepted, to furnish any and all items/services upon which prices are offered, at the price(s) and upon the terms and conditions contained in the Specifications. The period for acceptance of this Bid Proposal will be ninety (90) calendar days.

The undersigned affirms that they are duly authorized to execute this contract, that this bid has not been prepared in collusion with any other Bidder, nor any employee of Tarrant County, and that the contents of this bid have not been communicated to any other bidder or to any employee of Tarrant County prior to the official opening of this bid.

Vendor hereby assigns to purchaser any and all claims for overcharges associated with this contract which arise under the antitrust laws of the United States, 15 USCA Section 1 et seq., and which arise under the antitrust laws of the State of Texas, Tex. Bus. & Com. Code, Section 15.01, et seq.

The undersigned affirms that they have read and do understand the specifications and any attachments contained in this bid package. ***Failure to sign and return this form will result in the rejection of the entire bid.***

**Signature** \_\_\_\_\_ **X**

**Authorized Representative**

**NAME AND ADDRESS OF COMPANY:**

_____	Date _____
_____	Name _____
_____	Title _____
Tel. No. _____	FAX No. _____
E-Mail Address: _____	

**AFTER HOURS EMERGENCY CONTACT:**

Name: _____	Tel. No. _____
-------------	----------------

**THIS FORM MUST BE SIGNED.**

**THE ORIGINAL WITH ORIGINAL SIGNATURE AND ONE (1) COPY MUST BE RETURNED WITH BID.**



Did you provide references,  
sign your bid and/or your  
addendum?

If not, your bid will be rejected

**ANNUAL CONTRACT FOR EXTERMINATING/PEST CONTROL SERVICES**

**COMPANY IS:**

Business included in a Corporate Income Tax Return? \_\_\_\_\_YES \_\_\_\_\_NO

\_\_\_\_\_Corporation organized & existing under the laws of the State of \_\_\_\_\_

\_\_\_\_\_Partnership consisting of \_\_\_\_\_

\_\_\_\_\_Individual trading as \_\_\_\_\_

\_\_\_\_\_Principal offices are in the city of \_\_\_\_\_

# CERTIFICATION OF ELIGIBILITY

By submitting a bid or proposal in response to this solicitation, the bidder/proposer certifies that at the time of submission, he/she is not on the Federal Government's list of suspended, ineligible, or debarred contractors.

In the event of placement on the list between the time of bid/proposal submission and time of award, the bidder/proposer will notify the Tarrant County Purchasing Agent. Failure to do so may result in terminating this contract for default.

Signature \_\_\_\_\_ X

**THIS FORM MUST BE SIGNED.**

**THE ORIGINAL WITH ORIGINAL SIGNATURE AND ONE (1) COPY MUST BE RETURNED WITH BID.**

**ANNUAL CONTRACT FOR EXTERMINATING/PEST CONTROL SERVICES**

**BID FORMS/DOCUMENTS CHECKLIST**

<p>✓Indicates Compliance</p>	<p><b>A check mark (✓) in the space provided indicates these forms/documents have been completed and are included in your bid package. The original and one (1) copy of all forms/documents should be submitted. Failure to check all items could result in rejection of the entire bid. All deviations from specifications must be documented separately and included with bid package.</b></p>
	<p>1. <b><u>Vendor References.</u></b> Bidder has provided five (5) references, <b>other than Tarrant County.</b> References must be able to verify the quality of service your company provides and that your company has completed a project of similar size and scope of work to this bid.</p>
	<p>2. <b><u>Signatures.</u></b> All forms requiring a signature must be signed. Bids not signed will not be considered for award.</p>
	<p>3. <b><u>Bid Proposal Forms.</u></b> All sections of Bid Proposal Forms have been completed.</p>
	<p>4. <b><u>Insurance Certificates (If required).</u></b> Bidders must submit all Insurance Certificates with bid. If no insurance requirements specified, mark N/A.</p>
	<p>5. <b><u>Addenda.</u></b> When applicable, Bidder acknowledges receipt of all addenda and has included the signed Addenda cover pages and any revised Bid Forms in their bid package.</p>
	<p>6. Failure to provide signatures, where required and/or submission of required forms, including but not limited to the Bid Proposal Signature Form, References, Bid Forms/Documents Checklist, Questionnaires (when applicable), Addenda (including revised forms), and any other specified forms or documents will be grounds for rejection of entire bid.</p>
	<p>7. <b>Accuracy for all mathematical and number entries is the sole responsibility of the bidder.</b> Tarrant County will not be responsible for errors made by the bidder.</p>
	<p>8. Bidder's company is registered on TVORS (Tarrant On-Line Vendor Registration System)</p>
	<p>9. Bidder has included proof of proper licensure for Structural Pest Control pursuant to Texas Occupations Code, Section 1951.301.</p>
	<p>10. Failure to comply with the requirements set forth in this Request for Bid may result in rejection of bid and/or cancellation of contract after award.</p>

