

COMMUNITY DEVELOPMENT BLOCK GRANT
45th Year - PY 2019
Request for Proposals and Qualifications

PUBLIC SERVICE PROJECTS



**Tarrant County
PY 2019 - 45th Year
Community Development Block Grant (CDBG) Program
Public Service Program –RFP/RFQ**

Tarrant County Public Service Programs involve the use of CDBG funds to pay the non-construction costs of providing services such as social services, transportation services and educational services. Details of these eligible projects are outlined in 24 CFR 570.201(e). Proposed Public Service projects should be planned to address one or more of the priorities set out in the 2015-2019 Consolidated Plan – Strategic Plan. In order for your organization to be eligible for funding under the Public Services program, your program must address social services, transportation services and/or educational services within the urban county entitlement jurisdiction of Tarrant County. Awards are contingent on availability in funding, annual needs and status of current contract obligations.

Carefully read through the instructions and proposal form. Answer all questions which are applicable to your project as specifically and completely as possible. If more space is needed, attach separate sheets. Submit completed project proposals to: Tarrant County Community Development, Attn: Patricia Ward, 1509 B South University, Suite 276; Fort Worth, TX 76107.

Please type or print (or request an electronic version of this document from the Tarrant County Community Development office at 817-850-7940). **Application deadline noon, February 11, 2019.**

1) APPLICANT INFORMATION

- a) Name of Applicant: _____
- b) Mailing Address: _____
- c) Mailing Address City, State, Zip: _____
- d) DUNS #: _____
- e) Contact Person/Title: _____
- f) Phone, Fax, and E-mail: _____
- g) Date Submitted: _____

2) PROJECT SUMMARY AND DETAIL

Using 150 words or less, provide a concise summary description of the proposed program. Provide any additional information needed to fully describe the proposed public service, its purpose and beneficiaries. Please attach applicable maps, timelines, brochures, and other relevant information.

PROJECT CHARACTERISTICS

- (a) Street address and nearest cross streets of the site or office out of which the program will be administered.
- (b) Description of community need(s) addressed by this proposal.
- (c) Description of geographic boundaries of the neighborhood, community or area in which clients of the proposed program reside (attach a map if necessary)
- (d) Estimated number of people to be served:
- (e) The proposed community service would be provided to:
 - Low income persons or households
 - Moderate Income persons or households
 - Individuals with Disabilities
 - Elderly
 - Other (explain)_____
- (f) Name and non-profit corporation status of the non-profit agency to provide the proposed service (NOTE: subrecipients must be incorporated public or private non-profit organizations):
- (g) Federal ID number and/or DUNS number of the non-profit organization:
- (h) Is this a new program or existing, if existing how is it currently funded?

4) PROPOSED PROGRAM BUDGET

For this program, please provide general detail about how this program will be funded. Please include other sources and provide the name of those sources.

	CDBG PY18	Other Source
Personnel		
Supplies/Equipment		
Consultant Services		
Space Rent		
Audits		
Mileage		
Other		

- (a) Grand Total (CDBG + Other): _____
- (b) Budget Submitted By (Name and Title): _____
- (c) Will these funds be used as match for another grant? _____

5) PROJECT PERFORMANCE MEASURES

Describe the objectives and outcome indicators your project plans to achieve. (If you are unsure, please leave blank)

OBJECTIVE (select one):

- Suitable Living Environment
- Decent Housing
- Economic Opportunity

OUTCOME (select one):

- Availability or Accessibility _____
- Affordability _____
- Economic Opportunity _____

Public Service Activity Goal Statement: (provide specific measurable activity or accomplishment) _____

6) AMOUNT OF CDBG FUNDS REQUESTED

(a) Amount of CDBG Funds requested in this application \$ _____

(b) Additional funds to be provided by Other Sources for this project. The date that the Other Sources of funds have been or will be awarded and available:

Other Funding Source 1	
Amount of Funds	
Award Date	
Time period funds are available	
Other Funding Source 2	
Amount of Funds	
Award Date	
Time period funds are available	

7) AREA OF BENEFIT

This section requires a break down of the requested CDBG funds by the geographic area to be covered by the proposed public service. Please indicate the percentage of the project devoted to each urban county consortium city below:

Azle		Lakeside	
Bedford		Lake Worth	
Benbrook		Mansfield	
Blue Mound		North Richland Hills	
Crowley		Pantego	
Dalworthington Gardens		Richland Hills	
Eules		River Oaks	
Everman		Saginaw	
Forest Hill		Sansom Park	
Grapevine		Southlake	
Haltom City		Watauga	
Haslet		Westlake	
Hurst		Westworth Village	
Keller		White Settlement	
Kennedale		Unincorporated Tarrant	

8) Limited Clientele

When serving educational facilities; to ensure that we are serving eligible populations, you will be required to obtain Title 1, Part A data from each school you serve to show that at least 47.39% of the school student population is low/moderate income. As the Texas Education Agency has failed to post data on-line and is not forth coming of this data, Tarrant County will require applicants to supply from each school they work with.

Authorized Signature: To the best of my knowledge, the information provided in this application is true and I am authorized to submit this application on behalf of the applicant agency.

Name: _____

Title: _____

Signature: _____

Date: _____