



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER CO#123963

PAGE 1 OF 9

DATE: 11/15/2016

SUBJECT: **RECEIVE AND FILE THE AUDITOR'S REPORT OF THE SHERIFF'S OFFICE FISCAL YEAR 2016 EQUITABLE SHARING AGREEMENT AND CERTIFICATION REPORTS**

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED:

It is requested that the Commissioners Court receive and file the Auditor's Report of the Sheriff's Office FY 2016 Equitable Sharing Agreement and Certification Reports.

BACKGROUND:

The Auditor's Office reviewed the attached FY 2016 Equitable Sharing Agreement and Certification reports prepared by the Sheriff's Office. The reports are due to the Department of Justice within sixty (60) days of the end of the County's fiscal year.

FISCAL IMPACT:

There is no fiscal impact associated with this item.

SUBMITTED BY: Auditor's Office

PREPARED BY: S. Renee Tidwell
APPROVED BY:



TARRANT COUNTY
TARRANT COUNTY ADMINISTRATION BUILDING - ROOM 506
100 E. WEATHERFORD
FORT WORTH, TEXAS 76196-0103
817/884-1205
Fax 817/884-1104

S. RENEE TIDWELL, CPA
COUNTY AUDITOR
rtidwell@tarrantcounty.com

CRAIG MAXWELL
FIRST ASSISTANT COUNTY AUDITOR
cmaxwell@tarrantcounty.com

November 1, 2016

The Honorable Dee Anderson, Tarrant County Sheriff
The Honorable District Judges of Tarrant County
The Honorable Tarrant County Commissioners Court


Re: Auditor's Report – Review of the FY2016 Equitable Sharing Agreement and Certification forms

The Auditor's Office reviewed the attached *FY2016 Equitable Sharing Agreement and Certification* reports prepared by the Sheriff's Office. The reports are due to the Department of Justice within 60 days of the end of the County's fiscal year. Based on the information recorded in the County's general ledger, the Sheriff's Office records, and the Department of Justice, we believe that the reported amounts of forfeited proceeds received and disbursed by the Sheriff's Office and the ending balances are reasonable as of September 30, 2016.

Through the Federal Equitable Sharing Program, the Department of Justice distributes a share of forfeited property and proceeds to state and local law enforcement agencies that directly participate in an investigation or prosecution resulting in a federal forfeiture. As a participant, the Sheriff's Office must complete and submit the Equitable Sharing Agreement and Certification form within 60 days of the close of each County fiscal year. The form must report the equitably shared funds received during the fiscal year, report how those funds were spent, and report any remaining funds in the agency's account. All Department of Justice and Department of the Treasury funds must be reported on this form.

We appreciate the efforts of the Sheriff Office's staff to facilitate the completion of this review.

Very truly,


S. Rénee Tidwell, CPA
County Auditor

Attachments: *FY2016 Equitable Sharing Agreement and Certification – Sheriff's Office*
FY2016 Equitable Sharing Agreement and Certification – Task Force

Distribution: Scott Grazer, Business Manager, Sheriff's Office
Matt Jones, Senior Internal Auditor, Auditor's Office



Equitable Sharing Agreement and Certification



NCIC/ORI/Tracking Number: TX2200000
Agency Name: Tarrant County Sheriff's Department
Mailing Address: 200 Taylor Street
 Fort Worth TX 76196-2001

Type: Sheriff's Office

Finance Contact
Name: Grazer, Scott
Phone: 817-884-3118 **Email:** spgrazer@tarrantcounty.com

ESAC Preparer
Name: Grazer, Scott
Phone: 817-884-3118 **Email:** spgrazer@tarrantcounty.com