**THE ORIGINAL AND ONE (1) COPY OF THIS PAGE MUST BE RETURNED WITH BID!**

## ANNUAL CONTRACT FOR EXTERMINATING/PEST CONTROL SERVICES

### BID FORMS/DOCUMENTS CHECKLIST

✓ Indicates Compliance	<p>A check mark (✓) in the space provided indicates these forms/documents have been completed and are included in your bid package. The original and one (1) copy of all forms/documents should be submitted. Failure to check all items could result in rejection of the entire bid. All deviations from specifications must be documented separately and included with bid package.</p>
	<p>11. <b><u>Environmental.</u></b> Bidder shall include any information relating to products, programs and/or processes considered environmentally responsible</p>
	<p>12. <b><u>Examination of Site and Bidding Documents (Specifications):</u></b> Bidders are responsible for reading the entire bid package and complying with all specifications, including those not specifically listed in this checklist. It is understood and agreed that the Contractor has by careful examination, satisfied himself as to the nature and location of the work, the character and quality of the materials to be encountered, the character of equipment and facilities needed preliminary to and during the prosecution of the work, the general and local conditions, and all other matters which can in any way affect the work under this contract. No verbal agreement or conversation with any officer, agent, or employee of the Owner, either before or after the execution of this contract, shall affect or modify any of the terms or obligations herein contained. The bid shall be based on the specifications, supplemented by the affecting conditions.</p> <p>Before submitting a bid proposal, the bidder is required to carefully examine the Bidding Documents (drawings and specifications), visit the site, note existing facilities, conditions and limitation affecting the work to be performed under this contract.</p> <p>By submitting a bid proposal, the bidder agrees that he will not make any claim for damages or additional compensation because of lack of information or because of any misunderstanding, or because of misinterpretation of the requirements of the contract.</p>
	<p>13. Failure to comply with the requirements set forth in this Request for Bid may result in rejection of bid and/or cancellation of contract after award.</p>
	<p>14. <b>Purchase order number must match site/location of services in order to be processed.</b></p>

**THE ORIGINAL AND ONE (1) COPY OF THIS PAGE MUST BE RETURNED WITH BID!**



**ANNUAL CONTRACT FOR EXTERMINATING/PEST CONTROL SERVICES**

**BID PROPOSAL  
TERMITE CONTROL**

Please provide price for **Pre-Construction Termite Treatment** as specified in Section 02361.

\$ \_\_\_\_\_ /Per Sq Ft

\*\*\*\*\*  
\*

Please provide price for **Subterranean Termite Treatment:**

**Chemical Soil Treatment:**

Minimum Charge for Spot Treatments up to 20 Feet:      \$ \_\_\_\_\_ / Per Sq Ft

Cost Per Linear Foot Over 20 Feet:                              \$ \_\_\_\_\_ / Per Sq Ft

**Bait and Monitoring Treatment:**

Minimum Charge for Spot Treatments up to 20 Feet:      \$ \_\_\_\_\_ / Per Sq Ft

Cost Per Linear Foot Over 20 Feet:                              \$ \_\_\_\_\_ / Per Sq Ft

