



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER CO#128561

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DATE: 09/18/2018

SUBJECT: **RECEIVE AND FILE THE AUDITOR'S REPORT OF THE CASH COUNTS OF THE TARRANT COUNTY DISTRICT CLERK OFFICES**

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED:

It is requested that the Commissioners Court receive and file the Auditor's Report of the Cash Counts of the Tarrant County District Clerk Offices.

BACKGROUND:

In accordance with Local Government Code, the Auditor's Office conducted surprise cash counts at all seven District Clerk Offices on August 20, 2018.

FISCAL IMPACT:

There is no direct fiscal impact associated with this item.

SUBMITTED BY: Auditor's Office

PREPARED BY: S. Renee Tidwell
APPROVED BY:



TARRANT COUNTY

TARRANT COUNTY ADMINISTRATION BUILDING - ROOM 506

100 E. WEATHERFORD

FORT WORTH, TEXAS 76196-0103

817/884-1205

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S. RENEE TIDWELL, CPA
COUNTY AUDITOR
rtidwell@tarrantcounty.com

CRAIG MAXWELL
FIRST ASSISTANT COUNTY AUDITOR
cmaxwell@tarrantcounty.com

August 30, 2018

The Honorable Thomas Wilder, District Clerk
The Honorable District Judges
The Honorable Commissioners Court
Tarrant County, Texas

Re: Auditor's Report – Cash Counts of the Tarrant County District Clerk Offices

In accordance with Local Government Code, the Auditor's Office conducted surprise cash counts at all seven Tarrant County District Clerk Offices on August 20, 2018. Of the seven locations counted, all change funds were accounted for and no material variances were identified.

The objective of our review was to determine whether:

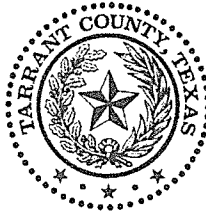
- Change funds and remittances were accurately recorded and properly reconcile to the respective accounts;
- Change funds were used only to make change in connection with collections payable to the County and were not used to make loans, advances, or to cash checks or warrants of any kind; and
- Physical safeguards were in place to protect County funds.

We appreciate the cooperation of the District Clerk's staff during our review. If you have any questions concerning this report, please do not hesitate to call.

Sincerely,

S. Renee Tidwell, CPA
County Auditor

Distribution: Andrea Ziton, Registry Funds Collection Manager



TARRANT COUNTY

THOMAS A. WILDER
DISTRICT CLERK

September 4, 2018

Renee Tidwell
County Auditor
100 E. Weatherford
Fort Worth, TX 76196

Re: District Clerk Cash Drawer Audit

Dear Ms. Tidwell:

I want to express my appreciation for the cooperative spirit in which your staff conducted the recent audit of our cash drawers. While I am satisfied with the results, I am equally pleased that a complete and thorough review was conducted.

Your audit team, working together with our staff are to be commended for a job well done!

Sincerely,


Thomas A. Wilder