Last FY End Date: 9/30/2016

Agency Current FY Budget: \$119,565,000.00

Annual Certification Report

Summary of Equitable Sharing Activity		Justice Funds ¹	Treasury Funds ²
1	Beginning Equitable Sharing Fund Balance <small>(Must match Ending Balance from prior FY)</small>	\$124,714.09	\$546,985.50
2	Equitable Sharing Funds Received	\$69,731.35	\$0.00
3	Equitable Sharing Funds Received from Other Law Enforcement Agencies and Task Force <small>(Complete Table B)</small>	\$24,341.16	\$717.71
4	Other Income	\$0.00	\$0.00
5	Interest Income	\$608.82	\$2,084.60
6	Total Equitable Sharing Funds Received <small>(total of lines 1-5)</small>	\$219,395.42	\$549,787.81
7	Equitable Sharing Funds Spent <small>(total of lines a - n below)</small>	\$50,011.21	\$68,639.32
8	Ending Equitable Sharing Funds Balance <small>(difference between line 7 and line 6)</small>	\$169,384.21	\$481,148.49

¹Department of Justice Asset Forfeiture Program participants are: FBI, DEA, ATF, USPIS, USDA, DCSIS, DSS and FDA

²Department of the Treasury Asset Forfeiture Program participants are: IRS, ICE, CBP and USSS.

Summary of Shared Funds Spent		Justice Funds	Treasury Funds
a	Law enforcement operations and investigations	\$3,289.78	\$0.00
b	Training and education	\$0.00	\$1,250.00
c	Law enforcement, public safety and detention facilities	\$0.00	\$18,135.01
d	Law enforcement equipment	\$46,721.43	\$49,254.31
e	Joint law enforcement/public safety operations	\$0.00	\$0.00
f	Contracting for services	\$0.00	\$0.00
g	Law enforcement travel and per diem	\$0.00	\$0.00
h	Law enforcement awards and memorials	\$0.00	\$0.00
i	Drug, gang and other education or awareness programs	\$0.00	\$0.00
j	Matching grants <small>(Complete Table C)</small>	\$0.00	\$0.00
k	Transfers to other participating law enforcement agencies <small>(Complete Table D)</small>	\$0.00	\$0.00
l	Support of community-based programs <small>(Complete Table E)</small>	\$0.00	\$0.00
m	Non-categorized expenditures <small>(Complete Table F)</small>	\$0.00	\$0.00
n	Salaries <small>(Complete Table G)</small>	\$0.00	\$0.00
Total		\$50,011.21	\$68,639.32

Table B: Equitable Sharing Funds Received From Other Agencies

Transferring Agency Name	Justice Funds	Treasury Funds
North Texas Hidta - TXEQ00055	\$24,341.16	\$717.71

Table C: Matching Grants

Matching Grant Name	Justice Funds	Treasury Funds

Table D: Transfers to Other Participating Law Enforcement Agencies

Receiving Agency Name	Justice Funds	Treasury Funds

Table E: Support of Community-based Programs

Recipient	Justice Funds	Treasury Funds

Table F: Non-categorized expenditures in (a) - (n) Above

Description	Justice Funds	Treasury Funds

Table G: Salaries

Salary Type	Justice Funds	Treasury Funds

Paperwork Reduction Act Notice

Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a valid OMB control number. We try to create accurate and easily understood forms that impose the least possible burden on you to complete. The estimated average time to complete this form is 30 minutes. If you have comments regarding the accuracy of this estimate, or suggestions for making this form simpler, please write to the Asset Forfeiture and Money Laundering Section: 1400 New York Avenue, N.W., Washington, DC 20005.

Did your agency purchase any controlled equipment? YES NO

Affidavit

Under penalty of perjury, the undersigned officials certify that they have read and understand their obligations under the **Equitable Sharing Agreement** and that the information submitted in conjunction with this Document is an accurate accounting of funds received and spent by the Agency under the Guide during the reporting period and that the recipient Agency is compliant with the National Code of Professional Conduct for Asset Forfeiture.