**Tarrant County reserves the right to use these  
services on an "As Needed" basis.**

**ANNUAL CONTRACT FOR EXTERMINATING/PEST CONTROL SERVICES**

**BID PROPOSAL**

Item No.	Name & Address of Facility	No. of Stories	Square Footage	No of Food Service Areas	No of Breakroom Areas	No. of Restrooms	No. of Physical Plant Areas	Monthly Price Per Bldg 8:00 - 5:00	Monthly Price Per Bldg After 5:00 p.m.
1.	<b>Tim Curry Criminal Justice Center</b> 401 W. Belknap Street Fort Worth, TX 76196-0200	11	475,000 sq. ft.	3	1	17 <small>Excludes Jury Room &amp; Private</small>	1	\$ _____	\$ _____
Areas Requiring Special Attention:									
Monthly: Spray All Areas; DA's Breakroom, Joe Shannon's Breakroom Plaza Level Breakroom									
2.	<b>Southeast Subcourthouse</b> 724 E. Border Arlington, TX 76010	2	4,696 sq. ft.	0	2	6	0	\$ _____	\$ _____
Areas Requiring Special Attention:									
Monthly: Spray All Areas									
3.	<b>Northwest Subcourthouse Annex</b> 3800 Adam Grubb Lake Worth, TX 76135	1	24,875 sq. ft.	3	3	15	0	\$ _____	\$ _____
Areas Requiring Special Attention:									
Monthly: Spray All Areas									
4.	<b>Tarrant County Law Center</b> 200 East Weatherford Fort Worth, TX 76196-0205	6	258,600 sq ft	1	14	20 <small>Excludes Jury Rooms &amp; Private</small>	1	\$ _____	\$ _____
Areas Requiring Special Attention:									
Monthly: Spray All Areas									

**ANNUAL CONTRACT FOR EXTERMINATING/PEST CONTROL SERVICES**

**BID PROPOSAL**

Item No.	Name & Address of Facility	No. of Stories	Square Footage	No of Food Service Areas	No of Breakroom Areas	No. of Restrooms	No. of Physical Plant Areas	Monthly Price Per Bldg 8:00 - 5:00	Monthly Price Per Bldg After 5:00 p.m.
<b>5.</b>	<b>Northwest Subcourthouse</b> 6713 Telephone Road Fort Worth, TX 76135	1	12,600 sq ft	1	2	9	0	\$ _____	\$ _____
Areas Requiring Special Attention: Monthly: Spray All Areas									
<b>6.</b>	<b>Dick Andersen Subcourthouse</b> 3829 Altamesa Blvd. Fort Worth, TX 76133	1	10,567 sq ft	1	2	4	1	\$ _____	\$ _____
Areas Requiring Special Attention: Monthly: Spray All Areas									
<b>7.</b>	<b>Southwest Subcourthouse</b> 6551 Old Granbury Road Fort Worth, TX 76133	1	31,000 sq ft	1	1	12	0	\$ _____	\$ _____
Areas Requiring Special Attention: Monthly: Spray All Areas									
<b>8.</b>	<b>Tarrant County Plaza Building</b> 200 W. Taylor Fort Worth, TX 76196-0208	5	335,000 sq ft	1	6	16	1	\$ _____	\$ _____
Areas Requiring Special Attention: Monthly: Spray All Areas									

**ANNUAL CONTRACT FOR EXTERMINATING/PEST CONTROL SERVICES**

**BID PROPOSAL**

Item No.	Name & Address of Facility	No. of Stories	Square Footage	No of Food Service Areas	No of Breakroom Areas	No. of Restrooms	No. of Physical Plant Areas	Monthly Price Per Bldg 8:00 - 5:00	Monthly Price Per Bldg After 5:00 p.m.
9.	<b>Lynn Ross Juvenile Detention Center</b> 2701 Kimbo Road Fort Worth, TX 76111	1	122,750 sq ft	1	2	100	0	\$ _____	\$ _____
Areas Requiring Special Attention: Monthly: Spray All Areas									
10.	<b>Precinct 1 Maintenance Facility</b> 800 E. Rendon-Crowley Road Burleson, TX 76028	1	23,023 sq ft	1	1	5	0	\$ _____	\$ _____
Areas Requiring Special Attention: Monthly: Spray All Areas									
11.	<b>Precinct 2 Maintenance Facility</b> 1203 E. Mansfield Highway Kennedale, TX 76060	1	8,000 sq ft	0	2	4	0	\$ _____	\$ _____
Areas Requiring Special Attention: Monthly: Spray All Areas									
12.	<b>Records Management</b> 3333 Quorum Drive, Suite 260 Fort Worth, TX 76102	1	46,866 sq. ft.	0	0	2	0	\$ _____	\$ _____
Areas Requiring Special Attention: Monthly: Spray All Areas									

**ANNUAL CONTRACT FOR EXTERMINATING/PEST CONTROL SERVICES**

**BID PROPOSAL**

Item No.	Name & Address of Facility	No. of Stories	Square Footage	No of Food Service Areas	No of Breakroom Areas	No. of Restrooms	No. of Physical Plant Areas	Monthly Price Per Bldg 8:00 - 5:00	Monthly Price Per Bldg After 5:00 p.m.
13.	<b>Criminal Courts Building, Basement, and Jail**</b> 300 West Belknap Fort Worth, TX 76102	11	172,065 sq ft	1 Officer Dining Room	1 Vending Area	54 Floors	11	\$ _____	\$ _____
Areas Requiring Special Attention: Bi-Monthly: Fogging; Officer Dining Room Monthly: Spray All Areas									
**Service for the jail must be coordinated with Jail Administrator or Warden prior to arrival.									
14.	<b>Lon Evans Corrections Center</b> 600 W. Weatherford Fort Worth, TX 76196-0244	5+	207,700 sq ft	2	2	450	0	\$ _____	\$ _____
Areas Requiring Special Attention: Bi-Monthly: Fogging; Officer Dining Room Monthly: Spray All Areas									
**Service for the jail must be coordinated with Jail Administrator or Warden prior to arrival.									
15.	<b>Criminal Justice Building</b> 200 West Belknap Fort Worth, TX 76196-0202	6+ Basement	59,072 sq ft	1	3	16	6	\$ _____	\$ _____
Areas Requiring Special Attention: Monthly: Spray All Areas									

**ANNUAL CONTRACT FOR EXTERMINATING/PEST CONTROL SERVICES**

**BID PROPOSAL**

Item No.	Name & Address of Facility	No. of Stories	Square Footage	No of Food Service Areas	No of Breakroom Areas	No. of Restrooms	No. of Physical Plant Areas	Monthly Price Per Bldg 8:00 - 5:00	Monthly Price Per Bldg After 5:00 p.m.
16.	<b>Tom Vandergriff Civil Courts Building</b> 100 Nort Calhoun Street Fort Worth, TX 76196-0207	6+ Basement	258,000 sq ft	1	14	44	1	\$ _____	\$ _____
Areas Requiring Special Attention: Monthly: Spray All Areas									
17.	<b>Tarrant County Courthouse</b> 100 West Weatherford Fort Worth, TX 76196-0204	5	100,163 sq ft	1	1	22	0	\$ _____	\$ _____
Areas Requiring Special Attention: Monthly: Spray All Areas									
<b>**Bait stations for treatment of Subterraean Termites (Figure I Attachment)</b>									
18.	<b>Carpenter Shop</b> 900 North Commerce Street Fort Worth, TX 76106	1	2,200 sq ft	0	1	2	0	\$ _____	\$ _____
Areas Requiring Special Attention: Monthly: Spray All Areas									
19.	<b>Mansfield Subcourthouse</b> 1100 E. Broad Street Mansfield, TX 76063	2	30,000 sq ft	0	3	12	0	\$ _____	\$ _____
Areas Requiring Special Attention: Monthly: Spray All Areas									

**ANNUAL CONTRACT FOR EXTERMINATING/PEST CONTROL SERVICES**

**BID PROPOSAL**

Item No.	Name & Address of Facility	No. of Stories	Square Footage	No of Food Service Areas	No of Breakroom Areas	No. of Restrooms	No. of Physical Plant Areas	Monthly Price Per Bldg 8:00 - 5:00	Monthly Price Per Bldg After 5:00 p.m.
<b>20.</b>	<b>Medical Examiner Facility</b> 200 Feliks Gwozdz Place Fort Worth, TX 76104	2	26,704 sq ft	1	1	10	1	\$ _____	\$ _____
Areas Requiring Special Attention: Monthly: Treat for Ants Monthly: Spray All Areas									
<b>21.</b>	<b>Central Garage</b> 2650 Premier Street Fort Worth, TX 76111	1	6,000 sq ft	0	1	2	0	\$ _____	\$ _____
Areas Requiring Special Attention: Monthly: Spray All Areas									
<b>22.</b>	<b>Premier Street Annex</b> 2650 Premier Street Fort Worth, TX 76111	2	5,800 sq ft	0	1	3	0	\$ _____	\$ _____
Areas Requiring Special Attention: Monthly: Spray All Areas									
<b>23.</b>	<b>Tarrant County Administration Building</b> 100 East Weatherford Street Fort Worth, TX 76196-0206	6	110,000 sq ft	1	3	34	6	\$ _____	\$ _____
Areas Requiring Special Attention: Monthly: Spray All Areas									