The undersigned certify that the recipient Agency is compliant with the applicable nondiscrimination requirements of the following laws and their implementing regulations: Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794), and the Age Discrimination Act of 1975 (42 U.S.C. § 6101 et seq.), which prohibit discrimination on the basis of race, color, national origin, disability, or age in any federally assisted program or activity, or on the basis of sex in any federally assisted education program or activity. The Agency agrees that it will comply with all federal statutes and regulations permitting federal investigators access to records and any other sources of information as may be necessary to determine compliance with civil rights and other applicable statutes and regulations.

During the past fiscal year: (1) has any court or administrative agency issued any finding, judgment, or determination that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above; or (2) has the Agency entered into any settlement agreement with respect to any complaint filed with a court or administrative agency alleging that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above?

Yes No

Agency Head

Name: Anderson, Dee
Title: Sheriff of Tarrant County
Email: dbanderson3@tarrantcounty.com

Governing Body Head

Name: Whitley, B. Glen
Title: Judge of Tarrant County
Email: gwhitley@tarrantcounty.com

To the best of my knowledge and belief, the information provided on this form is true and accurate and has been duly reviewed and authorized by the Law Enforcement Agency Head and the Governing Body Head whose names appear above. Their typed names indicate their acceptance of and their agreement to abide by the policies and procedures set forth in the Guide to Equitable Sharing for State and Local Law Enforcement Agencies, this Equitable Sharing Agreement, and any policies or procedures issued by the Department of Justice or the Department of the Treasury related to the Asset Forfeiture or Equitable Sharing Programs.

I certify that I am authorized to submit this form on behalf of the Agency Head and the Governing Body Head.



Equitable Sharing Agreement and Certification



NCIC/ORI/Tracking Number: TXEQ00209
Agency Name: North Texas Hidta Risc
Mailing Address: 200 Taylor Street
Fort Worth TX 76196-2001

Type: Task Force

Finance Contact

Name: Grazer, Scott
Phone: 817-884-3118

Email: spgrazer@tarrantcounty.com

ESAC Preparer

Name: Grazer, Scott
Phone: 817-884-3118

Email: spgrazer@tarrantcounty.com

Last FY End Date: 9/30/2016

Agency Current FY Budget: \$3,200,000.00

Annual Certification Report

Summary of Equitable Sharing Activity		Justice Funds ¹	Treasury Funds ²
1	Beginning Equitable Sharing Fund Balance <small>(Must match Ending Balance from prior FY)</small>	\$1,275.02	\$2,500.00
2	Equitable Sharing Funds Received	\$146,181.23	\$0.00
3	Equitable Sharing Funds Received from Other Law Enforcement Agencies and Task Force <small>(Complete Table B)</small>	\$0.00	\$0.00
4	Other Income	\$0.00	\$0.00
5	Interest Income	\$83.56	\$3.21
6	Total Equitable Sharing Funds Received <small>(total of lines 1-5)</small>	\$147,539.81	\$2,503.21
7	Equitable Sharing Funds Spent <small>(total of lines a - n below)</small>	\$98,490.52	\$2,503.21
8	Ending Equitable Sharing Funds Balance <small>(difference between line 7 and line 6)</small>	\$49,049.29	\$0.00

¹Department of Justice Asset Forfeiture Program participants are: FBI, DEA, ATF, USPIS, USDA, DCSIS, DSS and FDA

²Department of the Treasury Asset Forfeiture Program participants are: IRS, ICE, CBP and USSS.