**ANNUAL CONTRACT FOR EXTERMINATING/PEST CONTROL SERVICES**

**BID PROPOSAL**

Item No.	Name & Address of Facility	No. of Stories	Square Footage	No of Food Service Areas	No of Breakroom Areas	No. of Restrooms	No. of Physical Plant Areas	Monthly Price Per Bldg 8:00 - 5:00	Monthly Price Per Bldg After 5:00 p.m.
24.	<b>Northeast Courthouse</b> 645 Grapevine Highway Hurst, TX 76054 After 4:30 p.m.	1	16,983 sq ft	1	4	6	1	\$ _____	\$ _____
<p align="center">Areas Requiring Special Attention: Monthly: Spray All Areas</p>									
25.	<b>Northeast Annex</b> 201 Plaza Drive Hurst, TX 76053	2	41,000 sq ft	0	2	6	1	\$ _____	\$ _____
<p align="center">Areas Requiring Special Attention: Monthly: Spray All Areas</p>									
26.	<b>Precinct 4 - New Office Building</b> 601 Longhorn Road Fort Worth, TX 76135	1	6,600 sq ft	2	1	2	0	\$ _____	\$ _____
<p align="center">Areas Requiring Special Attention: Monthly: Spray All Areas</p>									
27.	<b>Precinct 4 - Old Office Building</b> 601 Longhorn Road Fort Worth, TX 76135	1	3,612 sq ft	1	1	2	0	\$ _____	\$ _____
<p align="center">Areas Requiring Special Attention: Monthly: Spray All Areas</p>									



**ANNUAL CONTRACT FOR EXTERMINATING/PEST CONTROL SERVICES**

**BID PROPOSAL**

Item No.	Name & Address of Facility	No. of Stories	Square Footage	No of Food Service Areas	No of Breakroom Areas	No. of Restrooms	No. of Physical Plant Areas	Monthly Price Per Bldg 8:00 - 5:00	Monthly Price Per Bldg After 5:00 p.m.
28.	<b>Precinct 3 Maintenance Center (3 Buildings)</b> 7301 Precinct Line Road Fort Worth, TX 76180	1	42,000 sq ft	0	1	3	0	\$ _____	\$ _____
Areas Requiring Special Attention: Monthly: Spray All Areas									
29.	<b>Election Center</b> 2700 Premier Street Fort Worth, TX 76111	1	39,534 sq ft	1	3	6	0	\$ _____	\$ _____
Areas Requiring Special Attention: Monthly: Spray All Areas									
30.	<b>Charles Griffin Subcourthouse Annex</b> 3210 Miller Avenue Fort Worth, TX 76119	1	26,147 sq ft	1	2	11	0	\$ _____	\$ _____
Areas Requiring Special Attention: Monthly: Spray All Areas									
31.	<b>Charles Griffin Subcourthouse</b> 3212 Miller Avenue Fort Worth, TX 76119	1	14,000 sq ft	1	2	8	0	\$ _____	\$ _____
Areas Requiring Special Attention: Monthly: Spray All Areas									

**ANNUAL CONTRACT FOR EXTERMINATING/PEST CONTROL SERVICES**

**BID PROPOSAL**

Item No.	Name & Address of Facility	No. of Stories	Square Footage	No of Food Service Areas	No of Breakroom Areas	No. of Restrooms	No. of Physical Plant Areas	Monthly Price Per Bldg 8:00 - 5:00	Monthly Price Per Bldg After 5:00 p.m.
32.	<b>Charles Griffin Administration</b> 3500 Miller Avenue Fort Worth, TX 76119	1	15,000 sq ft	0	1	7	0	\$ _____	\$ _____
Areas Requiring Special Attention: Monthly: Spray All Areas									
33.	<b>Green Bay Jail Facility**</b> 2500 Urban Drive Fort Worth, TX 76101	2	218,000 sq ft	2	1	8	0	\$ _____	\$ _____
Areas Requiring Special Attention: Monthly: Spray All Areas; Showers, Pods, ODR, Food Warehouse, Kitchen 3 Times Per Month: Fogging; Food Service Area, Dressing Rooms  <b>**Service for the jail must be coordinated with Facilities Management prior to arrival.</b>									
34.	<b>Cold Springs Facility</b> 1815 Cold Springs Road Fort Worth, TX 76102	2	57,849 sq ft	1	0	6	0	\$ _____	\$ _____
Areas Requiring Special Attention: Bi-Monthly: Fogging/Spraying; Kitchen Monthly: Spray All Areas									

**ANNUAL CONTRACT FOR EXTERMINATING/PEST CONTROL SERVICES**

**BID PROPOSAL**

Item No.	Name & Address of Facility	No. of Stories	Square Footage	No of Food Service Areas	No of Breakroom Areas	No. of Restrooms	No. of Physical Plant Areas	Monthly Price Per Bldg 8:00 - 5:00	Monthly Price Per Bldg After 5:00 p.m.
35.	Tarrant County Graphics/Microfilm Cntr. 600 South Sylvania Fort Worth, TX 76111	1	31,111 sq ft	1	2	10	0	\$ _____	\$ _____
Areas Requiring Special Attention: Monthly: Spray All Areas									
***Please see the attached map for Facilities and note that there are 16 buildings on 292 acres.***									
36.	Resource Connection - Welcome Center 1100 Circle Drive Fort Worth, TX 76119	1	10,134 sq ft	0	1	3	0	\$ _____	\$ _____
Areas Requiring Special Attention: Monthly: Spray All Areas									
**Sentrion System for Various Areas.									
37.	Resource Connection - Housing and Human Services 1200 Circle Drive Fort Worth, TX 76119	1	40,643 sq ft	0	1	3	0	\$ _____	\$ _____
Areas Requiring Special Attention: Monthly: Spray All Areas									

**ANNUAL CONTRACT FOR EXTERMINATING/PEST CONTROL SERVICES**

**BID PROPOSAL**

Item No.	Name & Address of Facility	No. of Stories	Square Footage	No of Food Service Areas	No of Breakroom Areas	No. of Restrooms	No. of Physical Plant Areas	Monthly Price Per Bldg 8:00 - 5:00	Monthly Price Per Bldg After 5:00 p.m.
38.	<b>Resource Connection - MHMR</b> 1300 Circle Drive Fort Worth, TX 76119	1	40,643 sq ft	0	2	10	0	\$ _____	\$ _____
<p align="center">Areas Requiring Special Attention: Monthly: Spray All Areas</p>									
39.	<b>Resource Connection - Education &amp; Training/Veterans Admin.</b> 1400 Circle Drive Fort Worth, TX 76119	1	40,645 sq ft	0	2	10	0	\$ _____	\$ _____
<p align="center">Areas Requiring Special Attention: Monthly: Spray All Areas</p>									
40.	<b>Resource Connection - FWISD "New Lives"</b> 1500 Circle Drive Fort Worth, TX 76119	1	41,717 sq ft	1	1	10	0	\$ _____	\$ _____
<p align="center">Areas Requiring Special Attention: Monthly: Spray All Areas</p>									

**ANNUAL CONTRACT FOR EXTERMINATING/PEST CONTROL SERVICES**

**BID PROPOSAL**

Item No.	Name & Address of Facility	No. of Stories	Square Footage	No of Food Service Areas	No of Breakroom Areas	No. of Restrooms	No. of Physical Plant Areas	Monthly Price Per Bldg 8:00 - 5:00	Monthly Price Per Bldg After 5:00 p.m.
41.	<b>Resource Connection - Facilities Mgmt.</b> 1801 Circle Drive Fort Worth, TX 76119	1	3,120 sq ft	0	1	1	0	\$ _____	\$ _____
Areas Requiring Special Attention: Monthly: Spray All Areas									
42.	<b>Resource Connection - Easter Seals</b> 2100 Circle Drive Fort Worth, TX 76119	1	14,488 sq ft	1	1	8	0	\$ _____	\$ _____
Areas Requiring Special Attention: Monthly: Spray All Areas  <b>**Sentrion System for Various Areas.</b>									
43.	<b>Resource Connection - Aquatic Center</b> 2200 Circle Drive Fort Worth, TX 76119	1	10,682 sq ft	0	0	2	0	\$ _____	\$ _____
Areas Requiring Special Attention: Bi-Monthly: Fogging/Spraying; Dining Room Monthly: Spray All Areas									