Summary of Shared Funds Spent		Justice Funds	Treasury Funds
a	Law enforcement operations and investigations	\$0.00	\$0.00
b	Training and education	\$0.00	\$0.00
c	Law enforcement, public safety and detention facilities	\$0.00	\$0.00
d	Law enforcement equipment	\$0.00	\$0.00
e	Joint law enforcement/public safety operations	\$0.00	\$0.00
f	Contracting for services	\$0.00	\$0.00
g	Law enforcement travel and per diem	\$0.00	\$0.00
h	Law enforcement awards and memorials	\$0.00	\$0.00
i	Drug, gang and other education or awareness programs	\$0.00	\$0.00
j	Matching grants <small>(Complete Table C)</small>	\$0.00	\$0.00
k	Transfers to other participating law enforcement agencies <small>(Complete Table D)</small>	\$98,490.52	\$2,503.21
l	Support of community-based programs <small>(Complete Table E)</small>	\$0.00	\$0.00
m	Non-categorized expenditures <small>(Complete Table F)</small>	\$0.00	\$0.00
n	Salaries <small>(Complete Table G)</small>	\$0.00	\$0.00
Total		\$98,490.52	\$2,503.21

Table A: Members of the Task Force

Agency Name	NCIC/ORI/Tracking Number
City Of Dallas Police Department	TXDPD0000
City Of Southlake Department Of Public Safety	TX2203200
Fort Worth Police Department	TX2201200
Irving Police Department	TX0571500
North Texas Hidta	TXEQ00055
Southern Methodist University Police Department	TX057529E
Tarrant County Sheriff's Department	TX2200000
Texas Department Of Public Safety	TXDPS4600
Texas Joint Counterdrug Task Force	TXQNGCD13
University Park Police Department	TX0572400

Table B: Equitable Sharing Funds Received From Other Agencies

Transferring Agency Name	Justice Funds	Treasury Funds

Table C: Matching Grants

Matching Grant Name	Justice Funds	Treasury Funds

Table D: Transfers to Other Participating Law Enforcement Agencies

Receiving Agency Name	Justice Funds	Treasury Funds
City Of Dallas Police Department - TXDPD0000	\$12,120.95	\$357.00
Fort Worth Police Department - TX2201200	\$12,104.48	\$357.00
Irving Police Department - TX0571500	\$12,120.95	\$357.00
North Texas Hidta - TXEQ00055	\$24,585.93	
Tarrant County Sheriff's Department - TX2200000	\$24,341.16	\$717.71
Texas Joint Counterdrug Task Force - TXQNGCD13	\$13,217.05	\$714.50

Table E: Support of Community-based Programs

Recipient	Justice Funds	Treasury Funds

Table F: Non-categorized expenditures in (a) - (n) Above

Description	Justice Funds	Treasury Funds

Table G: Salaries

Salary Type	Justice Funds	Treasury Funds

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Did your agency purchase any controlled equipment? YES NO

Affidavit

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The undersigned certify that the recipient Agency is compliant with the applicable nondiscrimination requirements of the following laws and their implementing regulations: Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794), and the Age Discrimination Act of 1975 (42 U.S.C. § 6101 et seq.), which prohibit discrimination on the basis of race, color, national origin, disability, or age in any federally assisted program or activity, or on the basis of sex in any federally assisted education program or activity. The Agency agrees that it will comply with all federal statutes and regulations permitting federal investigators access to records and any other sources of information as may be necessary to determine compliance with civil rights and other applicable statutes and regulations.

During the past fiscal year: (1) has any court or administrative agency issued any finding, judgment, or determination that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above; or (2) has the Agency entered into any settlement agreement with respect to any complaint filed with a court or administrative agency alleging that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above?

Yes No

Agency Head

Name: Anderson, Dee
Title: Sheriff of Tarrant County
Email: dbanderson3@tarrantcounty.com

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To the best of my knowledge and belief, the information provided on this form is true and accurate and has been duly reviewed and authorized by the Law Enforcement Agency Head and the Governing Body Head whose names appear above. Their typed names indicate their acceptance of and their agreement to abide by the policies and procedures set forth in the Guide to Equitable Sharing for State and Local Law Enforcement Agencies, this Equitable Sharing Agreement, and any policies or procedures issued by the Department of Justice or the Department of the Treasury related to the Asset Forfeiture or Equitable Sharing Programs.

I certify that I am authorized to submit this form on behalf of the Agency Head and the Governing Body Head.