**ANNUAL CONTRACT FOR EXTERMINATING/PEST CONTROL SERVICES**

**BID PROPOSAL**

Item No.	Name & Address of Facility	No. of Stories	Square Footage	No of Food Service Areas	No of Breakroom Areas	No. of Restrooms	No. of Physical Plant Areas	Monthly Price Per Bldg 8:00 - 5:00	Monthly Price Per Bldg After 5:00 p.m.
44.	<b>Resource Connection - Recreation Bldg.</b> 2300 Circle Drive Fort Worth, TX 76119	1	28,834 sq ft	1	0	8	0	\$ _____	\$ _____
Areas Requiring Special Attention: Monthly: Spray All Areas									
45.	<b>Resource Connection - JPS Nursing and Radiology School</b> 2400 Circle Drive Fort Worth, TX 76119	1	19,390 sq ft	0	2	7	0	\$ _____	\$ _____
Areas Requiring Special Attention: Bi-Monthly: Fogging Spraying; Kitchen Monthly: Spray All Areas									
46.	<b>Resource Connection - Aquatic Center JPS South Campus</b> 2200 Circle Drive Fort Worth, TX 76119	1	40,706 sq ft	1	1	10	0	\$ _____	\$ _____
Areas Requiring Special Attention: Monthly: Spray All Areas									

**ANNUAL CONTRACT FOR EXTERMINATING/PEST CONTROL SERVICES**

**BID PROPOSAL**

Item No.	Name & Address of Facility	No. of Stories	Square Footage	No of Food Service Areas	No of Breakroom Areas	No. of Restrooms	No. of Physical Plant Areas	Monthly Price Per Bldg 8:00 - 5:00	Monthly Price Per Bldg After 5:00 p.m.
47.	<b>Resource Connection - FWISD Vocational and Training Center</b> 5000 Resource Drive Fort Worth, TX 76119	1	10,366 sq ft	0	1	2	0	\$ _____	\$ _____
Areas Requiring Special Attention: Bi-Monthly: Fogging/Spraying; Kitchen Monthly: Spray All Areas									
48.	<b>Resource Connection -</b> 5010 Resource Drive Fort Worth, TX 76119	1	2,992 sq ft					\$ _____	\$ _____
Areas Requiring Special Attention: Monthly: Spray All Areas									
49.	<b>Resource Connection -</b> 5020 Resource Drive Fort Worth, TX 76119	1	5,600 sq ft	0		0		\$ _____	\$ _____
Areas Requiring Special Attention: Bi-Monthly: Fogging/Spraying; Kitchen Monthly: Spray All Areas									

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<b>50.</b>	<b>Resource Connection - Laundry Facility/Training</b> 5041 Resource Drive Fort Worth, TX 76119	1	14,672 sq ft	0	1	4	1	\$ _____	\$ _____
Areas Requiring Special Attention: Monthly: Spray All Areas									
<b>51.</b>	<b>Resource Connection Warehouse and Food Service</b> 5051 Resource Drive Fort Worth, TX 76119	1	23,305 sq ft	1	0	4	0	\$ _____	\$ _____
Areas Requiring Special Attention: Monthly: Spray All Areas Additional Spray as Needed									
<b>52.</b>	<b>Tarrant County Sign Shop</b> 900 N. Commerce Fort Worth, TX 76106	1	900 sq ft	0	1	1	0	\$ _____	\$ _____
Areas Requiring Special Attention: Bi-Monthly: Fogging/Spraying; Kitchen Monthly: Spray All Areas									



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53.	<b>Tarrant County Corrections Center**</b> 100 N. Lamar Fort Worth, TX 76102	13+ Basement	532,036 sq ft	2	1	1500 Includes Inmate Commodes	0	\$ _____	\$ _____
<p align="center">Areas Requiring Special Attention:                      Monthly: Spray All Areas; Showers, Pods, ODR, Food Warehouse, Kitchen,                      3 Times Per Month: Fogging; Food Service Area, Dressing Rooms</p> <p><b>**Service for the jail must be coordinated with Jail Administrator or Warden prior to arrival.</b></p>									
54.	<b>City/County Jail</b> 350 W. Belknap Fort Worth, TX 76102	5	173,174 sq ft	1	1	450	0	\$ _____	\$ _____
<p align="center">Areas Requiring Special Attention:                      Bi-Monthly: Fogging; Officer Dining Room                      Monthly: Spray All Areas</p> <p><b>**Service for the jail must be coordinated with Jail Administrator or Warden prior to arrival.</b></p>									
55.	<b>Sheriff's Dept -- North Patrol Building</b> 6651 Lake Worth Blvd. Lake Worth, TX 76135	1	12,000 sq ft	0	0	2	0	\$ _____	\$ _____
<p align="center">Areas Requiring Special Attention:                      Monthly: Spray All Areas</p>									

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56.	<b>Sheriff's Dept -- South Patrol Building</b> 800 E. Rendon Crowley Road Burleson, TX 76028	2	4,822 sq ft	0	0	2	0	\$ _____	\$ _____
Areas Requiring Special Attention: Monthly: Spray All Areas									
57.	<b>Sheriff's Dept -- Work Detail Building</b> 1815 Cold Springs Road Fort Worth, TX 76102	1	10,000 sq ft	0	0	4	0	\$ _____	\$ _____
Areas Requiring Special Attention: Monthly: Spray All Areas									
58.	<b>Impound Facility</b> 2800 Premier Street Fort Worth, TX 76111	1	272 sq ft	0	0	1	0	\$ _____	\$ _____
Areas Requiring Special Attention: Monthly: Spray All Areas									
59.	<b>Southeast Subcourthouse*</b> 700 E. Abram Street Arlington, TX 76010	3	55,000 sq. ft.	3	4	11	0	\$ _____	\$ _____
Areas Requiring Special Attention: Monthly: Spray All Areas  <b>*This is a "Green Building"</b>									

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60.	<b>WIC - New York</b> 1608 New York Avenue Arlington, TX 76010	1	4,500 sq ft	0	1	4	2	\$ _____	\$ _____
Areas Requiring Special Attention: Monthly: Spray All Areas									
61.	<b>WIC - White Settlement</b> 1638 S. Cherry Lane White Settlement, TX 76108	1	4,200 sq. ft	0	1	2	1	\$ _____	\$ _____
Areas Requiring Special Attention: Monthly: Spray All Areas									
62.	<b>WIC - Haltom City</b> 4113 Denton Highway Haltom City, TX 76117	1	6,947 sq ft	0	1	2	1	\$ _____	\$ _____
Areas Requiring Special Attention: Monthly: Spray All Areas									
63.	<b>WIC - Euless</b> 212 Martha Street Euless, TX 76040	1	1,818 sq ft	0	1	2	1	\$ _____	\$ _____
Areas Requiring Special Attention: Monthly: Spray All Areas									

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64.	<b>WIC - Pantego</b> 2208 W. Park Row Pantego, TX 76013	1	2,600 sq ft	0	1	2	1	\$ _____	\$ _____
Areas Requiring Special Attention: Monthly: Spray All Areas									
65.	<b>WIC - Randol Mill</b> 536 W. Randol Mill Road Arlington, TX 76011	1	9,400 sq ft	1	1	7	1	\$ _____	\$ _____
Areas Requiring Special Attention: Monthly: Spray All Areas									
66.	<b>WIC - Lake Worth</b> 3800 Adam Grubb Road Lake Worth, TX 76135	1	3,000 sq ft	0	1	4	1	\$ _____	\$ _____
Areas Requiring Special Attention: Monthly: Spray All Areas									
67.	<b>WIC - LaGran Plaza</b> 4200 S. Freeway Fort Worth, TX 76115	2	4,333 sq. ft.	0	1	2	1	\$ _____	\$ _____
Areas Requiring Special Attention: Monthly: Spray All Areas									

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68.	<b>WIC - Fiesta Plaza</b> 245 NE 28th Street Fort Worth, TX 76106	1	6,274 sq. ft.	0	1	3	1	\$ _____	\$ _____
Areas Requiring Special Attention:									
Monthly: Spray All Areas									
69.	<b>WIC - Eastside</b> 1100 Bridgewood, Suite 110 Fort Worth, TX 76112	1	3,727 sq. ft.	0	1	2	1	\$ _____	\$ _____
Areas Requiring Special Attention:									
Monthly: Spray All Areas									
70.	<b>WIC - Mansfield</b> 1585 E. Broad Street Mansfield, TX 76063	1	1,518 sq ft	0	1	2	1	\$ _____	\$ _____
Areas Requiring Special Attention:									
Monthly:									
71.	<b>WIC - Watauga</b> 6601 Watauga Road, Suite 122 Watauga, TX 76148	1	4,000 sq. ft.	0	1	2	1	\$ _____	\$ _____
Areas Requiring Special Attention:									
Monthly: Spray All Areas									

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<b>72.</b>	<b>WIC - SE Green Oaks Clinic</b> 2001 SE Green Oaks Blvd., Suite 150 Arlington, TX 76018	1	4,564 sq. ft.	0	1	3	1	\$ _____	\$ _____
<p align="center">Areas Requiring Special Attention:                      Monthly: Spray All Areas</p>									